

AGENDA
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 9, 2024
5:30 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. To consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City EDA for November 12, 2024

OLD BUSINESS:

2. Wayfinding Signage for Downtown

NEW BUSINESS:

3. EDAM Winter Conference 2025

COMMUNICATIONS:

4. December EDA Updates

ADJOURN

**UNAPPROVED MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 12, 2024
5:30 PM**

CALL TO ORDER:

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming EDA were present:

EDA Members: Mayor Iverson, Alex Bulmer, Jeff Allen, Trent Hampton and Andrew Buccanero

Also Present: Robb Linwood - City Administrator

ABSENT:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the EDA on items not on the current Agenda. Items requiring EDA action maybe deferred to staff for research and future EDA Agendas if appropriate."

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City EDA for September 9, 2024

A MOTION WAS MADE BY EDA MEMBER HAMPTON SECONDED BY EDA MEMBER BULMER TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR SEPTEMBER 9, 2024

Member Hampton noted he was no present

Voting Aye: Iverson, Allen, Hampton, Buccanero and Bulmer

Voting Nay:

Abstain:

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

NEW BUSINESS: NONE

OLD BUSINESS:

2. Wayfinding Signage in Downtown

The EDA discussed and reviewed the updated proposals. The EDA eliminated Kaufman from the group since they were unable to provide a rendering. The EDA were interested in both Albrecht and Indigo. They

gave direction to staff to ask what the signage was constructed of and some of the specs. The EDA discussed that there was a slight differentiation in the size and how that would impact the visual from the pedestrian traffic and potential motor traffic.

At the end the EDA wanted to look at digital signage and to keep Albrecht on the agenda – we also discussed the water tower lighting.

COMMUNICATIONS

3. Wyoming EDA Updates

City Administrator gave updates about the Business of the Month for November and a summation of the City's participation at the MNCAR Event on October 30, 2024 at the Minneapolis Depot.

ADJOURN

A MOTION WAS MADE BY MEMBER BULMER SECONDED BY BUCCANERO TO ADJOURN THE NOVEMBER 12, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:09P.M.

Voting Aye: Iverson, Buccanero, Hampton, Allen, and Bulmer

Voting Nay:

Abstain:



Request for EDA Action

Date: December 5, 2024

Presented to: EDA Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Wayfinding Signage

Method: New Business

Background Information:

As part of the EDA's recently completed downtown plan it was identified to work on wayfinding signage in 2024 for the downtown area. We have identified an area below for the potential installation of the first sign in the downtown area, but for the group we would like to give some background on why we are reviewing the wayfinding and why it was recommended by the consultant for the downtown study.

UPDATE for the December 9, 2024 EDA Meeting

The EDA discussed the potential of digital signage along with discussion with the city council and utilizing ARPA funds for this item. The city council has asked staff to acquire proposals for the signage with the idea the EDA may be willing to utilize funds towards the digital signage that they potentially were going to use for Wayfinding Signage. City Staff is working with 3 vendors for proposals and are still awaiting final renderings and costs. I am hopeful that we will have some information in time for the December 9th, meeting to share with the EDA.

What is wayfinding?

Wayfinding is how we orient ourselves when we travel from place to place. Whether through a map, a phone app, or signage, a sound wayfinding system allows people to navigate successfully to their destination. It also provides a cohesive method for bringing a location's brand, culture, history, or story to the forefront through color, materials, and graphics. Some common examples of wayfinding signage include gateway arches, vehicular directional signage, parking signs, and "You Are Here" orientation kiosks.

Why is the City doing this?

Currently, the City's wayfinding system is extremely limited. Establishing a consistent, clear, and visible signage can help create a cohesive streetscape environment and improve the overall experience for people visiting downtown. Making downtown easier to navigate incentivizes visitors and creates a more aesthetic identity to the downtown area.

Examples of the wayfinding signage is below:





STREETSCAPE

Ornate pedestrian-scale lighting placed throughout the highway-oriented commercial area. These light poles are not used in the downtown commercial core, but would help generate design continuity between the two areas.

Unmarked pedestrian crossing at the E Viking/Felton intersection. The lack of crosswalks decreases pedestrian visibility for oncoming traffic and may encourage jaywalking; this also creates a visual disconnect between the downtown core and surrounding residential areas.



Lack of curb/separation between Wyoming Drug parking lot and Forest Blvd. Pedestrians are required to walk on the road shoulder to reach the downtown core, leaving them vulnerable to fast-moving traffic turning into the parking lot. The addition of an elevated sidewalk and curb cuts would help control cars accessing the lot and increase pedestrian visibility/safety.

Underutilized sidewalk at E Viking/Forest intersection. While this sidewalk is wide enough to accommodate foot traffic in multiple directions, it feels empty and exposed to loud roadway noise. Landscaping/street trees, benches, wayfinding signage, public art, and other urban design elements could help activate the space and establish the prominence of this intersection in downtown Wyoming.

1.10.2 Add wayfinding signage pointing visitors to important destinations (e.g. City Hall, Sunrise Prairie trailhead, Hallberg Center for the Arts, proposed Wyoming play experience, farmer’s market, etc.).

1.10.2	Add wayfinding signage pointing visitors to important destinations (e.g. City Hall, Sunrise Prairie trailhead, Hallberg Center for the Arts, proposed Wyoming play experience, farmer’s market, etc.).	2024, add on as destinations are added
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Wyoming EDA had asked at the September meeting some of the differences in the sign between Albrecht and Indigo Signage. I did receive the following from those companies.

