

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 19, 2024
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for November 19, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council Member Schilling – Stated that he would like to amend the agenda and include an item regarding the Compensation study findings for Council consideration and approval.

Mayor Iverson – Suggested that item be added as agenda item 22, under New Business.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO AMEND THE AGENDA, WITH THE ADDITION OF ITEM 22, COMPENSATION STUDY FINDINGS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for November 6, 2024**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 6, 2024, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota**

City Council for November 6, 2024

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 6, 2024, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from November 7, 2024 to November 19, 2024
4. To consider **Resolution 24-11-108** a resolution approving the transfer of excess reserves to the 401 Capital Revolving Fund Account
5. To consider **Resolution 24-11-109** a resolution approving payment for Pay Voucher #1 to JL Theis, Inc. for the second phase of the Railroad Park Project in the amount of \$151,177.31
6. To consider **Resolution 24-11-110** a resolution approving payment to Boyer Ford Trucks for the 2025 Western Start 47X chassis in the amount of \$149,671.00
7. To consider **Resolution 24-11-111** a resolution authorizing a transfer from the General Fund to Capital Equipment Fund in the amount of \$58,583.37
8. To consider **Resolution 24-11-112** a resolution authorizing a transfer from the General Fund to the Capital Equipment Fund in the amount of \$30,000
9. To consider **Resolution 24-11-113** a resolution accepting a donation from WSB, Inc. for the 2024 Wyoming Tree Lighting
10. To consider **Resolution 24-11-114** a resolution accepting a donation from Connexus Energy for the 2024 Wyoming Tree Lighting
11. To consider **Resolution 24-11-115** a resolution certifying the unpaid utility bills and City services invoices of certain residents and businesses contained on the attached list to property taxes for collection in 2025
12. To consider **Resolution 24-11-115** a resolution authorizing payment to Leroy’s Collision Center for Department of Public Safety squad repairs in the amount of \$16,022.78

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, #6, #7, #8, #9, #10, #11, and #12 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

13. Report of the Public Safety Director, Neil Bauer for November 14, 2024
14. Report of City Building Official, Fred Weck, IV for November 14, 2024

15. Report of City Attorney Tom Loonan for November 14, 2024
16. Report of City Engineer Mark Erichson, WSB for November 14, 2024
17. Report of Public Works Superintendent, Steve Reeves for November 14, 2024
18. Report of Abdo Financial Services, 3rd Quarter Report for November 13, 2024

COMMUNICATIONS:

19. Chisago County Hazard Mitigation Plan – Public Review

Public Safety Director Bauer – Explained that the City had received a request earlier today from the Emergency Management Director for Chisago County that asked for input on the plan for hazard mitigation. He noted that this document was a comprehensive document that looked at identifying all the potential hazards in the area and what the City would do to try to mitigate it. He noted that the document was open for public comment and explained that comments can be submitted through him or they can be submitted directly to the County's Emergency Management Director. He shared information on where people can access the document in order to read through it and provide comment.

Council Member Schilling – Asked about the deadline for providing comments.

Public Safety Director Bauer – Stated that the comments would need to be submitted by December 2, 2024.

OLD BUSINESS: NONE

NEW BUSINESS

20. To consider **Resolution 24-11-117** a resolution approving the Preliminary Plat D-24-003 – “Vollrath Jensen Addition” at 24989 Heath Avenue; Owner – Andrea and Joe Jensen; Applicant: Comfort Lake Forest Lake Watershed District- Mike Kinney; Property ID Number: 21.10703.00

Zoning Administrator/Building Official Weck – Gave an overview of the application, the site location, existing conditions, Comprehensive Plan guidance, current rezoning, and the creation of an outlot, that would not be buildable, for use as a stormwater treatment facility. Staff and Planning Commission recommend approval.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 24-11-117 A RESOLUTION APPROVING THE PRELIMINARY PLAT D-24-003 – “VOLLRATH JENSEN ADDITION” AT 24989 HEATH AVENUE; OWNER – ANDREA AND JOE JENSEN; APPLICANT: COMFORT LAKE FOREST LAKE WATERSHED DISTRICT- MIKE KINNEY; PROPERTY ID NUMBER: 21.10703.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

21. To consider **Resolution 24-11-118** a resolution approving the Final Plat – D-24-003 “Vollrath Jensen Addition” at 24989 Heath Avenue; Owner – Andrea and Joe Jensen; Applicant: Comfort Lake Forest Lake Watershed District- Mike Kinney; Property ID Number: 21.10703.00

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 24-11-118 A RESOLUTION APPROVING THE FINAL PLAT – D-24-003 “VOLLRATH JENSEN ADDITION” AT 24989 HEATH AVENUE; OWNER – ANDREA AND JOE JENSEN; APPLICANT: COMFORT LAKE FOREST LAKE WATERSHED DISTRICT- MIKE KINNEY; PROPERTY ID NUMBER: 21.10703.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

22. COMPENSATION STUDY FINDINGS

City Administrator Linwood – Explained that earlier this year, the Council had authorized David Drown Associates (DDA) to conduct a compensation study for the City's non-union employees. He noted that the results of the study were that the City was 2% below the minimum and 5% below the maximum for their employees. He stated that the recommendation from DDA was for a 3% COLA for all positions and 4% market adjustment to the non-union employees for 2025.

Council Member Nanko Yeager – Stated that she was in favor of giving the COLA increase but that she was uncomfortable with the suggested market adjustment. Added that the data showed the City was within 5% of the average and that this was not a statistically significant difference in her opinion.

Council Member Luger – Stated that she felt this would be statistically significant for the City's employees and how they pay their bills.

Mayor Iverson – Stated that she felt that the City needed to make sure that they keep good employees and also attract new ones, when needed.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE COMPENSATION STUDY FINDINGS, INCLUDING PROVIDING A 3% COLA INCREASE AND A 4% MARKET ADJUSTMENT FOR NON-UNION EMPLOYEES FOR 2025.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Council Work Session and the Park Advisory Commission meeting.

Council Member Nanko Yeager – Attended the Council Work Session.

Council Member Luger – Attended Joint Sewer Commission meeting and the Council Work Session.

Council Member Schilling – Attended Council Work Session.

Mayor Iverson – Stated that the MnCar event sponsored by the EDA was held on October 30, 2024, which had a good turnout. She attended the EDA, Joint Sewer Commission, and the Council Work Session. She noted that the Forest Lake Area Chamber of Commerce had invited her to their big gala last weekend where she was able to welcome about 100 people to the City.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE NOVEMBER 19, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:14 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
DECEMBER 3, 2024
7:00PM