

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 1, 2024
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for September 17, 2024
2. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for September 17, 2024

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of September 18, 2024 to October 1, 2024
4. To Consider **Resolution 24-10-92** a resolution declaring certain property and surplus property for disposal and authorizing the Public Works Department to dispose of the property through online auction

5. To consider **Resolution 24-10-93** a resolution appointing Election Judges for the General Election of 2024
6. To consider a Request for Proposals (RFP) for lawn mowing services for 2025-2027

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer, for September 25, 2024
8. Report of City Building Official, Fred Weck, IV for September 25, 2024.
9. Report of the City Attorney, Tom Loonan, for September 27, 2024
10. Report of City Engineer Mark Erichson, WSB for September 27, 2024
11. Report of Public Works Superintendent, Steve Reeves, for September 26, 2024

COMMUNICATIONS:

12. Comfort Lake Forest Lake Watershed District (CLFLWD) - Watershed Champion Award 2024

OLD BUSINESS:

NEW BUSINESS:

13. To consider **Resolution 24-10-94** a resolution providing for the competitive negotiated sale of \$1,975,000 general obligation improvement bonds, series 2024A
14. To consider a Proclamation declaring October 1st - October 31st 2024 as "Manufacturer's Month" in the City of Wyoming
15. To consider entering a closed session under MN State Statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services (LELS)
16. To consider entering a closed session under MN State Statute 13D.05, Subd 3(a) for the annual performance evaluation of City Administrator Linwood

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 17, 2024
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Budget Work Session Meeting of the Wyoming City Council for September 17, 2024 to order at 5:32 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger

Absent was Councilmember Brett Ohnstad

Also Present: Robb Linwood- City Administrator, Neil Bauer - Public Safety Director, Fred Weck – Building/Zoning Official, and Grant MacFarlane – Assistant City Administrator

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. Potential Wyoming Library Extended Access Pilot Project – Carla Lydon, Executive Director – East Central Regional Library (ECRL)

City Administrator Linwood – Stated that Carla Lydon was present at the meeting and that she would be presenting the proposed extended access pilot project to the Council.

Carla Lydon – Stated that the ECRL would like to begin a pilot program for extended access to the Wyoming Area Library. Informed the Council that extending access hours would provide numerous benefits to community members and that the City of Jordan, MN has had a similar program for three years to great success. Added that the library would require a keycard and code prior to entry.

Mayor Iverson – Asked why Wyoming was being selected for the program.

Carla Lydon – Stated that Wyoming's library has much of the required infrastructure already in-place, is already used for after hour meetings by the City, and is within close proximity to City Hall which is frequently utilized after hours for various City meetings.

2. Discussion on Rezoning Initiative to Align with Comprehensive Plan

Mark Lobermeier, Planning Commission Chair – Informed the Council that the purpose of this project was to align the zoning map with the comprehensive plan which the Council adopted in 2022. Stated that having two maps is often confusing for developers and that this would make it much easier for the Planning Commission to make the right decision on projects coming into the

community moving forward.

Zoning Administrator Weck – Stated that this would be a sweeping change but that individual parcels could still be rezoned in the future through the normal application process.

Mayor Iverson – Inquired about how residents would be made aware of the changes and what steps Staff would take to explain them.

Mark Lobermeier – Explained that it would be an open process with public meetings to allow residents to ask questions in general and about their specific property.

Council Member Nanko Yeager – Expressed some concerns regarding agricultural areas that could potentially be changed and other parcels throughout the city.

Councilmember Schilling – Stated that this would allow the City to best follow and enforce the comprehensive plan, which is essential to the growth and development of the City.

Council Member Luger – Expressed some concerns regarding agriculture lots and how that could be impacted with the changes from zoning to land use.

Council Member Nanko Yeager – Asked questions and expressed further concerns about where industrial zones may be located based on the new map.

The City Council gave feedback and the majority agreed to move forward with the process.

3. Discussion on Wyoming Fire Department Performance Measures

Public Safety Director Bauer – Stated that the department would like to focus on performance measures moving forward to better understand how things are currently going, what changes may be needed, and how those changes may best be implemented. Highlighted various performance measures and goals relating to response time and numbers, community outreach and public education, and recruitment and retention.

Councilmember Nanko-Yeager – Asked if firefighters needed to wait for everyone before leaving for an emergency or if they could deploy in waves to reduce response time.

Fire Chief Jesse Milligan – Informed the Council that policy requires specific safety guidelines are followed, including crew numbers for deployment.

Public Safety Director Bauer – Stated that the department would be tracking this data as it worked towards improvements and the development of new and improved strategies.

MAYOR IVERSON ADJOURNED THE SEPTEMBER 17, 2024 WORK SESSION MEETING AT 6:50 PM.

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 17, 2024
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for September 17, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 3, 2024

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 3, 2024 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from September 4, 2024 to September 17, 2024
3. To consider appointing Dawn Dunn to the Wyoming Park Advisory Commission.
4. To consider **Resolution 24-09-89** a resolution authorizing payment for sanitary sewer lining on Fallbrook Avenue by Visu-Sewer in the amount of \$16,250.00
5. To consider Resolution 24-09-91 a resolution approving payment for Goodview Park well maintenance services to Salverda Well in the amount of \$16,500.00

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer for September 12, 2024
7. Report of City Building Official, Fred Weck, IV for September 11, 2024
8. Report of City Attorney Tom Loonan for September 11, 2024
9. Report of City Engineer Mark Erichson, WSB for September 11, 2024
10. Report of Public Works Superintendent, Steve Reeves for September 11, 2024
11. Second Quarter Financial Report of Abdo Financial Solutions for June 30, 2024

COMMUNICATIONS:

12. 2024 Street Project Update

City Engineer Erichson – Noted that they had initially sent out a neighborhood newsletter to let the property owners know a bit about the proposed schedule but noted that may change. He explained that they will continue to communicate with residents as much as possible as the schedule changes based on the contractor and their availability but noted that they were expecting the contractor to begin work early next week. He noted that it is possible that the assessment hearing would not be held until 2025.

Council Member Nanko Yeager – Asked if the City would take the bond sale before the assessment hearing.

City Administrator Linwood – Stated that the Council had passed a reimbursement resolution, so they have the ability, before the project starts, to have a bond sale which would most likely take place at their next Council meeting. He explained that there shouldn't be any issues with the City utilizing their own cash for this because they should receive the bond proceeds by that time. He stated that he agreed with City Engineer Erichson that the assessment hearing would most likely be held next year.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider approving the Scout Project application from Troop #57731 for the construction of a Little Free Library at Ashton Park

Assistant City Administrator MacFarlane – Gave a brief overview of the proposed Girl Scout project to build a Little Free Library at Ashton Park as well as take on some maintenance activities in the fall and the spring and noted that staff recommended approval.

Girl Scout Troop #57731 – Introduced themselves and shared a presentation outlining details of their project that they felt would help make Ashton Park welcoming to the community.

Council Member Nanko Yeager – Stated that she felt this was a great idea but had a question for Public Works Superintendent Reeves. She asked if it would be possible for the City to give Troop #57731 some assistance because there is a lot of Siberian Elm growing between the boxes that they will be weeding and the fence. She asked if the City would be able to go into this area and take care of the vegetation.

Public Works Superintendent Reeves – Confirmed that Public Works could go out and take a look to see what may be able to be done to help.

Council Member Nanko Yeager – Noted that if the Girl Scouts end up needing books for their Little Free Library, the Friends of the Library recently had a book sale and they still have some books available that could be used to give this project a start.

Public Works Superintendent Reeves – Thanked Girl Scout Troop #57731 for their civic engagement and coming to the City with this idea. He stated that they will be happy to partner with them on this project.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE SCOUT PROJECT APPLICATION FROM TROOP #57731 FOR THE CONSTRUCTION OF A LITTLE FREE LIBRARY AT ASHTON PARK

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider **Resolution 24-09-90** a resolution for a rezoning application Z-24-002 Agricultural (A) to Rural Residential I (R-1) at 24989 Heath Avenue for the Comfort Lake Forest Lake Watershed District and property owner Andrea Vollrath, Property ID Number: 21.10703.00

Zoning Administrator Weck – Outlined the request for rezoning of 24989 Heath Avenue for the Comfort Lake Forest Lake Watershed District near the Liberty Ponds development in order to construct an iron enhanced sand filter to remove phosphorus from stormwater. Staff and the Planning Commission recommend approval.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 24-09-90 A RESOLUTION FOR A REZONING APPLICATION Z-24-002 AGRICULTURAL (A) TO RURAL RESIDENTIAL I (R-1) AT 24989 HEATH AVENUE FOR THE COMFORT LAKE FOREST LAKE WATERSHED DISTRICT AND PROPERTY OWNER ANDREA VOLLRATH, PROPERTY ID NUMBER: 21.10703.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

15. To consider a purchase order for a 2025 Dodge Durango

Public Safety Director Bauer – Explained the request to purchase a 2025 Dodge Durango to replace Squad 2204 and briefly reviewed the projected costs, including outfitting costs.

Council Member Nanko Yeager – Asked about the anticipated mileage on Squad 2204 when

the new vehicle would be delivered.

Public Safety Director Bauer – Stated that he would anticipate that it would be closer to around 70,000 miles and noted that there is an extended warranty, but noted that it was not as comprehensive as what they have had in the past. He explained that this was why they would not want to keep it as a police vehicle beyond 100,000 miles but noted that it may be a good vehicle to be repurposed for another City use to replace an older vehicle, such as building inspection or Public Works.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO AUTHORIZE SUBMITAL OF A PURCHASE AGREEMENT FOR A 2025 DODGE DURANGO VEHICLE FROM BURNSVILLE DODGE FOR PUBLIC SAFETY AT THE COST OF \$41,099.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider a purchase order for a 2025 Chevrolet Traverse SUV

Public Safety Director Bauer – Outlined the request to place a purchase order for a 2025 Chevrolet Traverse SUV to replace Squad 201, which is the unmarked Ford F150. He noted that this would be for an administrative vehicle so there will not be the same type of costs for outfitting it as will be required for the Dodge Durango in the previous item. He stated that they will also be able to take a look at the possibility of utilizing Squad 201 in another area of the City when the new vehicle arrives.

Council Member Nanko Yeager – Asked about the estimate mileage of Squad 201 when the new vehicle arrived.

Public Safety Director Bauer – Stated that he would estimate that the mileage for Squad 201 would be approximately be 82,000 miles.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO AUTHORIZE SUBMITTING A PURCHASE AGREEMENT FOR A 2025 CHEVROLET TRAVERSE VEHICLE FROM SAXON FLEET SERVICES FOR PUBLIC SAFETY AT THE COST OF \$38,562.00.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider a City Council Work Session meeting on October 1, 2024

City Administrator Linwood – Explained the request to hold a Work Session meeting on October 1, 2024 in order to discuss the Liberty Ponds septic system.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE SCHEDULING A CITY COUNCIL WORK SESSION MEETING ON OCTOBER, 1, 2024 AT 5:30 PM.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Stagecoach Days parade and noted that he and his dogs were in attendance to help answer questions about the dog park. He stated that he had also just gotten back from Washington D.C. where he tried to meet up with State Senators/Representatives to discuss funding and keeping the City's Public Safety building on their minds.

Council Member Nanko Yeager – Attended Stagecoach Days and helped with selling books for the Friends of the Library.

Council Member Luger – Attended Stagecoach Days and expressed her appreciation to the Fire Relief Association and City staff for their work on the event. She noted that she had also attended the Joint Sewer Commission meeting and the City Council Work Session meeting.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting, Joint Sewer Commission meeting, and Stagecoach Days. She stated that Stagecoach Days was well attended and thanked City staff for their work on the event. She noted that when she was in the City booth she got quite a few questions related to bricks at the Veteran's Memorial and the dog park.

Assistant City Administrator MacFarlane – Reviewed some of the other questions that were received at Stagecoach Days and noted that there were still spaces available for donor bricks. He stated that they were looking for submissions on naming the City's dog parks and had received a lot of good entries at Stagecoach Days, but were still accepting submissions.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE SEPTEMBER 17, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:31 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
OCTOBER 1, 2024
7:00PM

For Check Dates 09/24/2024 to 09/24/2024

Check Number Name			Check Date
Text Label	56853	PACIFIC LIFE INSURANCE	09/24/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	56854	CENTRAL PENSION FUND,	09/24/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1167	MN STATE RETIREMENT	09/24/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MND CP	101-0000-21712	552.00	
MND CPPRETAX	101-0000-21712	764.00	
		1,316.00	
Text Label	EFT1168	SELECTACCOUNT,	09/24/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,507.83	
		2,507.83	
Text Label	EFT1169	P.E.R.A.,	09/24/2024
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,431.70	
DCP PERA	101-0000-21704	16.67	
DCP PERA MATCH	101-0000-21704	16.67	
PERA CITY MATCH	101-0000-21704	3,959.65	
PF PERA	101-0000-21704	4,096.55	
PF PERA CITY	101-0000-21704	6,144.82	
		17,666.06	
Text Label	EFT1170	INTERNAL REVENUE SERVICE,	09/24/2024
Item Code	GL Number	Amount	

For Check Dates 09/24/2024 to 09/24/2024

Check Number Name			Check Date
FITW	101-0000-21701	7,628.86	
SOCSEC_EE	101-0000-21703	3,739.01	
MEDICARE_ER	101-0000-21703	1,356.04	
SOCSEC_ER	101-0000-21703	3,739.01	
MEDICARE_EE	101-0000-21703	1,356.04	
		17,818.96	

Text LabelEFT1171 STATE OF MINNESOTA,

09/24/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	3,596.85
		3,596.85

Text Label

General Checking Account 10100
Total Amount Being Paid: \$43,899.51
Total Number of Checks: 7

- Mayor Iverson
- Councilmember Luger
- Councilmember Nanko Yeager
- Councilmember Schilling
- Councilmember Ohnstad

