

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 7, 2024
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for July 16, 2024
2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for July 16, 2024

SCHEDULED BID LETTINGS:

3. To consider **Resolution 24-08-72** a resolution receiving bids and awarding a contract for Phase 2 of the Railroad Park construction project to JL Theis, Inc. for the base bid and alternate #1 in the amount of \$201,435.30

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of July 16, 2024 to August 7, 2024

5. To consider a letter of support for the Comfort Lake Forest Lake Watershed District (CLFLWD) grant application

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer, for July 31, 2024
7. Report of City Building Official, Fred Weck, IV for August 1, 2024.
8. Report of the City Attorney, Tom Loonan, for August 1, 2024
9. Report of City Engineer Mark Erichson, WSB for August 1, 2024
10. Report of the Public Works Superintendent, Steve Reeves, for July 31, 2024

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

11. To consider **Resolution 24-08-73** a resolution amending the Conditional Use Permit for a Planned Unit Development C-24-001 Summer Fields LLC Property ID Numbers: 21.10582.XX
12. To consider **Resolution 24-08-74** a resolution approving an Interim Conditional Use Permit for a Residential Kennel: I-24-003 for Alexander Kabalan located at 24567 Elmcrest Ave, PID #21.10624.30
13. To consider entering a closed session under MN State Statute 13D.05 Subd. (2)(b) for a personnel matter
14. To consider entering a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 16, 2024
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 16, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

County Commissioner Montzka – Presented a flyer that had been put together by the County with information on elections in the State and County. He noted that there has been a lot of concerns raised about the safety of the elections and this information lays out the laws that need to be followed in the County and assured the residents that any allegations of improper voting would be investigated.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 2, 2024

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 2, 2024 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of July 3, 2024 to July 16, 2024
3. To consider **Resolution 24-07-68** a resolution appointing Election Judges for the Primary Election of 2024
4. To consider **Resolution 24-07-69** a resolution approving payment for fence work conducted at Old Town Hall Park by Cyclone Fence in the amount of \$10,439
5. To consider the application for a Temporary On-Sale Liquor License from the Wyoming Fire Relief Association for September 14, 2024 for the Wyoming Stagecoach Day Celebration.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer for July 10, 2024
7. Report of City Building Official, Fred Weck, IV for July 11, 2024
8. Report of City Attorney Tom Loonan for July 11, 2024
9. Report of City Engineer Mark Erichson, WSB for July 12, 2024
10. Report of Public Works Superintendent, Steve Reeves for July 9, 2024

COMMUNICATIONS:

11. Annual Report

Assistant City Administrator MacFarlane – Highlighted some of the information that could be found within the 2023 Annual Report.

12. Results for Radiochemical Monitoring, Wyoming, Chisago County, PWSID 1130018

City Administrator Linwood – Gave a brief overview of the results from the Minnesota Department of Health of the radiochemical monitoring for radium in Well #3.

City Engineer Erichson – Stated that WSB had received this report and would continue to monitor the trends at Well #3 and keep the Council updated.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider **Resolution 24-07-70** a resolution providing for the competitive negotiated sale of \$2,885,000 General Obligation Improvement Bonds, Series 2024A

City Administrator Linwood – Explained that this item was related to the City's 2024 Street Improvement Projects.

Christine Hogan, Baker Tilly – Reviewed details related to the proposed authorization for a competitive negotiated sale of General Obligation Bonds, Series 2024A with the proceeds used for financing of the 2024 Street Improvement Projects. She outlined the key events, scheduling, rating, and terms.

Mayor Iverson – Asked for an explanation of the City's rating of Aa3.

Ms. Hogan – Stated that a triple A rating was the highest rating and then goes into double A ratings. She noted that anything in the 'double A' category was a very strong rating and explained that higher ratings get better interest rates on the day of pricing.

Council Member Nanko Yeager – Stated that the bids would not come in until the end of the month and asked if it was normal to take out the bonds not knowing what the bids will be coming in at.

Ms. Hogan – Explained that part of the terms of the bonds is that on the day of sale they can make adjustments to the bond size, if necessary, and noted that the bidders were aware of this term.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 24-07-70 A RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$2,885,000 GENERAL OBLIGATION IMPROVEMENT BONDS, SERIES 2024A

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider Resolution 24-07-71 a resolution adopting a posted speed limit of 30 mph on Pioneer Road

City Engineer Erichson – Reviewed the history of the reconstruction of Pioneer Road in 2018 and the changes that had been made in the legislature in order to offer more flexibility for communities to set their speed limits. He stated that staff was recommending moving forward with a modification to the speed limit and lowering it to 30 mph from Wyoming Trail to Iris. He noted that they have communicated this information and intent to Chisago City and believes that they will also be discussing this issue at their upcoming council meeting.

Council Member Nanko Yeager – Expressed her appreciation for the information included in the packet that supported the justification for making this change.

Mayor Iverson – Noted that she had received an e-mail this afternoon from Ms. Siefert who lives in Pioneer Road who referenced a recent accident and had made a request for a reduction in the speed limit. She stated that Ms. Siefert had also asked if there could be a bit more of a police presence on Pioneer Road.

Public Safety Director Bauer – Explained that part of this implementation plan would include increased enforcement. He noted that on the front end, they would just be advising people about the change and not necessarily write citations. He stated that the intent would be as a visible presence in the area and just bringing the speed limit change to the attention of drivers. He noted that they are also planning to conduct another speed study after the new speed limit has been in place for a while.

City Engineer Erichson – Asked Public Works Superintendent Reeves how soon this could be implemented if Council approved.

Public Works Superintendent Reeves – Stated that he thought that they would be able to get it

done within the next week.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 24-07-71 A RESOLUTION ADOPTING A POSTED SPEED LIMIT OF 30 MPH ON PIONEER ROAD

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Council Work Session.

Council Member Nanko Yeager – Attended the Council Work Session.

Council Member Luger – Attended the Joint Sewer Commission meeting.

Council Member Schilling – No report.

