

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 15, 2024
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for October 1, 2024
2. To consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for October 1, 2024

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of October 2, 2024 to October 15, 2024
4. To consider **Resolution 24-10-95** a resolution appointing Wyoming paid on-call firefighters to probationary status
5. To consider **Resolution 24-10-96** a resolution appointing an additional election judge for

the November 5, 2024 General Election

6. To consider **Resolution 24-10-97** a resolution authorizing payment to Miller Excavating for road repairs to 261st Street and 261st Lane in the amount of \$13,110.07
7. To consider **Resolution 24-10-98** a resolution approving payment for pay voucher #1 to A-1 Contracting, Inc. for the 2024 street improvement project in the amount of \$247,165.94
8. To consider **Resolution 24-10-99** a resolution Accepting Improvements for the 2024 Crack Fill Project and Authorizing Final Payment to Gopher State Sealcoat Inc. in the amount of \$31,156.00

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Neil Bauer, for October 8, 2024
10. Report of City Building Official, Fred Weck, IV for October 10, 2024.
11. Report of the City Attorney, Tom Loonan, for October 10, 2024
12. Report of City Engineer Mark Erichson, WSB for October 10, 2024
13. Report of Public Works Superintendent, Steve Reeves, for October 10, 2024

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

14. To consider **Resolution 24-10-100** a resolution approving an Interim Conditional Use Permit to operate a gunsmith business in the detached accessory building at 6880 Greenway Lane. Applicant Arron Schille. Property ID: 21.11069.07.
15. Naming of the Wyoming Dog Park

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 1, 2024
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 1, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Steve Reeves, Public Works Superintendent; and Chris Hogan – Baker Tilly

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for September 17, 2024

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 17, 2024, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 17, 2024

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 17, 2024, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from September 18, 2024 to October 1, 2024
4. To consider **Resolution 24-10-93** a resolution declaring certain property and surplus property for disposal and authorizing the Public Works Department to dispose of the property through on-line auction
5. To consider adopting **Resolution 24-10-94** a resolution appointing Election Judges for the General Election of 2024.
6. To consider a Request for Proposals (RFP) for lawn mowing services for 2025-2027

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer for September 25, 2024
8. Report of City Building Official, Fred Weck, IV for September 25, 2024
9. Report of City Attorney Tom Loonan for September 27, 2024
10. Report of City Engineer Mark Erichson, WSB for September 27, 2024
11. Report of Public Works Superintendent, Steve Reeves for September 26, 2024

COMMUNICATIONS:

12. Comfort Lake Forest Lake Watershed District (CLFLWD) – Watershed Champion Award 2024

City Administrator Linwood – Explained that the City had received the 2024 Watershed Champion Award from the Comfort Lake Forest Lake Watershed District because of the City's enhanced street sweeping program, being a supporter of the Highway 61 Sunrise River Wetland Project, and their letters of support for the Heath Avenue North Iron Enhanced Sand Filter.

Mayor Iverson – Stated that the homeowners from Heims Lake had also won an award from the CLFLWD which was also exciting.

Public Works Superintendent Reeves – Stated that the Public Works Department was very proud of this award because they take all topics related to water very seriously. He noted that they have an operator on their crew that has taken ownership of the enhanced street sweeping program who has been doing a wonderful job.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider **Resolution 24-10-95** a Resolution Providing for the Competitive Negotiated Sale of \$1,765,000 General Obligation Improvement Bonds, Series 2024A

City Administrator Linwood – Explained that today was the sale date for the City's General Obligation Improvement Bonds and introduced Chris Hogan from Baker Tilly.

Chris Hogan, Baker Tilly – Briefly reviewed the 5 bids that were received, the bonding process, and noted that the winning bid rate was 3.222% from Brownstone Investment Group, LLC. She stated that based on the pricing, she would recommend the Council approve the bond sale to Brownstone Investment Group, LLC.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 24-10-95 A RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$1,975,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider a Proclamation Declaring October 1 – October 31, 2024 as "Manufacturer's Month" in the City of Wyoming

Assistant City Administrator MacFarlane – Stated that this proclamation was something the City has done on an annual basis due to the importance of the manufacturing industry to the State, County, and the City. He stated that the City will hold an event in honor of Manufacturer's Month on October 9, 2024 from 8:30 a.m. to 1:30 p.m. at Splitrocks.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A PROCLAMATION DECLARING OCTOBER 1 – OCTOBER 31, 2024 AS "MANUFACTURER'S MONTH" IN THE CITY OF WYOMING

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the City Could Work Session meeting.

Council Member Nanko Yeager – Attended the City Council Work Session meeting. She expressed appreciation to County Commissioner Montzka for coming to speak with the residents.

Council Member Luger – Attended the City Council Work Session meeting.

Council Member Schilling – Attended the City Council Work Session meeting.

Mayor Iverson – Attended the Planning Commission meeting and the CLFLWD Award program. She noted that on October 5, 2024 she would be serving at an event serving the Troops that will be going over to Kuwait.

Public Safety Director Bauer – Stated that Coffee with the Cops would be held on October 2, 2024 at McDonald's between 8:00 a.m. and 10:00 a.m.

County Commissioner Montzka – Reminded residents that the General Election was coming up and noted that people can still register on-line up until October 15, 2024. He stated that early voting was also available at the courthouse.

Mayor Iverson – Encouraged County Commissioner Montzka to continue working on getting funding for the City's residents.

Mayor Iverson recessed the City Council meeting at 7:17 p.m. and reconvened at 7:23 p.m.

- 15.** To consider entering a closed session under MN State Statute 13D.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER TO ENTER INTO A CLOSED SESSION UNDER MN STATE STATUTUE 13D.03 TO DISCUSS LABOR NEGOTIATION STRATEGIES FOR A CONTRACT WITH THE BARGAINING UNITS OF LAW ENFORCEMENT LABOR SERVICES (LELS) GROUP 507 AT 7:23PM

Voting Aye: Nanko Yeager, Luger, Iverson, Ohnstad and Schilling

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD TO RETURN TO OPEN SESSION UNDER MN STATE STATUTUE 13D.03 TO DISCUSS LABOR NEGOTIATION STRATEGIES FOR A CONTRACT WITH THE BARGAINING UNITS OF LAW ENFORCEMENT LABOR SERVICES (LELS) 507 AT 7:43PM

Voting Aye: Nanko Yeager, Luger, Iverson, Ohnstad and Schilling

Voting Nay: None

Abstain: None

Absent: None

City Administrator Linwood gave a summation of the closed session

The closed meeting was relative to the matters for bargaining purposes and contract negotiations between the City of Wyoming and bargaining unit of Law Enforcement Labor Services. The meeting was closed under MN State Statute 13D.03. The closed meeting was attended by Mayor Lisa Iverson and City Council Members Dennis Schilling, Linda Nanko Yeager, Claire Luger and Brett Ohnstad. Also, in attendance was Assistant City Administrator, Grant MacFarlane, Public Safety Director, Neil Bauer, City Administrator, Robb Linwood, and Labor Attorney, Soren Mattick. The council reviewed the proposed contract from the bargaining units. The city council provided advice and direction to legal and city staff but made no formal votes or motions.

- 16.** To consider a contract between the city of Wyoming and Local Law Enforcement Services 507 (SERGEANTS) for the years of 2024-2026

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER LUGER TO APPROVE A CONTRACT BETWEEN THE CITY OF WYOMING AND LOCAL LAW ENFORCEMENT SERVICES 507 (SERGEANTS) FOR THE YEARS OF 2024-2026

ROLL CALL VOTE:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None
Absent: None

17. To consider entering a Closed Session under MN State Statute 13D.05, Subd 3(a) for the Annual Performance Evaluation of City Administrator Linwood

City Attorney Loonan He stated that at this time the Council will be entering a closed session under MN State Statute 13D.05, Subd 3(a) to discuss the annual the review of City Administrator Robb Linwood. He noted that City Administrator Linwood has consented to the closed session for this purpose.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE GOING INTO A CLOSED SESSION UNDER MN STATE STATUTE 13D.05, SUBD. 3(A) FOR AN ANNUAL PERFORMANCE EVALUATION OF CITY ADMINISTRATOR ROBB LINWOOD AT 7:50 P.M.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING TO EXIT THE CLOSED SESSION AND GO BACK INTO AN OPEN MEETING AT 8:02 P.M.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

City Attorney Loonan – Stated that the Council was in a Closed Session under MN State Statute 13D.05, Subd. 3(a) regarding City Administrator Linwood’s annual performance review. The Closed Session was attended by Mayor Iverson, Councilmembers Schilling, Nanko Yeager, Ohnstad and Luger as well as City Administrator Linwood and himself. He explained that no formal motions were offered or passed at the Closed Session.

A MOTION WAS MADE BY MAYOR LUGER, SECONDED BY COUNCILMEMBER SCHILLING TO ADJOURN THE OCTOBER 1, 2024 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:03PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
OCTOBER 15, 2024
7:00PM

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 1, 2024
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for September 17, 2024 to order at 5:32 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

Absent:

Also Present: Robb Linwood - City Administrator, Fred Weck – Building/Zoning Official, Mark Erichson – City Engineer (WSB), and Grant MacFarlane – Assistant City Administrator

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. Discussion on Liberty Ponds Septic System

City Administrator Linwood – Provided an overview on the current situation regarding the Liberty Pond septic system and highlighted various public and private funding options that may be available for the community. Stated that some funding options would require that the City take ownership of the septic system once funding was secured.

City Engineer Erichson – Stated that the Liberty Ponds system was not eligible for the PSIG Grant Program as was originally indicated by the MCPA.

Zoning Official Weck – Provided the Council with an explanation of cluster septic systems, the CUP with the former township, the MCPA's approval of the cluster system at liberty ponds, and some of the design components of the system.

Adam Lynch (former Liberty Ponds HOA President) – Stated that Liberty Ponds have been in contact with Stantec about estimated system replacement strategies and cost.

Councilmember Schilling – Informed Staff that he would like them to explore funding options. Inquired about the estimated cost of the project. At this time was not in favor of the public funding option or city ownership

Adam Lynch – Stated that the projected cost is \$3.5 million.

Councilmember Nanko Yeager – Stated they were not comfortable with City ownership of the system. Inquired about if Staff time would be reimbursed for the work that they perform on this. Also asked if assessments related to the potential project could be challenged. Added that she preferred the private funding option and not a public option that required city ownership.

Councilmember Luger – Inquired about receiving any information for funding resources from the Watershed District. She was not in favor of a public funding option that would require city ownership.

Councilmember Ohnstad – Asked if connecting to Highway 8 pipe was a possibility, but was not in favor of the public funding option and city ownership.

City Engineer Erichson – Stated that the city had not planned for water or sewer on Hwy 8 due to extensive costs – high level costs were over 10 million and that did not count the installation of sewer down Health and around the development.

The Council gave consensus to have staff look further into private funding options.

MAYOR IVERSON ADJOURNED THE OCTOBER 1, 2024 WORK SESSION MEETING AT 6:32 PM.