City of Wyoming Check Detail Register

1/9
September 27, 2024 08:35 AM
User: ssaxe
DR: Wyoming

10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56855	10/01/2024	ADVANCED GRAPHIX, INC.			
214961			101-2110-42100	OPERATING SUPPL	\$85.60
					OPERATING SUPPLIES
		Total for ADVANCED GRAPHIX, INC.			\$85.60
56856	10/01/2024	ADVANTAGE SIGNS & GRAPHICS, INC.			
V0624-141			601-9425-42400	SMALL TOOLS/MIN	\$182.50
					SMALL TOOLS/MINOR EQUIPMENT
V0824-232			101-3100-42260	SIGN MATERIAL/RI	\$339.50
					SIGN MATERIAL/REPLACEMENT
V0724-304			101-3100-42260	SIGN MATERIAL/RI	\$505.74
					SIGN MATERIAL/REPLACEMENT
		Total for ADVANTAGE SIGNS & GRAPH			\$1,027.74
56857	10/01/2024	ASPEN MILLS			
339639			101-2110-44080	UNIFORMS	\$671.00
					UNIFORMS
		Total for ASPEN MILLS			\$671.00
56858	10/01/2024	BCA/TRAINING DEVELOPMENT			
37169			101-2110-42080	TRAINING AND IN:	\$450.00
					TRAINING AND INSTRUCTION
37238			101-2110-42080	TRAINING AND IN:	\$300.00
					TRAINING AND INSTRUCTION
37270			101-2110-42080	TRAINING AND IN:	\$600.00
		Total for BCA/TRAINING DEVELOPMEI			\$1,350.00
56859	10/01/2024	BLAINE BROTHERS INC.			
080001821128			101-3100-44040	REPAIRS & MAINT.	\$1,803.11
					REPAIRS & MAINT. - EQUIPMENT
		Total for BLAINE BROTHERS INC.			\$1,803.11
56860	10/01/2024	BOUND TREE MEDICAL			
85484324			101-2200-42110	MEDICAL SUPPLIE:	\$310.98
					MEDICAL SUPPLIES AND EQUIPMENT
		Total for BOUND TREE MEDICAL			\$310.98
56861	10/01/2024	CINTAS			
4205791826			101-3100-44180	UNIFORMS	\$69.79
					STREETS
			101-3100-42100	OPERATING SUPPL	\$42.60
					SHOP SUPPLIES
		Total for CINTAS			\$112.39
56862	10/01/2024	CONTINENTAL RESEARCH CORP.			
0057440			602-9425-42100	OPERATING SUPPL	\$548.00
					OPERATING SUPPLIES
		Total for CONTINENTAL RESEARCH CO			\$548.00

City of Wyoming Check Detail Register

2/9
September 27, 2024 08:35 AM
User: ssaxe
DR: Wyoming

10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56863 4275618	10/01/2024	DALCO A DIVISION OF IMPERIAL DADE			
		101-3100-42100 OPERATING SUPPL	\$28.47	OPERATING SUPPLIES	
		101-1400-42100 OPERATING SUPPL	\$28.47	OPERATING SUPPLIES	
		101-2110-42100 OPERATING SUPPL	\$28.47	OPERATING SUPPLIES	
		101-5200-42100 OPERATING SUPPL	\$28.49	OPERATING SUPPLIES	
		Total for DALCO A DIVISION OF IMPEI	\$113.90		
56864 802249963	10/01/2024	DIAMOND VOGEL, INC.			
		101-3100-42260 SIGN MATERIAL/RI	\$229.00	SIGN MATERIAL/REPLACEMENT	
		Total for DIAMOND VOGEL, INC.	\$229.00		
56865 429314	10/01/2024	ELECTRO WATCHMAN, INC.			
		101-3100-42310 CONTRACTED SER	\$221.70	CONTRACTED SERVICES	
		Total for ELECTRO WATCHMAN, INC.	\$221.70		
56866 11247	10/01/2024	ERICKSON ELECTRIC			
		602-9425-42310 CONTRACTED SER	\$5,275.00	CONTRACTED SERVICES	
		Total for ERICKSON ELECTRIC	\$5,275.00		
56867 09182024	10/01/2024	FEDERATED CO-OPS			
		101-3100-42120 MOTOR FUELS	\$3,397.09	MOTOR FUELS	
		Total for FEDERATED CO-OPS	\$3,397.09		
56868 5873	10/01/2024	FLEET ALIGNMENT SERVICE			
		101-3100-44040 REPAIRS & MAINT.	\$1,511.37	REPAIRS & MAINT. - EQUIPMENT	
		Total for FLEET ALIGNMENT SERVICE	\$1,511.37		
56869 30503	10/01/2024	FLEXIBLE PIPE TOOLS & EQUIPMENT			
		601-9425-42400 SMALL TOOLS/MIN	\$654.25	SMALL TOOLS/MINOR EQUIPMENT	
		Total for FLEXIBLE PIPE TOOLS & EQU	\$654.25		
56870 9253697172 9254339931 9255155815	10/01/2024	GRAINGER INC.			
		101-2110-45800 OTHER EQUIPMEN	\$627.26	OTHER EQUIPMENT	
		101-3100-42300 SAFETY EQUIPMEN	\$627.26	SAFETY EQUIPMENT	
		601-9425-42300 SAFETY EQUIPMEN	\$18.38	SAFETY EQUIPMENT	
		101-3100-42300 SAFETY EQUIPMEN	\$276.30	SAFETY EQUIPMENT	
		101-2110-45800 OTHER EQUIPMEN	\$276.30	OTHER EQUIPMENT	
		Total for GRAINGER INC.	\$1,825.50		

City of Wyoming Check Detail Register

3/9
September 27, 2024 08:35 AM
User: ssaxe
DR: Wyoming

10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56871	10/01/2024	GREAT AMERICAN BUSINESS PRODUCTS			
43363009					
		101-5200-42400	SMALL TOOLS/MIN	\$898.00	SMALL TOOLS/MINOR EQUIPMENT
Total for GREAT AMERICAN BUSINESS				\$898.00	
56872	10/01/2024	GUARDIAN SUPPLY			
19183					
		101-2110-44080	UNIFORMS	\$670.90	UNIFORMS
19263					
		101-2110-44080	UNIFORMS	\$675.00	UNIFORMS
Total for GUARDIAN SUPPLY				\$1,345.90	
56873	10/01/2024	HALLBERG STORAGE LLC			
20240914					
		101-2200-42100	OPERATING SUPPL	\$110.00	OPERATING SUPPLIES
Total for HALLBERG STORAGE LLC				\$110.00	
56874	10/01/2024	HOSE PROS LLC			
8203					
		601-9425-42400	SMALL TOOLS/MIN	\$241.78	SMALL TOOLS/MINOR EQUIPMENT
Total for HOSE PROS LLC				\$241.78	
56875	10/01/2024	INNOVATIVE OFFICE SOLUTIONS, LLC			
IN4643297					
		101-2110-42000	SUPPLIES - OFFICE	\$61.77	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$61.77	
56876	10/01/2024	KODIAK POWER SYSTEMS			
KPS1612					
		601-9425-44040	REPAIRS & MAINT.	\$367.29	REPAIRS & MAINT. - EQUIPMENT
		602-9425-44040	REPAIRS & MAINT.	\$367.29	REPAIRS & MAINT. - EQUIPMENT
Total for KODIAK POWER SYSTEMS				\$734.58	
56877	10/01/2024	KORTERRA, INC.			
25209					
		601-9425-43000	PROFESSIONAL SE	\$1,214.00	PROFESSIONAL SERVICE (GENERAL)
		602-9425-43000	PROFESSIONAL SE	\$1,214.00	PROFESSIONAL SERVICE (GENERAL)
		651-9425-43000	PROFESSIONAL SE	\$1,214.00	PROFESSIONAL SERVICE (GENERAL)
Total for KORTERRA, INC.				\$3,642.00	
56878	10/01/2024	LEAGUE OF MN CITIES			
411086					
		101-1400-44330	DUES & SUBSCRIP	\$3,227.00	DUES & SUBSCRIPTIONS
Total for LEAGUE OF MN CITIES				\$3,227.00	
56879	10/01/2024	Lehman, Lonnie			
BSF23-0013					
		800-0000-20401	SILT FENCE	\$810.00	BSF23-0013
Total for Lehman, Lonnie				\$810.00	

City of Wyoming Check Detail Register

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DR: Wyoming

10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56880 09/23/2024	10/01/2024	LOUIS BRADY			
	601-0000-11500	ACCOUNTS RECEIVABLE	\$27.70	Water Usage	
	602-0000-11500	ACCOUNTS RECEIVABLE	\$20.54	Sewer Usage	
	601-0000-11500	ACCOUNTS RECEIVABLE	\$8.10	Water - Base Fee	
	651-0000-11500	ACCOUNTS RECEIVABLE	\$1.79	Surface Water Mgmt	
	601-0000-11500	ACCOUNTS RECEIVABLE	\$0.46	State Surcharge	
	Total for LOUIS BRADY			\$58.59	
56881 42079 42142	10/01/2024	MENARDS- FOREST LAKE			
	101-5200-42400	SMALL TOOLS/MINOR EQUIPMENT	\$19.98	SMALL TOOLS/MINOR EQUIPMENT	
	101-3100-42400	SMALL TOOLS/MINOR EQUIPMENT	\$8.84	SMALL TOOLS/MINOR EQUIPMENT	
	Total for MENARDS- FOREST LAKE			\$28.82	
56882 INV2603579	10/01/2024	METRO SALES			
	101-2400-44330	DUES & SUBSCRIPTIONS	\$254.65	DUES & SUBSCRIPTIONS	
	Total for METRO SALES			\$254.65	
56883 60499	10/01/2024	MIDWEST COMPLIANCE INC			
	101-2200-42310	CONTRACTED SERVICES	\$45.00	CONTRACTED SERVICES	
	Total for MIDWEST COMPLIANCE INC			\$45.00	
56884 1270646 1271636	10/01/2024	MINNESOTA VALLEY TESTING LABS			
	601-9425-43110	LAB COSTS	\$112.50	LAB TESTS	
	601-9425-43110	LAB COSTS	\$116.00	LAB TESTS	
	Total for MINNESOTA VALLEY TESTING LABS			\$228.50	
56885 13082	10/01/2024	MN FIRE SERVICE CERT. BOARD			
	101-2200-42080	TRAINING AND INSTRUCTION	\$525.00	TRAINING AND INSTRUCTION	
	Total for MN FIRE SERVICE CERT. BOARD			\$525.00	
56886 8281970554 8281973938 8281974288 8281974736 8281978964	10/01/2024	MOTOROLA SOLUTIONS, INC.			
	401-2110-45000	CAPITAL OUTLAY	\$6,818.88	CAPITAL OUTLAY	
	401-2200-45000	CAPITAL OUTLAY	\$767.35	CAPITAL OUTLAY	
	401-2200-45000	CAPITAL OUTLAY	\$86.64	CAPITAL OUTLAY	
	401-2200-45000	CAPITAL OUTLAY	\$7,392.75	CAPITAL OUTLAY	
	401-2110-45000	CAPITAL OUTLAY	\$93,496.32	CAPITAL OUTLAY	
	Total for MOTOROLA SOLUTIONS, INC			\$108,561.94	

City of Wyoming Check Detail Register

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10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56887	10/01/2024	NAPA AUTO PARTS			
227072					
	601-9425-44030	REP & MAIN. - OT		\$42.67	REP & MAIN. - OTHER THAN BLDGS
227070					
	101-1400-44010	REPAIRS & MAINT.		\$7.59	REPAIRS & MAINT. - BUILDINGS
Total for NAPA AUTO PARTS				\$50.26	
56888	10/01/2024	NORTHERN TOOL & EQUIPMENT			
541202263242346					
	101-3100-42400	SMALL TOOLS/MIN		\$75.98	SMALL TOOLS/MINOR EQUIPMENT
541201269243240					
	101-3100-42400	SMALL TOOLS/MIN		\$123.48	SMALL TOOLS/MINOR EQUIPMENT
Total for NORTHERN TOOL & EQUIPMENT				\$199.46	
56889	10/01/2024	NOVACARE REHABILITATION			
847931204					
	101-2110-42310	CONTRACTED SER		\$185.00	CONTRACTED SERVICES
Total for NOVACARE REHABILITATION				\$185.00	
56890	10/01/2024	ON SITE, INC			
0001784799					
	101-5200-44050	SATALLITE RENTAL		\$41.39	030626-0002 ASHTON PARK
0001787718					
	101-5200-44050	SATALLITE RENTAL		\$41.39	030626-0002 ASHTON PARK
Total for ON SITE, INC				\$82.78	
56891	10/01/2024	PAVEMENT RESOURCES			
107355					
	101-3100-44410	STREET MAINT MA		\$4,500.00	STREET MAINT MATERIALS
Total for PAVEMENT RESOURCES				\$4,500.00	
56892	10/01/2024	RAPIT PRINTING INC			
426273					
	101-2110-42000	SUPPLIES - OFFICE		\$185.53	SUPPLIES - OFFICE/COPY/COMPUTER
Total for RAPIT PRINTING INC				\$185.53	
56893	10/01/2024	REBEKAH PETERSON			
09232024					
	101-2000-33427-1	OTHER STATE PUE		\$4,000.00	OTHER STATE PUBLIC SAFETY AID
Total for REBEKAH PETERSON				\$4,000.00	
56894	10/01/2024	RICOH USA			
1101493647					
	101-2110-42000	SUPPLIES - OFFICE		\$45.00	SUPPLIES - OFFICE/COPY/COMPUTER
Total for RICOH USA				\$45.00	
56895	10/01/2024	RIES FARMS LLC			
30627					
	651-9425-42310	CONTRACTED SER		\$637.44	CONTRACTED SERVICES
Total for RIES FARMS LLC				\$637.44	