Mayor Iverson – Attended the Joint Sewer Commission meeting and the Council Work Session. She noted that there was recently a busload of County Commissioners and staff that toured the City. She congratulated Lakes Gas on their 65th anniversary and also local business owner, Candy Gertz on her retirement. She extended the City's condolences to Chisago City Mayor Gustafson's family on his passing and noted that he would be greatly missed within the County as well as his city.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE JULY 16, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:21 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
AUGUST 6, 2024
7:00PM

**UNAPPROVED MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
JULY 16, 2024
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Budget Work Session Meeting of the Wyoming City Council for July 16, 2024 to order at 5:30 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Bret Ohnstad and Claire Luger

Absent:

Also Present: Robb Linwood- City Administrator, Grant MacFarlane – Assistant City Administrator, Neil Bauer - Public Safety Director, Fred Weck- Building Official/Zoning Administrator, Steve Reeves - Public Works Superintendent and Jessi Sturtz- Abdo Financial

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. To discuss preliminary 2025 budget and considerations

City Administrator Linwood – Stated that Finance Director, Jessi Sturtz from Abdo Financial would be giving an overview of the Draft 2025 Budget.

Jessi Sturtz- Abdo Financial – Mrs. Sturtz gave an overview of the first draft 2025 city budget. She summarized key items including:

- LGA will increase by approximately \$500 for a total of \$388,238 in 2025.
- The total 2025 tax levy is proposed to increase \$454,164 or 8.33% from 2024.
- The general levy increased \$320,540 or 7.67%
- The debt levy decreased by \$21,376 or -2.70%. This is due to the scheduled bond payments and the GO Bond falling off for 2025.
- The capital levy increased \$155,000 or 32.63%.
- The street replacement levy increased by \$100,000 or 25%.
- Per Utility Rate Study that Erickson Northstar LLC approved in 2024, a new maintenance position has been added.
- All employees are projected to receive a COLA increase of 3% and eligible employees will receive a step increase.
- We have estimated a 7% to health insurance and is split 50/50 between employer and employee.

Expenditure Key Changes:

City clerk office

- Increase in wage and benefits due to COLA and step increases
- Increases in network municipal computers, cleaning, and postage

Police Department

- Increase in wages and benefits due to COLA and step increases
- Part-time Community Service Officer position is added in 2025
- Added PT Cadet position and ICPOET positions. ICPOET position is covered by a grant for the first few months of 2025.
- Increases in communications of \$3.5k, vehicle maintenance of \$2k, increase in uniforms \$3.5k.

Fire Department

- Increase in contracted services of \$3.5k due to increase in price of annual physicals.
- Increase in vehicle maintenance of \$8k for new ties.
- Increase in communications of \$2.5k.

Hwys, streets and roads

- Increase in wage and benefits due to COLA and step increases.
- Increase in repairs and maintenance.

Parks

- Increase in wage and benefits due to COLA and step increases
- Increase in contracted services due to lawn mowing contract expiring at end of 2024.

City Administrator Linwood – Highlighted the administration budget and potential expenditures in 2025. Mr. Linwood provided an overview on various budget items. It was further stated that the City is continuing to utilize ARPA funds towards City needs for 900mhz radios. Staff is still reviewing other options on the Public Safety Building and the council discussed the status of the city's work with a bonding bill in 2025 and Mr. Linwood discussed the potential of getting a report from the University of Minnesota to see what impacts a local sales tax could have. Mayor Iverson, Council Member Schilling, Council Member Ohnstad and Council Member Luger stated that they were still supportive of the project and would like to see it move forward.

MAYOR IVERSON ADJOURNED THE JULY 16, 2024 WORK SESSION MEETING AT 6:10 PM.

August 1, 2024

Honorable Mayor and City Council
City of Wyoming
26885 Forest Blvd
Wyoming, MN 55092

Re: Railroad Park Phase 2
City of Wyoming
WSB Project No. 024825-000

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Thursday, August 1, 2024, and were opened and read aloud. Seven bids were received. The bids were checked for mathematical accuracy. Please find enclosed the bid summary indicating the low Base Bid as submitted by JL Theis, Inc., Jordan, Minnesota in the amount of \$194,415.30 for the base bid. The Engineer's Estimate for the Base Bid was \$173,597.50.

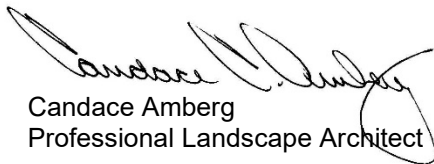
Bids for four alternates were also received, as follows:

Alt #1 (Retaining Wall)	\$7,020
Alt #2 (Stage Concrete)	\$5,250
Alt #3 (Bollard Lights)	\$12,744
Alt #4 (Topsoil)	\$3,800

We recommend that the City Council consider these bids and award a contract to JL Theis, Inc. based on the results of the bids received to include the base bid plus alternate #1 for the retaining wall in the amount of \$201,435.30. Additionally, we recommend setting aside a minimum of 5% of the contract amount for a construction contingency.

Sincerely,

WSB



Candace Amberg
Professional Landscape Architect

Attachments

cc: Mark Erichson, WSB

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BID TABULATION SUMMARY

PROJECT:

Railroad Park Phase 2

City of Wyoming

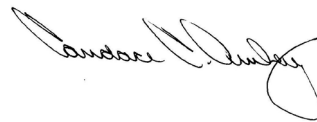
WSB PROJECT NO.:

024825-000

Bids Opened: Thursday, August 1, 2024, at 11:00 am

Contractor		Bid Security (5%)	BASE BID	ALT 1 RETAINING WALL	ALT 2 PAVEMENT	ALT 3 BOLLARDS	ALT 4 TOPSOIL BORROW
1	JL Theis, Inc.	X	\$194,415.30	\$7,020.00	\$5,250.00	\$12,744.00	\$3,800.00
2	Pember Companies, Inc.	X	\$198,547.45	\$15,120.00	\$6,468.75	\$9,000.00	\$7,000.00
3	Forest Lake Contracting, Inc.	X	\$198,750.00	\$12,960.00	\$5,250.00	\$18,000.00	\$3,000.00
4	Peterson Companies	X	\$212,948.00	\$11,124.00	\$6,000.00	\$13,460.00	\$4,000.00
5	Albrecht Company	X	\$226,380.00	\$14,040.00	\$5,625.00	\$14,550.00	\$7,500.00
6	Dunaway Construction	X	\$236,919.50	\$11,880.00	\$4,593.75	\$18,000.00	\$5,000.00
7	Urban Companies	X	\$275,305.00	\$21,600.00	\$6,750.00	\$17,000.00	\$6,000.00
Engineer's Opinion of Cost			\$173,597.50	\$14,040.00	\$6,000.00	\$20,000.00	\$6,000.00

I hereby certify that this is a true and correct tabulation of the bids as received on August 1, 2024.