For Check Dates 10/08/2024 to 10/08/2024

Check Number Name			Check Date
Text Label	56911	PACIFIC LIFE INSURANCE	10/08/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	56912	LAW ENFORCEMENT LABOR	10/08/2024
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	564.00	
		564.00	
Text Label	56913	CENTRAL PENSION FUND,	10/08/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1172	MN STATE RETIREMENT	10/08/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MND CP	101-0000-21712	552.00	
MND CPPRETAX	101-0000-21712	764.00	
		1,316.00	
Text Label	EFT1173	SELECTACCOUNT,	10/08/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,342.45	
		2,342.45	
Text Label	EFT1174	P.E.R.A.,	10/08/2024
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,185.34	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,675.39	
PF PERA	101-0000-21704	4,385.11	

For Check Dates 10/08/2024 to 10/08/2024

Check Number	Name	Check Date
PF PERA CITY	101-0000-21704	
		6,577.66
		17,823.50

Text LabelEFT1175 INTERNAL REVENUE SERVICE,

10/08/2024

Item Code	GL Number	Amount
FITW	101-0000-21701	7,897.55
SOCSEC_EE	101-0000-21703	2,870.88
MEDICARE_ER	101-0000-21703	1,185.95
SOCSEC_ER	101-0000-21703	2,870.88
MEDICARE_EE	101-0000-21703	1,185.95
		16,011.21

Text LabelEFT1176 STATE OF MINNESOTA,

10/08/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	3,468.59
		3,468.59

Text Label

General Checking Account 10100
Total Amount Being Paid: \$42,519.56
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56914 PAYVOUCHER1	10/15/2024	A-1 EXCAVATING LLC			
		408-3100-45350 IMPROVEMENTS		\$247,165.94	IMPROVEMENTS
		Total for A-1 EXCAVATING LLC		\$247,165.94	
56915 496480	10/15/2024	ABDO FINANCIAL SOLUTIONS, LLC			
		101-1500-43000 PROFESSIONAL SE		\$5,583.33	PROFESSIONAL SERVICE (GENERAL)
		Total for ABDO FINANCIAL SOLUTIONS		\$5,583.33	
56916 4007365	10/15/2024	ADAM'S PEST CONTROL INC			
		101-1400-44010 REPAIRS & MAINT.		\$90.00	REPAIRS & MAINT. - BUILDINGS
		Total for ADAM'S PEST CONTROL INC		\$90.00	
56917 V0924-274	10/15/2024	ADVANTAGE SIGNS & GRAPHICS, INC.			
		601-9425-42400 SMALL TOOLS/MIN		\$81.50	SMALL TOOLS/MINOR EQUIPMENT
		Total for ADVANTAGE SIGNS & GRAPH		\$81.50	
56918 10032024	10/15/2024	AT & T MOBILITY			
		101-2110-43200 COMMUNICATIONS		\$1,343.40	COMMUNICATIONS (GENERAL)
		101-2200-43200 COMMUNICATIONS		\$336.16	COMMUNICATIONS (GENERAL)
		Total for AT & T MOBILITY		\$1,679.56	
56919 00000823773	10/15/2024	BCA/TRAINING DEVELOPMENT			
		101-2110-44330 DUES & SUBSCRIP		\$600.00	DUES & SUBSCRIPTIONS
		Total for BCA/TRAINING DEVELOPMEI		\$600.00	
56920 10012024	10/15/2024	CHISAGO COUNTY PRESS, INC			
		101-1910-43510 LEGAL NOTICE PUI		\$46.20	CANNABIS ORDINANCE
		800-0000-20827 SCHILLIE CUP ESC		\$33.13	SCHILLIE CUP ESCROW
		Total for CHISAGO COUNTY PRESS, IN		\$79.33	
56921 202400000193	10/15/2024	CHISAGO COUNTY RECORDER			
		800-0000-20826 CLFLWD JENSEN		\$46.00	CLFLWD JENSEN
		Total for CHISAGO COUNTY RECORDER		\$46.00	
56922 13880	10/15/2024	CHISAGO HARDWARE			
		101-5200-42190 SEASONAL ACTIVI		\$263.84	SEASONAL ACTIVITIES
		Total for CHISAGO HARDWARE		\$263.84	

City of Wyoming Check Detail Register

2/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56923	10/15/2024	CHISAGO LAKES JOINT SEWAGE TRE			
14518					
	602-9425-43890	SEWER PLANT FEE		\$29,147.22	AUGUST TREATMENT CHARGES
	602-9425-43890	SEWER PLANT FEE		\$28,547.19	SEPTEMBER TREATMENT CHARGES
Total for CHISAGO LAKES JOINT SEWA				\$57,694.41	
56924	10/15/2024	CINTAS			
4206532247					
	101-1400-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
4206529326					
	101-2110-43600	CLEANING SERVIC		\$31.35	CLEANING SERVICE-PUBLIC SAFETY
4206532401					
	101-3100-44180	UNIFORMS		\$67.37	STREETS
	101-3100-42100	OPERATING SUPPL		\$66.23	SHOP SUPPLIES
4207212816					
	101-3100-44180	UNIFORMS		\$67.37	STREETS
	101-3100-42100	OPERATING SUPPL		\$42.60	SHOP SUPPLIES
4207910648					
	101-1400-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
4207893621					
	101-1400-43600	CLEANING SERVIC		\$31.35	CLEANING SERVICE-CITY HALL
4207910678					
	101-3100-44180	UNIFORMS		\$67.37	STREETS
	101-3100-42100	OPERATING SUPPL		\$66.23	SHOP SUPPLIES
Total for CINTAS				\$489.87	
56925	10/15/2024	CONNEXUS ENERGY			
09272024					
	101-3100-43800	UTILITIES-GAS/ELI		\$35.18	LAKE DR & HEATH - ST LIGHTS
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	HAMLET DR
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	FALLBROOK SIREN
	101-3100-43860	STREET LIGHTS		\$20.04	250TH STREET NE SIGN
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	PIONEER RD
Total for CONNEXUS ENERGY				\$70.97	
56926	10/15/2024	DALCO A DIVISION OF IMPERIAL DADE			
4284971					
	101-1400-42000	SUPPLIES - OFFICE		\$113.90	SUPPLIES - OFFICE/COPY/COMPUTR
Total for DALCO A DIVISION OF IMPEI				\$113.90	
56927	10/15/2024	DAN'S TOWING			
95526					
	202-2110-42310	CONTRACTED SER		\$161.06	TOWING
95562					
	202-2110-42310	CONTRACTED SER		\$162.59	TOWING
95678					
	202-2110-42310	CONTRACTED SER		\$162.56	TOWING
Total for DAN'S TOWING				\$486.21	

City of Wyoming Check Detail Register

3/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56928 0137617-IN	10/15/2024	EARL F. ANDERSEN			
		101-3100-42260 SIGN MATERIAL/REPLACEMENT		\$172.15	SIGN MATERIAL/REPLACEMENT
Total for EARL F. ANDERSEN				\$172.15	
56929 EE7358	10/15/2024	ESS BROTHERS & SONS INC			
		651-9425-44030 REP & MAIN. - OTHER THAN BLDGS		\$5,280.00	REP & MAIN. - OTHER THAN BLDGS
Total for ESS BROTHERS & SONS INC				\$5,280.00	
56930 17631	10/15/2024	FACILICARE INC			
		101-5500-43600 CLEANING SERVICE		\$1,263.40	LIBRARY
		101-1400-43600 CLEANING SERVICE		\$559.00	CITY HALL/FIRE
		101-2110-43600 CLEANING SERVICE		\$299.00	POLICE
		101-3100-42310 CONTRACTED SERVICES		\$188.50	PUBLIC WORKS
Total for FACILICARE INC				\$2,309.90	
56931 5940	10/15/2024	FLEET ALIGNMENT SERVICE			
		101-3100-44040 REPAIRS & MAINT. - EQUIPMENT		\$916.74	REPAIRS & MAINT. - EQUIPMENT
Total for FLEET ALIGNMENT SERVICE				\$916.74	
56932 4090862	10/15/2024	GOPHER STATE ONE CALL			
		602-9425-44650 LOCATES (GOPHER STATE)		\$147.15	LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL				\$147.15	
56933 20638 20637	10/15/2024	GOPHER STATE SEALCOAT, INC.			
		101-5200-42310 CONTRACTED SERVICES		\$1,200.00	CONTRACTED SERVICES
		407-3100-45000 CAPITAL OUTLAY		\$31,156.00	CAPITAL OUTLAY
Total for GOPHER STATE SEALCOAT, INC.				\$32,356.00	
56934 9264708786	10/15/2024	GRAINGER INC.			
		101-3100-42300 SAFETY EQUIPMENT		\$155.70	SAFETY EQUIPMENT
Total for GRAINGER INC.				\$155.70	
56935 BSF24-0007	10/15/2024	Guidance Homes, Inc.			
		800-0000-20401 SILT FENCE		\$810.00	BSF24-0007
Total for Guidance Homes, Inc.				\$810.00	
56936 10152024	10/15/2024	H & W FUND I.U.O.E LOCAL 49			
		101-0000-21706 HOSPITALIZATION PREMIUMS		\$8,850.00	PREMIUMS
Total for H & W FUND I.U.O.E LOCAL 4				\$8,850.00	

City of Wyoming Check Detail Register

4/13
OCTOBER 11, 2024 11:15 AM
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10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56937	10/15/2024	HAWKINS INC			
6862442					
		601-9425-42160	CHEMICALS/CHEM	\$20.00	
6871999					
		601-9425-42160	CHEMICALS/CHEM	\$1,582.34	CHEMICALS/CHEMICAL PRODUCTS
Total for HAWKINS INC				\$1,602.34	
56938	10/15/2024	HEALTH PARTNERS			
036084944971					
		101-0000-21706	HOSPITALIZATION	\$22,644.85	HOSPITALIZATION/MEDICAL INS
Total for HEALTH PARTNERS				\$22,644.85	
56939	10/15/2024	HITCH-IT			
5222					
		101-3100-44040	REPAIRS & MAINT.	\$102.93	REPAIRS & MAINT. - EQUIPMENT
Total for HITCH-IT				\$102.93	
56940	10/15/2024	HOLIDAY 3550			
9.25.2024					
		101-3100-42400	SMALL TOOLS/MIN	\$21.46	SMALL TOOLS/MINOR EQUIPMENT
Total for HOLIDAY 3550				\$21.46	
56941	10/15/2024	HOLIDAY 3550			
060101102400					
		101-2110-43900	VEHICLE MAINTEN	\$148.50	060101102400
		101-2200-43900	VEHICLE MAINTEN	\$13.50	060101102400
		101-2110-43900	VEHICLE MAINTEN	\$(81.00)	060101082400
Total for HOLIDAY 3550				\$81.00	
56942	10/15/2024	INNOVATIVE OFFICE SOLUTIONS, LLC			
IN4656766					
		101-2110-42000	SUPPLIES - OFFICE	\$170.72	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$170.72	
56943	10/15/2024	IUOE LOCAL #49			
102024					
		101-0000-21714	PW UNION DUES	\$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	
56944	10/15/2024	JESS MUNKHOLM			
09302024					
		101-2110-43220	POSTAGE	\$29.04	POSTAGE
		101-2110-42080	TRAINING AND IN:	\$294.80	TRAINING AND INSTRUCTION
Total for JESS MUNKHOLM				\$323.84	

City of Wyoming Check Detail Register

5/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56945	10/15/2024	KODIAK POWER SYSTEMS			
KPS1636	602-9425-44040	REPAIRS & MAINT.		\$625.00	REPAIRS & MAINT. - EQUIPMENT
KPS1637	602-9425-44040	REPAIRS & MAINT.		\$1,101.67	REPAIRS & MAINT. - EQUIPMENT
KPS1633	101-2110-44010	REPAIRS & MAINT.		\$3,888.60	REPAIRS & MAINT. - BUILDINGS
KPS1634	601-9425-44040	REPAIRS & MAINT.		\$680.40	REPAIRS & MAINT. - EQUIPMENT
Total for KODIAK POWER SYSTEMS				\$6,295.67	
56946	10/15/2024	LENFER AUTOMOTIVE AND TRANSMISSION			
23696	101-2110-43900	VEHICLE MAINTEN		\$789.53	VEHICLE MAINTENANCE
Total for LENFER AUTOMOTIVE AND TI				\$789.53	
56947	10/15/2024	LINDSTROM WHEELHORSE			
48247	101-3100-42400	SMALL TOOLS/MIN		\$4.39	SMALL TOOLS/MINOR EQUIPMENT
Total for LINDSTROM WHEELHORSE				\$4.39	
56948	10/15/2024	MACQUEEN EMERGENCY			
W14128	651-9425-44040	REPAIRS & MAINT.		\$1,305.11	REPAIRS & MAINT. - EQUIPMENT
P26272	101-2200-42300	SAFETY EQUIPMEN		\$150.00	SAFETY EQUIPMENT
Total for MACQUEEN EMERGENCY				\$1,455.11	
56949	10/15/2024	MENARDS- FOREST LAKE			
43165	101-5200-42100	OPERATING SUPPL		\$31.99	OPERATING SUPPLIES
	101-3100-42100	OPERATING SUPPL		\$19.94	OPERATING SUPPLIES
Total for MENARDS- FOREST LAKE				\$51.93	
56950	10/15/2024	MIDCONTINENT COMMUNICATIONS			
14463230114308	101-1400-43210	TELEPHONE		\$(44.05)	CITY HALL
	101-1400-42310	CONTRACTED SER		\$936.85	FIBER
	101-2110-43210	TELEPHONE		\$412.06	POLICE DEPT
	101-3100-43210	TELEPHONE		\$89.03	PUBLIC WORKS
	601-9425-43210	TELEPHONE		\$257.56	WELL
	602-9425-43210	TELEPHONE		\$185.31	LIFTSTATIONS
Total for MIDCONTINENT COMMUNIC/				\$1,836.76	
56951	10/15/2024	MILLER EXCAVATING, INC.			
45296	651-9425-44030	REP & MAIN. - OT		\$13,110.07	REP & MAIN. - OTHER THAN BLDGS
Total for MILLER EXCAVATING, INC.				\$13,110.07	

