

AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 12, 2024
7:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate.”

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for October 7, 2024

OLD BUSINESS:

NEW BUSINESS:

2. Fireside Park Planning

COMMUNICATIONS:

3. Preparing for EAB Grant Update
4. Little Library Scout Project Update - Troop 57731
5. Park Steward Updates

UPCOMING:

ADJOURN

**NEXT MEETING:
DECEMBER 2, 2024
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 7, 2024
7:00PM

CALL TO ORDER:

Vice Chair Bergan called the Regular Meeting of the Wyoming Park Advisory Commission for October 7, 2024 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Jessica Bergan, Bruce Vukelich, and Dawn Dunn.

Absent: Member Bruce Spangler

Also Present: Brett Ohnstad, Council Liaison and Grant MacFarlane, Assistant City Administrator

Visitors:

DETERMINATION OF A QUORUM:

Vice Chair Bergan determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for August 5, 2024**

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE AUGUST 5, 2024 MEETING.

Voting Aye: Bergan, Vukelich, and Dunn

Voting Nay: None

Abstain: None

OLD BUSINESS:

NEW BUSINESS:

- 2. Dog Park Naming Contest**

Assistant City Administrator MacFarlane provided an overview of the dog park naming process, shared resident naming submissions, and reviewed the results of the community poll. Assistant Administrator MacFarlane informed the Park Advisory Commissioners that they would be asked to make a recommendation on the park name to the City Council.

The Park Advisory Commissioners reviewed the poll results and stated that they were in favor of supporting the name “Barks and Recreation (Rec)” for the dog park.

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO RECOMMEND APPROVAL OF THE NAME “BARKS AND RECREATION” FOR THE NEW DOG PARK TO THE WYOMING CITY COUNCIL.

Voting Aye: Bergan, Vukelich, and Dunn

Voting Nay: None

Abstain: None

3. Potential Park Project – Fireside Park

Assistant City Administrator MacFarlane stated that improvements to Fireside Park had been a focus for the Park Advisory Commission for a long time. Assistant City Administrator MacFarlane stated that a memo had been put together which outlined three options for the Commissioners to consider.

Assistant City Administrator MacFarlane provided an overview of three options for the Commissioners to consider, including purchasing new park equipment through a GameTime grant, requesting project bids from playground manufacturers, and focusing on a different park project.

The Commissioners reviewed five potential playsystems which would be eligible through the GameTime grant. Commissioners discussed existing park equipment and potential ADA requirements of new pieces. Commissioner Bergan stated that they believe that the City should move forward with the project. Commissioner Vukelich and Dunn agreed.

The Commissioners selected Umbra Canopy Cove as the playground to apply for using the GameTime grant. Council Liaison Ohnstad added that he was happy to see the PAC moving forward with the project and agreed with the playsystem choice.

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO RECOMMEND THAT THE WYOMING CITY COUNCIL AUTHORIZE THE CITY TO APPLY FOR THE GAMETIME GRANT TO PURCHASE THE UMBRA CANOPY CAVE PLAY SYSTEM FOR FIRESIDE PARK.

Voting Aye: Bergan, Vukelich, and Dunn

Voting Nay: None

Abstain: None

4. Request to Change Park Advisory Commission November Meeting Date

Assistant City Administrator MacFarlane stated that the November PAC meeting was currently scheduled for Monday, November 4, 2024. Assistant Administrator MacFarlane added that November 5th is the day of the General Election and that November 6th was a City Council meeting day. Assistant Administrator MacFarlane requested that the PAC meeting be moved to a later date.

The Park Advisory Commissioners stated that Tuesday, November 12, 2024 at 7:00pm would work for the November meeting.

COMMUNICATIONS:

5. Ashton Park Scout Project

Assistant City Administrator MacFarlane informed the Park Advisory Commissioners that the Ashton Little Library project had been approved by Council and that it would be installed before the end of the month.

6. Railroad Park Phase 2 – Update

Assistant City Administrator MacFarlane stated that construction on the second phase of the project was nearly complete. He added that the only remaining item was the installation of electrical poles, which the contractor was waiting to be delivered.