Candace Amberg, Professional Landscape Architect

 Denotes corrected figure

RESOLUTION NO. 24-08-72

**A RESOLUTION AWARDDING JL THEIS, INC. THE SITE PACKAGE CONTRACT
FOR PHASE TWO OF THE RAILROAD PARK PROJECT IN THE AMOUNT OF
\$201,435.30**

WHEREAS, the City Council of Wyoming previously approved a professional's services agreement with WSB for final design of Railroad Park Phase 2 and to manage the construction bid process; and

WHEREAS, bids were publicly received and opening on August 1, 2024; and

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Wyoming, Minnesota, as follows:

1. All bids for the construction of Railroad Park Phase 2 have been received.
2. The bid of JL Theis, Inc. in the amount of \$201,435.30 for the general work of said project, is in accordance with the plans and specifications and advertisement for bids.
3. The Mayor and Administrator/Clerk are hereby authorized and directed to enter into a contract with said contractor for the general work of said project for and on behalf of the City of Wyoming.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 7TH DAY OF
AUGUST, 2024**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

City of Wyoming Check Detail Register

1/11
August 02, 2024 09:19 AM
User: ssaxe
DR: Wyoming

08-07-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12637 98373327	08/07/2024	WEX BANK			
	101-2400-42120	MOTOR FUELS		\$40.08	MOTOR FUELS
	101-2200-42120	MOTOR FUELS		\$475.33	MOTOR FUELS
	101-2110-42120	MOTOR FUELS		\$2,665.89	MOTOR FUELS
	101-3100-42120	MOTOR FUELS		\$924.30	MOTOR FUELS
	101-5200-42120	MOTOR FUELS		\$132.91	MOTOR FUELS
	601-9425-42120	MOTOR FUELS		\$481.42	MOTOR FUELS
	602-9425-42120	MOTOR FUELS		\$481.42	MOTOR FUELS
	Total for WEX BANK			\$5,201.35	
56569 0179053-IN	08/07/2024	ABM EQUIPMENT, LLC			
	101-3100-44040	REPAIRS & MAINT.		\$4,437.52	REPAIRS & MAINT. - EQUIPMENT
	Total for ABM EQUIPMENT, LLC			\$4,437.52	
56570 5753	08/07/2024	APPLEWOOD NURSERY			
	101-2110-44040	REPAIRS & MAINT.		\$35.51	REPAIRS & MAINT. - EQUIPMENT
	Total for APPLEWOOD NURSERY			\$35.51	
56571 335901 335823	08/07/2024	ASPEN MILLS			
	101-2110-44080	UNIFORMS		\$76.94	UNIFORMS
	101-2110-44080	UNIFORMS		\$178.50	UNIFORMS
	Total for ASPEN MILLS			\$255.44	
56572 INUS264533	08/07/2024	AXON ENTERPRISE, INC.			
	101-2110-42100	OPERATING SUPPL		\$96.32	OPERATING SUPPLIES
	Total for AXON ENTERPRISE, INC.			\$96.32	
56573 33922	08/07/2024	BITUMINOUS ROADWAYS, INC			
	101-3100-44410	STREET MAINT MA		\$730.51	STREET MAINT MATERIALS
	Total for BITUMINOUS ROADWAYS, IN			\$730.51	
56574 155042	08/07/2024	BS& A SOFTWARE			
	101-2400-44330	DUES & SUBSCRIP		\$126.00	DUES & SUBSCRIPTIONS
	Total for BS& A SOFTWARE			\$126.00	
56575 0630	08/07/2024	CAMPBELL KNUTSON			
	101-1400-43040	ATTORNEY FEES		\$77.50	ATTORNEY FEES
	Total for CAMPBELL KNUTSON			\$77.50	

City of Wyoming Check Detail Register

2/11
August 02, 2024 09:19 AM
User: ssaxe
DR: Wyoming

08-07-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56576 07/23/2024	08/07/2024	CAROLE SWANSON			
		602-0000-11500 ACCOUNTS RECEIV	\$65.80	Sewer - Base Fee	
Total for CAROLE SWANSON				\$65.80	
56577 07092024	08/07/2024	CHISAGO COUNTY			
		101-2110-43200 COMMUNICATIONS	\$5,174.00	COMMUNICATIONS (GENERAL)	
		101-2200-43200 COMMUNICATIONS	\$7,036.64	COMMUNICATIONS (GENERAL)	
Total for CHISAGO COUNTY				\$12,210.64	
56578 7.29.24	08/07/2024	CHISAGO COUNTY TREASURER			
		101-3100-42260 SIGN MATERIAL/REPL	\$900.00	SIGN MATERIAL/REPLACEMENT	
Total for CHISAGO COUNTY TREASURER				\$900.00	
56579 14489	08/07/2024	CHISAGO LAKES JOINT SEWAGE TREATMENT			
		602-9400-46110 BOND INTEREST	\$6,942.13	BOND INTEREST	
Total for CHISAGO LAKES JOINT SEWAGE TREATMENT				\$6,942.13	
56580 4199255383	08/07/2024	CINTAS			
		101-3100-44180 UNIFORMS	\$67.37	STREETS	
		101-3100-42100 OPERATING SUPPL	\$66.23	SHOP SUPPLIES	
419933652		101-2110-43600 CLEANING SERVICE	\$31.35	CLEANING SERVICE-PUBLIC SAFETY	
4199255166		101-1400-43600 CLEANING SERVICE	\$29.50	CLEANING SERVICE-CITY HALL	
4200047086		101-3100-44180 UNIFORMS	\$67.37	STREETS	
		101-3100-42100 OPERATING SUPPL	\$42.60	SHOP SUPPLIES	
Total for CINTAS				\$304.42	
56581 IN58985	08/07/2024	CITY OF ST PAUL			
		101-3100-44410 STREET MAINT MATERIALS	\$708.84	STREET MAINT MATERIALS	
Total for CITY OF ST PAUL				\$708.84	
56582 WO-00090148	08/07/2024	COMMERCIAL PLUMBING & HEATING			
		101-3100-44010 REPAIRS & MAINT.	\$3,300.00	REPAIRS & MAINT. - BUILDINGS	
Total for COMMERCIAL PLUMBING & HEATING				\$3,300.00	
56583 07152024	08/07/2024	CULLIGAN WATER CONDITIONING			
		101-2110-42100 OPERATING SUPPL	\$277.25	OPERATING SUPPLIES	
Total for CULLIGAN WATER CONDITIONING				\$277.25	