City of Wyoming Check Detail Register

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10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56896	10/01/2024	ROADKILL ANIMAL CONTROL			
9.12.24					
	101-3100-42310	CONTRACTED SER		\$369.00	CONTRACTED SERVICES
Total for ROADKILL ANIMAL CONTROL				\$369.00	
56897	10/01/2024	SAFE-FAST INC			
INV296743					
	602-9425-42300	SAFETY EQUIPMEN		\$99.00	SAFETY EQUIPMENT
Total for SAFE-FAST INC				\$99.00	
56898	10/01/2024	STAPLES			
6011763876					
	101-1400-42000	SUPPLIES - OFFICE		\$141.43	SUPPLIES - OFFICE/COPY/COMPUTR
6011835085					
	101-1400-42000	SUPPLIES - OFFICE		\$42.49	SUPPLIES - OFFICE/COPY/COMPUTR
6012531595					
	101-2110-42000	SUPPLIES - OFFICE		\$36.55	SUPPLIES - OFFICE/COPY/COMPUTR
	101-1400-42000	SUPPLIES - OFFICE		\$17.71	SUPPLIES - OFFICE/COPY/COMPUTR
6012531594					
	101-1400-42000	SUPPLIES - OFFICE		\$79.00	SUPPLIES - OFFICE/COPY/COMPUTR
Total for STAPLES				\$317.18	
56899	10/01/2024	TIMESAVER OFF SITE SECRETARIAL			
M29503					
	101-1400-42310	CONTRACTED SER		\$169.50	CITY COUNCIL MEETING
	101-1910-42310	CONTRACTED SER		\$167.00	PLANNING COMMISSION MEETING
Total for TIMESAVER OFF SITE SECRE1				\$336.50	
56900	10/01/2024	UNUM LIFE INSURANCE			
10012024					
	101-1400-41310	LIFE INSURANCE		\$191.56	ADMIN
	101-2110-41310	LIFE INSURANCE		\$819.22	POLICE
	101-1910-41310	LIFE INSURANCE		\$70.58	PLAN & ZONE
	101-2400-41310	LIFE INSURANCE		\$95.16	BLDG
	101-3100-41310	LIFE INSURANCE		\$347.64	STREETS
	601-9425-41310	LIFE INSURANCE		\$174.86	WATER
	602-9425-41310	LIFE INSURANCE		\$174.86	SEWER
102024					
	101-0000-21715	VOLUNTARY TERM		\$336.09	VOLUNTARY TERM LIFE
Total for UNUM LIFE INSURANCE				\$2,209.97	
56901	10/01/2024	VC3, INC.			
155736					
	101-2110-42310	CONTRACTED SER		\$1,575.00	CONTRACTED SERVICES
INV10910VC3					
	208-2110-45800	OTHER EQUIPMEN		\$1,025.00	OTHER EQUIPMENT
Total for VC3, INC.				\$2,600.00	

City of Wyoming Check Detail Register

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10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56902	10/01/2024	VC3, INC.			
VC3-168768					
	101-1400-42090	NETWORK MUNICI		\$3,606.95	NETWORK MUNICIPAL COMPUTERS
INV0895VC3					
	101-3100-42100	OPERATING SUPPL		\$15.00	OPERATING SUPPLIES
Total for VC3, INC.				\$3,621.95	
56903	10/01/2024	VERIZON			
9973989355					
	602-9425-43210	TELEPHONE		\$80.04	MACHINE-TO-MACHINE
Total for VERIZON				\$80.04	
56904	10/01/2024	VICTORY AUTOMOTIVE SERVICE			
820276					
	101-2110-43900	VEHICLE MAINTEN		\$34.15	VEHICLE MAINTENANCE
820352					
	101-2110-43900	VEHICLE MAINTEN		\$410.44	VEHICLE MAINTENANCE
Total for VICTORY AUTOMOTIVE SERV				\$444.59	
56905	10/01/2024	WATER CONSERVATION SERVICE			
14147					
	601-9425-42310	CONTRACTED SER		\$694.06	CONTRACTED SERVICES
Total for WATER CONSERVATION SERV				\$694.06	
56906	10/01/2024	WEX BANK			
99647700					
	101-2400-42120	MOTOR FUELS		\$64.90	MOTOR FUELS
	101-2200-42120	MOTOR FUELS		\$441.09	MOTOR FUELS
	101-2110-42120	MOTOR FUELS		\$2,733.63	MOTOR FUELS
	101-3100-42120	MOTOR FUELS		\$836.31	MOTOR FUELS
	101-5200-42120	MOTOR FUELS		\$16.27	MOTOR FUELS
	601-9425-42120	MOTOR FUELS		\$426.29	MOTOR FUELS
	602-9425-42120	MOTOR FUELS		\$426.28	MOTOR FUELS
Total for WEX BANK				\$4,944.77	
56907	10/01/2024	WILLIAMS SCOTSMAN, INC.			
9021919759					
	101-3100-44100	RENTALS (EQUIPM		\$692.88	RENTALS (EQUIPMENT)
Total for WILLIAMS SCOTSMAN, INC.				\$692.88	

City of Wyoming Check Detail Register

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10-01-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56908	10/01/2024	XCEL ENERGY			
893145115	101-3100-43800	UTILITIES-GAS/ELI		\$47.92	TRAFFIC SIGNAL
894295563	101-3100-43800	UTILITIES-GAS/ELI		\$14.31	SPEED SIGN
894264924	101-3100-43800	UTILITIES-GAS/ELI		\$12.81	SPEED SIGN
894335658	101-3100-43800	UTILITIES-GAS/ELI		\$14.56	PARKS
893877171	101-3100-43860	STREET LIGHTS		\$62.68	STOP LIGHTS
893876829	101-3100-43860	STREET LIGHTS		\$14.65	STOP LIGHTS
893882623	601-9425-43800	UTILITIES-GAS/ELI		\$179.59	WELLHOUSE
893865042	101-3100-43800	UTILITIES-GAS/ELI		\$21.80	PARKS
894085959	101-3100-43800	UTILITIES-GAS/ELI		\$20.13	SPEED SIGN
894092937	101-3100-43800	UTILITIES-GAS/ELI		\$13.61	SPEED SIGN
Total for XCEL ENERGY				\$402.06	
56909	10/01/2024	ZIEGLER INC.			
SI000541256	101-3100-44040	REPAIRS & MAINT.		\$384.97	REPAIRS & MAINT. - EQUIPMENT
Total for ZIEGLER INC.				\$384.97	

City of Wyoming
Check Detail Register

10-01-2024

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$166,992.60
Total Number of Checks: 55

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: September 18, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Disposal of Materials

Method: Consent

Background Information:

The Wyoming Public Works Department has padlocks and keys which were previously used for securing various cabinets and installations in the City which are ready to be disposed of through our online auction process. Additionally, new soap dispensers have been installed in various areas of the City and the old dispensers are now ready to be disposed of. This lot consists of 10 dispensers.

Recommendation:

Staff recommends that the City Council authorize the disposal of this property.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092 Phone:
651-462-0575 Fax: 651-462-0576

RESOLUTION 24-10-92

A RESOLUTION DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO DISPOSE OF THE ITEMS THROUGH THE ONLINE AUCTION PROCESS

WHEREAS, the Wyoming Public Works Department has utilized various office equipment throughout its inception; and

WHEREAS, the Public Works Department has identified equipment which has been in use well past its designated useful life; and

WHEREAS, the Wyoming Public Works Department is seeking to dispose of item(s) that are no longer of effective use; and

WHEREAS, the described items are ready to be disposed of:

Locks
Keys
Soap Dispensers

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the City of Wyoming's Public Works Department to dispose of these items.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1ST DAY OF OCTOBER, 2024.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: September 26, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Appointing General Election - Election Judges

Method: Consent

Background Information:

Statutorily it is necessary to appoint election judges pursuant to Minnesota Statute 204B.21, Subdivision 2. The resolution fulfills the statute to appoint judges and Head Judges for the General Election on November 5, 2024. The City of Wyoming will have 54 election judges for this election.

Recommendation:

That the Wyoming City Council approves Resolution 24-10-94 a resolution appointing election judges for the 2024 General Election.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 24-10-94

**A RESOLUTION APPOINTING ELECTION JUDGES FOR THE
GENERAL ELECTION OF 2024**

WHEREAS, a General Election will be held on November 5, 2024; and

WHEREAS, pursuant to Minnesota Statute 204B.21, Subdivision 2, it is necessary for the City Council of the City of Wyoming to appoint judges and Head Judges for such Primary and General Elections.

NOW, THEREFORE, BE IT RESOLVED that the Wyoming City Council appoints the following named persons on Exhibit "A" Election Judges for the November 5, 2024 General Election and health care voting efforts at the senior facility in Wyoming.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1st
DAY OF OCTOBER, 2024.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

EXHIBIT "A"

Head Judge	Robb Linwood
Head Judge	Evie Rodrique
Head Judge	Grant MacFarlane
Judge	Alli Steenblock
Judge	Anne Oswald
Judge	Beth Searle
Judge	Betty Maloney
Judge	Bob Beynon
Judge	Brad Vanneste
Judge	Bruce Vukelich
Judge	Bryan Murdock
Judge	Cheryl Sternhagen
Judge	Cheryl Bodin
Judge	Chuck Stomberg
Judge	Daniel Anderson
Judge	David Hanson
Judge	Elizabeth Soller
Judge	Ellen Anderson
Judge	Ellen Craine
Judge	Jeanine Hansen
Judge	Jenny Olson
Judge	Jessica Bergan
Judge	Jill Rivard
Judge	Jim Freerks
Judge	Josh Riviere
Judge	Julie Henderson
Judge	Julie Larson
Judge	Julie Eisch
Judge	Karen Bernier
Judge	Kathleen Limanen
Judge	Kathleen Pocrnich
Judge	Katy Olson
Judge	Kim Cusick
Judge	Kimberly Pederson
Judge	Lisa Eickman
Judge	Laura Tracy
Judge	Lauri Nistl
Judge	Marge Strand
Judge	Mark Schneider
Judge	Nancy Stomberg
Judge	Patrice Adams
Judge	Patricia Fettes

Judge
Judge
Judge
Judge
Judge
Judge
Judge
Judge

Paul Sitz
Scott Miller
Susan Julien
Sylvia Haroldson
Ted Hansen
Tiffany Thompson
Traci Johnson
Val Wittner



Council Communication

Date: September 26, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Lawn Mowing Request for Proposals 2025, 2026 & 2027

Method: Consent Agenda

Background Information:

The City of Wyoming utilizes a contracted lawn mowing service for the mowing of city property including city facilities, parks, wells, lift stations, and select Boulevards. The City of Wyoming lawn mowing contract expires at the end of the 2024 season and it is now necessary to go through a Request for Proposals (RFP) process for lawn mowing services for 2025, 2026, & 2027. The RFP would ask that interested contractors solicit sealed bids for mowing city property as shown on the attached Maps and Descriptions for the seasons of 2025, and 2026.

City staff will be holding a pre-bid meeting on Wednesday, October 9th at 10:00 a.m. at Wyoming City Hall, 26885 Forest Blvd, Wyoming, MN 55092. The purpose of the meeting is to explain bid opportunities for services the City will require with respect to lawn mowing and yard waste cleanup on City owned properties. Contractors who plan to bid to provide lawn mowing and waste yard clean-up are encouraged to attend.

Bids can be dropped off at The City of Wyoming City Hall 26885 Forest Blvd Wyoming, MN 55092 or mailed to The City of Wyoming Public Works Department, PO Box 188, Wyoming MN 55092. Deadline for sealed bids is Friday, October 25th, 2024 at 10:00 am. The bid opening of proposals will be immediately after in the City Council Chambers of Wyoming City Hall.

The Lawn mowing RFP will be advertised on the City of Wyoming website, Chisago County Press, League of Minnesota Cities, and sent directly to local contractors.

Recommendation: That the Wyoming City Council authorize the request for proposals of Lawn Service for the City of Wyoming for the years 2025, 2026, and 2027.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



**2025, 2026, & 2027
Lawn Mowing Contract
City of Wyoming
Request for Proposals**

Introduction

The City of Wyoming is currently soliciting sealed bids for mowing certain City of Wyoming Parks, Lift Stations, Wells, and Right of Ways as shown on the attached Maps and Descriptions for the 2025, 2026, & 2027 seasons.

Pre-Bid Consultation

City staff will be holding a pre-bid meeting on Wednesday, October 9th, 2024 at 10:00 a.m. The meeting will be held at Wyoming City Hall, 26885 Forest Blvd, Wyoming, MN 55092. The purpose of the meeting is to explain bid opportunities for services the City will require with respect to lawn mowing and yard waste cleanup. Contractors that may be able to provide lawn mowing and waste yard cleanup are encouraged to attend.

Schedule

Sealed bids are due Friday, October 25th, at 10:00 am. Bid opening will be at 10:15am, Friday October 25th, 2024 in the Council Chambers. Bids can be dropped off at City Hall or mailed to Wyoming City Hall, PO Box 188, Wyoming MN 55092.

Fees for services

Bids must include a rate schedule for mowing services and trimming every cutting. For the purpose of this bid, mowing is to include all of the park area, trimming around posts buildings, trees, in and around play equipment and all types of fences and posts.

Contractor will be responsible to properly remove all garbage, debris, branches etc. that may be found while performing the general lawn mowing duties including spring and fall cleanup of leaves and yard waste (branches, twigs, etc.)

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26885 Forest Blvd • Wyoming, MN 55092

One Spring cleanup and one Fall cleanup will be necessary at the following locations:
City of Wyoming Administrative Offices, Wyoming Public Library, Ashton Park, and Lions Park.

Sealed bid shall include 27 weeks of mowing between April 14th and October 17th of 2025, 27 weeks of mowing between April 13th and October 16th of 2026, & 27 weeks of mowing between April 14th and October 15th of 2027. The bid should also include a price that the City and Contractor agree, in advance, to modify these dates based on weather conditions. This provision is to allow for flexibility should the City need to reduce the number of weekly mowing due to dry conditions and likewise allow the City to increase the number of weekly mowing due to wet conditions.