Indigo Signs: The top cabinet will be made of aluminum. The directional panels consist of polycarbonate and vinyl. The logo at the top will be a digital print vinyl on aluminum

Albrecht Sign Company: Main top cabinet – extruded aluminum cabinet, acrylic front panel that is attached to the aluminum cabinet and it is a ½ inch thick. On the top of the cabinet and the face is 3M vinyl and goes through a digital printer and the foundation is a steel pipe, with a steel match plate at bottom.

Minnesota State Industries/Spectrum Sign: Sign is provided by aluminum with 4” Schedule 40 steel pipe and finished per drawing. The state never provided an updated quote for the 6 panel sign instead of the attached one with five per direction of the EDA.

Kaufman Signage: Never provided rendering of signage and EDA did not want to move forward with the quote.

There was also conversation on what the difference of size of signage may mean for the visual effects. The signs appear to have very similar font size between Indigo and Albrecht and it should be non-consequential for visual of pedestrians and car traffic. It can have an impact on pedestrian and traffic if there was a significant difference. Below I used a .5 inches as an example.

For Pedestrians:

3.5-inch font: Typically readable from about 115 feet away for pedestrians.

4-inch font: Typically readable from about 130 feet away.

Thus, the difference between 3.5 inches and 4 inches is roughly 15 additional feet of readability for pedestrians.

For Drivers:

3.5-inch font: At typical driving speeds (around 25–35 mph in city areas), this size may be readable from about 180 feet.

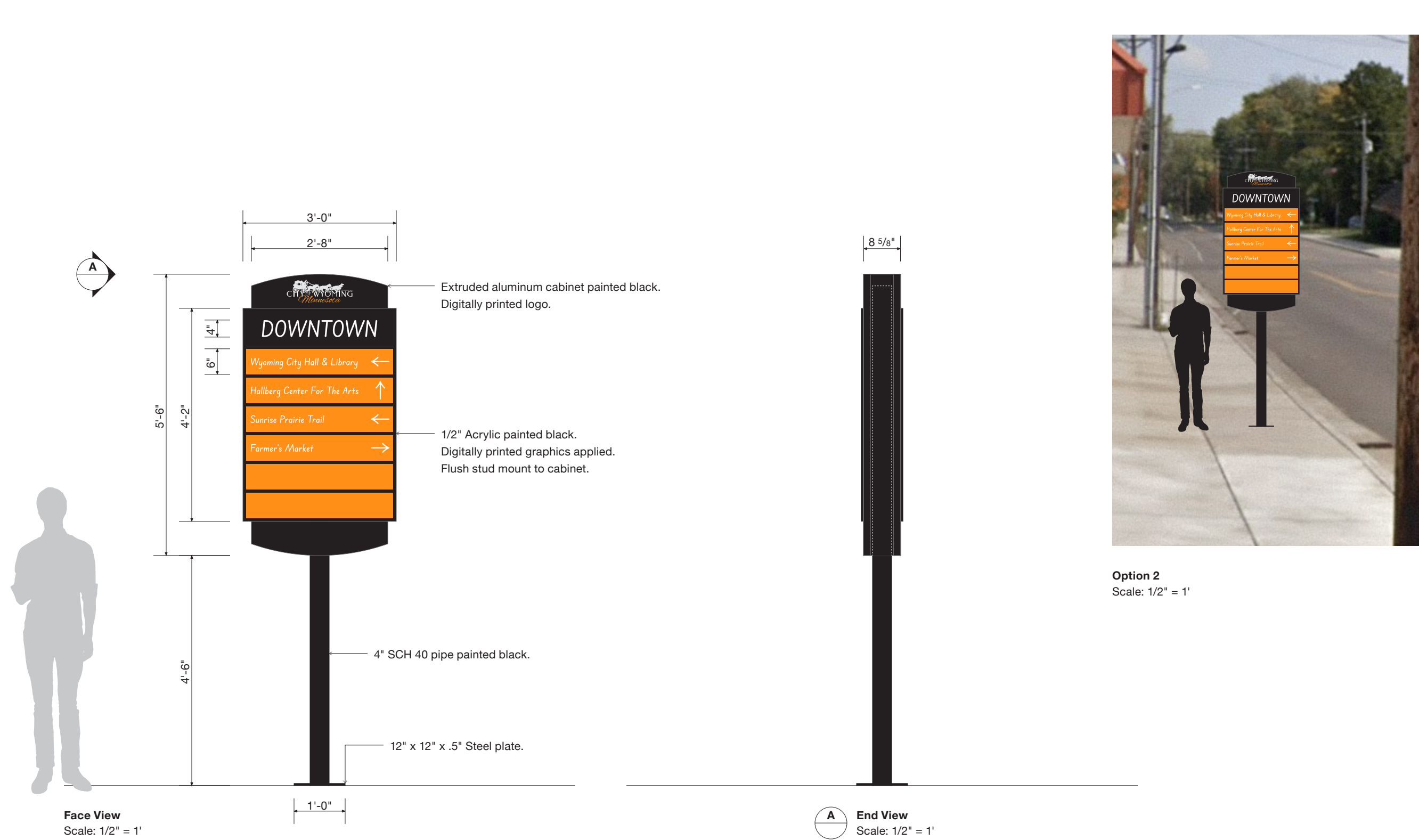
4-inch font: This size would increase readability to about 200 feet.