City of Wyoming Check Detail Register

3/11
August 02, 2024 09:19 AM
User: ssaxe
DR: Wyoming

08-07-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56584 08/01/2024	08/07/2024	DEBRA BORENE			
		601-0000-11500	ACCOUNTS RECEIV	\$214.54	Water Usage
		602-0000-11500	ACCOUNTS RECEIV	\$63.44	Sewer Usage
		601-0000-11500	ACCOUNTS RECEIV	\$44.95	Water - Base Fee
		651-0000-11500	ACCOUNTS RECEIV	\$9.95	Surface Water Mgmt
		601-0000-11500	ACCOUNTS RECEIV	\$2.54	State Surcharge
		Total for DEBRA BORENE		\$335.42	
56585 CS2024-04-22-025	08/07/2024	DISCOVER RESTITUTION			
		101-2110-44360	INVESTIGATIONS	\$22.00	INVESTIGATIONS
		Total for DISCOVER RESTITUTION		\$22.00	
56586 0136850-IN	08/07/2024	EARL F. ANDERSEN			
		101-3100-42260	SIGN MATERIAL/RE	\$228.20	SIGN MATERIAL/REPLACEMENT
		Total for EARL F. ANDERSEN		\$228.20	
56587 BSF24-0003	08/07/2024	Elevate Builders			
		800-0000-20401	SILT FENCE	\$810.00	BSF24-0003
		Total for Elevate Builders		\$810.00	
56588 EE5566 EE5463	08/07/2024	ESS BROTHERS & SONS INC			
		602-9425-42400	SMALL TOOLS/MIN	\$119.00	SMALL TOOLS/MINOR EQUIPMENT
		602-9425-42400	SMALL TOOLS/MIN	\$493.00	SMALL TOOLS/MINOR EQUIPMENT
		Total for ESS BROTHERS & SONS INC		\$612.00	
56589 17586	08/07/2024	FACILICARE INC			
		101-5500-43600	CLEANING SERVIC	\$1,263.40	LIBRARY
		101-1400-43600	CLEANING SERVIC	\$559.00	CITY HALL/FIRE
		101-2110-43600	CLEANING SERVIC	\$299.00	POLICE
		101-3100-42310	CONTRACTED SER	\$188.50	PUBLIC WORKS
		Total for FACILICARE INC		\$2,309.90	
56590 MNTC3232166	08/07/2024	FASTENAL COMPANY			
		101-3100-42260	SIGN MATERIAL/RE	\$278.40	SIGN MATERIAL/REPLACEMENT
		101-3100-42400	SMALL TOOLS/MIN	\$76.83	SMALL TOOLS/MINOR EQUIPMENT
		Total for FASTENAL COMPANY		\$355.23	
56591 IN001-1841920	08/07/2024	FORCE AMERICA			
		101-3100-44400	SALT & SAND	\$185.71	SALT & SAND
		Total for FORCE AMERICA		\$185.71	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56592 IN060-1029663	08/07/2024	FORCE AMERICA			
		101-3100-44400 SALT & SAND		\$813.77	SALT & SAND
		Total for FORCE AMERICA		\$813.77	
56593 07/16/2024	08/07/2024	GILBERT COURNOYEA			
		602-0000-11500 ACCOUNTS RECEIV		\$64.20	Sewer - Base Fee
		Total for GILBERT COURNOYEA		\$64.20	
56594 158208	08/07/2024	GRAFIX SHOPPE			
		101-3100-42400 SMALL TOOLS/MIN		\$786.00	SMALL TOOLS/MINOR EQUIPMENT
		Total for GRAFIX SHOPPE		\$786.00	
56595 9185752046 9189690523 9189808869	08/07/2024	GRAINGER INC.			
		101-3100-44010 REPAIRS & MAINT.		\$100.32	REPAIRS & MAINT. - BUILDINGS
		101-3100-44010 REPAIRS & MAINT.		\$52.22	REPAIRS & MAINT. - BUILDINGS
		101-3100-44010 REPAIRS & MAINT.		\$82.50	REPAIRS & MAINT. - BUILDINGS
		Total for GRAINGER INC.		\$235.04	
56596 300624	08/07/2024	GUARDIAN FLEET SAFETY, LLC			
		101-2110-43900 VEHICLE MAINTEN		\$250.00	VEHICLE MAINTENANCE
		Total for GUARDIAN FLEET SAFETY, LL		\$250.00	
56597 BSF24-0002	08/07/2024	Guidance Homes, Inc.			
		800-0000-20401 SILT FENCE		\$810.00	BSF24-0002
		Total for Guidance Homes, Inc.		\$810.00	
56598 08152024	08/07/2024	H & W FUND I.U.O.E LOCAL 49			
		101-0000-21706 HOSPITALIZATION		\$8,850.00	PREMIUMS
		Total for H & W FUND I.U.O.E LOCAL 4		\$8,850.00	
56599 07152024	08/07/2024	HALLBERG STORAGE LLC			
		101-2200-42100 OPERATING SUPPL		\$52.50	OPERATING SUPPLIES
		Total for HALLBERG STORAGE LLC		\$52.50	
56600 7776	08/07/2024	HOSE PROS LLC			
		601-9425-44390 REPAIRS & MAINT.		\$261.60	REPAIRS & MAINT. - WELLS
		Total for HOSE PROS LLC		\$261.60	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56601 IN4596304	08/07/2024	INNOVATIVE OFFICE SOLUTIONS, LLC			
		101-2110-42000 SUPPLIES - OFFICE	\$34.08	SUPPLIES - OFFICE/COPY/COMPUTER	
Total for INNOVATIVE OFFICE SOLUTIONS, LLC				\$34.08	
56602 07/31/2024	08/07/2024	JUSTIN & THERESA CLOSE			
		602-0000-11500 ACCOUNTS RECEIVABLE	\$71.80	Sewer Usage	
		601-0000-11500 ACCOUNTS RECEIVABLE	\$21.08	Water - Base Fee	
		601-0000-11500 ACCOUNTS RECEIVABLE	\$19.12	Water Usage	
		602-0000-11500 ACCOUNTS RECEIVABLE	\$15.35	Sewer - Base Fee	
		651-0000-11500 ACCOUNTS RECEIVABLE	\$4.66	Surface Water Mgmt	
		601-0000-11500 ACCOUNTS RECEIVABLE	\$1.19	State Surcharge	
Total for JUSTIN & THERESA CLOSE				\$133.20	
56603 804280	08/07/2024	KATH FUEL OIL SERVICE CO			
		651-9425-42100 OPERATING SUPPLIES	\$46.00	OPERATING SUPPLIES	
Total for KATH FUEL OIL SERVICE CO				\$46.00	
56604 02-1090647	08/07/2024	LANO EQUIPMENT INC			
		101-3100-44040 REPAIRS & MAINT.	\$623.40	REPAIRS & MAINT. - EQUIPMENT	
Total for LANO EQUIPMENT INC				\$623.40	
56605 07152024	08/07/2024	LEAGUE OF MN CITIES INS TRUST			