Proposal Requirements

Please provide the following information:

1. Statement of the Company's Qualifications
2. Statement of limitations, if any, to provide the services
3. Fee proposal for services. Contractor shall provide these on the bid sheet.
4. Any other information you feel would be relevant in evaluating your firm for this work.
5. The Contractor will take care in their work not to damage city property or will be liable for any and all damages. The City of Wyoming will not be held liable for equipment failures due to obstacles on city property
6. The Contractor will be required to execute and deliver unto the City a Certificate of Insurance for Public Liability, General Liability, Worker's Compensation, and Minnesota "no-fault coverage, covering all vehicles and equipment and all operation to be performed by the contractor pursuant to the contract.
7. Attached to this Request for Bid are the exhibits for the properties to be covered by this request, Form of the Lawn Mowing contract which includes the insurance requirements, and a City of Wyoming map that generally identifies the location of the properties covered under this request for bid.

Additional Requests for Information

Request for additional information should be addressed to Steve Reeves, Public Works Superintendent, at 651-272-5507 or sreeves@wyomingmn.org

The City of Wyoming reserves the right to reject any and all proposals. The City will expect the selected proposer to enter into a contract for services that will provide further terms and conditions.

Scope of Services (Parks, Right of Way, Wells and Lift Stations)

Contractor will provide staff able to perform work at the highest standards of horticultural excellence. The City reserves the right to demand the replacement of Contractor's staff who does not meet the City's standards for safety, professionalism, or horticultural knowledge. Lawn care services to be provided by Contractor at each of the locations identified include all of the following. Lawn care services shall be provided for the compensation listed in the Independent Contractor Agreement, and no additional payment shall be provided by the City above and beyond that compensation for provisions of any of the following lawn care services:

1. Turf Mowing

- a. All turf will be mowed with professional quality mulching mowing equipment. Pricing assumes that bagging and removing clippings will be required only when excessive leaf debris is present, turf is too long to mulch, or when moisture conditions are too high to allow effective mulching without substantial clumping of turf debris. Blades are to be sharpened in order to provide a sharp and clean result. Weed eating primary lawn is not permitted.
- b. Prior to each mowing, remove and dispose of all litter and debris from lawn, i.e. tree limbs, bushes, leaves, grass, cans, paper, plastic and etc., including any unsightly overlay of cut grass on lawn areas.
- c. Formal turf areas shall be mowed per the schedule and maintained at a height of no less than 2-1/2 inches and no more than 3- 1/2 inches.
- d. Mowing shall be along a cutting path that shall allow cutters to transverse 100% of the required mowing area.
- e. Contractor shall alternate mowing direction where feasible every mowing and maintain a uniform lawn height free from scalping. Missed strands of grass or areas not uniformly cut shall be re-cut at no additional cost to the City.
- f. If contractor is in doubt of soil conditions, the contractor is required to contact the City representative.
- g. Clippings will be swept or blown from hardscapes after each mowing.

2. Edging and Trimming

- a. Trim all formal lawn areas that cannot be reached by a mower after each mowing. Areas to be trimmed include any lawn adjacent to playground equipment, fences, tables, poles, signs, bollards, trees, walls and all other obstacles. Perform trimming to the same height as mowing. After each mowing, clean debris from hardscapes and non-turf landscape areas, remove larger debris.
- b. Mechanically trim all landscape turf edges once a month. Edges include all formal lawn perimeters and tree wells in lawn areas. After each mowing, clean debris from hardscapes and non-turf landscape areas. Remove larger debris.

3. Leaf, Branch and Grass Removal

- a. Keep walks, patios, planting beds, roadway gutters and lawn areas free of leaves based on every cutting throughout the year.
- b. No debris shall enter the City of Wyoming's storm water system at any time.
- c. No debris shall be disposed of in any City provided on-site trash receptacles.
- d. All debris must be removed from the property at the time of service.
- e. In autumn, leaf removal shall occur at each visit as needed to prevent smothering of turf and groundcovers and excessive clumping when mulch mowing. Remove leaves from site only as needed to maintain a neat appearance and the health of the turf.

4. Landscape Debris and Trash Removal

- a. Remove biodegradable landscape debris to yard refuse recycling sites.
- b. Remove all trash from landscaping beds and turf areas.

5. Reporting

- a. Contractor is required to report maintenance needs such as fallen trees, damaged playground equipment, vandalism, etc. to City Representative so needed repairs and maintenance can be completed

Mowing Locations

Parks:

Ashton Park – 5796 Flint Trail - *Intersection of 261st Street/Galen Drive and Flint Trail - Area around and inside fenced in area along ditch to first property on either side, also area on west side of street along the ditch and south side of out lot from property to property.*

Banta Park – 24684 Fondant Ave – *W of 61 and South of 250th St - Entire area and alongside of road to property line each way.*

Blue Spruce Park – 6546 262nd Street - *E of Goodview Ave and South of Wyoming Trail - Entire area, both north and south ends and along roads.*

Centennial Park – 26995 Fenwick Ave – *at 270th Street - Entire area to the center of the Pine trees on the East side*

Comfort Park – 25578 Iris Ave – *S of Pioneer Rd - Entire area up to ponds and wood line.*

Fireside Park – 4354 251st St – *at Elk Trail N of Kettle River Blvd and E of 250th St - Previously mowed area to wood line, and along the street both ways.*

Goodview Park – 26000 Goodview Ave - at 260th Street - Entire area to wood line and up to the streets on 2 sides and up to fenced area on the other 2 sides.

Hawk Meadows Park – 25419 Grail Court – at 256th Street E of Goodview Ave - Along path to bridge, area along split-rail fence to neighbor's property line around previously mowed area.

Lions Park – 4803 263rd Street – W of Kettle River Blvd - Entire area previously mowed, including along drainage ditch. This would include area around 263rd St. and 263rd Court.

Liberty Ponds Park – 24588 Heath Ave – at Heath Ave- Mow 30 feet along north driveway, 30 feet west of building, the area to the south of the building to the south property line including the road ditch and the area between the two driveways including the road ditch.

Railroad Park – 26769 Faxton Ave – at E Viking Blvd - Mow from street to property line on East and North sides, including 2 passes along road out to Hwy. 22, including larger area by 22 and Fallbrook across from Bank property.

Swenson Park – 26929 Flintwood Ave – at Railroad Blvd - Entire area previously mowed from Railroad Ave. to Flintwood Lane, and from Flintwood Ave. to Forli Ave. except for resident's property in NW corner.

Tolzmann Park – 5530 274th Street - at Finland Ave - Entire area mowed to north and west sides of property and south and east to pine trees, and along driveway out to 274th St.

Town Hall Park – 7571 Pioneer Trail – at Wyoming Trail - mow around ball field, around dog park fencing, and inside dog park. Also on east side of buildings, over mound area and ditch area up to Wyoming Trail.

Verges Memorial Park – 25915 Goodwin Rd – N of 258th Street - Entire area from street up to resident's property lines.

Little Verges Park – 25580 Goodwin Rd - at Gramford Ave - Entire area from street to tree line.

Centrally Located City Properties

City Hall, Fire Station and Library – 26885 Forest Blvd – entire block except for Post Office

Well 1 – 26728 Felton - at 267th Street – between 267th St and gravel parking lot on the north side and from Felton to the drug store parking lot

Well 2/Public Works/Faxton east ROW – 26495 & 26490 Fallbrook Ave – from Fallbrook east, north side of
Public Works and east ROW of Faxton up to country walking trail along plum trees

Well 3 / South Water Tower– 5468 260th Street – *ditch from trail to neighbor property line and street to tree line*

North Water Tower - 5117 273rd – *Mow to property lines*

Right of Ways:

Drainage ROW area N side of E Viking - *around sidewalk between 5534 and 5634 - Mow from street to edge of tree line.*

ROW area SW corner of Goodview and Goldfinch – From intersection to West property line, 7 feet south of Goldfinch sidewalk to curb and from intersection to South property line from Goodview to tree line.

Lift Stations:

#2 – 5613 Railroad Blvd near Flintwood Ave

#3 – 26679 Freeport Ave near 267th Street off E Viking

#4 – 26500 Foxhill Ave at Wyoming Trail - mow north ROW between Forli and Freeport

#5 – 26127 Glen Oak Drive at 262nd Street

#6 – 5815 259th St at Flint Trail south along black top trail to hydrant

#7 – 26199 Fallbrook Ave

#8 – 26690 Kettle River Blvd

#9 – 4800 264th St at Everton Ave Intersection

#10 – 27098 Forest Blvd (CR30) at 272nd Street

#11 – 6183 East Viking Blvd at Glen Oak Drive

#12 – 25545 Forest Blvd Lane at Freeport Ave

#13– 25990 257th Street at Fairview Ave

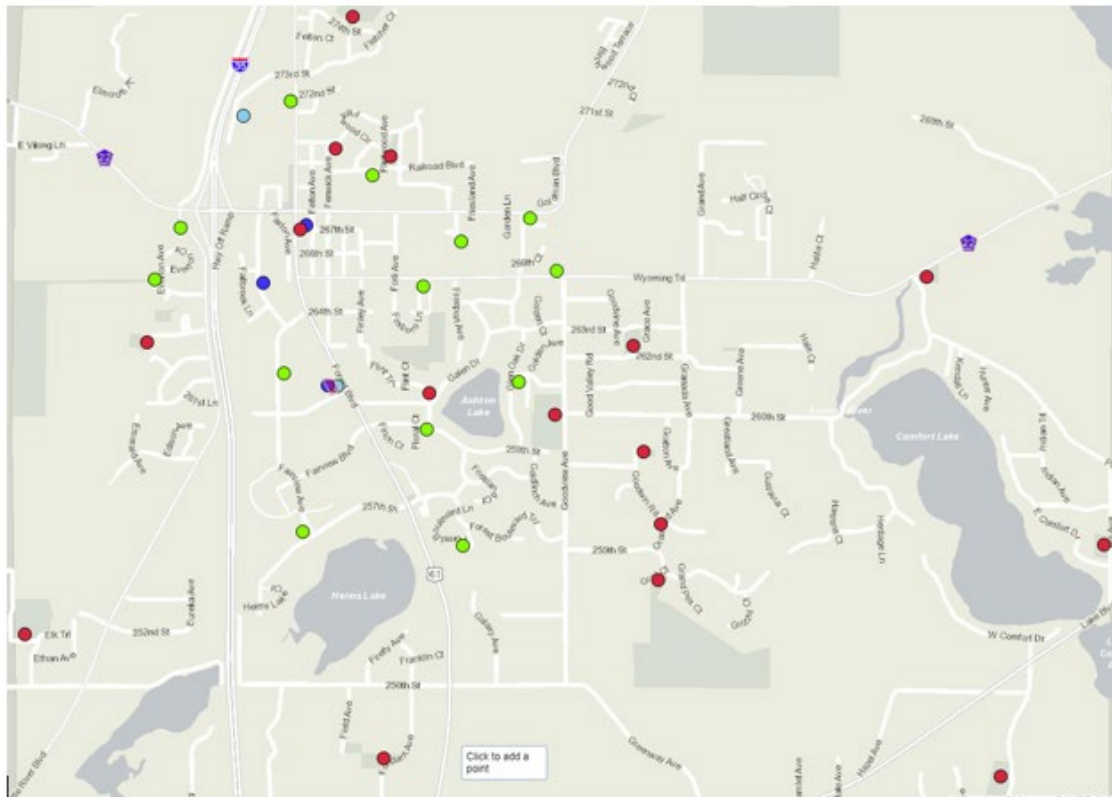
#14 – 6282 Wyoming Trail at Goodview Ave – 20 feet around lift station black top and west to tree line 20 feet from curb

***New lift station at Summerfields/ Not built yet.**

City of Wyoming Lawn Care Service Schedule:

Location	April	May	June	July	August	September	October
Aston Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Banta Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Blue Spruce Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Centennial Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Comfort Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Fireside Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Goodview Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Hawk Meadows Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lions Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Liberty Ponds Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Railroad Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Swenson Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Tolzmann Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Town Hall Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Verges Memorial Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Little Verges Park	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
North Water Tower	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Well 1	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
City Hall and Library	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Well 2/PW shop/Faxton ROW	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Well 3/South Water Tower	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Drainage ROW Area N Side of East Viking	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
ROW SW Corner of Goodview & Goldfinch	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift station #2	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #3	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #4	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #5	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #6	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #7	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #8	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #4	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's

Lift Station #9	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #10	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #11	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #12	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #13	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's
Lift Station #14	Three Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Three Mowing's



- Park
- Lift station
- Well house
- Water Tower

Lawn Care Service Bid Sheet

Location	Total Price per contract
-----------------	---------------------------------

Ashton Park	\$ _____
Spring & Fall Clean UP	\$ _____
Banta Park	\$ _____
Blue Spruce Park	\$ _____
Centennial Park	\$ _____
Comfort Park	\$ _____
Fireside Park	\$ _____
Goodview Park	\$ _____
Hawk Meadows Park	\$ _____
Lions Park	\$ _____
Spring & Fall Clean UP	\$ _____
Liberty Ponds Park	\$ _____
Railroad Park	\$ _____
Swenson Park	\$ _____
Tolzmann Park	\$ _____
Town Hall Park	\$ _____
Verges Memorial Park	\$ _____
Little Verges Park	\$ _____
North Water Tower	\$ _____
Well 1	\$ _____
City Hall and Library	\$ _____
Spring and Fall Clean UP	\$ _____
Well 2 / Public Works/Faxton east ROW	\$ _____
Well 3 / South Water Tower	\$ _____
Drainage ROW area N Side of East Viking	\$ _____
ROW SW corner of Goodview and Goldfinch	\$ _____
Lift Station #2	\$ _____
Lift Station #3	
Lift Station #4	\$ _____
Lift Station #5	\$ _____
Lift Station #6	\$ _____
Lift Station #7	\$ _____
Lift Station #8	\$ _____
Lift Station #9	\$ _____

Lift Station #10	\$ _____
Lift Station #11	\$ _____
Lift Station #12	\$ _____
Lift Station #13	\$ _____

<i>Total contract cost for 2025 based on 26 weeks of mowing</i>	\$ _____
--	-----------------

_____ *Signature*



September 25, 2024

Re: Public Safety Activity Report – September 1, 2024, City Council Meeting

Police Update

Coffee with a Cop

We'll be at the McDonalds on 10/2/24 from 8-10 AM for National Coffee with a Cop Day! Stop by if you're in the area!