ALBRECHT SIGN COMPANY
ENHANCE YOUR IMAGE

Signage Design Rev(1)
September 6th, 2024



Color:	Black	Orange 1495 C	CMYK	N/A	N/A	N/A	N/A	ST-100: Option 2			
Paint Finish:	MP Black	N/A	N/A	N/A	N/A	N/A	N/A	Directional Pylon			
Vinyl:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quantity:	1	Square Ft:	16.5
Digital Print:	N/A	3640 - Luster	3640 - Luster	N/A	N/A	N/A	N/A	Single Face:	☐	Illuminated:	☐
Other:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Double Face:	☒	Non-Illuminated:	☒



DESIGN | FABRICATION | INSTALLATION | SERVICE

7775 Main St. N.E.,
Fridley, MN 55432
P: 763.754.2899 | F: 763.767.7316
www.AlbrechtSignCompany.com

Client:
City of Wyoming

Client Address:
26753 Forest Blvd,
Wyoming, MN 55092

Start Date: 7/11/2024
Last Revision Date: 9/6/2024
Job Number: N/A
Drawing Revision: 1
Sales Representative: NM
Designer: RD

Revision	Update
01	
02	
03	
04	
05	
06	
07	
08	
09	

Customer Signature of Approval



LISTED

This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. The location of the disconnect switch after installation shall comply with Article 600.6(A)(1) of the National Electrical Code.

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Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-2

Friday, September 6, 2024

Page: 1

Bill To:

CITY OF WYOMING

PO BOX 188
26885 FOREST BLVD.
WYOMING, MN 55092
Phone: 651-462-0575

Ship To:

CITY OF WYOMING: DIRECTIONAL SIGN

CITY OF WYOMING: DIRECTIONAL SIGN

26753 FOREST BLVD
WYOMING, MN 55092-8022
Phone: 651-462-0575

Payment Terms: 50% DOWN, NET 10

Line: 1	Sign Type : DIRECTIONAL SIGN			
	Part ID: Directional Sign - Exterior			
	NON-ILLUMINATED TWO-SIDED DIRECTIONAL SIGN			
	*UPDATED TO ADD ADDITIONAL WAYFINDING SECTION/EXTEND THE MAIN CABINET AND PANELS			
Quantity U/M	Unit Price	Unit Price (inc tax)	Lead Time	Total Price (inc tax)
1.00 EA	5,880.00000	6,313.65000		\$6,313.65 *

Line: 2	Sign Type : SURVEY			
	Part ID: SURVEY			
	SITE SURVEY TO VERIFY SCOPE OF WORK, GATHER NECESSARY MEASUREMENTS, CONFIRM ANY INSTALLATION OBSTACLES AND TAKE PICTURES OF SURROUNDING AREA			
Quantity U/M	Unit Price		Lead Time	Total Price
1.00 EA	285.00000			\$285.00 *

Line: 3	Sign Type : INSTALL			
	Part ID: INSTALL			
	INSTALL NEW ILLUMINATED DIRECTIONAL SIGN TO DESIGNATED SIDEWALK SECTION, FOOTING TO BE COMPLETED WITH AMPLE TIME TO CURE PRIOR TO INSTALLATION, INSTALL TO FOOTING WITH ANCHORS/MATCH PLATE			
	*NO FOOTING WORK INCLUDED IN THIS QUOTE, QUOTE ASSUMES CLIENT WILL COMPLETE FOOTING IN DESIRED SIGN LOCATION PRIOR TO SURVEY			
Quantity U/M	Unit Price		Lead Time	Total Price
1.00 EA	2,960.00000			\$2,960.00 *



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-2

Friday, September 6, 2024

Page: 2

Line: **4**

Sign Type : **PERMITS**

Part ID: PERMIT PROCUREMENT

\$275.00 Standard Procurement Fee + cost of permits added to final invoice

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	275.00000		\$275.00 *

* Indicates which quantity price is included in the Total

Total: \$9,833.65

Salesperson: NICK MAIER

Prices are Valid Until Saturday, September 21, 2024



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-2

Friday, September 6, 2024

Page: 3

Thank you for the opportunity to bid on this project.

Unless otherwise noted in this proposal, the following conditions apply:

- Sign Permit(s), Electrical Permit(s), and Office Staff fees are not included in bid price and will be added to final invoice
- Permit applications will be submitted upon receipt of signed proposal, signed drawings & down payment
- Production of project will begin after all permit(s) are approved from city officials.
- Timelines previously discussed apply from date that all downpayments, signed drawings, permits and approvals have been obtained.
- Bid does not include final primary electrical connection.
- No private locates included.
- Excavation prices are assumed non-frost conditions. Additional costs may occur if footings need to be installed during frost conditions
- No solid or excess rock encounters included.
- No excessive dewatering included.
- No premium hours included, all work is to be performed on straight time, regular hours.
- ASC is not responsible for damages to existing utilities, private underground wires, sprinkler lines, etc. that have not been located by the client.
- ASC is not responsible for any damages to lawn, landscape or plants from use of equipment needed for sign install.
- Unless specifically stated no repairs to lawn or landscape will be provided by ASC and will be the full responsibility of the client.
- ASC reserves the right to use completion photos as marketing material unless initialed on this line _____

I accept the prices, terms; conditions and or specifications listed here, and hereby authorize Albrecht Sign Company to perform the work as described. I have read and accept the terms and conditions page (Exhibit A)

Authorized signature from Customer:

Customer signature

Date accepted

GUARANTY

In consideration of our agreeing to supply the Customer identified above with supplies, materials, and/or labor, the undersigned absolutely and unconditionally guarantees the full and prompt payment to Albrecht Sign Company of any and all indebtedness, liabilities, and obligations now or hereafter existing. This is an absolute, unconditional and continuing guaranty. If Customer defaults in any payment or violates any other terms or conditions of any contract or agreement, the undersigned agrees to pay upon demand such indebtedness, liabilities, and obligations of Customer, together with any expenses and costs of collection at any time paid or incurred, including attorney's fees, whether or not in connection with a judicial proceeding, in attempting to collect such indebtedness, liabilities, and obligations and in enforcing this Guaranty.