		101-3100-43630 GENERAL LIABILITY	\$482.00	GENERAL LIABILITY INSURANCE	
Total for LEAGUE OF MN CITIES INS TRUST				\$482.00	
56606 07/31/2024	08/07/2024	LINDI THATCHER			
		601-0000-11500 ACCOUNTS RECEIVABLE	\$237.35	Water - Base Fee	
		651-0000-11500 ACCOUNTS RECEIVABLE	\$52.53	Surface Water Mgmt	
		602-0000-11500 ACCOUNTS RECEIVABLE	\$51.95	Sewer Usage	
		601-0000-11500 ACCOUNTS RECEIVABLE	\$13.81	Water Usage	
		601-0000-11500 ACCOUNTS RECEIVABLE	\$13.42	State Surcharge	
Total for LINDI THATCHER				\$369.06	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56607	08/07/2024	MENARDS- FOREST LAKE			
38424					
	601-9425-44490	WATERMAIN BREA		\$31.32	WATERMAIN BREAK
38405					
	101-5200-42250	LANDSCAPING MA		\$99.88	LANDSCAPING MATERIALS
38447					
	601-9425-42100	OPERATING SUPPL		\$74.89	OPERATING SUPPLIES
38571					
	101-3100-42400	SMALL TOOLS/MIN		\$46.95	SMALL TOOLS/MINOR EQUIPMENT
39398					
	101-5200-42100	OPERATING SUPPL		\$15.96	OPERATING SUPPLIES
	101-2200-42000	SUPPLIES - OFFICE		\$17.96	SUPPLIES - OFFICE/COPY/COMPUTR
Total for MENARDS- FOREST LAKE				\$286.96	
56608	08/07/2024	MIKE & COURTNEY LUTEY			
07/22/2024					
	602-0000-11500	ACCOUNTS RECEIV		\$109.92	Sewer - Base Fee
Total for MIKE & COURTNEY LUTEY				\$109.92	
56609	08/07/2024	MINNESOTA VALLEY TESTING LABS			
1261161					
	601-9425-43110	LAB COSTS		\$112.50	LAB TESTS
1261850					
	601-9425-43110	LAB COSTS		\$93.00	LAB TESTS
Total for MINNESOTA VALLEY TESTING				\$205.50	
56610	08/07/2024	MOTOROLA SOLUTIONS, INC.			
8281934071					
	401-2110-45000-I	CAPITAL OUTLAY		\$2,973.38	CAPITAL OUTLAY
8281934144					
	401-2110-45000-I	CAPITAL OUTLAY		\$39.60	CAPITAL OUTLAY
8281936459					
	401-2110-45000-I	CAPITAL OUTLAY		\$1,065.00	CAPITAL OUTLAY
8281936884					
	401-2110-45000-I	CAPITAL OUTLAY		\$1,532.16	CAPITAL OUTLAY
Total for MOTOROLA SOLUTIONS, INC				\$5,610.14	
56611	08/07/2024	OAKDALE RENTAL CENTER			
C-194172					
	602-9425-44380	LIFT STATIONS MA		\$394.00	LIFT STATIONS MAINTENANCE
Total for OAKDALE RENTAL CENTER				\$394.00	
56612	08/07/2024	OLSON'S SEWER SERVICE			
103792					
	601-9425-44490	WATERMAIN BREA		\$7,390.81	WATERMAIN BREAK
Total for OLSON'S SEWER SERVICE				\$7,390.81	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56613	08/07/2024	ON SITE, INC			
0001747471					
	101-5200-44050	SATALLITE RENTAL		\$41.04	030626-0002 ASHTON PARK
0001750567					
	101-5200-44050	SATALLITE RENTAL		\$41.04	030626-0002 ASHTON PARK
0001751459					
	101-5200-44050	SATALLITE RENTAL		\$75.00	030626-0008 GOODVIEW PARK
0001753257					
	101-5200-44050	SATALLITE RENTAL		\$41.04	030626-0002 ASHTON PARK
Total for ON SITE, INC				\$198.12	
56614	08/07/2024	PRECISE MRM LLC			
IN200-1050050					
	101-3100-42310	CONTRACTED SERVICES		\$120.00	CONTRACTED SERVICES
Total for PRECISE MRM LLC				\$120.00	
56615	08/07/2024	RAMY TURF PRODUCTS, LLC			
107018					
	601-9425-44490	WATERMAIN BREAK		\$306.00	WATERMAIN BREAK
Total for RAMY TURF PRODUCTS, LLC				\$306.00	
56616	08/07/2024	RICOH BUSINESS SYSTEMS			
108410755					
	101-1400-42150	COPIER		\$144.05	CITY HALL
	101-2110-42240	MAINTENANCE CO		\$77.19	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$4.10	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$225.34	
56617	08/07/2024	ROSENBAUER			
/70397					
	101-2200-43900	VEHICLE MAINTENANCE		\$1,555.00	VEHICLE MAINTENANCE
Total for ROSENBAUER				\$1,555.00	
56618	08/07/2024	TIMESAVER OFF SITE SECRETARIAL			
M29349					
	101-1400-42310	CONTRACTED SERVICES		\$202.50	CONTRACTED SERVICES
	101-1910-42310	CONTRACTED SERVICES		\$167.00	CONTRACTED SERVICES
Total for TIMESAVER OFF SITE SECRETARIAL				\$369.50	
56619	08/07/2024	TRAVIS & STACY GARRETT			
07/18/2024					
	602-0000-11500	ACCOUNTS RECEIVABLE		\$267.41	Sewer - Base Fee
Total for TRAVIS & STACY GARRETT				\$267.41	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56620 08012024	08/07/2024	UNUM LIFE INSURANCE			
		101-1400-41310	LIFE INSURANCE	\$191.56	ADMIN
		101-2110-41310	LIFE INSURANCE	\$742.94	POLICE
		101-1910-41310	LIFE INSURANCE	\$70.58	PLAN & ZONE
		101-2400-41310	LIFE INSURANCE	\$145.84	BLDG
		101-3100-41310	LIFE INSURANCE	\$347.64	STREETS
		601-9425-41310	LIFE INSURANCE	\$174.86	WATER
		602-9425-41310	LIFE INSURANCE	\$174.86	SEWER
		101-0000-21715	VOLUNTARY TERM	\$247.78	VOLUNTARY TERM LIFE
		Total for UNUM LIFE INSURANCE		\$2,096.06	
56621 533148284	08/07/2024	US BANK EQUIPMENT FINANCE			
		101-2400-44330	DUES & SUBSCRIP	\$146.00	DUES & SUBSCRIPTIONS
		Total for US BANK EQUIPMENT FINANCE		\$146.00	