Hiring Update

Our vacant police officer position was posted with the updated hourly rates. The position will be open through the end of 2024.

Fire Update

Community Outreach/Education

This week, we have the opportunity to conduct fire extinguisher training for M Health Fairview Lakes Medical Center. Also, we'll be doing education at Wyoming Elementary for Fire Prevention week. These are both great outreach events.

Upcoming Community Outreach Events

October 2, 2024 National Coffee with a Cop Day (McDonalds)

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



September 25, 2024
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: OCTOBER 1, 2024 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital

Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

Rosenbauer Damaged Siding Replacement

Work on the east wall is complete. Work has started on the south and west walls.

Commercial Plumbing and Heating

I was contacted this week by the architect for the project; the project is moving forward but with a smaller addition. I have not received an application or the plans. They have applied for the permit to replace the existing septic system. .

Katie's Glen Subdivision

The framing and rough-in inspections have been approved. The street is paved. Curbing has been placed in the street.

Planning Commission

The Planning Commission held a public hearing to consider an ordinance concerning cannabis businesses. Just prior to the meeting we received a heavily edited draft of the ordinance from the city attorney's office. The Planning Commission placed the ordinance on the table until its next meeting in order to allow staff and commission members' time to review the edits and comments about the draft.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

September 27, 2024

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – September 12, 2024 – September 27, 2024

Dear Robb:

Our office has collected all final reports and is preparing to administer the City Administrator's annual review at the next council meeting. We continue our role as general counsel, answering questions, providing advise relating to the election, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

.....

September 27, 2024

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: October 1, 2024, City Council Meeting
 WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2024 Street Improvement Project

Construction has begun on the portion of the project to be completed in 2024. Staff will be sending out Newsletter No. 4 on the project. One of the main points of this newsletter will be solidifying the portion of the project to be completed in 2024. With the good weather we have had and great forecast, A1 excavating will be completing Gramford Avenue this year. This has verbally been communicated with the affected residents and will be sent to residents on 9/27/2024. This is better from a number of perspectives as it relates to staging of construction next year.

Removals are underway with paving on 255th Street occurring as early as the Week of September 30th and curb and gutter preparations on Gramford Avenue and Goodwin Lane. Residents will not be able to get in their driveways for a week to allow the curb and gutter time to cure. Residents will be asked to park on streets not under construction during contractor working hours. Temporary mailbox facilities will be set up for residents per direction from the US Postal Service. This too is being communicated to residents.

2024 Pavement Management Plan

WSB staff and Wyoming Public works staff have reviewed roadway segments, completed database set up, identified projects completed since the last rating was completed, and have identified major patching work completed that may artificially inflate the pavement rating. Field ratings have been completed and data processing has recently been completed. Staff will be

preparing associated maps, reviewing data, and preparing for CIP discussions at a future work session with City Council.

Trunk Watermain and Sanitary Sewer Forcemain upsizing

Staff is working with the contractor on final contract closeout items and will be bringing project acceptance and final payment to an upcoming City Council meeting.

Katies Glen

Sanitary sewer, watermain, storm sewer, and retaining walls and the first layer of asphalt has been placed. As-built grading plans have been reviewed and a number of modifications are needed. A punch list is currently being completed for the project.

Diamond Ridge Development

The contractor is completing punch list items and has placed the final lift of asphalt. We expect to bring this development to Council for acceptance of the public improvements once this work and remaining punch list items are taken care of.

Heims Lake Villas North

The contractor has completed paving the final lift of pavement. Minor punch list items remain. The project is nearing the point of project acceptance by City Council.

2024 Crack Filling Project

Quotes were received for the 2024 Crack Fill project. Award of a contract at a previous City Council meeting. A preconstruction meeting is scheduled to be completed September 27th and work will be completed the week of September 30th.

East Viking Boulevard (Fenwick to Glen Oak) and Bridge No. 13J22

Both the roadway and bridge portions of the project are substantially complete. Minor work and restoration will take place in the spring. The fencing along the bridge to guide “critters” to the culvert above the waterline is scheduled to be completed September 5th. As-built plans are being prepared for inclusion in Wyoming’s asset management system.

Fallbrook Avenue and 264th Street Improvement Project

The project is now substantially complete. We are working with the contractor on contract closeout items and will have an agenda item prepared for an upcoming council meeting that will ask council to accept the improvements and make final payment.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update.

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor. Restoration items persist due to the lack of rain.

Sunrise Riverbank Development (residential and commercial)

No new update.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining punch list items. The Developer started work installing pipes in the filtration basin on 12/12/2022. Staff has reduced the cash escrow to \$10,000. The remaining work is primarily related to the removal of silt fence and ensure restoration efforts have taken.

Second Addition (15 lots):

No New Update:

Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update.

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Hallberg Storage

No new update.

Final punch list has been created and project completion is near. Restoration is all that is needed for acceptance, however due to the lack of rain, seeding efforts have failed.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



September 26, 2024

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad and Schilling,

RE: October 1, 2024 City Council Meeting

Public Works Department Activity

- Fall flush is ongoing. Operation began Tuesday September 3rd
- Respond to high winds by clearing trees and limbs from various roads in town on Saturday September 21st
- Maintenance staff attended lift training from Safe Assure at Faxton Ave shop. This training pertained to the bucket (aerial) and both scissor lifts
- Beginning preparations for winter operations by getting annual DOT inspections completed as well as annual maintenance services

Streets:

Pothole patching is occurring throughout the city. Gravel road maintenance continues as weather allows. 85% of gravel roads have been graded at least twice. Cleared vegetation in the right of way with emphasis at intersections so motorists and pedestrians have a clear view of oncoming traffic. Completed first phase of crosswalk painting. If weather and scheduling allow, we will get more crosswalks completed before winter comes.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through.

- **Sanitary Sewer**

Staff continue to do rounds checking lift stations. The new collection logs of data are underway and providing information on our critical infrastructure that we didn't have in the past. This includes run-time hours on pumps as well as generator exercising duration. Staff performed maintenance to 3 generators in town, Kodiak Power Systems made repairs to our mobile generator coolant system as well as serpentine belt and valve cover gasket at Lift Stations 2 & 13 respectively.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

- **Water:**

Continuing water testing and monitoring the city's water distribution system. Completed monthly bacterial sample test with results being negative.

Surface/Storm Water:

Completed first fall sweep in advance of areas to be hydrant flushed to keep sediment out of the storm sewer infrastructure. As leaves begin and continue to fall we will be sweeping regularly as part of our street sweeping plan.

Parks:

Park and playground inspections are being completed. Weed abatement in park playground areas and tree work in various parks. Prep Ashton Park for Little Free Library addition through partnership with Girl Scouts Troop #57731.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



CLFLWD
WATERSHED DISTRICT

651-395-5850 

info@clflwd.org 

www.clflwd.org 

44 Lake St. South , Suite A
Forest Lake, MN 55025 

September 6, 2024

City of Wyoming

Attn:

Mayor Lisa Iverson

Administrator Robb Linwood

Public Works Superintendent Steve Reeves

Congratulations! We are pleased to inform you that the City of Wyoming has been selected to receive the Comfort Lake-Forest Lake Watershed District's 2024 Watershed Champion Award in the Municipal Projects category. The purpose of the Watershed Champion Award is to acknowledge and honor those whose contributions to water stewardship have helped the CLFLWD achieve its mission of protecting and improving local water resources.

The City's willingness to partner on many water quality improvement projects including Enhanced Street Sweeping, Highway 61 Sunrise River Wetland Project, and Heath Avenue North Iron-Enhanced Sand Filter made the City an excellent candidate for the Award. Collaboration on these projects show a clear dedication to protecting local water resources and a strong commitment to partnerships. These attributes were noticed and acknowledged by CLFLWD staff who nominated the City for the award. The award review committee found the City's dedication and commitment to be a demonstration of exceptional stewardship and enthusiastically selected the City for this recognition.

Winners of the Watershed Champion award will be publicly announced at our State of the Watershed and 25th Anniversary Banquet on Wednesday, September 18th at the Forest Lake American Legion.

Thank you for your efforts to protect our shared water resources. We look forward to seeing you at the State of the Watershed event!

Sincerely,

Steve Schmaltz

Board President

Comfort Lake-Forest Lake Watershed District

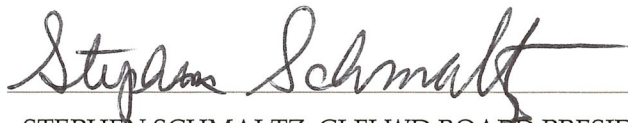
Board of Managers

Steve Schmaltz, President · Christopher Loth, Vice President
Jackie Anderson, Treasurer · Douglas Toavs, Assistant Treasurer · Dave Bakke, Secretary

Watershed Champion Award

City of Wyoming

HAS BEEN RECOGNIZED FOR OUTSTANDING CONTRIBUTIONS TO WATER STEWARDSHIP



STEPHEN SCHMALTZ, CLFLWD BOARD PRESIDENT

SEPTEMBER 18, 2024





Request for Council Action

Date: September 25, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: \$1,975,000 General Obligation Bond Sale Series 2024A

Method: New Business

Background Information:

The City of Wyoming will be holding a sale for the \$1,975,000 General Obligation Bond Sale, Series 2024A, on Tuesday, October 1, 2024. This bond sale is for the financing of the 2024 Street Improvement Project.

Upon completion of the sale, city staff will send out an updated packet that will include an authorizing resolution for Council consideration, along with the results of the sale. An updated packet will be distributed prior to the October 1, 2024 Council meeting.

Chris Hogan from Baker Tilly will attend the meeting to provide a brief presentation on the bond sale and discuss the results with the council.

Extract of Minutes of Meeting
of the City Council of the City of
Wyoming, Chisago County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Wyoming, Minnesota, was held at City Hall in the City on Tuesday, October 1, 2024, commencing at 7:00 P.M.

The following members were present:

and the following were absent:

* * *

* * *

* * *

The Mayor announced that the next order of business was consideration of the proposals which had been received for the purchase of the City's \$1,765,000 General Obligation Improvement Bonds, Series 2024A.

The City Administrator presented a tabulation of the proposals that had been received in the manner specified in the Terms of Proposal for the Bonds. The proposals were as set forth in **Exhibit A** attached.

After due consideration of the proposals, Member _____ then introduced the following resolution, and moved its adoption:

RESOLUTION NO. 24-10-94

A RESOLUTION AWARDING THE SALE OF
\$1,765,000 GENERAL OBLIGATION
IMPROVEMENT BONDS, SERIES 2024A
FIXING THEIR FORM AND SPECIFICATIONS;
DIRECTING THEIR EXECUTION AND DELIVERY;
AND PROVIDING FOR THEIR PAYMENT

BE IT RESOLVED By the City Council of the City of Wyoming, Chisago County, Minnesota (the “City”) as follows:

Section 1. Sale of Bonds.

1.01. Authorization. It is hereby determined that it is necessary and expedient that the City issue its \$1,765,000 General Obligation Improvement Bonds, Series 2024A (the “Bonds”) pursuant to Minnesota Statutes, Chapters 429 and 475, as amended (the “Act”) to provide financing for certain assessable public improvements in the City, including without limitation the City’s 2024 Street Improvement Project (the “Improvements”). The City is authorized by Minnesota Statutes, Section 475.60, subdivision 2(9) to negotiate the sale of the Bonds if the City has retained an independent municipal advisor in connection with such sale. The City has retained Baker Tilly Municipal Advisors, LLC as an independent municipal advisor in connection with the sale of the Bonds.

1.02. Award to the Purchaser and Interest Rates. The proposal Brownstone Investment Group, LLC, New York, New York (the “Purchaser”) to purchase the Bonds of the City described in the Terms of Proposal is hereby found and determined to be a reasonable offer and is hereby accepted. The successful proposal is to purchase the Bonds at a price of \$1,951,388.96 (par amount of \$1,765,000.00, plus a premium of \$196,447.70 less an underwriter’s discount of \$10,058.74), for Bonds bearing interest as follows:

<u>Year of Maturity</u>	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Interest Rate</u>
2026	5.00%	2034	5.00%
2027	5.00	2035	5.00
2028	5.00	2036	5.00
2029	5.00	2037	5.00
2030	5.00	2038	4.00
2031	5.00	2039	4.00
2032	5.00	2040	4.00
2033	5.00		

1.03. Purchase Contract. Any amount paid by the Purchaser over the minimum purchase price shall be credited to the Debt Service Fund hereinafter created or deposited in the Construction Fund hereinafter created, as determined by the City’s Administrator in consultation with the City’s

municipal advisor. The City Administrator is directed to retain the good faith deposit of the Purchaser, pending completion of the sale of the Bonds. The Mayor and City Administrator are authorized to execute a contract with the Purchaser on behalf of the City, if requested by the Purchaser.

1.04. Terms and Principal Amounts of Bonds. The City will forthwith issue and sell the Bonds pursuant to the Act in the total principal amount of \$1,765,000, originally dated the date of delivery, in fully registered form, in denominations of \$5,000 each or any integral multiple thereof, numbered No. R-1, upward, bearing interest as above set forth, and maturing serially on February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2026	\$65,000	2034	\$125,000
2027	85,000	2035	130,000
2028	90,000	2036	135,000
2029	100,000	2037	140,000
2030	100,000	2038	150,000
2031	105,000	2039	155,000
2032	110,000	2040	160,000
2033	115,000		

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

1.05. Optional Redemption. The City may elect on February 1, 2034, and on any day thereafter to prepay Bonds maturing on or after February 1, 2035. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC (as defined in Section 7 hereof) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

Section 2. Registration and Payment.