IN WITNESS WHEREOF, the undersigned has executed this Guaranty as of the _____ day of _____, 20____.

PLEASE SIGN WITHOUT REFERENCE TO _____ Signature _____
YOUR TITLE OR CORPORATION POSITION

Print name of person signing



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-2

Friday, September 6, 2024

Page: 4

TERMS AND CONDITIONS OF SALE

EXHIBIT A

These terms and conditions are applicable to all Goods and Services provided by Albrecht Sign Company ("ASC"). As used herein "Goods and Services" refer to the scope of the production and fabrication of the sign proposal submitted by ASC to Client. ASC requests written acceptance of the Agreement, but the following actions shall also constitute Client's acceptance of the Agreement: 1) issuing an authorizing purchase order for any of the Goods and Services, 2) authorizing ASC's presence on site, or 3) written or electronic notification for ASC to proceed with the proposal. **Issuance of a purchase order by Client which contains separate terms and conditions will not take precedence or modify the terms and conditions contained in this Service Agreement.** The proposal, these terms and conditions and any appendices attached hereto shall comprise the Agreement between ASC and Client described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. All proposals, negotiations, and representations, if any, regarding this transaction made prior to the date of this acknowledgment are merged herein. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to ASC's terms and conditions or alternate contract format submitted by the Client as a condition for payment.

PAYMENT: Unless stated differently on the face of the invoice, terms are net ten (10) days from the date of the invoice on approved credit. All invoices not paid within thirty days of invoice shall be subject to interest which shall accrue at the rate of 1.5% per month (18% annually), or the maximum rate allowed by law, whichever is less. Customer shall have no right of set off to ASC in satisfaction of any claims asserted against ASC by Customer. ASC may at its sole discretion alter or suspend credit. Customer agrees to furnish ASC with the personal guarantees of the principals of Customer as ASC may request the same from time to time.

TITLE AND OWNERSHIP: The sale of the Sign to Customer constitutes a cash sale and title to and ownership of the Sign purchased under this Agreement shall pass to Customer upon ASC's receipt of payment in full for the Sign. ASC shall retain all right, title and interest in the Sign until Customer's cash payment is received or its check honored, despite ASC's delivery and Customer's possession of the Sign. All artwork or designs that are created by ASC shall continue to be owned by ASC and Customer may not use the artwork or designs without ASC's written permission. Without limiting the generality of the foregoing, Customer may not reproduce or copy any artwork or design or transfer, assign, sublicense, loan, disclose or otherwise make available all or any portion of such artwork or design to any other person or entity, without the prior express written consent of Seller.

REMEDIES: If ASC determines, in its sole discretion, that Customer is in default under any of its obligations under this Agreement, ASC may (a) enter upon Customer's premises and without any court order or other process of law may repossess and remove the Sign, with or without notice to Customer; Customer hereby waives any trespass or right of action for damages by reason of such entry, removal or disabling; Customer further expressly consents to ASC's entry of the premises; (b) ASC may require Customer to return the Sign in good repair, by delivering the Sign packed and ready for shipment, to such place as ASC may specify; (c) ASC may cancel or terminate this Agreement and may retain any and all prior payments made by Customer; (d) ASC may declare all sums due and to become due under this Agreement immediately due and payable, without notice or demand to Customer; (e) if the Sign is permanently affixed to real property, Customer acknowledges and agrees that the Sign shall constitute a lienable permanent improvement and ASC may file a mechanic's lien on the improved real property for labor and material provided; or (f) ASC may pursue any other remedy available at law, by statute or equity. No single or partial exercise by ASC or any right or remedy hereunder shall preclude any other or further exercise of any other right or remedy. If ASC hires an attorney who to collect what is owed under this Agreement or to regain possession of the Sign, Customer agrees to pay all ASC's attorneys' fees, costs, and expenses incurred.

CUSTOMER'S REPRESENTATIONS AND WARRANTIES: If Customer has entered into this agreement as a business entity and not as an individual, Customer represents, warrants and certifies that it is a business duly organized validly existing and in good standing and is licensed or qualified to transact business under the laws of the State of Minnesota. Customer further represents, warrants and certifies that it has all requisite power and authority to carry on its business, including authority to execute and deliver and to perform all of its obligations under this agreement. In the event that Customer breaches this warranty, the individual who has executed this agreement shall be solely liable to ASC for all of Customer's obligations hereunder.