56622 INV9883VC3	08/07/2024	VC3, INC.			
		101-2110-42310	CONTRACTED SER	\$1,589.00	CONTRACTED SERVICES
		Total for VC3, INC.		\$1,589.00	
56623 159434	08/07/2024	VC3, INC.			
		101-1400-42090	NETWORK MUNICI	\$3,658.77	NETWORK MUNICIPAL COMPUTERS
		Total for VC3, INC.		\$3,658.77	
56624 9969173620	08/07/2024	VERIZON			
		602-9425-43210	TELEPHONE	\$80.04	MACHINE-TO-MACHINE
		Total for VERIZON		\$80.04	
56625 6594	08/07/2024	WASHINGTON CONSERVATION DISTRICT			
		651-9425-42080	TRAINING AND IN	\$371.00	TRAINING AND INSTRUCTION
		Total for WASHINGTON CONSERVATION		\$371.00	
56626 14154	08/07/2024	WATER CONSERVATION SERVICE			
		601-9425-44490	WATERMAIN BREA	\$567.47	WATERMAIN BREAK
		Total for WATER CONSERVATION SER		\$567.47	
56627 35166	08/07/2024	WHITE BEAR LOCKSMITH			
		101-3100-42100	OPERATING SUPPL	\$14.00	OPERATING SUPPLIES
		Total for WHITE BEAR LOCKSMITH		\$14.00	
56628 50027465714	08/07/2024	WHITE CAP, LP			
		101-3100-44010	REPAIRS & MAINT.	\$290.44	REPAIRS & MAINT. - BUILDINGS
		Total for WHITE CAP, LP		\$290.44	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56629 9021428902	08/07/2024	WILLIAMS SCOTSMAN, INC.			
		101-3100-44100 RENTALS (EQUIPM		\$692.88	RENTALS (EQUIPMENT)
		Total for WILLIAMS SCOTSMAN, INC.		\$692.88	
56630 049454	08/07/2024	WINNICK SUPPLY INC.			
		101-3100-42400 SMALL TOOLS/MIN		\$54.46	SMALL TOOLS/MINOR EQUIPMENT
		Total for WINNICK SUPPLY INC.		\$54.46	
56631 06302024	08/07/2024	WSB			
		408-3100-43030 ENGINEERING		\$1,435.50	2023 EAST VIKING BLVD IMPROVEMENT
		408-3100-43030 ENGINEERING		\$1,777.25	2023 FALLBROOK AVE & 264TH STREET IMPROV
		408-3100-43030 ENGINEERING		\$893.50	2024 PAVEMENT MANAGEMENT
		651-9425-43100 MS4 PERMIT - ENC		\$929.50	MS4 PROGRAM
		800-0000-20531 AADLAND WEST		\$774.25	HUNTER HILL ESCROW
		408-9425-45350 IMPROVEMENTS		\$10,966.75	2023 TRUNK WATERMAIN IMPROVEMENTS
		101-1400-43030 ENGINEERING		\$3,813.50	2024 GENERAL ENGINEERING SERVICES
		651-1000-43030 ENGINEERING		\$456.00	2024 LGU SERVICES
		408-3100-43030 ENGINEERING		\$22,944.25	2024 STREET IMPROVEMENT PROJECT
		601-9425-43030 ENGINEERING		\$1,587.00	AGOL IMPLEMENTATION
		408-3100-43030 ENGINEERING		\$2,181.25	BRIDGE 13506 REPLACEMENT
		800-0000-20586 HALLBERG BINGH/		\$301.50	HALLBERG 273RD-FOREST BLVD PHASE 1
		800-0000-20595 HALLBERG SITE PL		\$290.25	HALLBERG SITE PLAN ESCROW
		800-0000-20572 HEIMS LAKE VILLA		\$809.25	HEIMS LAKE VILLA NORTH SKETCH
		800-0000-20825 KABALAN ESCROW		\$451.75	KABALAN KENNEL ESCROW IUP
		800-0000-20815 DAHLQUIST KATIE		\$4,683.00	DAHLQUIST KATIES GLEN ESCROW
		404-5200-45450 IMPROVEMENTS R		\$5,371.25	IMPROVEMENTS RAILROAD PARK PH 2
		800-0000-20568 MOXNESS SUMMER		\$900.25	MOXNESS SUMMER FIELDS ESCROW 2ND ADDITIO
		800-0000-20819 WITZEL ESCROW		\$692.25	WITZEL ESCROW
		Total for WSB		\$61,258.25	
56632 07262024	08/07/2024	WYOMING POST OFFICE			
		601-9425-43220 POSTAGE		\$2.00	POSTAGE
		602-9425-43220 POSTAGE		\$2.00	POSTAGE
		Total for WYOMING POST OFFICE		\$4.00	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56633	08/07/2024	XCEL ENERGY			
884803411	101-3100-43800	UTILITIES-GAS/ELI	\$47.43	SPEED SIGN	
885229641	101-3100-43800	UTILITIES-GAS/ELI	\$17.93	PARKS	
885637869	601-9425-43800	UTILITIES-GAS/ELI	\$162.79	WELLHOUSE	
885814275	101-3100-43860	STREET LIGHTS	\$256.26	STOP LIGHTS	
	601-9425-43800	UTILITIES-GAS/ELI	\$2,766.56	WELLHOUSE	
	101-2110-43800	UTILITIES-GAS/ELI	\$473.89	POLICE/PUBLIC WORKS	
	101-3100-43800	UTILITIES-GAS/ELI	\$1,207.50	POLE BLDG	
	101-1400-43800	UTILITIES-GAS/ELI	\$68.46	CITY HALL	
	101-5500-43800	UTILITIES-GAS/ELI	\$1,202.37	LIBRARY	
	101-5200-43800	UTILITIES-GAS/ELI	\$114.88	PARKS	
885440713	101-3100-43800	UTILITIES-GAS/ELI	\$11.96	SPEED SIGN	
885450382	101-3100-43800	UTILITIES-GAS/ELI	\$13.29	SPEED SIGN	
885447171	101-3100-43860	STREET LIGHTS	\$52.57	STOP LIGHTS	
885464007	101-3100-43860	STREET LIGHTS	\$9.48	STOP LIGHTS	
886158655	602-9425-43800	UTILITIES-GAS/ELI	\$56.22	LIFT STATIONS	
886770700	602-9425-43800	UTILITIES-GAS/ELI	\$47.48	LIFT STATIONS	
885641080	101-3100-43800	UTILITIES-GAS/ELI	\$12.81	SPEED SIGN	
885635683	101-3100-43800	UTILITIES-GAS/ELI	\$14.32	SPEED SIGN	
885664439	101-3100-43800	UTILITIES-GAS/ELI	\$13.85	PARKS	
Total for XCEL ENERGY				\$6,550.05	
56634	08/07/2024	ZIEGLER INC.			
IN001542789	602-9425-44100	RENTALS (EQUIPM	\$309.40	RENTALS (EQUIPMENT)	
IN001545528	101-3100-42400	SMALL TOOLS/MIN	\$61.87	SMALL TOOLS/MINOR EQUIPMENT	
SI000513824	101-3100-44040	REPAIRS & MAINT.	\$824.59	REPAIRS & MAINT. - EQUIPMENT	
Total for ZIEGLER INC.				\$1,195.86	