2.01. Registered Form. The Bonds will be issued only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof, is payable by check or draft issued by the Registrar described herein.

2.02. Dates; Interest Payment Dates. Each Bond will be dated as of the last interest payment date preceding the date of authentication to which interest on the Bond has been paid or made available for payment, unless (i) the date of authentication is an interest payment date to which interest has been paid or made available for payment, in which case the Bond will be dated

as of the date of authentication, or (ii) the date of authentication is prior to the first interest payment date, in which case the Bond will be dated as of the date of original issue. The interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2025, to the registered owners thereof of record as of the close of business on the 15th day of the immediately preceding month, whether or not that day is a business day.

2.03. Registration. The City will appoint, and will maintain, a bond registrar, transfer agent, authenticating agent and paying agent (the “Registrar”). The effect of registration and the rights and duties of the City and the Registrar with respect thereto are as follows:

(a) Register. The Registrar will keep at its principal corporate trust office a bond register in which the Registrar provides for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar will authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until that interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar will authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity as requested by the registered owner or the owner’s attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange will be promptly cancelled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When a Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the Bond until the Registrar is satisfied that the endorsement on the Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar will incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name a Bond is at any time registered, as of the applicable record date, in the bond register as the absolute owner of such Bond, whether the Bond is overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on the Bond and for all other purposes and payments so made to a registered owner or upon the owner’s order will be valid and effectual to satisfy and discharge the liability upon the Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. The Registrar may impose a charge upon the owner thereof for a transfer or exchange of Bonds, sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. If a Bond is mutilated, destroyed, stolen or lost, the Registrar will deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of the mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to the Registrar that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount satisfactory to the Registrar and as provided by law, in which both the City and the Registrar must be named as obligees. Bonds so surrendered to the Registrar will be cancelled by the Registrar and evidence of such cancellation must be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it is not necessary to issue a new Bond prior to payment.

(i) Redemption. In the event any of the Bonds are called for redemption, written notice thereof identifying the Bonds to be redeemed will be given by the Registrar by mailing a copy of the redemption notice by first class mail (postage prepaid) at least 30 days prior to the redemption date to the registered owner of each Bond to be redeemed at the address shown on the registration books kept by the Registrar and by publishing the notice if required by law. Failure to give notice by publication or by mail to any registered owner, or any defect therein, will not affect the validity of the proceedings for the redemption of Bonds. Bonds so called for redemption will cease to bear interest after the specified redemption date, provided that the funds for the redemption are on deposit with the place of payment at that time.

2.04. Appointment of Initial Registrar. The City appoints U.S. Bank Trust Company, National Association, St. Paul, Minnesota, as the initial Registrar. The Mayor and the City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, the resulting corporation is authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar upon 30 days' notice and upon the appointment of a successor Registrar, in which event the predecessor Registrar must deliver all cash and Bonds in its possession to the successor Registrar and deliver the bond register to the successor Registrar. On or before each principal or interest due date, without further order of this Council, the City Administrator must transmit to the Registrar money sufficient for the payment of all principal and interest then due.

2.05. Execution, Authentication and Delivery. The Bonds will be prepared under the direction of the City Administrator and executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that all signatures may be printed, engraved or lithographed facsimiles of the originals. If an officer whose signature or a facsimile of whose signature appears on the Bonds ceases to be such officer before the delivery of any Bond, that signature or facsimile will nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery. Notwithstanding such execution, a Bond will not be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on a Bond is conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been so prepared, executed and authenticated, the City Administrator will deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser is not obligated to see to the application of the purchase price.

2.06. Form of Bonds. The Bonds will be printed or typewritten in substantially the form set forth in **Exhibit B** attached hereto.

2.07 Approving Legal Opinion. The City Administrator is authorized and directed to obtain a copy of the proposed approving legal opinion of Kennedy & Graven, Chartered, Minneapolis, Minnesota, which will be complete except as to dating thereof and to cause the opinion to be printed on or accompany each Bond.

Section 3. Funds and Accounts; Security; Payment.

3.01 Debt Service Fund. For the convenience and proper administration of the moneys to be borrowed and repaid on the Bonds and to provide adequate and specific security for the Purchaser and holders from time to time of the Bonds, there is hereby created a special fund to be designated the General Obligation Improvement Bonds, Series 2024A Debt Service Fund (the “Debt Service Fund”). The Debt Service Fund shall be administered and maintained by the Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. Amounts in the Debt Service Fund are irrevocably pledged to the Bonds. To the Debt Service Fund hereby created, there is hereby pledged and irrevocably appropriated and there will be credited: (A) the proceeds of ad valorem property taxes herein or hereafter levied (the “Taxes”), and, subject to 3.02, the special assessments levied or to be levied against the property specially benefited by the Improvements (the “Assessments”); (B) capitalized interest financed from Bond proceeds, if any; (C) any amount over the minimum purchase price paid by the Purchaser, to the extent designated for deposit in the Debt Service Fund in accordance with Section 1.03 hereof; (D) all investment earnings on funds in the Debt Service Fund; and (E) any and all other moneys which are properly available and are appropriated by the City Council to the Debt Service Fund. The Debt Service Fund will be maintained in the manner herein specified until all of the Bonds and the interest thereon will have been fully paid. The Administrator will report to the City Council any current or anticipated deficiency in the Debt Service Fund in the amount necessary to pay the principal of and interest on the Bonds when due. If a payment of

principal or interest on the Bonds becomes due when there is not sufficient money in the Debt Service Fund to pay the same, the City Administrator is directed to pay such principal or interest from other funds of the City, and such fund will be reimbursed for those advances out of the proceeds of Assessments and Taxes when collected.

3.02 Construction Fund. The City hereby creates the General Obligation Improvement Bonds, Series 2024A Construction Fund (the “Construction Fund”) to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The proceeds of the Bonds, less the appropriations made in Section 3.01, together with the Assessments collected during the construction of the Improvements and any other funds appropriated for the Improvements will be deposited in a separate construction fund (the “Construction Fund”) to be used solely to defray expenses of the Improvements and the payment of principal and interest on the Bonds prior to the completion and payment of all costs of the Improvements. Any balance remaining in the Construction Fund after completion of the Improvements and payment of the costs thereof, may be used to pay the cost in whole or in part of any other improvement instituted under the Act under the direction of the City Council or may be used as provided in Minnesota Statutes, section 475.65. Thereafter, the Construction Fund is to be closed and any remaining balances therein and subsequent collections of Assessments for the Improvements and any Taxes are to be deposited in the Debt Service Fund.

3.03. City Covenants. The City hereby covenants with the holders from time to time of the Bonds as follows:

(a) It is hereby determined that the Improvements will directly and indirectly benefit abutting property and other identified property, and that at least 20% of the costs of the Improvements to the City will be paid by Assessments. The City has caused or will cause the Assessments levied or to be levied against the property specially benefited by the Improvements to be promptly levied so that the first installment will be collectible not later than 2025 and will take all steps necessary to assure prompt collection, and the levy of the Assessments is hereby authorized. The City Council will cause to be taken with due diligence all further actions that are required for the construction of each Improvement financed wholly or partly from the proceeds of the Bonds, and will take all further actions necessary for the final and valid levy of the Assessments and the appropriation of any other funds needed to pay the Bonds and interest thereon when due.

(b) In the event of any current or anticipated deficiency in Assessments and Taxes, the City Council will levy additional ad valorem taxes in the amount of the current or anticipated deficiency.

(c) The City will keep complete and accurate books and records showing: receipts and disbursements in connection with the Improvements, Assessments and Taxes levied therefor and other funds appropriated for their payment, collections thereof and disbursements therefrom, monies on hand and, the balance of unpaid Assessments.

(d) The City will cause its books and records to be audited at least annually and will furnish copies of such audit reports to any interested person upon request.

3.04. Pledge of Tax Levy. For the purpose of paying the principal of and interest on the Bonds, there is levied a direct annual irrepealable ad valorem tax upon all of the taxable property in the City, which will be spread upon the tax rolls and collected with and as part of other general taxes of the City. The taxes will be credited to the Debt Service Fund above provided and will be in the years (being each year of collection) and amounts as set forth in **Exhibit C**. The tax levy herein provided is irrepealable so long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right to reduce the levies in the manner and to the extent permitted by Section 475.61, subdivision 3 of the Act. At the time the City makes its annual tax levy the City Administrator may certify to the County Auditor/Treasurer the amount available in the Debt Service Fund to pay principal and interest due during the ensuing year, and the County Auditor/Treasurer will thereupon reduce the levy collectible during such year by the amount so certified.

3.05. Certification to County Auditor/Treasurer as to Debt Service Fund Amount. It is hereby determined that the estimated collections of Assessments and the foregoing Taxes will produce at least 5% in excess of the amount needed to meet when due the principal and interest payments on the Bonds.

3.06. County Auditor/Treasurer Certificate as to Registration and Tax Levy. The City Administrator is authorized and directed to file a certified copy of this resolution with the County Auditor/Treasurer of Chisago County and to obtain the certificate required by Minnesota Statutes, Section 475.63, that the Bonds have been entered in the County Auditor/Treasurer's register and the tax levy required by law has been made.

3.07. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds, as the same respectively become due, the full faith, credit and taxing powers of the City will be and are hereby irrevocably pledged. If the balance in the Debt Service Fund is ever insufficient to pay all principal and interest then due on the Bonds and any other bonds payable therefrom, the deficiency will be promptly paid out of monies in the general fund of the City which are available for such purpose, and such general fund may be reimbursed with or without interest from the Debt Service Fund when a sufficient balance is available therein.

Section 4. Authentication of Transcript.

4.01. City Proceedings and Records. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Bonds, certified copies of proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Bonds, and such instruments, including any heretofore furnished, may be deemed representations of the City as to the facts and representations stated therein as it relates to the City.

4.02. Certification as to Official Statement. The Mayor, City Manager, City Administrator and Administrator, or any of them, are authorized and directed to certify that they

have examined the Official Statement prepared and circulated in connection with the issuance and sale of the Bonds and that to the best of their knowledge and belief the Official Statement is, as of the date thereof, a complete and accurate representation of the facts and representations made therein as of the date of the Official Statement as it relates to the City.

4.03. Other Certificates. The Mayor and City Administrator, or any of them, are hereby authorized and directed to furnish to the Purchaser at the closing such certificates as are required as a condition of sale. Unless litigation shall have been commenced and be pending questioning the Bonds or the organization of the City or incumbency of its officers, at the closing the Mayor and City Administrator, or any of them, shall also execute and deliver to the Purchaser a suitable certificate as to absence of material litigation, and the Administrator shall also execute and deliver a certificate as to payment for and delivery of the Bonds.

4.04. Electronic Signatures. The electronic signature of the Mayor and/or City Administrator, or any of them, to this resolution and to any certificate authorized to be executed hereunder shall be as valid as an original signature of such party and shall be effective to bind the City thereto. For purposes hereof, (i) “electronic signature” means (a) a manually signed original signature that is then transmitted by electronic means or (b) a signature obtained through DocuSign or Adobe or a similarly digitally auditable signature gathering process; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”) or other replicating image attached to an electronic mail or internet message.

Section 5. Tax Covenants.

5.01. Tax-Exempt Bonds. The City covenants and agrees with the holders from time to time of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any action which would cause the interest on the Bonds to become subject to taxation under the Internal Revenue Code of 1986, as amended (the “Code”), and the Treasury Regulations promulgated thereunder, in effect at the time of such actions, and that it will take or cause its officers, employees or agents to take, all affirmative action within its power that may be necessary to ensure that such interest will not become subject to taxation under the Code and applicable Treasury Regulations, as presently existing or as hereafter amended and made applicable to the Bonds.

5.02. No Rebate Required.

(a) The City will comply with requirements necessary under the Code to establish and maintain the exclusion from gross income of the interest on the Bonds under Section 103 of the Code, including without limitation requirements relating to temporary periods for investments, limitations on amounts invested at a yield greater than the yield on the Bonds, and the rebate of excess investment earnings to the United States, if the Bonds do not qualify for the small issuer exception to the federal arbitrage rebate requirements.

(b) For purposes of qualifying for the small-issuer exception to the federal arbitrage rebate requirements, the City finds, determines and declares that the aggregate face amount of all tax-exempt bonds (other than private activity bonds) issued by the City (and all subordinate entities of the City) during the calendar year in which the Bonds are issued is not reasonably expected to exceed \$5,000,000, within the meaning of Section 148(f)(4)(D) of the Code.

5.03. Not Private Activity Bonds. The City further covenants not to use the proceeds of the Bonds or the Improvements financed by the Bonds, or to cause or permit them or any of them to be used, in such a manner as to cause the Bonds to be “private activity bonds” within the meaning of Sections 103 and 141 through 150 of the Code.

5.04. Bank Qualified Tax Exempt Obligations. In order to qualify the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Code, the City makes the following factual statements and representations:

(a) the Bonds are not “private activity bonds” as defined in Section 141 of the Code;

(b) the City hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code;

(c) the reasonably anticipated amount of tax-exempt obligations (other than any private activity bonds that are not qualified 501(c)(3) bonds) which will be issued by the City (and all subordinate entities of the City) during calendar year 2024 will not exceed \$10,000,000; and

(d) not more than \$10,000,000 of obligations issued by the City during calendar year 2024 have been designated for purposes of Section 265(b)(3) of the Code.

5.05. Procedural Requirements. The City will use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designations made by this section.

Section 6. Book-Entry System; Limited Obligation of City.