ASC'S WARRANTIES: ASC agrees to warrant all Sign(s) in accordance with the terms of its standard warranty for each Sign, as modified from time to time in ASC's sole discretion. ASC's sole obligation to Customer shall be limited to the repair or replacement of the Sign, at ASC's option, of defective products returned to Seller at the sole expense of Buyer or initial retail purchaser. THE FOREGOING REMEDIES ARE EXCLUSIVE. SELLER MAKES NO OTHER EXPRESS WARRANTY. SELLER DISCLAIMS, AND BUYER WAIVES ANY AND ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

ASC LIABILITY: In no event shall ASC's liability exceed the amount of the invoice price of the Sign sold or the services provided. ASC shall not have any obligation or liability to Customer for any incidental or consequential damages whatsoever sustained or alleged to have sustained by Customer (including any expenses incident thereto), arising out of or related to these Terms and Conditions. The "consequential damages" shall be deemed to include the following; loss of use, revenue, income, or anticipated profits; loss of Sign, materials or property handled or processed with the use of the Sign; and damage to, loss or destruction of property. Customer agrees to indemnify ASC from and against damages and costs to the extent caused by the intentional acts or negligence of the Customer, Customer's contractors and subcontractors or other third parties.

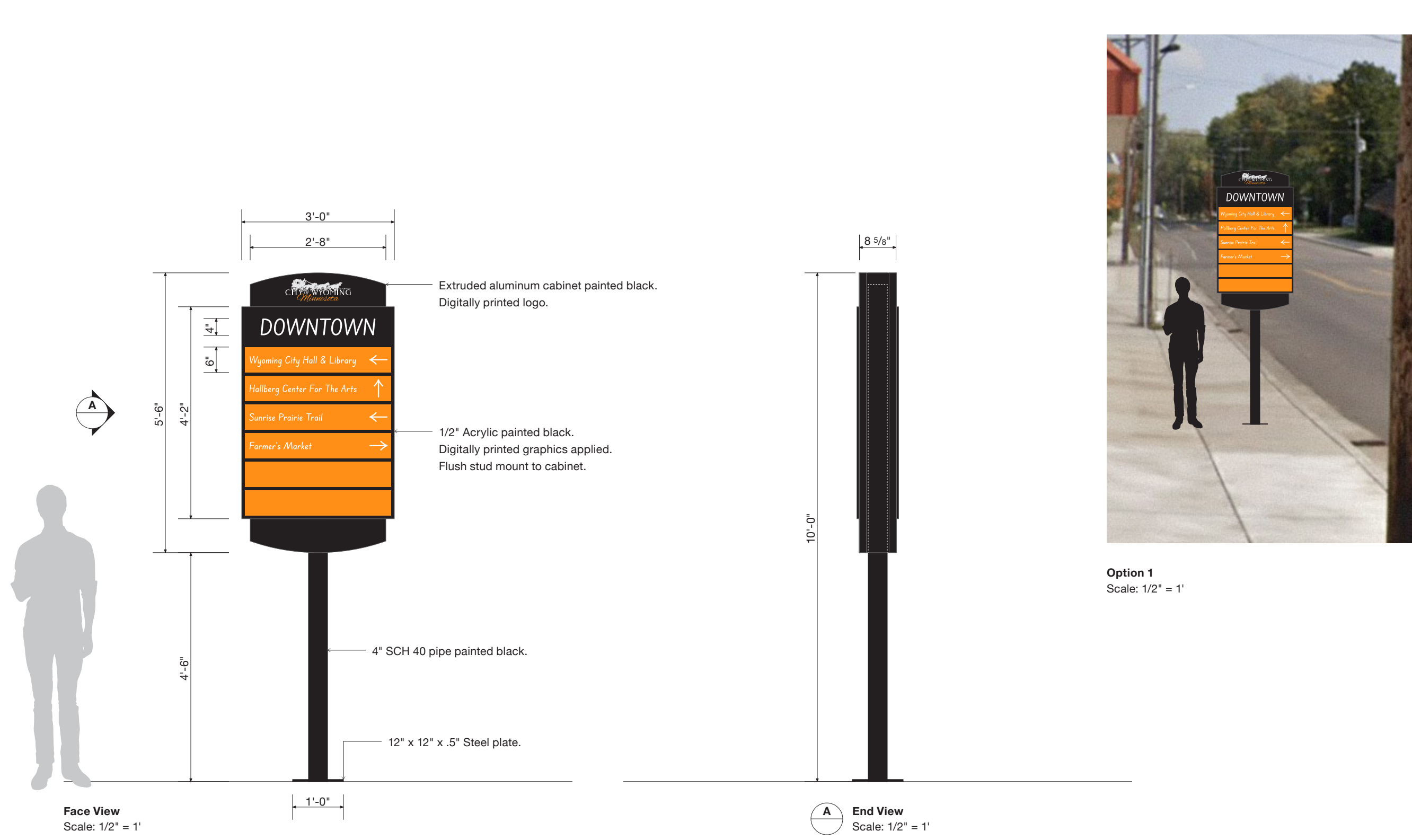
MISCELLANEOUS: If and to the extent that applicable law confers any rights or imposes any duties inconsistent with or in addition to any of the provisions of this agreement, the affected provisions shall be considered amended to conform thereto, but all other provisions hereof shall remain in full force and effect. The laws of Minnesota shall govern over the terms of this agreement. The exclusive jurisdiction for the resolution of any and all disputes between the parties shall be the State or Federal Courts located in Hennepin County, Minnesota. This writing is the full and complete agreement between the parties. Any modifications of this agreement must be made in writing and executed by both parties. Waiver by ASC of a breach of any of the terms and conditions of this contract shall not be construed as a waiver of any other breach.