City of Wyoming Check Detail Register

6/13
OCTOBER 11, 2024 11:15 AM
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10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56952	10/15/2024	MN DEPT OF LABOR AND INDUSTRY			
SEPTEMBER0251052024					
	101-0000-22810	SURCHARGE PAYABLE		\$1,508.66	SURCHARGE PAYABLE
Total for MN DEPT OF LABOR AND IND				\$1,508.66	
56953	10/15/2024	MN FIRE SERVICE CERT. BOARD__			
13158					
	101-2200-42080	TRAINING AND INSTRUCTION		\$26.25	TRAINING AND INSTRUCTION
Total for MN FIRE SERVICE CERT. BOA				\$26.25	
56954	10/15/2024	MOTOROLA SOLUTIONS, INC.			
8281939373					
	401-2110-45000-I	CAPITAL OUTLAY		\$47.04	CAPITAL OUTLAY
8281971629					
	401-2110-45000-I	CAPITAL OUTLAY		\$5,134.90	CAPITAL OUTLAY
	401-2110-45000	CAPITAL OUTLAY		\$41,438.06	CAPITAL OUTLAY
8281975193					
	401-2200-45000-I	CAPITAL OUTLAY		\$3,353.00	CAPITAL OUTLAY
8281980577					
	401-2200-45000-I	CAPITAL OUTLAY		\$2,685.60	CAPITAL OUTLAY
Total for MOTOROLA SOLUTIONS, INC				\$52,658.60	
56955	10/15/2024	MUNIPLATFORM			
2086					
	342-7000-46200	FISCAL AGENT FEE		\$450.00	FISCAL AGENT FEES
Total for MUNIPLATFORM				\$450.00	
56956	10/15/2024	NAPA AUTO PARTS			
229756					
	101-2200-43900	VEHICLE MAINTENANCE		\$22.28	VEHICLE MAINTENANCE
229282					
	101-3100-44040	REPAIRS & MAINT. - EQUIPMENT		\$13.25	REPAIRS & MAINT. - EQUIPMENT
Total for NAPA AUTO PARTS				\$35.53	

City of Wyoming Check Detail Register

7/13
OCTOBER 11, 2024 11:15 AM
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10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56957	10/15/2024	ON SITE, INC			
0001788791	101-5200-44050	SATALLITE RENTAL		\$41.39	030626-0002 ASHTON PARK
0001793015	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0003 BANTA PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0010 HAWK MEADOWS TRAIL
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0004 BLUE SPRUCE PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0007 COMFORT LAKE
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0014 TOWN HALL PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0011 LIONS PARK
	101-5200-44050	SATALLITE RENTAL		\$336.00	030626-0008 GOODVIEW PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0009 FIRESIDE PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0013 TOLZMAN PARK
	101-5200-44050	SATALLITE RENTAL		\$162.00	030626-0012 SWENSON PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0015 VERGES MEMORIAL PARK
0001797597	101-5200-44050	SATALLITE RENTAL		\$41.39	030626-0002 ASHTON PARK
Total for ON SITE, INC				\$1,363.78	
56958	10/15/2024	POLARIS SALES			
8260500	101-2000-33427-1	OTHER STATE PUE		\$37,053.81	OTHER STATE PUBLIC SAFETY AID
Total for POLARIS SALES				\$37,053.81	
56959	10/15/2024	PRECISE MRM LLC			
IN2000431	101-3100-42310	CONTRACTED SER		\$120.00	CONTRACTED SERVICES
Total for PRECISE MRM LLC				\$120.00	
56960	10/15/2024	PROPHOENIX CORORATION			
2025055	101-2110-42240	MAINTENANCE CO		\$8,392.84	MAINTENANCE CONTRACTS
Total for PROPHOENIX CORORATION				\$8,392.84	
56961	10/15/2024	RAPIT PRINTING INC			
426735	101-3100-42000	SUPPLIES - OFFICE		\$100.00	SUPPLIES - OFFICE/COPY/COMPUTR
	601-9425-42000	SUPPLIES - OFFICE		\$100.00	SUPPLIES - OFFICE/COPY/COMPUTR
	602-9425-42000	SUPPLIES - OFFICE		\$100.00	SUPPLIES - OFFICE/COPY/COMPUTR
	651-9425-42100	OPERATING SUPPL		\$129.18	OPERATING SUPPLIES
	101-5200-42100	OPERATING SUPPL		\$75.00	OPERATING SUPPLIES
Total for RAPIT PRINTING INC				\$504.18	
56962	10/15/2024	SPRING GREEN			
429560	101-5200-42310	CONTRACTED SER		\$1,459.00	CONTRACTED SERVICES
Total for SPRING GREEN				\$1,459.00	

City of Wyoming Check Detail Register

8/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
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10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56963	10/15/2024	STAPLES			
6013485695					
	101-1400-42000	SUPPLIES - OFFICE		\$126.97	SUPPLIES - OFFICE/COPY/COMPUTR
6013759907					
	101-1400-42000	SUPPLIES - OFFICE		\$85.83	SUPPLIES - OFFICE/COPY/COMPUTR
6013.759908					
	101-2400-42000	SUPPLIES - OFFICE		\$174.99	SUPPLIES - OFFICE/COPY/COMPUTR
	101-1400-42000	SUPPLIES - OFFICE		\$175.00	SUPPLIES - OFFICE/COPY/COMPUTR
6005510071-CR					
	101-1400-42000	SUPPLIES - OFFICE		\$(178.02)	SUPPLIES - OFFICE/COPY/COMPUTR
6014054516					
	101-1400-42000	SUPPLIES - OFFICE		\$(52.66)	SUPPLIES - OFFICE/COPY/COMPUTR
Total for STAPLES				\$332.11	
56964	10/15/2024	SWENSONS LAWCARE			
1428					
	101-5200-42310	CONTRACTED SER		\$7,507.50	LAWNCARE
Total for SWENSONS LAWCARE				\$7,507.50	
56965	10/15/2024	THOMSON REUTERS-WEST PUBLISH			
850851921					
	101-2110-44360	INVESTIGATIONS		\$195.26	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$195.26	
56966	10/15/2024	TIMESAVER OFF SITE SECRETARIAL			
M29541					
	101-1400-42310	CONTRACTED SER		\$167.00	CITY COUNCIL MEETING
	101-1910-42310	CONTRACTED SER		\$219.00	PLANNING COMMISSION MEETING
Total for TIMESAVER OFF SITE SECRE1				\$386.00	
56967	10/15/2024	TOTAL CONTROL SYSTEMS			
11370					
	601-9425-42950	SCADA SYSTEM		\$270.00	SCADA SYSTEM
Total for TOTAL CONTROL SYSTEMS				\$270.00	
56968	10/15/2024	ULINE			
183714169					
	101-5200-42100	OPERATING SUPPL		\$288.76	OPERATING SUPPLIES
Total for ULINE				\$288.76	
56969	10/15/2024	VC3, INC.			
INV11209VC3					
	401-2110-45000	CAPITAL OUTLAY		\$6,714.00	CAPITAL OUTLAY
Total for VC3, INC.				\$6,714.00	

City of Wyoming Check Detail Register

9/13
OCTOBER 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56970	10/15/2024	VERIZON			
9974874898					
	602-9425-43210	TELEPHONE		\$270.26	TELEPHONE
	601-9425-43210	TELEPHONE		\$270.26	TELEPHONE
	101-1400-43210	TELEPHONE		\$83.22	TELEPHONE
	101-2400-43210	TELEPHONE		\$83.22	TELEPHONE
Total for VERIZON				\$706.96	
56971	10/15/2024	VICTORY AUTOMOTIVE SERVICE			
820441					
	101-2110-43900	VEHICLE MAINTEN		\$1,018.74	VEHICLE MAINTENANCE
820464					
	101-2110-43900	VEHICLE MAINTEN		\$143.14	VEHICLE MAINTENANCE
820468					
	101-2110-43900	VEHICLE MAINTEN		\$78.86	VEHICLE MAINTENANCE
820539					
	101-2110-43900	VEHICLE MAINTEN		\$83.80	VEHICLE MAINTENANCE
Total for VICTORY AUTOMOTIVE SERV				\$1,324.54	

City of Wyoming Check Detail Register

10/13
October 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	Amount	Comment
General Ledger #				
56972	10/15/2024	VISA		
2903	101-2110-44350	WELLNESS	\$130.00	WELLNESS
32547	101-2110-44360	INVESTIGATIONS	\$152.32	INVESTIGATIONS
09062024	101-2110-43220	POSTAGE	\$10.10	POSTAGE
9515440	101-2110-44080	UNIFORMS	\$100.86	UNIFORMS
441110335	101-2200-42100	OPERATING SUPPL	\$329.24	OPERATING SUPPLIES
0F1F77DE-0005	101-2110-42100	OPERATING SUPPL	\$5.03	OPERATING SUPPLIES
20240907	101-2110-42080	TRAINING AND IN:	\$196.00	TRAINING AND INSTRUCTION
	101-2110-42080	TRAINING AND IN:	\$36.03	TRAINING AND INSTRUCTION
20240918	101-2110-42080	TRAINING AND IN:	\$175.00	TRAINING AND INSTRUCTION
4219448	101-2110-42100	OPERATING SUPPL	\$43.43	OPERATING SUPPLIES
9777804	101-2110-42100	OPERATING SUPPL	\$7.00	OPERATING SUPPLIES
MT1B2N66VY	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES
MNMNMS6W5G7	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES
5466	101-2110-42080	TRAINING AND IN:	\$1,099.00	TRAINING AND INSTRUCTION
5083	101-2110-42110	MEDICAL SUPPLIE:	\$160.65	MEDICAL SUPPLIES AND EQUIPMENT
7665803	101-2110-44080	UNIFORMS	\$42.28	UNIFORMS
7636234	101-2110-42100	OPERATING SUPPL	\$18.00	OPERATING SUPPLIES
77275	101-2110-42100	OPERATING SUPPL	\$78.03	OPERATING SUPPLIES
6852232	101-2110-44080	UNIFORMS	\$15.95	UNIFORMS
4237800	101-2110-44080	UNIFORMS	\$88.95	UNIFORMS
49530	101-2110-42080	TRAINING AND IN:	\$825.00	TRAINING AND INSTRUCTION
Total for VISA			\$3,518.85	
56973	10/15/2024	VISA		
1478640130	101-3100-42080	TRAINING AND IN:	\$120.00	TRAINING AND INSTRUCTION
Total for VISA			\$120.00	

City of Wyoming Check Detail Register

11/13
October 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56974	10/15/2024	VISA			
09242024	101-1400-44330	DUES & SUBSCRIP		\$8.00	DUES & SUBSCRIPTIONS
INV273662708	101-1400-44330	DUES & SUBSCRIP		\$15.99	DUES & SUBSCRIPTIONS
IEC-14003	101-1400-42100	OPERATING SUPPL		\$74.70	OPERATING SUPPLIES
	101-2110-42100	OPERATING SUPPL		\$74.69	OPERATING SUPPLIES
541915	101-1500-42080	TRAINING AND IN:		\$45.00	TRAINING AND INSTRUCTION
5086601	602-9425-42100	OPERATING SUPPL		\$299.90	OPERATING SUPPLIES
P2775383	601-9425-42000	SUPPLIES - OFFICE		\$646.10	SUPPLIES - OFFICE/COPY/COMPUTR
	602-9425-42000	SUPPLIES - OFFICE		\$646.09	SUPPLIES - OFFICE/COPY/COMPUTR
0800208	101-1400-42080	TRAINING AND IN:		\$18.65	TRAINING AND INSTRUCTION
8824261	101-1400-42080	TRAINING AND IN:		\$18.04	TRAINING AND INSTRUCTION
174B3E74-0003	101-1400-42100	OPERATING SUPPL		\$214.76	OPERATING SUPPLIES
Total for VISA				\$2,061.92	
56975	10/15/2024	WASTE MANAGEMENT CORP SERVICES			
0089446-4812-3	101-5500-43840	REFUSE		\$21.87	LIBRARY 27-16928-33002
	101-5200-43840	REFUSE		\$205.10	CITY MAINT 27-16916-73007
	101-3100-43840	REFUSE		\$107.16	CITY HALL 27-16916-83005
Total for WASTE MANAGEMENT CORP				\$334.13	
56976	10/15/2024	WENDY HAZZARD			
10/09/2024	602-0000-11500	ACCOUNTS RECEIV		\$54.26	Sewer - Base Fee
Total for WENDY HAZZARD				\$54.26	