7. Park Steward Assignments - Update

Assistant City Administrator MacFarlane explained park steward assignments to new Park Advisory Commissioner Dunn. Assistant Administrator MacFarlane stated that Commissioner Dunn would be assigned the parks that were previously assigned to former Commissioner Ahartz.

8. Park Steward Updates

Vukelich – Ashton Park looks good. Inquired about chains on tables at Lions Park and the weeds in the ballfield dirt.

Bergan – Parks looked good. Believes Fireside will be improved with the new equipment.

ADJOURN

A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER DUNN, TO ADJOURN THE OCTOBER 7, 2024 MEETING OF THE WYOMING PARK ADVISORY COMMISSION AT 7:50PM

Voting Aye: Bergan, Vukelich, and Dunn

Voting Nay: None

Abstain: None

**NEXT MEETING:
NOVEMBER 12, 2024
7:00PM**



PAC Communication

Date: November 12, 2024

Presented to: Chair Spangler and Park Advisory Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Fireside Park Planning

Method: New Business

Background Information:

The Park Advisory Commission (PAC) has discussed potential park improvement projects with an emphasis on new park equipment at Fireside Park. City Staff would like to continue this initiative of exploring options for a playground improvement project at Fireside Park. Staff plans to contact playground manufacturing companies to request quotes for a potential renovation of the park. The primary object of obtaining these quotes is to gain an understanding of the potential costs associated with this project and to compare the quotes with the figures outlined in the MRP Recreation grant that the PAC previously explored.

The anticipated scope of the proposed project currently includes:

- Removal of Existing Playground Equipment
- Removal of Sand in Playground Area and Replacement with ADA-Compliant Ground Surface
- Installation of Playground Borders
- Installation of Updated Playground Equipment

Before moving forward with the request for quotes, City Staff is seeking input from the Park Advisory Commissioners on their priorities within the park. Commissioners should consider their vision for the park so that Staff can establish parameters to include in the request for quotes. Staff will be preparing a presentation to review some potential components of the park to consider, such as park size, style, and theme. Staff will be looking for additional input and ideas from the Commissioners.



CITY OF WYOMING

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PAC Communication

Date: November 12, 2024

Presented to: Chair Spangler and Park Advisory Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Preparing for EAB Grant Update

Method: Communication

Background Information:

The City of Wyoming was awarded the Preparing for Emerald Ash Borer (EAB) Grant from the Minnesota Department of Natural Resources in 2022. This grant was for a three year term of 2022 – 2024 in which the City committed to the removal of 30 dead/diseased ash trees within the community and their replacement with 30 new trees consisting of a diverse tree species list. Diversity of tree species is vital to ensuring that a single bug or disease (such as emerald ash borer and oak wilt) will have a lesser impact on the local tree ecosystem as a whole.

The City committed to the removal and planting of 10 trees per year throughout the lifespan of the grant. On October 10, 2024, the Hugo Tree Care was in the community carrying out the removal and planting of the final trees as required by this grant. The City has now successfully added 30 new trees to the community which will better ensure the prolonged health of all trees within the City of Wyoming.

Attached is a document detailing the species and locations of the newly planted trees as well as the locations of the diseased/dead trees within our community that were removed. City Staff will be keeping an eye out for new grant opportunities that will continue to allow us to add new, healthy trees to the community.