6.01. DTC. The Bonds will be initially issued in the form of a separate single typewritten or printed fully registered Bond for each of the maturities set forth in Section 1.04 hereof. Upon initial issuance, the ownership of each Bond will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee for The Depository Trust Company, New York, New York, and its successors and assigns (“DTC”). Except as provided in this section, all of the outstanding Bonds will be registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC.

6.02. Participants. With respect to Bonds registered in the registration books kept by the Registrar in the name of Cede & Co., as nominee of DTC, the City, the Registrar and the Paying

Agent will have no responsibility or obligation to any broker dealers, banks and other financial institutions from time to time for which DTC holds Bonds as securities depository (the “Participants”) or to any other person on behalf of which a Participant holds an interest in the Bonds, including but not limited to any responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any Participant or any other person (other than a registered owner of Bonds, as shown by the registration books kept by the Registrar) of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any Participant or any other person, other than a registered owner of Bonds, of any amount with respect to principal of, premium, if any, or interest on the Bonds. The City, the Registrar and the Paying Agent may treat and consider the person in whose name each Bond is registered in the registration books kept by the Registrar as the holder and absolute owner of such Bond for the purpose of payment of principal, premium and interest with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes. The Paying Agent will pay all principal of, premium, if any, and interest on the Bonds only to or on the order of the respective registered owners, as shown in the registration books kept by the Registrar, and all such payments will be valid and effectual to fully satisfy and discharge the City’s obligations with respect to payment of principal of, premium, if any, or interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of Bonds, as shown in the registration books kept by the Registrar, will receive a certificated Bond evidencing the obligation of this resolution. Upon delivery by DTC to the City Administrator of a written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the words “Cede & Co.,” will refer to such new nominee of DTC; and upon receipt of such a notice, the City Administrator will promptly deliver a copy of the same to the Registrar and Paying Agent.

6.03. Representation Letter. The City has heretofore executed and delivered to DTC a Blanket Issuer Letter of Representations (the “Representation Letter”) which will govern payment of principal of, premium, if any, and interest on the Bonds and notices with respect to the Bonds. Any Paying Agent or Registrar subsequently appointed by the City with respect to the Bonds will agree to take all action necessary for all representations of the City in the Representation Letter with respect to the Registrar and Paying Agent, respectively, to be complied with at all times.

6.04. Transfers Outside Book-Entry System. In the event the City, by resolution of the City Council, determines that it is in the best interests of the persons having beneficial interests in the Bonds that they be able to obtain Bond certificates, the City will notify DTC, whereupon DTC will notify the Participants, of the availability through DTC of Bond certificates. In such event the City will issue, transfer and exchange Bond certificates as requested by DTC and any other registered owners in accordance with the provisions of this Resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and discharging its responsibilities with respect thereto under applicable law. In such event, if no successor securities depository is appointed, the City will issue and the Registrar will authenticate Bond certificates in accordance with this resolution and the provisions hereof will apply to the transfer, exchange and method of payment thereof.

6.05. Payments to Cede & Co. Notwithstanding any other provision of this Resolution to the contrary, so long as a Bond is registered in the name of Cede & Co., as nominee of DTC, payments with respect to principal of, premium, if any, and interest on the Bond and notices with

respect to the Bond will be made and given, respectively in the manner provided in DTC's Operational Arrangements, as set forth in the Representation Letter.

Section 7. Continuing Disclosure.

7.01. City Compliance with Provisions of Continuing Disclosure Certificate. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate. Notwithstanding any other provision of this Resolution, failure of the City to comply with the Continuing Disclosure Certificate is not an event of default with respect to the Bonds; however any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this section.

7.02. Execution of Continuing Disclosure Certificate. "Continuing Disclosure Certificate" means that certain Continuing Disclosure Certificate executed by the Mayor and City Administrator and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

Section 8. Defeasance. When the Bonds and all accrued interest thereon, have been discharged as provided in this section, all pledges, covenants and other rights granted by this resolution to the holders of the Bonds will cease, except that the pledge of the full faith and credit of the City for the prompt and full payment of the principal of and interest on the Bonds will remain in full force and effect. The City may discharge the Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full or by depositing irrevocably in escrow, with a suitable institution qualified by law as an escrow agent for this purpose, cash or securities which are backed by the full faith and credit of the United States of America, or any other security authorized under Minnesota law for such purpose, bearing interest payable at such times and at such rates and maturing on such dates and in such amounts as shall be required and sufficient, subject to sale and/or reinvestment in like securities, to pay said obligation(s), which may include any interest payment on such Bond and/or principal amount due thereon at a stated maturity (or if irrevocable provision shall have been made for permitted prior redemption of such principal amount, at such earlier redemption date). If any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit.

The motion for adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon the resolution was declared duly passed and adopted.

Mayor

ATTTEST:

City Administrator

EXHIBIT A
PROPOSALS



\$1,975,000*
CITY OF WYOMING, MINNESOTA
GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A
Moody's Rating: Aa2

Sale Date: October 1, 2024

BBI: 3.81%
Average Maturity: 8.888 Years

Bidder	TIC
Brownstone Investment Group, LLC	3.2220%
TD Securities LLC	3.2337%
Robert W. Baird & Co., Incorporated	3.2375%
BOK Financial Securities, Inc.	3.3009%
Northland Securities, Inc.	3.3478%

Winning Bidder Information	Maturity	Interest Rate	Reoffering Yield	Reoffering Price
BROWNSTONE INVESTMENT GROUP, LLC	2/1/2026	5.00%	2.54%	103.003%
	2/1/2027	5.00%	2.48%	105.477%
	2/1/2028	5.00%	2.51%	107.720%
	2/1/2029	5.00%	2.53%	109.889%
	2/1/2030	5.00%	2.59%	111.755%
	2/1/2031	5.00%	2.68%	113.265%
	2/1/2032	5.00%	2.75%	114.693%
	2/1/2033	5.00%	2.78%	116.261%
	2/1/2034	5.00%	2.83%	117.547%
	2/1/2035	5.00%	2.91%	116.838%
	2/1/2036	5.00%	2.96%	116.397%
	2/1/2037	5.00%	3.02%	115.870%
	2/1/2038	4.00%	3.23%	106.110%
	2/1/2039	4.00%	3.34%	105.210%
	2/1/2040	4.00%	3.44%	104.400%

Purchase Price: \$2,182,517.60*
Net Interest Cost: \$602,343.51*
TIC: 3.2220%*

* Subsequent to bid opening, the par amount decreased to \$1,765,000.00, and the price, net interest cost, and true interest cost have changed to \$1,951,388.96, \$561,293.26, and 3.2399%, respectively.

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EXHIBIT B
FORM OF BOND

No. R-_____

\$_____

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF CHISAGO
CITY OF WYOMING

GENERAL OBLIGATION IMPROVEMENT BOND, SERIES 2024A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
%	February 1, 20__	October 31, 2024	

Registered Owner: Cede & Co.

The City of Wyoming, Minnesota, a duly organized and existing municipal corporation in Chisago County, Minnesota (the “City”), acknowledges itself to be indebted and for value received hereby promises to pay to the Registered Owner specified above or registered assigns, the principal sum set forth above on the Maturity Date specified above, unless called for earlier redemption, with interest thereon from the date hereof at the annual Interest Rate specified above (calculated on the basis of a 360-day year of twelve 30 day months), payable February 1 and August 1 in each year, commencing August 1, 2025, to the person in whose name this Bond is registered at the close of business on the 15th day (whether or not a business day) of the immediately preceding month. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft by U.S. Bank Trust Company, National Association, St. Paul, Minnesota, as Registrar, Authenticating Agent, Transfer Agent and Paying Agent, or its designated successor under the Resolution described herein. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

The City may elect on February 1, 2034, and on any date thereafter to prepay Bonds due on or after February 1, 2035. Redemption may be in whole or in part and if in part, at the option of the City and in such manner as the City will determine. If less than all Bonds of a maturity are called for redemption, the City will notify the Depository Trust Company (“DTC”) of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant’s interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. Prepayments will be at a price of par plus accrued interest.

The City Council has designated the Bonds as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”) relating to disallowance of interest expense for financial institutions.

This Bond is one of an issue in the aggregate principal amount of \$1,765,000 all of like original issue date and tenor, except as to number, maturity date, denomination, redemption privilege, and interest rate, all issued pursuant to a resolution adopted by the City Council on October 1, 2024 (the “Resolution”), for the purpose of providing money to finance the construction of various public improvement projects within the City, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes, Chapters 429 and 475. The principal hereof and interest hereon are payable from special assessments levied against property specially benefited by local improvements and from ad valorem taxes, as set forth in the Resolution to which reference is made for a full statement of rights and powers thereby conferred. The full faith and credit of the City are irrevocably pledged for payment of this Bond and the City Council has obligated itself to levy additional ad valorem taxes on all taxable property, in the City in the event of any deficiency in special assessments, and ad valorem taxes pledged, which additional taxes may be levied without limitation as to rate or amount. The Bonds of this series are issued only as fully registered Bonds in denominations of \$5,000 or any integral multiple thereof of single maturities.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner’s attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner’s attorney; and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date, subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to such transfer or exchange.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Registrar will be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution, and laws of the State of Minnesota, to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed in regular and due form, time and manner, that prior to the issuance of this bond the City Council of the City has provided funds for the payment of principal and interest on the bonds of this issue as the same become due, but the full faith and credit of the City is pledged for their payment and additional taxes will be levied, if required for such purpose, without limitation as to the rate or amount; and that this bond, together with all other indebtedness of the City outstanding on the date of its issuance, does not exceed any constitutional or statutory limitation of indebtedness.

Additional abbreviations may also be used though not in the above list.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or any change whatever.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by a financial institution that is a member of the Securities Transfer Agent Medallion Program ("STAMP"), the Stock Exchange Medallion Program ("SEMP"), the New York Stock Exchange, Inc. Medallion Signatures Program ("MSP") or other such "signature guarantee program" as may be determined by the Registrar in addition to, or in substitution for, STAMP, SEMP or MSP, all in accordance with the Securities Exchange Act of 1934, as amended.

The Registrar will not effect transfer of this Bond unless the information concerning the assignee requested below is provided.

Name and Address: _____

(Include information for all joint owners if this Bond is held by joint account.)

Please insert social security or other
identifying number of assignee

PROVISIONS AS TO REGISTRATION

The ownership of the principal of and interest on the within Bond has been registered on the books of the Registrar in the name of the person last noted below.

Date of Registration

October 31, 2024

Registered Owner

Cede & Co.

Federal ID #13-2555119

Signature of Registrar

EXHIBIT C

Tax Levy

Payment Date	Principal	Coupon	Interest	Total P+I	105% Overlevy	Assessments	Levy Amount	Levy/Collect Year
02/01/2026	65,000.00	5.000%	104,732.22	169,732.22	178,218.83	36,311.40	141,907.43	2024/2025
02/01/2027	85,000.00	5.000%	80,350.00	165,350.00	173,617.50	36,311.39	137,306.11	2025/2026
02/01/2028	90,000.00	5.000%	76,100.00	166,100.00	174,405.00	36,311.40	138,093.60	2026/2027
02/01/2029	100,000.00	5.000%	71,600.00	171,600.00	180,180.00	36,311.39	143,868.61	2027/2028
02/01/2030	100,000.00	5.000%	66,600.00	166,600.00	174,930.00	36,311.39	138,618.61	2028/2029
02/01/2031	105,000.00	5.000%	61,600.00	166,600.00	174,930.00	36,311.39	138,618.61	2029/2030
02/01/2032	110,000.00	5.000%	56,350.00	166,350.00	174,667.50	36,311.39	138,356.11	2030/2031
02/01/2033	115,000.00	5.000%	50,850.00	165,850.00	174,142.50	36,311.39	137,831.11	2031/2032
02/01/2034	125,000.00	5.000%	45,100.00	170,100.00	178,605.00	36,311.40	142,293.60	2032/2033
02/01/2035	130,000.00	5.000%	38,850.00	168,850.00	177,292.50	36,311.39	140,981.11	2033/2034
02/01/2036	135,000.00	5.000%	32,350.00	167,350.00	175,717.50	36,311.40	139,406.10	2034/2035
02/01/2037	140,000.00	5.000%	25,600.00	165,600.00	173,880.00	36,311.39	137,568.61	2035/2036
02/01/2038	150,000.00	4.000%	18,600.00	168,600.00	177,030.00	36,311.39	140,718.61	2036/2037
02/01/2039	155,000.00	4.000%	12,600.00	167,600.00	175,980.00	36,311.40	139,668.60	2037/2038
02/01/2040	160,000.00	4.000%	6,400.00	166,400.00	174,720.00	36,311.40	138,408.60	2038/2039
Total	\$1,765,000.00	-	\$747,682.22	\$2,512,682.22	\$2,638,316.33	\$544,670.91	\$2,093,645.42	-

STATE OF MINNESOTA
COUNTY OF CHISAGO

COUNTY AUDITOR/TREASURER'S
CERTIFICATE AS TO TAX
LEVY AND REGISTRATION

I, the undersigned County Auditor/Treasurer of Chisago County, Minnesota, hereby certify that a certified copy of a resolution adopted by the City Council of the City of Wyoming, Minnesota, on October 1, 2024, levying taxes for the payment of the City's \$1,765,000 General Obligation Improvement Bonds, Series 2024A, dated October 31, 2024, has been filed in my office and said bonds have been registered on the register of obligations in my office and that such tax has been levied as required by law.

WITNESS My hand and official seal this _____ day of _____, 2024.

County Auditor/Treasurer
Chisago County, Minnesota

Deputy County Auditor



Request for Council Action

Date: September 26, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Manufacturing Month Proclamation in Wyoming, MN

Method: New Business

Background Information:

The manufacturing industry is a dynamic part of Chisago County and Minnesota's economy, and promotion of this sector's strength, success and high quality of life is an integral part of Chisago County's economic development strategy. Manufacturing provides high skill, high wage jobs which significantly contribute to Minnesota's high standard of living and economic vitality. In 2023, there are 89 manufacturing businesses in Chisago County employing 2,418 people with total wages of over \$152.5 million being the second largest total payroll among business sectors in Chisago County. Manufacturing jobs in Chisago County account for 17.5% of all private sector employment within the county.