City of Wyoming Check Detail Register

12/13
October 11, 2024 11:15 AM
User: ssaxe
DR: Wyoming

10-15-2024 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56977	10/15/2024	WSB			
08312024					
	408-3100-43030	ENGINEERING		\$686.00	2023 EAST VIKING BLVD IMPROVEMENTS
	101-1400-43030	ENGINEERING		\$3,399.25	2024 GENERAL ENGINEERING
	651-1000-43030	ENGINEERING		\$171.00	2024 LGU SERVICES
	408-3100-43030	ENGINEERING		\$1,759.50	2023 FALLBROOK AVE & 264TH ST
	408-3100-43030	ENGINEERING		\$2,873.00	2024 PAVEMENT MANAGEMENT
	651-9425-43100	MS4 PERMIT - ENG		\$690.00	2024 MS4 SERVICES
	800-0000-20569	DIAMOND RIDGE C		\$177.00	2020 EMERALD AVE IMPROVEMENT PROJECT
	408-9425-45350	IMPROVEMENTS		\$1,514.25	2023 TRUNK WATERMAIN IMPROVEMENTS
	101-1910-43030	ENGINEERING		\$59.25	2024 GENERAL PLANNING SERVICES
	408-3100-43030	ENGINEERING		\$13,325.75	2024 STREET IMPROVEMENT PROJECT
	408-3100-43030	ENGINEERING		\$584.00	BRIDGE 13506 REPLACEMENT
	800-0000-20826	CLFLWD JENSEN		\$208.50	CLFLWD JENSEN ESCROW
	800-0000-20586	HALLBERG BINGH/		\$177.00	HALLBERG 273RD FOREST BLVD PHASE 1
	800-0000-20595	HALLBERG SITE PL		\$177.00	HALLBERG SITE PLAN ESCROW
	800-0000-20572	HEIMS LAKE VILLA		\$3,005.25	HEIMS LAKE VILLA NORTH SKETCH
	800-0000-20815	DAHLQUIST KATIE		\$12,951.00	DAHLQUIST KATIES GLEN ESCROW
	404-5200-45450	IMPROVEMENTS R		\$4,186.50	IMPROVEMENTS RAILROAD PARK
Total for WSB				\$45,944.25	
56978	10/15/2024	XCEL ENERGY			
895244238					
	101-3100-43860	STREET LIGHTS		\$260.88	STOP LIGHTS
	601-9425-43800	UTILITIES-GAS/ELI		\$2,864.80	WELLHOUSE
	101-2110-43800	UTILITIES-GAS/ELI		\$463.95	POLICE/PUBLIC WORKS
	101-3100-43800	UTILITIES-GAS/ELI		\$1,331.59	POLE BLDG
	101-1400-43800	UTILITIES-GAS/ELI		\$68.98	CITY HALL
	101-5500-43800	UTILITIES-GAS/ELI		\$1,601.84	LIBRARY
	101-5200-43800	UTILITIES-GAS/ELI		\$116.17	PARKS
895559455					
	602-9425-43800	UTILITIES-GAS/ELI		\$3,269.69	LIFT STATIONS
	601-9425-43800	UTILITIES-GAS/ELI		\$95.04	WELLHOUSE
896961280					
	101-3100-43860	STREET LIGHTS		\$6,388.72	STOP LIGHTS
Total for XCEL ENERGY				\$16,461.66	
56979	10/15/2024	ZIEGLER INC.			
IN001635511					
	601-9425-42400	SMALL TOOLS/MIN		\$359.32	SMALL TOOLS/MINOR EQUIPMENT
Total for ZIEGLER INC.				\$359.32	

City of Wyoming
Check Detail Register

10-15-2024 Payables

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$604,295.27
Total Number of Checks: 66

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: October 10, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Fire Chief Jesse Milligan

Department: Public Safety

Reference: Paid on-call Firefighter Appointments

Method: Consent Agenda

Background Information:

The Public Safety Department has completed the selection process on 1 candidate for the position of paid on call firefighter. We selected this individual for recommendation to the City Council for approval. The Department has a current roster at 27 active firefighters, 3 additional firefighters on personal leaves. Considering that not all of our paid on-call staff are available when emergencies happen, it is imperative that we maintain a staffed department in order to increase the probability of having staff available to provide services in a time of need.

This candidate has successfully completed the entire selection process. The next step is to confirm Council Approval for a conditional offer of employment pending successfully passing a pre-employment medical exam and background check. Samantha Mueller will be offered the position as probationary firefighter with a start date of Nov 1st. Samantha will proceed immediately to the background check and physical exam to complete the hiring process upon council approval. Upon completion they will start training.

We will continue to recruit additional qualified members to fill our hiring pool as well as possible candidates for the cadet program.

Recommendation:

The Fire Department is requesting council authorization to extend this candidate a conditional offer of employment for a paid on-call Fire Fighter position.

Jesse Milligan

Fire Chief



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION NO. 24-10-95

**A RESOLUTION APPOINTING WYOMING PAID ON CALL
FIREFIGHTERS TO PROBATIONARY STATUS**

WHEREAS, The City of Wyoming Fire Department's firefighters are all paid on call.

WHEREAS, The City Council recognizes the importance of the Fire Department to the Public Safety of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE WYOMING CITY COUNCIL, responsible for appointments and staff determination of the Wyoming Fire Department appoint the following member(s) to the status of "Probationary Firefighter".

Probationary Firefighters

Samantha Mueller

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 15TH
DAY OF OCTOBER, 2024.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: October 10, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Appointing Additional Election Judge

Method: Consent

Background Information:

Statutorily it is necessary to appoint election judges pursuant to Minnesota Statute 204B.21, Subdivision 2. The Wyoming City Council previously passed a resolution approving 54 election judges for this upcoming November 5, 2024 General Election. Staff was recently informed of a previously appointed judge no longer being able to serve. Due to this reason, staff is seeking to appoint an additional judge that was interested in serving but was not on the list prior.

Recommendation:

That the Wyoming City Council approves Resolution 24-10-96 a resolution appointing an additional election judge for the 2024 General Election.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 24-10-96

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
GENERAL ELECTION OF 2024**

WHEREAS, a General Election will be held on November 5, 2024; and

WHEREAS, pursuant to Minnesota Statute 204B.21, Subdivision 2, it is necessary for the City Council of the City of Wyoming to appoint judges and Head Judges for such Primary and General Elections.

NOW, THEREFORE, BE IT RESOLVED that the Wyoming City Council appoints the following named person on Exhibit "A" Election Judges for the November 5, 2024 General Election and health care voting efforts at the senior facility in Wyoming.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 15th
DAY OF OCTOBER, 2024.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

EXHIBIT “A”

Judge

Alisa Kocian



Council Communication

Date: October 10, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Repairs to 261st St & 261st Ln intersection

Method: Consent Agenda

Background Information:

A sink hole developed at the intersection of 261st St & 261st Ln. this past spring. The Wyoming Public Works Department worked with Miller Excavating to perform an exploratory dig & find the root cause of the sink hole. With the wet season we've had it was unknown if it was a storm water issue or not. Once the dig was underway we learned there was no leak coming from the gate valve or water main. Competitive bids were gathered from 4 reputable contractors including Olson's Sewer Service, Burschville Construction, North Dale Construction, and Miller Excavating. Miller Excavating came in with the lowest and most responsible bid.

This was an urgent repair and needed to be completed at the company's earliest availability after obtaining quotes.

Recommendation: To approve payment to Miller Excavating for repairs to 261st St and 261st Ln & de-watering in the amount of \$13,110.07

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

RESOLUTION NO. 24-10-97

**A RESOLUTION APPROVING PAYMENT TO MILLER
EXCAVATING, INC. FOR ROAD REPAIR WORK AT 261ST STREET
AND 261ST LANE IN THE AMOUNT OF \$13,110.07**

WHEREAS, the Wyoming Public Works Department is continually assessing roads to ensure they remain in quality condition; and

WHEREAS, the Wyoming Public Works Department received a report of sink holes appearing on 261st Street and 261st Lane in August; and

WHEREAS, the Wyoming Public Works Department confirmed the sink holes and determined a contractor would be needed to complete the work; and

WHEREAS, Miller Excavating has successfully performed the sink hole repair for the City of Wyoming in the amount of \$13,110.07.

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the payment to Miller Excavating, Inc. for road repair work at 261st Street and 261st Lane in the amount of \$13,110.07

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 15TH
DAY OF OCTOBER, 2024.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



October 10, 2024

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2024 Street Improvement Project
City of Wyoming, MN
WSB Project No. 024180-000

Dear Mr. Linwood:

Please find enclosed Construction Pay Voucher No. 1 for the above referenced project in the amount of \$247,165.94. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 1 for A-1 Excavating LLC.

The amount indicated above reflects work certified through October 10, 2024, with a 5% retainage applied. Please include one executed copy with the payment to A-1 Excavating LLC and return one executed copy to our office for our file.

If you have any questions, please contact me at 612.360.1278.

Sincerely,

WSB

Mark Erichson, PE
Director, Municipal Services

Attachments

kkp

Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: A-1 Excavating LLC PO Box 90 Bloomer, WI 54724
--	---

WSB Project No.: 024180-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$1,475,560.00	Original	\$1,475,560.00
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,475,560.00	Total	\$1,475,560.00

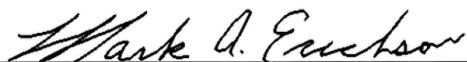
Work Certified To Date	
Base Bid Items	\$260,174.67
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$260,174.67

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$260,174.67	\$260,174.67	\$13,008.73	\$0.00	\$247,165.94	\$247,165.94
Percent Retained: 5%			Percent Complete: 17.63%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By A-1 Excavating LLC


Signature


Signature

October 10, 2024
Date

10/10/24
Date

Approved By City of Wyoming

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	10/10/24	\$260,174.67	\$13,008.73	\$247,165.94

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$260,174.67	\$13,008.73	\$0.00	\$247,165.94	\$247,165.94

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$247,165.94	\$1,475,560.00	\$1,475,560.00	\$247,165.94

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$72,750.00	1	0.25	\$18,187.50	0.25	\$18,187.50
2	2104.502	SALVAGE SIGN	EACH	\$50.00	21	0	\$0.00	0	\$0.00
3	2104.502	REMOVE CASTING	EACH	\$150.00	11	4	\$600.00	4	\$600.00
4	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$500.00	4	2	\$1,000.00	2	\$1,000.00
5	2104.503	REMOVE CONCRETE CURB	L F	\$4.00	550	150	\$600.00	150	\$600.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	500	222	\$1,110.00	222	\$1,110.00
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	2000	852	\$2,556.00	852	\$2,556.00
8	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$16.00	410	267	\$4,272.00	267	\$4,272.00
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$7.00	500	243	\$1,701.00	243	\$1,701.00
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$4.00	2000	712	\$2,848.00	712	\$2,848.00
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.00	29600	14100	\$28,200.00	14100	\$28,200.00
12	2106.507	EXCAVATION - COMMON	C Y	\$16.00	1000	180	\$2,880.00	180	\$2,880.00
13	2106.603	DITCH CLEANING	L F	\$18.00	500	0	\$0.00	0	\$0.00
14	2112.519	SUBGRADE PREPARATION	RDST	\$295.00	101	63	\$18,585.00	63	\$18,585.00
15	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$50.00	20	0	\$0.00	0	\$0.00
16	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$140.00	40	0	\$0.00	0	\$0.00
17	2123.610	1.5 CU YD BACKHOE	HOURL	\$50.00	40	0	\$0.00	0	\$0.00
18	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$48.00	1000	134.63	\$6,462.24	134.63	\$6,462.24