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Tree Planting 2024

Centennial Park - 26995 Fenwick Avenue

1. South side East of juniper tree **Catalpa**

Well 1 area - 26730 Felton Avenue

2. SW of lot along 267th St **Oak**
3. West side middle of lot **Kentucky Coffee Tree**
4. NW corner of lot **Maple**

Lions Park 4803 263rd Street

5. West side of playground **Kentucky Coffee Tree**

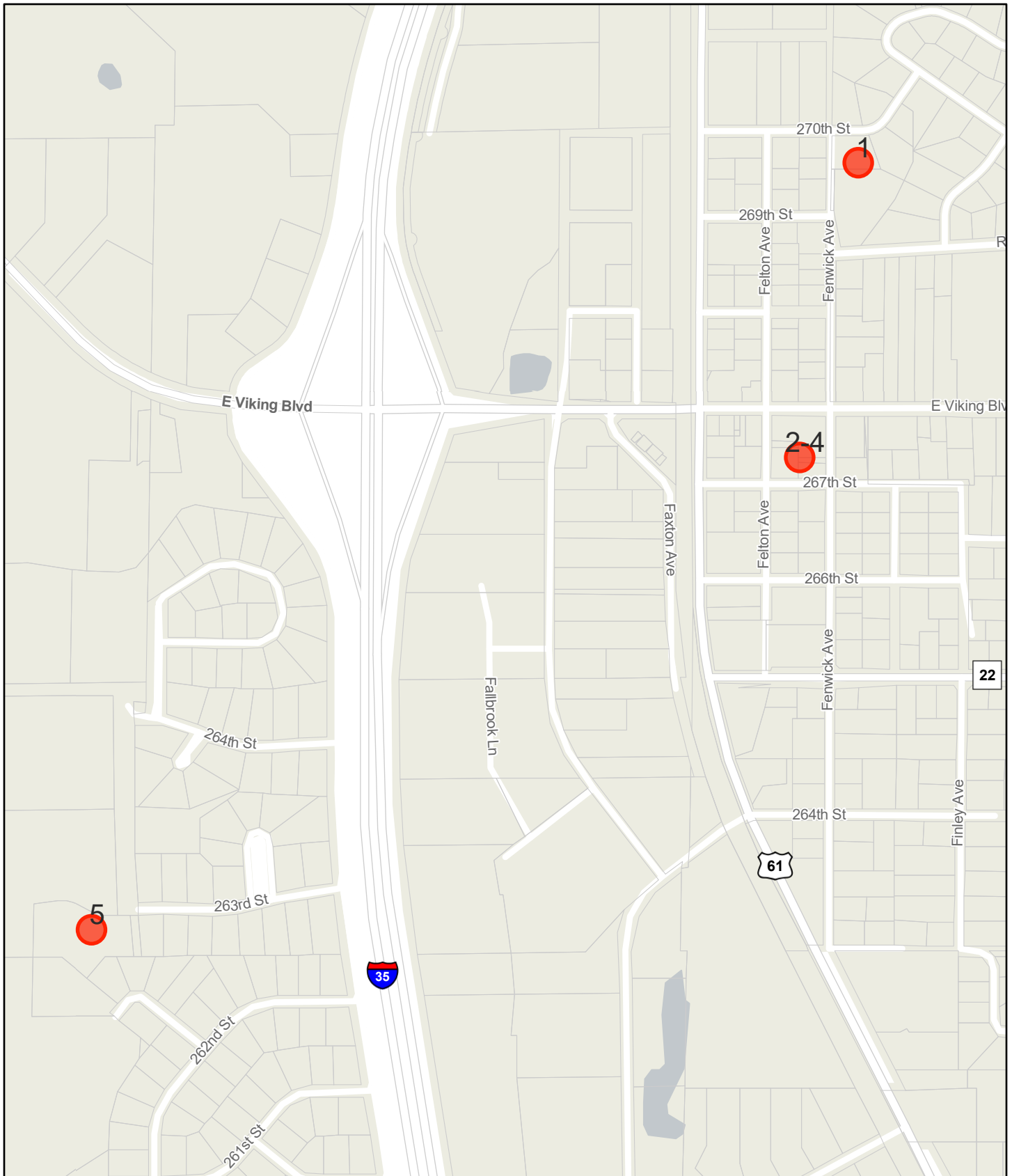
Banta Park - 24684 Fondant Avenue

6. West side of playground at divider **Elm**
7. West side of playground south of other tree **Elm**
8. East side of playground by bench **Oak**

Comfort Park - 25578 Iris Avenue

9. next to removed oak East of pond **Catalpa**
10. near square picnic table **Maple**