Initial : _____



ALBRECHT SIGN COMPANY
ENHANCE YOUR IMAGE

Signage Design Rev(2)
October 15th, 2024





DESIGN | FABRICATION | INSTALLATION | SERVICE

7775 Main St. N.E.,
Fridley, MN 55432
P: 763.754.2899 | F: 763.767.7316
www.AlbrechtSignCompany.com

Client:
City of Wyoming

Client Address:
26753 Forest Blvd,
Wyoming, MN 55092

Start Date: 7/11/2024
Last Revision Date: 10/15/2024
Job Number: N/A
Drawing Revision: 2
Sales Representative: NM
Designer: RD

Revision	Update
01	
02	
03	
04	
05	
06	
07	
08	
09	

Customer Signature of Approval



This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. The location of the disconnect switch after installation shall comply with Article 600.6(A)(1) of the National Electrical Code.

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Color:	 Black	 Orange 1495 C	 CMYK	 N/A	 N/A	 N/A	 N/A	ST-100: Option 1			
Paint Finish:	MP Black	N/A	N/A	N/A	N/A	N/A	N/A	Directional Pylon			
Vinyl:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quantity:	1	Square Ft:	16.5
Digital Print:	N/A	3640 - Luster	3640 - Luster	N/A	N/A	N/A	N/A	Single Face:	☐	Illuminated:	☐
Other:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Double Face:	☒	Non-Illuminated:	☒



Client:
City of Wyoming

Start Date: 7/11/2024
Last Revision Date: 10/15/2024
Job Number: N/A
Drawing Revision: 2
Sales Representative: NM
Designer: RD

Customer Signature of Approval

X

 This sign is intended to be installed in accordance with the requirements of Article 600 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign. The location of the disconnect switch after installation shall comply with Article 600.6(A)(1) of the National Electrical Code.

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Option 2
Scale: $1/2" = 1'$

Color:	 Black	 Orange 1495 C	 CMYK	 N/A	 N/A	 N/A	 N/A	ST-100: Option 2			
Paint Finish:	MP Black	N/A	N/A	N/A	N/A	N/A	N/A	Directional Pylon			
Vinyl:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quantity:	1	Square Ft:	22.9
Digital Print:	N/A	3640 - Luster	3640 - Luster	N/A	N/A	N/A	N/A	Single Face:	☐	Illuminated:	☐
Other:	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Double Face:	☒	Non-Illuminated:	☐



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-3

Tuesday, October 15, 2024

Page: 1

Bill To:

CITY OF WYOMING

PO BOX 188
26885 FOREST BLVD.
WYOMING, MN 55092
Phone: 651-462-0575

Ship To:

CITY OF WYOMING: DIRECTIONAL SIGN

CITY OF WYOMING: DIRECTIONAL SIGN

26753 FOREST BLVD
WYOMING, MN 55092-8022
Phone: 651-462-0575

Payment Terms: 50% DOWN, NET 10

Line: 1				
Sign Type : DIRECTIONAL SIGN				
Part ID: Directional Sign - Exterior				
NON-ILLUMINATED TWO-SIDED DIRECTIONAL SIGN				
*UPDATED TO INCREASE OVERALL SIZING OF SIGN				
Quantity U/M	Unit Price	Unit Price (inc tax)	Lead Time	Total Price (inc tax)
1.00 EA	7,390.00000	7,935.01250		\$7,935.01 *

Line: 2				
Sign Type : SURVEY				
Part ID: SURVEY				
SITE SURVEY TO VERIFY SCOPE OF WORK, GATHER NECESSARY MEASUREMENTS, CONFIRM ANY INSTALLATION OBSTACLES AND TAKE PICTURES OF SURROUNDING AREA				
Quantity U/M	Unit Price		Lead Time	Total Price
1.00 EA	285.00000			\$285.00 *

Line: 3				
Sign Type : INSTALL				
Part ID: INSTALL				
INSTALL NEW ILLUMINATED DIRECTIONAL SIGN TO DESIGNATED SIDEWALK SECTION, FOOTING TO BE COMPLETED WITH AMPLE TIME TO CURE PRIOR TO INSTALLATION, INSTALL TO FOOTING WITH ANCHORS/MATCH PLATE				
*NO FOOTING WORK INCLUDED IN THIS QUOTE, QUOTE ASSUMES CLIENT WILL COMPLETE FOOTING IN DESIRED SIGN LOCATION PRIOR TO SURVEY				
Quantity U/M	Unit Price		Lead Time	Total Price
1.00 EA	3,275.00000			\$3,275.00 *



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-3

Tuesday, October 15, 2024

Page: 2

Line: **4**

Sign Type : **PERMITS**

Part ID: PERMIT PROCUREMENT

\$275.00 Standard Procurement Fee + cost of permits added to final invoice

Quantity U/M	Unit Price	Lead Time	Total Price
1.00 EA	275.00000		\$275.00 *

* Indicates which quantity price is included in the Total

Total: \$11,770.01

Salesperson: NICK MAIER

Prices are Valid Until Wednesday, October 30, 2024



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

Quote No: 18084-3

Tuesday, October 15, 2024

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Thank you for the opportunity to bid on this project.