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
19	2331.603	JOINT ADHESIVE	L F	\$0.75	13300	0	\$0.00	0	\$0.00
20	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.00	1800	0	\$0.00	0	\$0.00
21	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C) 3.0" THICK	S Y	\$47.00	2000	0	\$0.00	0	\$0.00
22	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$78.50	3900	0	\$0.00	0	\$0.00
23	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$76.00	3900	0	\$0.00	0	\$0.00
24	2501.502	12" RC PIPE APRON	EACH	\$1,150.00	1	0	\$0.00	0	\$0.00
25	2501.502	15" RC PIPE APRON	EACH	\$1,260.00	4	3	\$3,780.00	3	\$3,780.00
26	2501.502	18" RC PIPE APRON	EACH	\$1,400.00	2	5	\$7,000.00	5	\$7,000.00
27	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$650.00	1	0	\$0.00	0	\$0.00
28	2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	\$775.00	4	0	\$0.00	0	\$0.00
29	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	\$850.00	2	5	\$4,250.00	5	\$4,250.00
30	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$68.00	100	0	\$0.00	0	\$0.00
31	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$74.00	210	85	\$6,290.00	85	\$6,290.00
32	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$78.00	60	128	\$9,984.00	128	\$9,984.00
33	2506.502	CASTING ASSEMBLY	EACH	\$1,450.00	12	5	\$7,250.00	5	\$7,250.00
34	2506.502	CONST DRAINAGE STRUCTURE DESIGN H	EACH	\$2,110.00	4	2	\$4,220.00	2	\$4,220.00
35	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$1,000.00	3	2	\$2,000.00	2	\$2,000.00
36	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
37	2506.503	CONST DRAINAGE STRUCTURE DES SPEC 1	L F	\$2,545.00	1	0	\$0.00	0	\$0.00
38	2506.502	CHIMNEY SEAL	EACH	\$370.00	2	2	\$740.00	2	\$740.00
39	2511.507	RANDOM RIPRAP CLASS III	C Y	\$120.00	30	0	\$0.00	0	\$0.00
40	2531.503	CONCRETE CURB & GUTTER - SURMOUNTABLE	L F	\$16.00	11850	4155	\$66,480.00	4155	\$66,480.00
41	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$81.00	500	249.13	\$20,179.53	249.13	\$20,179.53
42	2540.602	TEMPORARY MAIL BOX	EACH	\$200.00	92	57	\$11,400.00	57	\$11,400.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
43	2563.602	TYPE III BARRICADE	EACH	\$375.00	4	0	\$0.00	0	\$0.00
44	2563.601	TRAFFIC CONTROL	LS	\$7,850.00	1	0.5	\$3,925.00	0.5	\$3,925.00
45	2564.602	INSTALL SALVAGED SIGN	EACH	\$235.00	21	0	\$0.00	0	\$0.00
46	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,000.00	1	0	\$0.00	0	\$0.00
47	2573.503	SEDIMENT CONTROL LOG TYPE STRAW BIOROLL	L F	\$0.40	2000	0	\$0.00	0	\$0.00
48	2573.503	SILT FENCE, TYPE MS	L F	\$0.20	2000	0	\$0.00	0	\$0.00
49	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	1270	0	\$0.00	0	\$0.00
50	2574.508	FERTILIZER TYPE 3	LB	\$1.00	810	0	\$0.00	0	\$0.00
51	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.00	2000	0	\$0.00	0	\$0.00
52	2575.505	SEEDING	ACRE	\$1,000.00	2.3	0	\$0.00	0	\$0.00
53	2575.508	SEED MIXTURE 25-131	LB	\$4.50	320	0	\$0.00	0	\$0.00
54	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$1.00	8050	0	\$0.00	0	\$0.00
55	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$630.00	10	0	\$0.00	0	\$0.00
56	2130.523	WATER	MGAL	\$40.00	120	11.6	\$464.00	11.6	\$464.00
57	2104.503	REMOVE CONCRETE CURB	L F	\$3.00	1100	1042	\$3,126.00	1042	\$3,126.00
58	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	50	29	\$145.00	29	\$145.00
59	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	30	79	\$237.00	79	\$237.00
60	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$7.00	50	34	\$238.00	34	\$238.00
61	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$4.00	30	29	\$116.00	29	\$116.00
62	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C) 3.0" THICK	S Y	\$67.00	30	0	\$0.00	0	\$0.00
63	2531.603	CONCRETE CURB & GUTTER DES SURMOUNTABLE	LF	\$16.00	1100	1034	\$16,544.00	1034	\$16,544.00
64	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$82.00	50	34.2	\$2,804.40	34.2	\$2,804.40
65	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	70	0	\$0.00	0	\$0.00
66	2574.508	FERTILIZER TYPE 3	LB	\$4.00	50	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
67	2575.505	SEEDING	ACRE	\$4,000.00	0.13	0	\$0.00	0	\$0.00
68	2575.508	SEED MIXTURE 25-131	LB	\$12.00	20	0	\$0.00	0	\$0.00
69	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.00	400	0	\$0.00	0	\$0.00
70	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$910.00	1	0	\$0.00	0	\$0.00
71	2575.523	WATER	MGAL	\$135.00	10	0	\$0.00	0	\$0.00
72	2104.518	REMOVE BITUMINOUS WALK	S F	\$1.00	6000	0	\$0.00	0	\$0.00
73	2521.518	3" BITUMINOUS WALK	S F	\$5.50	5600	0	\$0.00	0	\$0.00
74	2521.518	6" CONCRETE WALK	S F	\$12.00	400	0	\$0.00	0	\$0.00
75	2531.618	TRUNCATED DOMES	S F	\$57.00	40	0	\$0.00	0	\$0.00
76	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	60	0	\$0.00	0	\$0.00
77	2574.508	FERTILIZER TYPE 3	LB	\$4.00	30	0	\$0.00	0	\$0.00
78	2575.505	SEEDING	ACRE	\$4,000.00	0.06	0	\$0.00	0	\$0.00
79	2575.508	SEED MIXTURE 25-131	LB	\$22.00	10	0	\$0.00	0	\$0.00
80	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$3.00	200	0	\$0.00	0	\$0.00
81	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$910.00	1	0	\$0.00	0	\$0.00
82	2575.523	WATER	MGAL	\$135.00	10	0	\$0.00	0	\$0.00
Bid Totals:							\$260,174.67		\$260,174.67

Project Category Totals				
Category			Amount This Voucher	Amount To Date
ALTERNATE 1 - REMOVAL AND REPLACEMENT OF 100% OF CONCRETE CURB ALONG GOODWIN LANE			\$23,210.40	\$23,210.40
ALTERNATE 2 - VERGES PARK TRAIL REPLACEMENT			\$0.00	\$0.00
SCHEDULE A - SURFACE IMPROVEMENTS			\$236,964.27	\$236,964.27

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION NO. 24-10-98

**A RESOLUTION APPROVING PAYMENT FOR PAY VOUCHER #1 TO A-1
CONTRACTING FOR THE 2024 STREET IMPROVEMENT PROJECT IN THE
AMOUNT OF \$247,165.94.**

WHEREAS, the City of Wyoming entered into a Contract with A-1 Contracting, Inc. to complete the 2024 Street Improvement Project; and.

WHEREAS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

NOW, THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #1" in the amount of \$247,165.94 to A-1 Contracting, Inc. for the 2024 Street Improvement Project.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 15TH DAY OF OCTOBER, 2024.

CITY OF WYOMING

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: October 10, 2024

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2024 Crack Fill Project – Accept Improvements and Authorize Final Payment

Quotes for the 2024 Crack Fill Project were received on August 29, 2024 with a contract awarded to Gopher State Sealcoat Inc. in the amount of \$31,156. Improvements identified with the 2024 Crack Fill Project include crack filling various roadways throughout the City.

Gopher State Sealcoat Inc. has completed the scheduled work in general conformance with the contract documents and has requested final payment as shown in the attached invoice. Staff has determined that the project is complete and final payment is appropriate.

Gopher State Sealcoat Inc. has submitted the Minnesota Form IC-134 Withholdings Affidavit.

The project is funded from the street maintenance fund.

Recommendation:

Approve **Resolution No. 24-10-99**, a resolution Accepting Improvements for the 2024 Crack Fill Project and Authorizing Final Payment to Gopher State Sealcoat Inc. in the amount of **\$31,156.00**.

Your Recent Contractor Affidavit Request

From MN Revenue e-Services <eservices.mdor@state.mn.us>
Date Wed 10/2/2024 7:21 AM
To Alison Blackowiak <alisonb@gopherstatessealcoat.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-006-929-632
Submitted Date and Time:	2-Oct-2024 7:21:06 AM
Legal Name:	GOPHER STATE SEALCOAT INC
Federal Employer ID:	
User Who Submitted:	Gopher State Sealcoat
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	11390976
Minnesota ID:	3298112
Project Owner:	CITY OF WYOMING
Project Number:	WSB 023508-000
Project Begin Date:	01-Oct-2024
Project End Date:	01-Oct-2024
Project Location:	WYOMING
Project Amount:	\$31,156.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.

RESOLUTION NO. 24-10-99

**A RESOLUTION A RESOLUTION ACCEPTING IMPROVEMENTS
AND AUTHORIZING FINAL PAYMENT FOR THE
2024 CRACK FILL PROJECT**

WHEREAS, pursuant to an invitation to provide quotes for local improvements designated as the 2024 Crack Fill Project, quotes were received, opened on August 29, 2024, and tabulated according to law; and

WHEREAS, the City of Wyoming Council awarded the contract for the 2024 Crack Fill Project, on September 3, 2024 to Gopher State Sealcoat Inc. of Savage, Minnesota; and

WHEREAS, the Contractor has completed the project work and has requested City acceptance of the project and final payment for the work performed and documented to date; and,

WHEREAS, the City Engineer has made final inspection of the project and recommends acceptance and final payment be made by the City.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Wyoming, Minnesota, as follows:

1. The City hereby accepts the work completed pursuant to said contract and authorizes final payment to the Contractor.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 15TH DAY OF OCTOBER, 2024.

CITY OF WYOMING

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



October 8, 2024

Re: Public Safety Activity Report – October 15, 2024, City Council Meeting

Police Update

Coffee with a Cop

We had a great time answering questions and meeting with residents during our Coffee with a Cop event at McDonalds. McDonalds was an excellent host and looks forward to hosting more events in the future.

Hiring Update

We made a conditional offer to a police officer applicant, pending completion of the background and other required steps.

ICPOET Cadet Logan Strang starts his training next week at Hennepin Tech. He has been a great addition to the team. We'll keep in contact with him over the next few months as he progresses through school.

Fire Update

Community Outreach/Education

Wyoming Elementary hosted an event for firefighters to interact with the kids, talk about fire prevention and for them to see the trucks. This is always an enjoyable event.

Upcoming Community Outreach Events

November 27, 2024 Stuff a Squad (Bruce's Foods from 3-7 PM)

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



October 10, 2024
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: OCTOBER 15, 2024 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital

The final inspections for Phase 1 have been approved. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

Rosenbauer Damaged Siding Replacement

Work on the east wall is complete. Work has started on the south and west walls.

Commercial Plumbing and Heating

I have received the application and plans, they are being reviewed. The project is moving forward but with a smaller addition. The permit to replace the existing septic system has been issued.

Katie's Glen Subdivision

The framing and rough-in inspections have been approved. The street is paved. Curbing has been placed in the street.

Planning Commission

The Planning Commission held a public hearing to consider an interim conditional use permit for a gunsmith home occupation. This is a separate agenda item.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

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Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

October 10, 2024

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: *City of Wyoming*
 Status Update for the Period of – September 28th – October 10th

Dear Robb:

Our office continues our role as general counsel, answering questions, providing advise relating to the election and cannabis, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

October 10, 2024

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: October 15, 2024, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2024 Street Improvement Project

Removals will be completed by 10/11/24. Concrete Curb and gutter and concrete driveways have been completed. Property owners with concrete driveway work will be able to access their driveways again on October 14th. Curb backfill will be ongoing and will be complete prior to the placement of the asphalt surfacing.

The first layer of asphalt is scheduled to be placed on October 22nd and 23rd on all roads being constructed this year. Asphalt driveways and the second layer of asphalt are scheduled to be completed the week of October 28th.

Temporary mail will be switched back over to normal locations in the early part of November.

2024 Pavement Management Plan

Pavement management inspection and corresponding results have been mapped and staff will begin working to evaluate and confirm priority projects followed by reviewing with City Council. Identifying next year's improvement project with City Council and moving forward with the public improvement process will start shortly thereafter.

2024 Crack Filling Project

Quotes were received for the 2024 Crack Fill project. Award of a contract at a previous City Council meeting. All work has been completed and acceptance of the work and final payment is on the consent agenda for your consideration.

Trunk Watermain and Sanitary Sewer Forcemain upsizing

Staff is working with the contractor on final contract closeout items and will be bringing project acceptance and final payment to an upcoming City Council meeting.

Katies Glen

Sanitary sewer, watermain, storm sewer, and retaining walls and the first layer of asphalt has been placed. As-built grading plans have been reviewed and a number of modifications are needed. A punch has been created for the project.

Diamond Ridge Development

The contractor is completing punch list items and has placed the final lift of asphalt. We expect to bring this development to Council for acceptance of the public improvements once this work and remaining punch list items are taken care of.

Heims Lake Villas North

The contractor has completed paving the final lift of pavement. Minor punch list items remain. The project is nearing the point of project acceptance by City Council.

East Viking Boulevard (Fenwick to Glen Oak) and Bridge No. 13J22

Both the roadway and bridge portions of the project are substantially complete. Minor work and restoration will take place in the spring. The fencing along the bridge to guide “critters” to the culvert above the waterline is scheduled to be completed September 5th. As-built plans are being prepared for inclusion in Wyoming’s asset management system.

Fallbrook Avenue and 264th Street Improvement Project

The project is now substantially complete. We are working with the contractor on contract closeout items and will have an agenda item prepared for an upcoming council meeting that will ask council to accept the improvements and make final payment.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update.

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor. Restoration items persist due to the lack of rain.

Sunrise Riverbank Development (residential and commercial)

No new update.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining

punch list items. The Developer started work installing pipes in the filtration basin on 12/12/2022. Staff has reduced the cash escrow to \$10,000. The remaining work is primarily related to the removal of silt fence and ensure restoration efforts have taken.

Second Addition (15 lots):

No New Update:

Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update.

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Hallberg Storage

No new update.