City of Wyoming
Check Detail Register

08-07-2024

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$149,945.52
Total Number of Checks: 67

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 07/16/2024 to 07/16/2024

Check Number Name			Check Date
Text Label	56565	PACIFIC LIFE INSURANCE	07/16/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	56566	CENTRAL PENSION FUND,	07/16/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	672.00	
		672.00	
Text Label	EFT1139	MN STATE RETIREMENT	07/16/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MND CP	101-0000-21712	552.00	
MND CPPRETAX	101-0000-21712	764.00	
		1,316.00	
Text Label	EFT1140	SELECTACCOUNT,	07/16/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,178.83	
		2,178.83	
Text Label	EFT1141	P.E.R.A.,	07/16/2024
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,202.97	
DCP PERA	101-0000-21704	16.67	
DCP PERA MATCH	101-0000-21704	16.67	
PERA CITY MATCH	101-0000-21704	3,695.74	
PF PERA	101-0000-21704	3,858.97	
PF PERA CITY	101-0000-21704	5,788.44	
		16,579.46	
Text Label	EFT1142	INTERNAL REVENUE SERVICE,	07/16/2024
Item Code	GL Number	Amount	

For Check Dates 07/16/2024 to 07/16/2024

Check Number	Name	Check Date
FITW	101-0000-21701	7,032.79
SOCSEC_EE	101-0000-21703	3,672.98
MEDICARE_ER	101-0000-21703	1,316.40
SOCSEC_ER	101-0000-21703	3,672.98
MEDICARE_EE	101-0000-21703	1,316.40
		17,011.55

Text Label

EFT1143 STATE OF MINNESOTA,

07/16/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	3,262.05
		3,262.05

Text Label

General Checking Account 10100
Total Amount Being Paid: \$41,293.70
Total Number of Checks: 7

- Mayor Iverson
- Councilmember Luger
- Councilmember Nanko Yeager
- Councilmember Schilling
- Councilmember Ohnstad

For Check Dates 07/30/2024 to 07/30/2024

Check Number Name			Check Date
Text Label	56567	PACIFIC LIFE INSURANCE	07/30/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	56568	CENTRAL PENSION FUND,	07/30/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1144	MN STATE RETIREMENT	07/30/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MNDCP	101-0000-21712	552.00	
MNDCPPRETAX	101-0000-21712	764.00	
		1,316.00	
Text Label	EFT1145	SELECTACCOUNT,	07/30/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,178.83	
		2,178.83	
Text Label	EFT1146	P.E.R.A.,	07/30/2024
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,155.52	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,640.98	
PF PERA	101-0000-21704	3,795.34	
PF PERA CITY	101-0000-21704	5,693.03	
		16,284.87	
Text Label	EFT1147	INTERNAL REVENUE SERVICE,	07/30/2024
Item Code	GL Number	Amount	