Unless otherwise noted in this proposal, the following conditions apply:

- Sign Permit(s), Electrical Permit(s), and Office Staff fees are not included in bid price and will be added to final invoice
- Permit applications will be submitted upon receipt of signed proposal, signed drawings & down payment
- Production of project will begin after all permit(s) are approved from city officials.
- Timelines previously discussed apply from date that all downpayments, signed drawings, permits and approvals have been obtained.
- Bid does not include final primary electrical connection.
- No private locates included.
- Excavation prices are assumed non-frost conditions. Additional costs may occur if footings need to be installed during frost conditions
- No solid or excess rock encounters included.
- No excessive dewatering included.
- No premium hours included, all work is to be performed on straight time, regular hours.
- ASC is not responsible for damages to existing utilities, private underground wires, sprinkler lines, etc. that have not been located by the client.
- ASC is not responsible for any damages to lawn, landscape or plants from use of equipment needed for sign install.
- Unless specifically stated no repairs to lawn or landscape will be provided by ASC and will be the full responsibility of the client.
- ASC reserves the right to use completion photos as marketing material unless initialed on this line _____

I accept the prices, terms; conditions and or specifications listed here, and hereby authorize Albrecht Sign Company to perform the work as described. I have read and accept the terms and conditions page (Exhibit A)

Authorized signature from Customer:

Customer signature

Date accepted

GUARANTY

In consideration of our agreeing to supply the Customer identified above with supplies, materials, and/or labor, the undersigned absolutely and unconditionally guarantees the full and prompt payment to Albrecht Sign Company of any and all indebtedness, liabilities, and obligations now or hereafter existing. This is an absolute, unconditional and continuing guaranty. If Customer defaults in any payment or violates any other terms or conditions of any contract or agreement, the undersigned agrees to pay upon demand such indebtedness, liabilities, and obligations of Customer, together with any expenses and costs of collection at any time paid or incurred, including attorney's fees, whether or not in connection with a judicial proceeding, in attempting to collect such indebtedness, liabilities, and obligations and in enforcing this Guaranty.

IN WITNESS WHEREOF, the undersigned has executed this Guaranty as of the _____ day of _____, 20____.

PLEASE SIGN WITHOUT REFERENCE TO _____ Signature _____
YOUR TITLE OR CORPORATION POSITION

Print name of person signing



Albrecht Sign Company

7775 Main Street NE
Fridley, MN 55432 USA
Phone: 763.754.2899
Fax: 763.767.7316
Fed ID: 82-0773738

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TERMS AND CONDITIONS OF SALE

EXHIBIT A

These terms and conditions are applicable to all Goods and Services provided by Albrecht Sign Company ("ASC"). As used herein "Goods and Services" refer to the scope of the production and fabrication of the sign proposal submitted by ASC to Client. ASC requests written acceptance of the Agreement, but the following actions shall also constitute Client's acceptance of the Agreement: 1) issuing an authorizing purchase order for any of the Goods and Services, 2) authorizing ASC's presence on site, or 3) written or electronic notification for ASC to proceed with the proposal. **Issuance of a purchase order by Client which contains separate terms and conditions will not take precedence or modify the terms and conditions contained in this Service Agreement.** The proposal, these terms and conditions and any appendices attached hereto shall comprise the Agreement between ASC and Client described in the proposal and are binding upon the Client, its successors, assignees, joint ventures and third-party beneficiaries. All proposals, negotiations, and representations, if any, regarding this transaction made prior to the date of this acknowledgment are merged herein. Any modifications to this Agreement must be mutually acceptable to both parties and accepted in writing. No considerations will be given to revisions to ASC's terms and conditions or alternate contract format submitted by the Client as a condition for payment.

PAYMENT: Unless stated differently on the face of the invoice, terms are net ten (10) days from the date of the invoice on approved credit. All invoices not paid within thirty days of invoice shall be subject to interest which shall accrue at the rate of 1.5% per month (18% annually), or the maximum rate allowed by law, whichever is less. Customer shall have no right of set off to ASC in satisfaction of any claims asserted against ASC by Customer. ASC may at its sole discretion alter or suspend credit. Customer agrees to furnish ASC with the personal guarantees of the principals of Customer as ASC may request the same from time to time.

TITLE AND OWNERSHIP: The sale of the Sign to Customer constitutes a cash sale and title to and ownership of the Sign purchased under this Agreement shall pass to Customer upon ASC's receipt of payment in full for the Sign. ASC shall retain all right, title and interest in the Sign until Customer's cash payment is received or its check honored, despite ASC's delivery and Customer's possession of the Sign. All artwork or designs that are created by ASC shall continue to be owned by ASC and Customer may not use the artwork or designs without ASC's written permission. Without limiting the generality of the foregoing, Customer may not reproduce or copy any artwork or design or transfer, assign, sublicense, loan, disclose or otherwise make available all or any portion of such artwork or design to any other person or entity, without the prior express written consent of Seller.

REMEDIES: If ASC determines, in its sole discretion, that Customer is in default under any of its obligations under this Agreement, ASC may (a) enter upon Customer's premises and without any court order or other process of law may repossess and remove the Sign, with or without notice to Customer; Customer hereby waives any trespass or right of action for damages by reason of such entry, removal or disabling; Customer further expressly consents to ASC's entry of the premises; (b) ASC may require Customer to return the Sign in good repair, by delivering the Sign packed and ready for shipment, to such place as ASC may specify; (c) ASC may cancel or terminate this Agreement and may retain any and all prior payments made by Customer; (d) ASC may declare all sums due and to become due under this Agreement immediately due and payable, without notice or demand to Customer; (e) if the Sign is permanently affixed to real property, Customer acknowledges and agrees that the Sign shall constitute a lienable permanent improvement and ASC may file a mechanic's lien on the improved real property for labor and material provided; or (f) ASC may pursue any other remedy available at law, by statute or equity. No single or partial exercise by ASC or any right or remedy hereunder shall preclude any other or further exercise of any other right or remedy. If ASC hires an attorney who to collect what is owed under this Agreement or to regain possession of the Sign, Customer agrees to pay all ASC's attorneys' fees, costs, and expenses incurred.