Final punch list has been created and project completion is near. Restoration is all that is needed for acceptance, however due to the lack of rain, seeding efforts have failed.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



October 9, 2024

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad and Schilling,

RE: October 15, 2024 City Council Meeting

Public Works Department Activity

- 3 operators attended a 2-day pre-exam refresher course to help prepare them for the MN Dept of Health Water Operator exam which was taken on the 3rd and final day. This certification is required per the job description
- Fall flush is ongoing. Completion targeted for Wednesday, October 16th
- Now that Kettle River Blvd is seeing high volumes of traffic we have been putting a lot of resources toward it including twice weekly grading and rolling
- Trimmed trees at the CLJSC Lift Station on East Viking Blvd for Veolia's communication antennae
- 4 department staff attended the MN Fall Expo hosted by St Cloud Public Works, MN DOT, MN LTAP and the APWA.

Streets:

Gravel road maintenance continues as weather allows. 90% of gravel roads have been graded at least twice. Cleared vegetation in the right of way with emphasis at intersections so motorists and pedestrians have a clear view of oncoming traffic. Completed first phase of crosswalk painting. If weather and scheduling allow we will get more crosswalks completed before winter comes.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through.

- **Sanitary Sewer**

Staff continue to do rounds checking lift stations. The new collection logs of data are underway and providing information on our critical infrastructure that we didn't have in the past. This includes run time hours on pumps as well as generator exercising duration. Staff continued to perform maintenance to generators in town, Kodiak Power Systems made repairs to our mobile generator coolant system as well as serpentine belt and valve cover gasket at Lift Stations 2 & 13 respectively.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

- **Water:**

Continuing water testing and monitoring the city's water distribution system. Completed monthly bacterial sample test with results being negative.

Surface/Storm Water:

Completed first fall sweep in advance of areas to be hydrant flushed to keep sediment out of the storm sewer infrastructure. As leaves begin and continue to fall we will be sweeping regularly as part of our street sweeping plan.

Parks:

Park and playground inspections are being completed. Weed abatement in park playground areas and tree work in various parks. Prep Ashton Park for Little Free Library addition through partnership with Girl Scouts Troop # 57731

Respectfully submitted,
Steve Reeves
Public Works Superintendent

**CITY OF WYOMING
PLANNING AND ZONING**

TO:	City Council
MEETING DATE:	October 15, 2024
FROM:	Fred Weck, Zoning Administrator
RE:	ICUP Home Occupation
APPLICANT:	Arron Schille
PROPERTY OWNER:	Arron & Lena Schille
PROPERTY:	6880 Greenway Lane 21.11069.07
FILE NO.:	I-24-004

OVERVIEW

Arron Schille is requesting approval of an Interim Conditional Use Permit to allow a home occupation at 6880 Greenway Lane. The residential property hosts a principal structure, a detached accessory structure, and a small shed. The property is zoned R-1 and is surrounded by other R-1 lots. The site is approximately 3 acres, and the future land use is guided for Semi-Rural Neighborhood.

The Applicant and Owner, Arron Schille, seeks to use his existing detached garage on the north side of his property for a home-based gunsmithing business. The Applicant would like to run the small business that he had in Alabama before relocating to Wyoming. The Applicant states that the business will focus on the restoration of antique firearms and the customization of shotguns, rifles, and handguns. There would be no alterations to the residence, with the current garage set-up considered sufficient for the needs of the business.

The business will be conducted primarily by the Applicant with his wife providing administrative assistance. The Applicant indicates that all storage will occur inside the existing garage. There will not be a sign associated with the business.

The Applicant noted that hazardous waste will be created by the business. The applicant will need to register with the MPCA as a hazardous waste generator.

STAFF REVIEW

General Comprehensive Plan and Zoning Review

The subject property is zoned R-1 - Rural Residential I. The property is guided as Semi-Rural Neighborhood in the City of Wyoming's Comprehensive Plan. The zoning and surrounding uses are as follows:

North – R-1; Rural Residential I; Semi-Rural Neighborhood
South – R-1; Rural Residential I; Semi-Rural Neighborhood

East – R-1; Rural Residential I; Semi-Rural Neighborhood
West – R-1; Rural Residential I; Semi-Rural Neighborhood

Existing Site

The 3-acre site contains three structures; a single-family residence approximately 2,600 square feet that fronts Greenway Lane. A detached garage measuring approximately 800 square feet is located north of the home and is accessed via a continuation of the driveway; this is the structure where the home occupation will take place. The small shed lies north and east of the detached garage. A driveway runs east-west, connecting Greenway Lane to the front of the principal structure.

Permitted uses in the Rural Residential I District include provision of very low-density housing. Section 40-183 allows a home occupation by interim conditional use permit that may “...*require additional parking, an accessory building, or an attached garage, or generate a noticeable increase in traffic, and which are in accordance with Article VII, Division 13.*”

The Applicant states that off-street parking will not be required for the home occupation. The applicant’s letter describing his proposed business does indicate that there will be occasional dropoff and pick-ups of items to be worked on. The City Ordinance allows up to 3 spaces of off-street parking related to a home occupation. The Applicant’s site plan indicates that off-street parking needs can be met by the driveway connecting to the accessory structure.

HOME OCCUPATION STANDARDS

The following lists the 10 performance standards necessary to operate a home occupation in Wyoming. Staff believes the standards are met and has noted the business must continue to operate under these requirements. Conditions of approval have been modified to specially relate to the proposed business.

Division 13 Home Occupations, Sec. 40 – 543. Performance Standards.

All home occupations shall conform to the following standards:

- (1) Conduct of the home occupation does not require alterations to the exterior of the residence which substantially alters the appearance of the dwelling as a residence. *No alterations are proposed.*
- (2) Only those persons residing in the home and one other person may be employed on the site or report to the site on any one day. *The owners of the property are the only employees.*
- (3) Signage consists of no more than one (1) single or double-faced sign with a maximum area of nine (9) square feet per side in the R-1, R-2, R-3, R-4, R-5, R-6 and MXD (residential uses) Districts and sixteen (16) square feet per side in the Agricultural (A) District. *No signage is proposed.*
- (4) No outdoor display of goods. *No goods will be stored outside.*
- (5) Any additional need for parking generated by the home occupation shall be met by offstreet parking. Said parking area shall be limited to three (3) spaces. *This standard is met.*

- (6) Should the occupation be teaching, classes shall not exceed ten (10) students at any one time. *Not applicable.*
- (7) Should the home occupation be repair, the items repaired shall be of a size or nature that repair can occur within the home, or an accessory structure to the principal use as allowed by this Ordinance. *The items to be repaired will be worked on and stored in the detached accessory building.*
- (8) No outside storage is permitted. *No outside storage is proposed or anticipated.*
- (9) An accessory structure may be utilized in conjunction with the home occupation only for the purpose of holding equipment used off the site, repair (as conditionally permitted pursuant to Sec. 40 – 543, (7), and/or for the storage of goods or articles produced or used by the occupant of the principle structure. *This standard is met.*
- (10) The home occupation shall not generate sewage of a nature or type that cannot be treated by a standard on-site sewage system, or the municipal sewer system, or hazardous wastes without an approved plan for offsite disposal. *Once the applicant has received his hazardous waste generator license this standard will have been met.*

INTERIM CONDITIONAL USE PERMIT STANDARDS

Chapter 40, Article V, Division 6, Conditional Use Permits, Section 40 – 112, sets forth the general standards that shall be met in order to grant an ICUP. Granting of an Interim Conditional Use Permit is required for approval of a Home Occupation in the R-1 zoning district. These standards are as follows:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
A home occupation is allowed in the Rural Residential I zoning district and is in conformity with the Comprehensive Plan. This standard has been met.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
The proposed use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities. This standard has been met.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
The property will maintain its residential character if the operation is consistent with the application and conditions of approval. Proposed gunsmithing work will occur within the garage away from public view. The standard has been met.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
All business proposed activity will occur solely in the existing accessory structure as a condition of approval and therefore the site appearance should not be altered. This standard has been met.

5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.

The use is consistent with the zoning ordinance intent for home occupations in the Rural Residential I zoning district, with specific reference to repair services. This standard has been met.

6. The use will be consistent with the purpose of this and other City Ordinances.

This standard has been met.

7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.

The applicant must adhere to the home occupation standards and conditions of approval for the interim conditional use permit, which will mean the site is consistent with the existing and intended character of the Rural Residential I zoning district. This standard has been met.

8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.

The intention of a home occupation is that it should not generally attract more traffic than typical residential use. The use as a repair business will bring some additional traffic to the site but the limitations on parking and business activity being located within the accessory structure will limit traffic associated with the business. This standard has been met.

9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.

This standard has been met.

10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.

Compliance with the conditions, and applicable ordinance will ensure that this standard can be met. The Applicant has indicated that firearm repair will occur within the existing garage so as not to impact local surroundings.

11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness, or other nuisances.

Compliance with the conditions, and applicable ordinance will ensure that this standard can be met. The Applicant will need to obtain a hazardous waste generator license. Other refuse must also be readily disposed of and must be stored inside the accessory structure.

12. The use will preserve and incorporate the site's important natural and scenic features into the development design.

This standard has been met.

13. The use will cause minimal adverse environmental effects.

The home occupation activity will all be enclosed indoors which should reduce any potential adverse environmental effects. This standard has been met.

In addition, the following factors must be considered for Interim Use Permits:

- 1) Whether the use conforms to the zoning regulation;
The use conforms to the zoning regulation with the issuance of this permit.
- 2) Whether a date or event for the termination of the use can be identified with certainty.
The applicant requests the permit be valid until the sale of the property or the home.
- 3) Whether the permission of the use will impose additional costs on the public if it is necessary for the public to take the property in the future;
This standard is met – There should be no additional cost to the public.
- 4) Whether the landowner will agree to the conditions that the City Council deems appropriate for permission of the use.
This is to be determined.

STAFF RECOMMENDATION

The requirements of Chapter 40, Article V, Division 6, “Conditional Use Permits,” Section 40 – 112, as contained in the City of Wyoming Ordinance have been complied with. Staff recommends approval of an Interim Conditional Use Permit to allow a home occupation based upon the ICUP findings of fact and subject to the following 3 conditions:

1. Storage and removal of hazardous materials associated with the business must meet MPCA storage and handling requirements.
2. The Applicant shall comply with all home occupations performance standards found in Section 40-543.
3. The ICUP permit shall be valid until one of the following, whichever occurs first:
 - a. Until the property owner vacates the premises or;
 - b. Until the property is sold

Planning Commission Recommendation

On October 8, 2024 the Planning Commission publicly heard the petitioner’s request for an Interim Conditional Use Permit to allow a Home Occupation to operate a gunsmith business in the detached accessory building. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request based on the findings that the standards for the Interim Conditional Use Permit have been met and with the following conditions:

1. Storage and removal of hazardous materials associated with the business must meet MPCA storage and handling requirements.
2. The Applicant shall comply with all home occupations performance standards found in Section 40-543.
3. The ICUP permit shall be valid until one of the following, whichever occurs first:
 - a. Until the property owner vacates the premises or;
 - b. Until the property is sold.



City Of Wyoming
26885 Forest Blvd, PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947
permits@wyomingmn.org

LAND USE APPLICATION: INTERIM USE PERMIT FOR A HOME OCCUPATION

An Interim Use Permit application requests a conditional use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Applicant(s)/Owner(s):

Name(s) Arron and Lene Schille

Address 6880 Greenway Lane North

City Forest Lake

State MN

Zip 55025

Phone Number 425-232-7734

Email Arron.schille@gmail.com

Legal description of property: Lot 7 & part of lot 8, block 1, Palmer Heights 2nd Plat Chisago County, Minnesota

Property Identification Number: R.21 .11069.07

Present zoning of property: R1

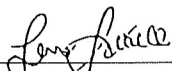
Present use of property: Single family home

Proposed Home Occupation: Gunsmith

On what date, or upon what event, would the applicant desire the interim use to expire? _____ / _____ / _____

This application and the following attachments must be submitted to be considered a complete application:

- A detailed site plan showing the following information from Sec. 40 - 111, 5, (a – k):
 - Site plan drawn at scale showing parcel and building dimensions and their square footages
 - Curb cuts, driveways, access roads, parking spaces and off-street loading areas
 - Type of business or activity and proposed number of employees
 - Proposed floor plan of any building and use indicated
 - A location map showing the general location of the proposed use within the City and showing all principal land uses within 250 feet of the parcel for which application is being made
 - Any other information deemed necessary by the Zoning Administrator or Planning Commission
- A letter explaining the proposed home occupation and how it will be operated
- A completed Home Occupation Worksheet
- A completed Conditional / Interim Use Permit Worksheet
- The application fee and escrow must be paid at the time of application - The fee is **not** refundable and the unused portion of the escrow will be returned to the applicant.
- Any other information deemed necessary by the Zoning Administrator or Planning Commission
- An application for a property in a Shoreland District must include a valid Septic System Certificate of Compliance

Applicant(s) Signature(s)  |  Date 13 September 2024

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 6, Conditional Use Permits, and Article VII, Division 13, Home Occupations are attached to this application and by signing this application, the Applicant acknowledges that they have been read and understood.