Manufacturing has the second largest total payroll among business sectors in Minnesota, providing over \$25.5 billion in wages in 2023. Manufacturing produced \$57.2 billion for the state economy in 2023 and is the largest share of our gross domestic product at 13.63%. Manufactured exports brought over \$24.9 billion into the Minnesota economy in 2023. Manufacturing is a substantial part of the Wyoming, Business and economic community. We are lucky to have a thriving industrial park and want to recognize and thank our businesses for being located in Wyoming.

The Chisago County HRA/EDA, representatives from DEED, the school districts of North Branch, Forest Lake, and Chisago Lakes, and City of Wyoming staff have organized a manufacturing event in the City of Wyoming in conjunction with Manufacturing Month. This event will take place on Monday, October 9th at Splitrocks from 8:30AM – 1:30PM. This event will allow students to visit with local businesses from within the county and will provide opportunities for career exploration.

Recommendation: To approve a Proclamation declaring October 1, 2024 – October 31, 2024 as "Manufacturer's Month" in the City of Wyoming.



PROCLAMATION
Declaring the Month of October 2024 as
“MANUFACTURER’S MONTH”
IN THE CITY OF WYOMING

- Whereas** The manufacturing industry is a dynamic part of Chisago County and Minnesota’s economy, and promotion of this sector’s strength, success and high quality of life is an integral part of Chisago County’s economic development strategy; and
- Whereas** Manufacturing provides high skill, high wage jobs which significantly contribute to Minnesota’s high standard of living and economic vitality; and
- Whereas** In 2023, there are 89 manufacturing businesses in Chisago County employing 2,418 people with total wages over \$152.5 million being the second largest total payroll among business sectors in Chisago County; and
- Whereas** Manufacturing jobs in Chisago County account for 17.5% of all private sector employment within the county; and
- Whereas** Manufacturing has the second largest total payroll among business sectors in Minnesota, providing over \$25.5 billion in wages in 2023; and
- Whereas** Manufacturing produces \$57.2 billion for the state economy in 2023 and is the largest share of our gross domestic product at 13.63%; and
- Whereas** Manufactured exports brought over \$24.9 billion into the Minnesota economy in 2023,
- Whereas:** Manufacturing is a substantial part of the Wyoming, Minnesota Business and economic community and
- Whereas:** Manufacturers in Wyoming have contributed significantly to the Wyoming community

Therefore, be it RESOLVED, that the City of Wyoming, Minnesota recognize and commemorate that the month of October 2024 observed as Manufacturing Month in the City of Wyoming, Minnesota, on this first day of October, 2024.

Lisa Iverson
Mayor



2024

Chisago County Career Exploration Event

It is time again to celebrate Manufacturers Month by teaching our youth about career opportunities in the manufacturing industry.

When:

Wednesday,
October 9, 2024
8:30am – 1:30pm

Cost:

New in 2024!
Sponsorship
Opportunities
(see backside for details)

Where:

Splitrocks
Entertainment Center
5063 273rd St
Wyoming, MN 55092

This event is limited to Chisago County Manufacturing businesses only.

Our annual career exploration event has brought over 200 students and local manufacturing businesses together for engaging conversations and insight to future careers in the manufacturing Industry. The students learn about career opportunities by visiting manufacturers and participating in “hands-on” activities that demonstrate the products and how they are created.

This year we have opportunities for Chisago County Manufacturing Companies to sponsor this event to ensure its efficiency and success for the students. By considering these sponsorships not only are you aiding in the financial support of this event, but your business will receive more exposure inside the four school districts, within the community newsletters and on social media. Please see the sponsorship page for more information.

*Funds will be used to host the event and cover all expenses

Hosted by:



CHISAGO COUNTY
— HRA-EDA —
A Natural Resource for Business

651.674.5664

www.chisagocounty.org

38871 7th Ave.

North Branch, MN 55056

Register for this event today!

Space is Limited

Deadline to Register: August 30th

Quick turnaround with registration/payment is appreciated for efficient event planning

5 Great Reasons To Pick a Career in Manufacturing

#1: It pays well.

Manufacturing offers dependable jobs that pay well.

- **\$79,000** is the average annual manufacturing wage in Minnesota – **10% above the average** for all jobs.

#2: There are lots of jobs.

Now is a terrific time to start a career in manufacturing.

- **93,000 job openings** for manufacturing production positions alone through 2032.

#3: It's important, high-tech work.

You can take pride in making things people need – using exciting technologies to do it.

- **Robotics, artificial intelligence (AI) and 3D printing** are among the technologies being used.
- **Almost everything is made in Minnesota** – from life-enhancing products to life-saving biotech devices.

#4: You'll develop valuable skills.

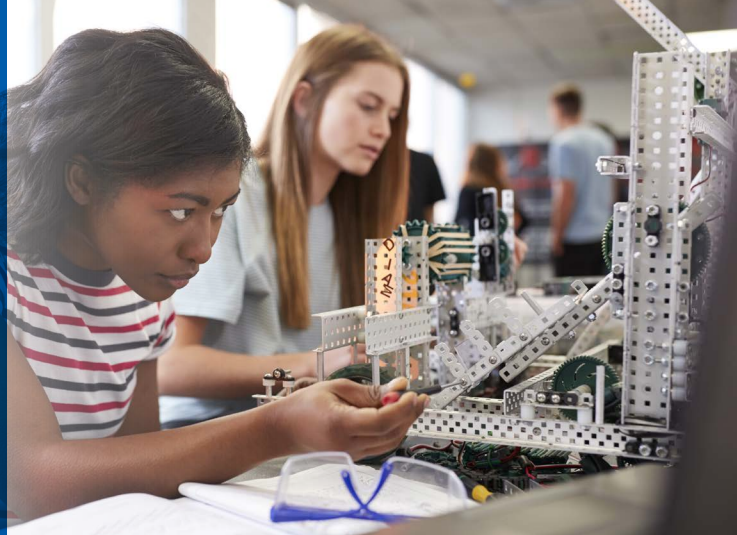
Many employers offer free on-the-job training, internships and scholarships.

- Entry-level jobs **can be a stepping-stone** to higher level positions.
- **Creative thinking and problem solving** are valued.

#5: Employers want you.

Manufacturing is a great career for everyone.

- Workplaces are **increasingly diverse and welcoming**.
- Beyond **production**, employers need people in **information technology, human resources, sales, accounting and more**.
- Take a moment to **find out more** and even **tour a manufacturing facility**.



If you are at least 16 years old, find out more about manufacturing job opportunities near you by contacting us today:

Name of Employer:

Contact Information:

Website:

How to apply:



5 Great Reasons To Consider Manufacturing



#1: It pays well.

Manufacturing offers stable, dependable, family-sustaining jobs that pay well.

- **\$70,865** is the average annual manufacturing wage in Minnesota – **10% above the average** for all jobs.
- **\$25.21** is the median hourly wage – almost 14% higher than the total of all other industries.

#2: There are lots of jobs.

This is a terrific time to start a job in manufacturing.

- **86,500 job openings** are expected by 2028 as older workers retire.
- Manufacturing jobs are **located across the state** and are **11.4% of all jobs**.
- Beyond **production**, employers need people in **information technology, human resources, sales, accounting and more**.

#3: It's important work in a safe, clean, high-tech environment.

You can take pride in making things people need in a work environment that is safe and clean.

- Some plants are among the **most state-of-the-art and sanitary environments** you can find.
- High-tech machinery and workplace standards are designed to **protect safety and well-being**.
- **Robotics/automation, artificial intelligence and 3D printing** are among the technologies being used.
- Manufacturers **make everything from life-saving biomedical/biotech products to food** and countless other useful products.

#4: Employers want you.

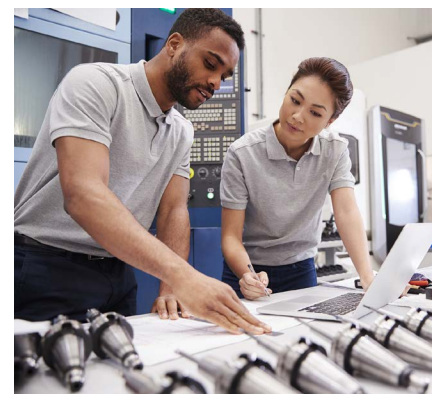
Manufacturing is a great career for everyone.

- Manufacturing workplaces are **increasingly diverse and welcoming**.
- Employers are actively seeking to hire **men and women of all races, ethnicities and backgrounds**.
- **Older workers and people changing careers** are welcome.
- **Manufacturing needs people with all levels of education**, from a high school diploma or equivalent to advance degrees in science, math or engineering.

#5: You'll have opportunities for growth.

Many employers offer free on-the-job training and other continuous learning opportunities.

- Entry-level jobs **can be a stepping-stone** to higher level positions.
- **Problem-solving skills, math skills, and mechanical aptitude** are valued.
- From hands-on production jobs to executive leadership roles, anyone can **find interesting work with high-earning potential** in manufacturing.



CAREER PATHS IN MANUFACTURING

4-YEAR OR MORE COLLEGE DEGREE AND/OR EQUIVALENT EXPERIENCE

Civil Engineer

\$47.87

Mechanical Engineer

\$39.76

Industrial Engineer

\$48.52

1-2 YEAR COLLEGE DEGREE (OR CREDENTIAL)

Electrical and Electronics
Engineering Technician

\$30.89

Industrial Engineering
Technician

\$30.24

Machinist

\$24.60

HIGH SCHOOL DIPLOMA OR GED / ON-THE-JOB TRAINING

First-line Supervisor
of Production and
Operating Workers
\$31.29

Food Batchmaker
\$18.47

Welder, Cutter,
Solderer, and Brazier
\$23.93

WHY CHOOSE A CAREER IN MANUFACTURING?

The manufacturing industry is one of the largest and most influential sectors of the United States economy. Manufacturing provides just over 10% of total private sector jobs in the U.S., making it the third-largest industry in terms of employment. In Minnesota, Manufacturing accounts for 13% of private sector employment, ranking second. Wages in Manufacturing are 10% higher than the total of all industries.

Provided for you by the Minnesota
Rural Career Counseling
Coordinators (RC3 Grant)



CareerForce™

It's your state of success

A proud partner of the **americanJobcenter** network

These jobs are in demand in Minnesota and these are Minnesota median wages. Data collected from Department of Employment and Economic Development.

CAREER PATHS IN MANUFACTURING

4-YEAR OR MORE COLLEGE DEGREE AND/OR EQUIVALENT EXPERIENCE

CIVIL ENGINEER \$47.87 Performs engineering duties in planning, designing, and overseeing construction and maintenance of building structures, and facilities, such as roads, railroads, airports, bridges, harbors, channels, dams, irrigation projects, pipelines, power plants, and water and sewage systems.

INDUSTRIAL ENGINEER \$48.52 Design, develop, test, and evaluate integrated systems for managing industrial production processes, including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.

MECHANICAL ENGINEER \$39.76 Perform engineering duties in planning and designing tools, engines, machines, and other mechanically functioning equipment. Oversee installation, operation, maintenance, and repair of equipment such as centralized heat, gas, water, and steam systems.

1-2-YEAR COLLEGE DEGREE (OR CREDENTIAL)

ELECTRICAL AND ELECTRONICS ENGINEERING TECHNICIAN \$30.89 Apply electrical and electronic theory and related knowledge, usually under the direction of engineering staff, to design, build, repair, calibrate, and modify electrical components, circuitry, controls, and machinery for subsequent evaluation and use by engineering staff in making engineering design decisions.

INDUSTRIAL ENGINEERING TECHNICIAN \$30.24 Apply engineering theory and principles to problems of industrial layout or manufacturing production, usually under the direction of engineering staff. May perform time and motion studies on worker operations in a variety of industries for purposes such as establishing standard production rates or improving efficiency.

MACHINIST \$24.60 Set up and operate a variety of machine tools to produce precision parts and instruments. Includes precision instrument makers who fabricate, modify or repair mechanical instruments. May also fabricate and modify parts to make or repair machine tools or maintain industrial machines, applying knowledge of mechanics, mathematics, metal properties, layout, and machining procedures.

HIGH SCHOOL DIPLOMA OR GED / ON-THE-JOB TRAINING

FIRST-LINE SUPERVISOR/MANAGER OF PRODUCTION AND OPERATING WORKERS \$31.29 Directly supervise and coordinate the activities of production and operating workers, such as inspectors, precision workers, machine setters and operators, assemblers, fabricators, and plant and system operators. Excludes team or work leaders.

FOOD BATCHMAKER \$18.47 Set up and operate equipment that mixes or blends ingredients used in the manufacturing of food products. Includes candy makers and cheese makers.

WELDER, CUTTER, SOLDERER, AND BRAZER \$23.93 Use hand-welding, flame-cutting, hand soldering or brazing equipment to weld or join metal components or to fill holes, indentations or seams of fabricated metal products.



Request for Council Action

Date: Oct 1, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Labor negotiations strategies for bargaining unit of Law Enforcement Labor Services (LELS)

Method: New Business

Background Information:

City staff is requesting the council enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies and contracts with the bargaining units of Law Enforcement Labor Services (LELS).

Recommendation: To enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services (LELS).



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092 Phone:
651-462-0575 Fax: 651-462-0576



Request for Council Action

Date: September 25, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City Administrator Performance Evaluation

Method: New Business

Background Information:

The Wyoming City Council was mailed a survey packet to evaluate City Administrator Linwood's performance through 2024. City Council members turned in the document to the City Attorney and the document has been scored, tabulated and is ready for the City Council's review.

Recommendation: The Wyoming City Council enters a closed session under MN State Statute 13D.05, Subd 3(a) for the annual performance evaluation of City Administrator Linwood



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576