CUSTOMER'S REPRESENTATIONS AND WARRANTIES: If Customer has entered into this agreement as a business entity and not as an individual, Customer represents, warrants and certifies that it is a business duly organized validly existing and in good standing and is licensed or qualified to transact business under the laws of the State of Minnesota. Customer further represents, warrants and certifies that it has all requisite power and authority to carry on its business, including authority to execute and deliver and to perform all of its obligations under this agreement. In the event that Customer breaches this warranty, the individual who has executed this agreement shall be solely liable to ASC for all of Customer's obligations hereunder.

ASC'S WARRANTIES: ASC agrees to warrant all Sign(s) in accordance with the terms of its standard warranty for each Sign, as modified from time to time in ASC's sole discretion. ASC's sole obligation to Customer shall be limited to the repair or replacement of the Sign, at ASC's option, of defective products returned to Seller at the sole expense of Buyer or initial retail purchaser. THE FOREGOING REMEDIES ARE EXCLUSIVE. SELLER MAKES NO OTHER EXPRESS WARRANTY. SELLER DISCLAIMS, AND BUYER WAIVES ANY AND ALL IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

ASC LIABILITY: In no event shall ASC's liability exceed the amount of the invoice price of the Sign sold or the services provided. ASC shall not have any obligation or liability to Customer for any incidental or consequential damages whatsoever sustained or alleged to have sustained by Customer (including any expenses incident thereto), arising out of or related to these Terms and Conditions. The "consequential damages" shall be deemed to include the following; loss of use, revenue, income, or anticipated profits; loss of Sign, materials or property handled or processed with the use of the Sign; and damage to, loss or destruction of property. Customer agrees to indemnify ASC from and against damages and costs to the extent caused by the intentional acts or negligence of the Customer, Customer's contractors and subcontractors or other third parties.

MISCELLANEOUS: If and to the extent that applicable law confers any rights or imposes any duties inconsistent with or in addition to any of the provisions of this agreement, the affected provisions shall be considered amended to conform thereto, but all other provisions hereof shall remain in full force and effect. The laws of Minnesota shall govern over the terms of this agreement. The exclusive jurisdiction for the resolution of any and all disputes between the parties shall be the State or Federal Courts located in Hennepin County, Minnesota. This writing is the full and complete agreement between the parties. Any modifications of this agreement must be made in writing and executed by both parties. Waiver by ASC of a breach of any of the terms and conditions of this contract shall not be construed as a waiver of any other breach.

Initial : _____



Request for EDA Action

Date: December 5, 2024

Presented to: EDA Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Request for attendance for EDAM Conference

Method: New Business

Background Information:

The Wyoming EDA is a member of the Economic Development Association of Minnesota. The winter conference is at the end of January on the 23 and 24th in Minneapolis, MN. EDAM is a professional association of individuals and organizations throughout the state of Minnesota who share this mission. We pursue our mission by providing economic development professionals a forum for exchanging information and staying abreast of current economic development strategies and practices and by providing them with valuable networking and educational opportunities. EDAM members are leading economic developers in the state of Minnesota. EDAM consults with the state on public policy issues related to economic development, and helps continually define and improve the profession.

The conferences offer speakers, trainings, breakout sessions and opportunities for networking. I feel that there is significant value to the city with my attendance to remain familiar with current issues and key takeaways to help the city of Wyoming in its economic development efforts. The cost of the conference is \$550.00 for both days and I would

Recommendation: To approve the attendance of City Administrator Linwood to the 2025 EDAM Winter Conference.



EDA Communication

Date: December 6, 2024

Presented to: EDA Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Updates

Method: Communications

Wyoming EDA Business of the Month for December

Day Spring Family Wellness

Their mission is to educate and adjust families, bringing them into wholeness in body, soul and spirit. We help people from Wyoming overcome pain from health-related problems in 90 days or less without drugs or surgery so they can experience greater health. Dr. David Schmidt, chiropractor in Wyoming, Minnesota is committed to bringing you better health as well as a better way of life through principle-centered chiropractic care.

For more information - <https://dayspringfamilywellness.com/>

BUSINESS OF THE MONTH: DAYSPRING CHIROPRACTIC



Fourteen Foods, LLC (“Applicant”) has requested a site plan review and a conditional use permit to permit construction to remodel the 4,686 square foot Dairy Queen (DQ) building located at 5111 East Viking Boulevard, southwest of the intersection of East Viking Boulevard and Fallbrook Avenue. The proposal includes demolition of the attached former gas station building on the 1.79-acre property. A drive-through will be retained along the southern edge of the DQ building. The restaurant will keep indoor seating while slightly expanding the outdoor seating with parking surrounding the building. From a regulatory standpoint, the site plan must meet C-Commercial District standards, ordinance regulations for businesses having drive-throughs and Shoreland ordinance standards. The applicant intends to build a quick service restaurant adjacent to the proposed DQ building. The applicant has provided a concept of the future restaurant layout to illustrate the feasibility of the future development.