A public hearing can be scheduled only after a complete application has been received.

OFFICE USE ONLY

Application # I-24-004

Date Complete Application Received 9/16/24

Fee: \$220.00 + Escrow \$750.00

Revised 01/24/23

Date Application Received 9/16/24

60 Days 11/15/24

Date Paid 9/16/24

By: 

Check # Card

September 9th, 2024

RE: Request for Interim Use Permit for Gunsmithing Business, Chisago County

We are submitting a request for an Interim Use Permit for our established gunsmithing business, which has recently relocated from Alabama to Minnesota. Our business holds the necessary Federal Firearms License (FFL) from the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) and has a proven record of success in Alabama, where we operated in full compliance with local, state, and federal regulations.

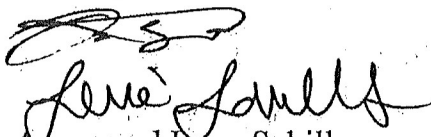
Our business specializes in the restoration of antique firearms, as well as the cleaning, repair, and customization of shotguns, rifles, and handguns. We take pride in our craftsmanship, attention to detail, and adherence to all safety and legal standards. We have built a strong reputation for quality, with an A rating from the Better Business Bureau and consistent 5-star reviews on Google. Additional information may be found at algunsmith.com.

Key factors that minimize the community impact of our operation include:

- No storefront operation.
- All drop-offs and pick-ups are by appointment only.
- The business address is not published online, ensuring limited traffic and discretion.
- Work will be completed on site in the existing stand-alone shop. No additional modifications are required.

Our business is committed to full compliance with local zoning laws and safety protocols, and we maintain a safe, secure, and professional environment. We respectfully request approval of this Interim Use Permit to continue our gunsmithing services at our new Minnesota location.

Thank you for the consideration,



Arron and Lene Schille

425-232-7734

Arron.schille@gmail.com

HOME OCCUPATION WORKSHEET

Applicant: Arron and Lene Schille

Address: 6880 Greenway Lane Forest Lake MN 55025

Type of Business: Gunsmith

Business name: A&L Gunsmith

Answer the following questions based on the standards contained in Article VII, Division 13, of the City of Wyoming Zoning Ordinance for home occupations. If needed, use a separate page. **All questions must be answered.**

Sec. 40 – 543, Performance Standards; Items 1-10. **All home occupations shall conform to the following standards:**

1. Conduct of the home occupation does not require alterations to the exterior of the residence which substantially alters the appearance of the dwelling as a residence.
Are any alterations to the exterior of the home proposed? ☐ Yes ☒ No
If yes, what is proposed? _____
2. Only those persons residing in the home and one other person may be employed on the site or report to the site on any one day.
How many employees will the business have? 2
3. Signage consists of no more than one (1) single or double-faced sign with a maximum area of nine (9) square feet per side in the R1, R2, R3, R4, R5, R6 and MXD (residential uses) Districts and sixteen (16) square feet per side in the Agricultural (A) District.
Are any signs proposed for the business? ☐ Yes ☒ No
Has a sign permit been applied for? ☐ Yes ☐ No N/A
4. No outdoor display of goods.
Will any goods be displayed outdoors? ☐ Yes ☒ No
5. Any additional need for parking generated by the home occupation shall be met by off-street parking. Said parking area shall be limited to three (3) spaces.
Will there be any off-street parking? ☐ Yes ☒ No (If yes, show the location of parking on the site plan)
6. Should the occupation be teaching, classes shall not exceed ten (10) students at any one time.
Is the business teaching? ☐ Yes ☐ No If yes, how many students per class? _____
7. Should the home occupation be repair, the items repaired shall be of a size or nature that repair can occur within the home, or an accessory structure to the principal use as allowed by this Ordinance.
Is the business repair? ☐ Yes ☒ No If yes, where will the items be repaired? _____
8. No outside storage is permitted.
Where will items be stored? Inside
9. An accessory structure may be utilized in conjunction with the home occupation only for the purpose of holding equipment used off the site, repair (as conditionally permitted pursuant to Sec. 40 – 543, 7), and/or for the storage of goods or articles produced or used by the occupant of the principle structure.
Will an accessory building be used for the business? ☐ Yes ☒ No
If yes, what will the building be used for? _____
10. The home occupation shall not generate sewage of a nature or type that cannot be treated by a standard onsite sewage system, or the municipal sewer system, or hazardous wastes without an approved plan for offsite disposal.
Will the business generate sewage that cannot be treated? ☐ Yes ☒ No (If yes, attach plan for offsite disposal)
Will hazardous wastes be generated? ☒ Yes ☐ No (If yes, attach plan for offsite disposal)

Application # _____

Revised 01/24/23

CONDITIONAL & INTERIM USE PERMIT WORKSHEET

Applicant: Arron and Lene Schille

Address: 6880 Greenway Lane North Forest Lake MN 55025

Type of Business: Gunsmith

Business name: A&L Gunsmith

Answer the following questions based on the standards contained in Sec. 40 – 112 of the City of Wyoming Zoning Ordinance for Conditional and Interim Use Permits. If needed, use a separate page. **All questions must be answered.**

1. Is your proposed use in conformity with the Comprehensive Plan and development policies of the City?
☒ Yes ☐ No Explain: _____
2. Will your proposed use create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area?
☐ Yes ☒ No Explain: _____
3. Will your proposed use be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and so there will be no deterrence to development of vacant land?
☒ Yes ☐ No Explain: _____
4. Will the structure and site have an appearance that will not have an adverse effect upon adjacent properties?
☒ Yes ☐ No Explain: _____
5. Is the proposed use reasonably related to the overall needs of the City and to the existing land use?
☐ Yes ☐ No Explain: _____
6. Will the proposed use be consistent with the purpose of the Zoning Ordinance and other City Ordinances?
☒ Yes ☐ No Explain: _____
7. Will the proposed use be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located?
☒ Yes ☐ No Explain: _____
8. Will the proposed use generate only minimal vehicular traffic on local streets?
☒ Yes ☐ No Explain: _____
9. Will the proposed use create traffic hazards or unsafe access or parking needs?
☐ Yes ☒ No Explain: _____
10. Will existing businesses nearby be adversely affected by your proposed use because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness?
☐ Yes ☒ No Explain: _____
11. Will the establishment or maintenance of the proposed use be detrimental to the public health, safety or general welfare?
☐ Yes ☒ No Explain: _____
12. Will the proposed use be hazardous, detrimental, or disturbing to present and potential surrounding land uses due to water pollution, odor, fumes, and general unsightliness or other nuisances?
☐ Yes ☒ No Explain: _____
13. How will the proposed use preserve and incorporate the site's important natural and scenic features into the development design?
☐ Yes ☐ No Explain: There will be no _____
14. Will the proposed use cause adverse environmental effects?
☐ Yes ☒ No Explain: change _____

Application # _____

Revised 01/24/23

Low High Mid

RECEIVED OCT 11 1951

Date APRIL 17, 1969 Serial 1 Page 100
 (Type in Arabic) DISPOSED: JULY 17, 1968
 APR. 24, 1968



**UNAPPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
OCTOBER 8, 2024
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for October 8, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Katie West, Dan Iverson, and Mark Holl

ABSENT: Commissioner Chris Ortwerth

Also Present: Fred Weck Zoning Administrator and Mayor Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for September 24, 2024**

Commissioner Iverson referenced some wording changes on page 3 of the minutes that he felt were needed.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER HOLL, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR SEPTEMBER 24, 2024, AS AMENDED.

Voting Aye: West, Holl, Lobermeier, and Iverson

Voting Nay: None

Abstain: None

Absent: Ortwerth

SCHEDULED PUBLIC HEARINGS:

- 2. Interim Conditional Use Permit for a Home Occupation: I-24-004**

Location: 6880 Greenway Lane

Applicant: Aaron Schille

Property ID Number: 21-11069.07

Zoning Administrator Weck explained that the applicant would like to operate a gunsmithing business from his garage as a home-based business with an ICUP and noted that staff recommended approval.

Aaron Schille explained that he was retired military and gave a brief overview of his proposed gunsmithing business and explained that safety was very important to him. He explained that they have already built up a strong reputation for their work and have achieved an A rating from the Better Business Bureau and have also received 5-star ratings on Google.

Chair Lobermeier asked if the business would be a 'drop-in' type.

Mr. Schille explained that his business is pretty much via word of mouth and everyone would make an appointment with him, so there would not be a lot of vehicles coming in and out, nor would he have any signage.

Commissioner West stated that she did not fully understand what a gunsmith does but noted that her husband was a collector and had some firearms from the Battle of the Bulge.

Mr. Schille stated that he has restored guns, from that timeframe, back to their original condition and described some of the methods that he employed in the restoration. He explained that a gunsmith was basically a mechanic for firearms to restore antique firearms along with cleaning, repairing, and doing customizations.

Commissioner Holl noted that the staff report had mentioned hazardous waste and asked what type would be created for this business.

Mr. Schille explained the only type of hazardous waste that he would have would be a little bit of solvent and some oils.

Commissioner West asked if Mr. Schille's use of materials were that minimal if he would still have to register.

Zoning Administrator Weck stated that he may not need to, but to be on the safe side, he wanted to check into it.

Mr. Schille stated that the only time he has ever really created hazardous waste that he got rid of at a hazardous waste site was when he was doing some Parkerizing work with different chemicals.

MOTION BY COMMISSIONER WEST, SECONDED BY COMMISSIONER IVERSON, TO OPEN THE PUBLIC HEARING AT 7:09 P.M.

<i>Voting Aye:</i>	<i>West, Holl, Lobermeier, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Ortwerth</i>

There was no one present to address the Commission.

MOTION BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER WEST, TO CLOSE THE PUBLIC HEARING.

<i>Voting Aye:</i>	<i>West, Holl, Iverson, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Ortwerth</i>

MOTION BY COMMISSIONER WEST, SECONDED BY COMMISSIONER IVERSON, TO RECOMMEND APPROVAL OF AN INTERIM CONDITIONAL USE PERMIT FOR A HOME OCCUPATION: I-24-004 LOCATED AT 6880 GREENWAY LANE FOR AARON SCHILLE,

PROPERTY ID NUMBER: 21-11069.07, SUBJECT TO THE CONDITIONS INCLUDED IN THE STAFF REPORT.

Voting Aye: West, Holl, Iverson, and Lobermeier

Voting Nay: None

Abstain: None

Absent: Ortwerth

NEW BUSINESS

OLD BUSINESS:

3. Cannabis Ordinance Review

Zoning Administrator Weck noted that he had received some answers from the City Attorney to questions that had been posed after he had put together the packet, so that information was on the dais. He gave a brief overview of the information that had been shared by the City Attorney.

Commissioner West asked if people could smoke cannabis anywhere.

Zoning Administrator Weck stated that they could not smoke cannabis in public and explained that within the ordinance, there is a section prohibiting public consumption.

Chair Lobermeier stated that it seemed like the City Attorney was suggesting that the City have a smaller buffer distance.

Commissioner West stated that the edibles are what can be purchased and consumed off-sale. She stated that they can be purchased in gas stations and the buffers are talking about where children are located, so that could be less than the original distance of 500 feet.

Zoning Administrator Weck noted that, in that case, it was kind of the same as beer or liquor, where it has to be behind the counter where kids cannot get to it nor can they advertise to children.

Chair Lobermeier stated that, in his opinion, alcohol and cannabis should be treated close to the same.

Zoning Administrator Weck noted that the City did not regulate liquor stores.

Commissioner West stated that because Minnesota is moving towards legalization, she felt that it should be treated like alcohol.

Commissioner Iverson stated that he agreed with the idea of treating them like a liquor store, but noted that the City did not have buffers in place for liquor stores.

Mayor Iverson referenced page 5, Section 12-421 (3), and asked what this type of cannabis event would actually be.

Zoning Administrator Weck stated that his understanding was that this would be like a trade show event.

Commissioner Iverson stated that he thought of it like a craft beer event where the breweries would come and give out samples of their product.

Commissioner West asked if that meant people would be sampling this product and smoking it.

Mayor Iverson asked if this language was required because of the State statute, which meant that the City would have to allow this type of event.

Zoning Administrator Weck stated he believed that they did have to have someplace where they

can do it. He reviewed the proposed hours of operation and explained that it matched up with the liquor store hours. He noted that the last question he had asked the City Attorney was related to their standards and her answer was that basically, the City can create its own, and noted that this was where they could include the stipulation that on-site consumption was prohibited.

Commissioner Iverson stated that he had a question about something included on page 4 related to limiting of registrations. He noted that there was some question earlier in the process on how many there would be and asked if this proposed language was just for one registration in the City for either a cannabis microbusiness, cannabis mezzo-business, or a cannabis retailer.

Zoning Administrator Weck stated that was correct and explained that it would just allow one of those three types of businesses.