2024 Tree planting Wyoming A



1 inch = 916 feet

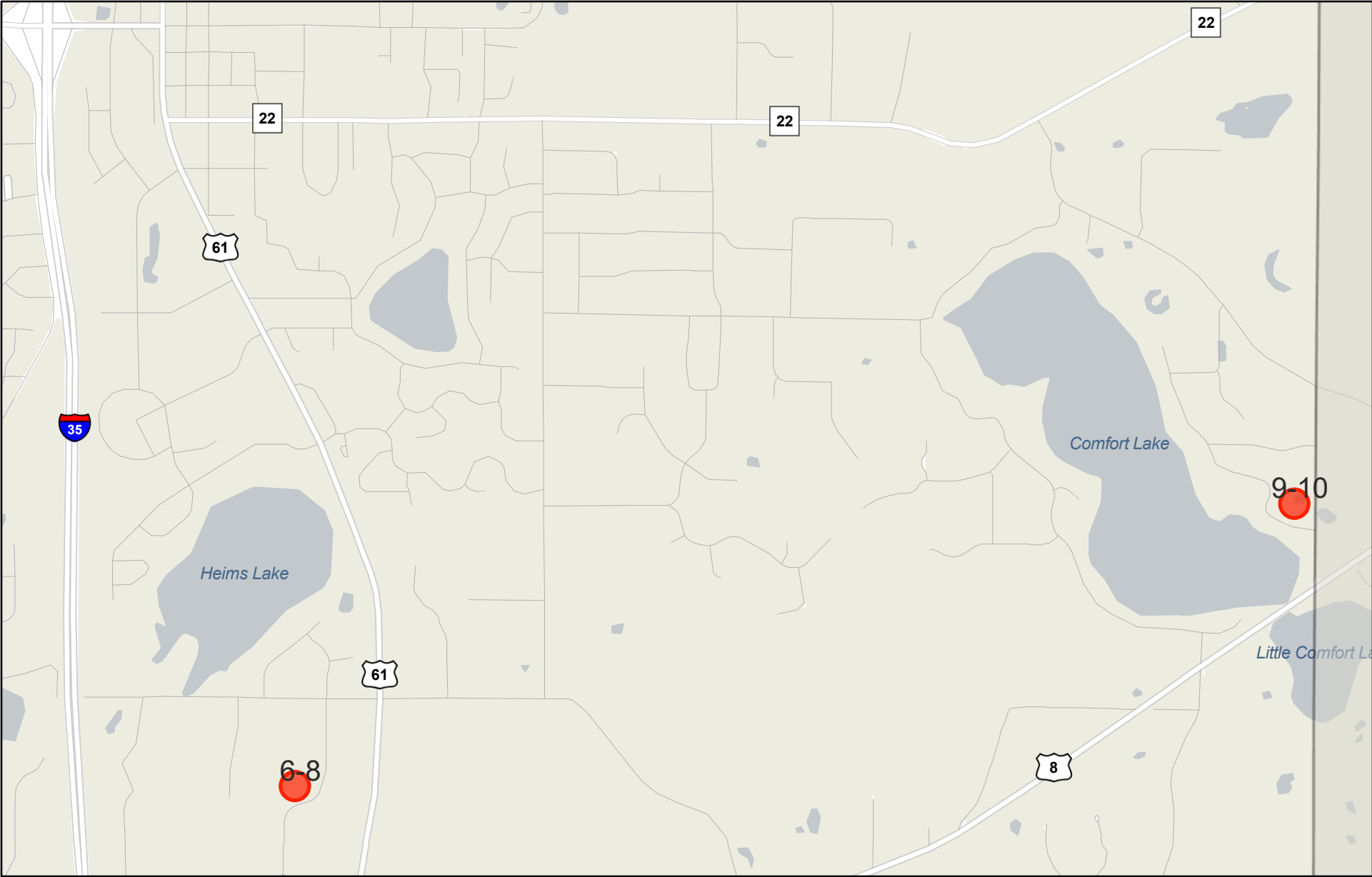
City Mask



September 12, 2024

Map Powered By Datafi

Tree planting 2024B



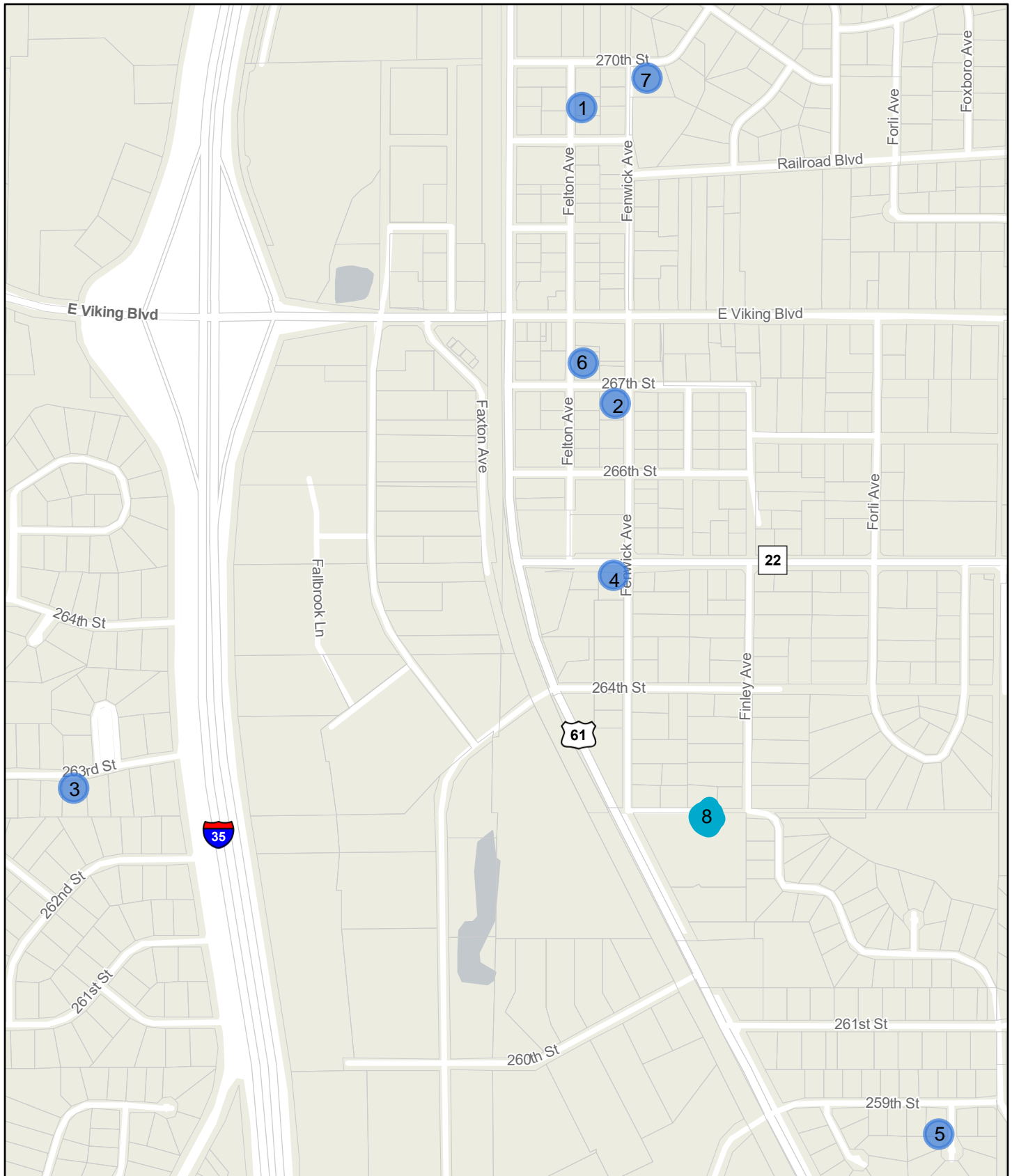
City Mask

1 inch = 2,667 feet



N
September 12, 2024
Map Powered By Datafi

Central Wyoming trees to remove



 City Mask

1 inch = 1,000 feet



Trees 9 and 10 are at Comfort Park on Iris Avenue



April 9, 2024

Map Powered By Datafi

Comfort park trees 8, 9 and 10



1 inch = 75 feet

- Parcels
- City Mask



April 8, 2024
Map Powered By Datafi



Date: November 12, 2024

Presented to: Chair Spangler and Park Advisory Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Scout Project Update – Troop 57731

Method: Communication

Background Information:

The Wyoming City Council approved the Scout Project application for Troop 57731 to install a little library at Ashton Park during their September 17, 2024 City Council Meeting. Members of Troop 57731 were at Ashton Park on Wednesday, October 23rd to complete the installation of the new amenity. The little library has been successfully installed and is now open.

This is the third little library which has been added to the Wyoming community through the Scout Project program initiated by the Park Advisory Commission. The other two little libraries can be found at Lions Park and Goodview Park.



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