Commissioner Iverson asked if they could make it clear because in there they also talk about registrations which also includes low-potency edibles and medical cannabis combinations. He noted that he was not entirely sure what medical cannabis combinations were.

Zoning Administrator Weck stated that medical cannabis combinations is a separate category.

Commissioner Iverson suggested that they may want to include some language that states that this number of registrations did not include those things, so it is explicit and not confusing.

Commissioner West agreed that they should make it clear that essentially the edibles and the medical-grade products can be located pretty much wherever they wanted to be.

Commissioner Iverson stated that he wanted it understood that the City was not including the edibles and medical in this limit on registrations.

Zoning Administrator Weck stated that he thinks they may be able to make it clear by changing the title of that section to 'Limiting of Cannabis Registration' because that would make it clear that it did not include the hemp products.

Chair Lobermeier referenced discussion from page 4 of the last meeting minutes where Zoning Administrator Weck had made a statement that he felt that the City Attorney had the intention of having one of each of those types of businesses.

Zoning Administrator Weck explained that was a question that he wanted to ask the City Attorney and her answer was that it could basically be 'one and done' for the City.

Commissioner West asked if the City was also limiting registrations for manufacturing...

Zoning Administrator Weck stated that they were just limiting registration for the retail businesses.

Chair Lobermeier stated that when they talk about retail sales, they don't define what they are talking about, and noted that in the definition of terms, it states that cannabis cultivators will sell plants and seedlings.

Zoning Administrator Weck stated that he believed that as part of their registration, they can only sell to other cannabis businesses and not to the public.

Chair Lobermeier stated that when they use the broad terminology of 'retail sales' it makes him ask the question about what sales they are talking about.

Zoning Administrator Weck explained that retail sales would be like the liquor store.

Chair Lobermeier clarified that he understood that reference but was wondering if it would be clear to others. He stated that sometimes words can get in the way and sometimes they really matter.

Zoning Administrator Weck stated he felt that because they had the definitions included, that

would be understood.

Commissioner West stated that she felt that if the definition wasn't clear it would end up coming to a head at a City meeting.

Commissioner Iverson stated that was true but reiterated that he would just like the City to make things as clear as possible.

Zoning Administrator Weck reiterated that he felt things were clear the way it was written and defined.

Commissioner Iverson noted that when they reference limiting registrations, they only speak to the microbusiness, mezzo-business, and retailer businesses. He reiterated his suggestion that they make it clear that the medical cannabis combination and the low-potency edibles were not included in that limitation.

Chair Lobermeier that he understood Commissioner Iverson's point because you don't find that information until the end of the section. He suggested that perhaps the limitation of registrations should come at the beginning, so it is clear.

Zoning Administrator Weck stated that he would talk to the City Attorney about the medical cannabis combination and see if the City can or cannot restrict that.

Commissioner Iverson reiterated that he would just like to see those called out so it is clear that they were not part of these registration limitations.

Zoning Administrator Weck stated that he would make the suggested changes and also clarify things surrounding the medical cannabis combination businesses with the City Attorney.

Chair Lobermeier referenced page 5, Section 12-420 (2), and the 4 numbered bullets that relate to buffer distances for hemp businesses.

Commissioner West asked if the City had a rule on smoking, for example, at sports fields or schools.

Zoning Administrator Weck noted those were public places so there was already language that states that 'no person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place or a place of public accommodation unless the premises is an establishment or an event licensed to permit on-site consumption of adult-use.'

Chair Lobermeier stated the City Attorney is recommending a buffer distance less than what the Commission had discussed at the last meeting and asked if the City wanted to have any buffers.

Commissioner West asked what the City Attorney had typically seen for this distance because she felt Wyoming should be on par with everyone else.

Commissioner Iverson stated that the City Attorney said that many cities do a bit of a lower buffer distance for the lower potency products than they do for cannabis.

Zoning Administrator Weck noted that the statement by the City Attorney was not a requirement, so the City did not have to include a buffer if they didn't want to have one.

Commissioner West referenced the liquor stores that the City already has and asked how close they were to a daycare.

Zoning Administrator Weck explained that the City did not have a buffer distance for liquor stores.

Commissioner West stated that was kind of her point and explained that would ideally be where she would like to see this type of product.

Chair Lobermeier questioned whether the Commission wanted there to be any type of buffer or if

they would be more in favor of having no buffers for the hemp businesses.

Commissioner West asked if this was something that the City could consider again if things went haywire somewhere down the road.

Zoning Administrator Weck stated that the City can always amend the ordinance.

Chair Lobermeier questioned what type of logic could be put on something that is not zero.

Commissioner Holl briefly left the dais at 7:28 p.m.

The Commission discussed various buffer distances.

Commissioner West stated that she may be okay with starting with no buffer distance.

Chair Lobermeier stated that he agreed because that is how it is today and with liquor stores or the sale of cigarettes with no restriction. He stated that he felt that whatever the Commission may put for a buffer distance would really just be an arbitrary number.

Commissioner West stated that it made her feel a bit more comfortable moving forward with no buffer because if this did become an issue, the City can always amend the ordinance.

Commissioner Iverson stated that he was also fine with having no buffer.

Zoning Administrator Weck stated that he would remove item (2) from Section 12-420 related to buffer requirements.

Commissioner West stated that this brings the discussion back to the question raised earlier by Mayor Iverson and explained that it almost makes her think of a Burning Man festival.

Mayor Iverson stated that she has been trying to wrap her mind around it and planned to Google what other states have done.

Commissioner West stated that it is probably like a trade show, where vendors come in and sell things like pipes.

Chair Lobermeier stated that this made him think of the pumpkin patch every fall, and explained that there could be a grower that would have people come out to their location so they can get people more familiar and comfortable with it.

Mayor Iverson stated that there are expos on 420 that are called 'Festival Expos'.

Commissioner West stated that this could also be something that the City allowed until it becomes a nuisance.

Mayor Iverson stated that they do have festivals, like fairs.

Zoning Administrator Weck stated that if the City starts out saying that on-site use is prohibited, they could also have a requirement that there be police officers present.

Mayor Iverson read aloud from information she found on Google that stated 'cannabis festival attendees can sample new product, learn to grow weed at home, and smoke in designated areas'.

Zoning Administrator Weck stated if the City did not allow smoking of the product then the attendees could just learn to grow weed at home.

Commissioner West stated she felt that if the City was going to allow the festival then they should allow use and gave the example of going to a beer festival and not being able to drink beer.

Chair Lobermeier stated that the City could restrict where these festivals can happen which gives them some control.

Zoning Administrator Weck stated that he would think that if the City does not allow them to smoke

it, they may choose not to have their event in the City.

Chair Lobermeier referenced Section 12-421 (6) regarding cannabis microbusinesses and noted that this is word for word the same as cannabis mezzo-businesses.

Commissioner Iverson stated that he noticed one small difference and explained that the micro business language states, 'including on-site consumption'.

Zoning Administrator Weck noted that another difference was that the Statute number referenced was different for a microbusiness and a mezzo-business. He noted he believes the difference between them was based on the number of plants.

Chair Lobermeier asked if the information included by Zoning Administrator Weck for Section 12-422 related to zoning and land use were suggestions.

Zoning Administrator Weck confirmed that what was included were just suggestions and noted that some of these had already been discussed by the Commission. He clarified that the ones that the Commission needed to address were underlined and highlighted in yellow.

Mayor Iverson noted that in her research it also looks like many of the festivals also have music.

Chair Lobermeier stated that he was comfortable with the recommendations that Zoning Administrator Weck had made in the packet.

There was consensus of the Commission to support the recommendations made by Zoning Administrator Weck related to zoning and land use.

Chair Lobermeier moved the discussion onto Section 12-430 (4) related to Temporary Cannabis Events.

Zoning Administrator Weck stated that the City Attorney did not have any suggestions for this portion. He explained that his thinking for signage, was that they could just have this be in accordance with the City's sign ordinance. He noted that he was not sure what was meant by 'size'.

Commissioner West suggested that it may mean the number of people in attendance and noted that they could do it per acreage.

Chair Lobermeier suggested they take a step back and think about this as a generic event, such as a car sales, and noted the City would not have these standards for that type of event. He stated that most likely what would happen is they would come in and apply for a permit and give the City details about what they would like to do on-site related to signage, hours, time, and place. He felt that all of those types of details would be part of the permit for the event and asked if they needed to specify them in this section just because it was a Temporary Cannabis Event.

Zoning Administrator Weck stated that he could see it being done with the permit process.

Chair Lobermeier agreed and stated that he felt it would also be simpler to handle it that way, as well.

Zoning Administrator Weck noted that they could just include language that says that they have to comply with the Conditional Use Permit standards, per the City ordinance but suggested that they leave in the language about on-site consumption being prohibited.

Commissioner West asked for clarification if the City was saying that they would not allow them to using/consuming during their event.

Zoning Administrator Weck stated that was the recommendation, but the Commission could make a different determination. He explained that part of his thinking about having this type of event was that the City should have someplace for the people to be able to stay and the City did not

have any hotels or motels right now. He stated that if they keep consumption prohibited then they would not have to worry about making sure the attendees have accommodations.

Chair Lobermeier stated that he felt that the City didn't need to hold another public hearing. He stated that the City had already advertised it and held a public hearing. He noted that there have been some changes to the document since the public hearing, but they have primarily been to definitions and other slight language changes and were not anything substantive. He expressed concern that if they held another public hearing it may be after the City's moratorium would expire.

Zoning Administrator Weck stated that the more recent moratorium ordinance that the Council had adopted had to do with hemp sales. He explained that there was a one-year moratorium, but the City could extend it to 18 months. He stated that he had been under the impression that the hemp ordinance the Council had adopted this past summer was that extension, but it was actually creating a new moratorium related to hemp sales.

Chair Lobermeier explained that his reasoning for this recommendation was because of the schedule, but noted that he would still question whether a second public hearing would be needed.

Zoning Administrator Weck stated that the City Attorney's thought process was to hold a second public hearing in case there were any battles over the ordinance, so the City could say that they held two public hearings for both versions of the ordinance.

Chair Lobermeier stated that if the schedule allowed time for it, he would be fine holding a second public hearing.

Zoning Administrator Weck suggested that he make all the recommended revisions to the ordinance and bring it back for discussion at the next Commission meeting. He stated that if the Commission was fine with it, they could pass their recommendation on to the City Council at that meeting.

There was a Consensus of the Commission to forego the second public hearing for this ordinance.

COMMUNICATIONS:

UPDATES:

A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO ADJOURN THE OCTOBER 8, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:43 PM.

<i>Voting Aye:</i>	<i>West, Holl, Lobermeier, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Ortwerth</i>

RESERVED FOR RECORDING DATA

RESOLUTION NO. 24-10-100

**RESOLUTION APPROVING AN INTERIM CONDITIONAL USE PERMIT TO ALLOW
A HOME OCCUPATION TO OPERATE A GUNSMITH BUSINESS IN THE
DETACHED ACCESSORY BUILDING AT
6880 GREENWAY LANE
PROPERTY ID NUMBER: 21.11069.07**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, WHEREAS, Arron Schille has applied for an Interim Conditional Use Permit to operate a gunsmith business in the detached accessory building on property legally described as:

Lot 7 and part of lot 8, Block 1, Palmer Heights 2nd Plat.

WHEREAS, on October 8, 2024, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.

4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
6. The use will be consistent with the purpose of this and other City Ordinances.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
13. The use will cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Conditional Use Permit, as requested by the applicant with the following conditions:

1. Storage and removal of hazardous materials associated with the business must meet MPCA storage and handling requirements.
2. The Applicant shall comply with all home occupations performance standards found in Section 40-543.
3. The ICUP permit shall be valid until one of the following, whichever occurs first:
 - a. Until the property owner vacates the premises or;
 - b. Until the property is sold.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 15th DAY OF OCTOBER, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming 26885
Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Request for Council Action

Date: October 10, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Naming of the Wyoming Dog Park

Method: Consent

Background Information:

City Staff began soliciting Wyoming residents for potential naming ideas for the new Wyoming dog park at the Stagecoach Day celebration which was held on September 14, 2024. Staff reviewed the received submissions and narrowed the number of names to 10. These 10 names were compiled and added to a community poll which was promoted on the City's website, social media accounts, and weekly newsletters. Members of the community were able to select their top three names from the list.

Staff presented the results of the community poll to the Park Advisory Commission at their regular meeting on October 7, 2024. A total of 161 votes were cast between the ten names. The Park Advisory Commissioners reviewed these results and have elected to recommend that the park be named Barks and Recreation (Rec).

Some alternative options to this name which maintain the original's intent include:

- Wyoming Barks and Rec
- Wyoming Barks and Recreation (Rec)
- Barks and Recreation Dog Park

Recommendation: To approve a final name for the new Wyoming Dog Park amenity.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576