For Check Dates 07/30/2024 to 07/30/2024

Check Number	Name	Check Date
FITW	101-0000-21701	7,370.12
SOCSEC_EE	101-0000-21703	3,090.94
MEDICARE_ER	101-0000-21703	1,178.13
SOCSEC_ER	101-0000-21703	3,090.94
MEDICARE_EE	101-0000-21703	1,178.13
		15,908.26

Text Label

EFT1148 STATE OF MINNESOTA,

07/30/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	3,361.64
		3,361.64

Text Label

General Checking Account 10100
Total Amount Being Paid: \$40,043.41
Total Number of Checks: 7

- Mayor Iverson
- Councilmember Luger
- Councilmember Nanko Yeager
- Councilmember Schilling
- Councilmember Ohnstad

CITY OF WYOMING
JOURNAL ENTRY
JE: 1960

Post Date: 07/31/2024
Entry Date: 06/21/2024
Description: 2024 BOND INTEREST

Entered By: ssaxe
Journal: GJ

GL #	Description	DR	CR
900-0000-10100	Cash	98,170.63	
900-0000-10400	Investments		98,170.63
339-7000-46110	2016A Interest	2,991.25	
339-0000-10100	Cash		2,991.25
338-7000-46110	2015A Interest	10,950.00	
338-0000-10100	Cash		10,950.00
601-7000-46110	2015A Interest	1,452.11	
601-0000-10100	Cash		1,452.11
602-7000-46110	2015A Interest	3,722.89	
602-0000-10100	Cash		3,722.89
340-7000-46110	2018A Interest	16,496.88	
340-0000-10100	Cash		16,496.88
337-7000-46110	2009A BABS Interest	9,625.00	
337-0000-10100	Cash		9,625.00
341-7000-46110	2020A Interest	28,750.00	
341-0000-10100	Cash		28,750.00
601-7000-46110	2015B Interest	24,182.50	
601-0000-10100	Cash		24,182.50
	Journal Total:	196,341.26	196,341.26

APPROVED BY: _____



Request for Council Action

Date: August 2, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Letter of Support to the Comfort Lake Forest Lake Watershed District

Method: Consent Agenda

Background Information:

Recently the Comfort Lake Forest Lake Watershed District (CLFLWD) contacted city staff regarding a grant application they are working on for a Clean Water Project. They have asked if the city would supply a letter of support for a grant application for the project. The project would consist of subdividing a piece of property located at 24989 Heath Ave and putting a water quality project on the southern half. The CLFLWD is currently evaluating the feasibility and performing preliminary design for an iron enhanced sand filter. This project could potentially result in significant water quality benefits for Little Comfort Lake, with an estimated phosphorus reduction of 79 pounds per year (treating 37% of the total stormwater volume from the drainage area). They do have support, and a signed purchase agreement from the property owner and the zoning administrator has reviewed that the property could be subdivided for a potential project.





August 6, 2024

To: Clean Water Fund Grant Review Committee

Re: Letter of Support for CLFLWD Grant Application

Dear Review Committee,

The City of Wyoming supports the Comfort Lake-Forest Lake Watershed District (CLFLWD) in its grant applications for the Heath Iron Enhanced Sand Filter Project and the Sunrise River Headwaters Project Targeting & Development. These projects will serve to protect and improve Little Comfort Lake, Comfort Lake, and the Sunrise River.

The City of Wyoming supports these projects and hopes the grant proposals are well received.

Sincerely,

Robb Linwood
City Administrator
City of Wyoming



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576
PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



July 31 2024

Re: Public Safety Activity Report – August 7, 2024, City Council Meeting

Police Update

ICPOET Hiring Process

We have made a conditional offer to one of the candidates for this grant funded position. The background, psychological, medical and functional tests are in progress. The goal is to present the candidate to Council for final approval early in September.

MN Board of Peace Officer Standards and Training Audit

On July 24, 2024, we received confirmation that Wyoming PD successfully passed the compliance review that assessed:

1. mandated policies for appropriate content;
2. confirm all officers received mandatory training;
3. confirm all officers have received emergency vehicle operation training;
4. complaints are reported appropriately to the Board; and
5. all background investigations are conducted properly.

The success of this audit is due to the work that the staff does on a regular basis – the instructors making sure we're meeting POST mandates, the supervisors handling complaints, Terri and Kallie with making sure we're in compliance with a very complicated background process – it all contributes to us staying on track and a painless audit.

Fire Update

Garage Fire

WFD responded to a structure fire (garage) at 242nd and Elmcrest Ave as a result of a weed burner catching the exterior of the garage on fire. There were no injuries and but there was significant damage to the structure.

Public Assist

WFD assisted moving residents at Meadows on Fairview when there was an elevator malfunction that required service.



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092

Upcoming Community Outreach Events

August 6, 2024 Night to Unite @ Goodview Park, 6-8 PM
August 10, 2024 Fire Department @ Maranatha Strut Your Stuff Car Show
September 14, 2024 Stagecoach Day
October 2, 2024 National Coffee with a Cop Day (Location TBD)

A handwritten signature in black ink, appearing to read "N. D. Bauer". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200, Saint Paul, MN 55104

Main: (651) 643-3060 | www.mn.gov/post/

July 24, 2024

Chief Neil Bauer
Wyoming PD
7665 Wyoming Trl
Wyoming MN 55092

Dear Chief Bauer,

Congratulations, your agency has successfully passed the compliance review conducted on 07/23/2024.

As you are aware, there are three main areas of importance in the compliance review:

1. Review of POST mandated policies to ensure they include the appropriate content.
2. Confirm all licensed peace officers have received the mandatory training as required by Minn. § 626.8452, Subd. 2 and 3.
3. Verify all peace officers, who are not exempt, have or will receive training in Emergency Vehicle Operation/Pursuit Driving as mandated by Minn. § 626.8458, Subd. 5.

I want to thank you for your time and the professional courtesy shown during our visit. It's my hope this was a positive experience and that your agency has benefited because of our review.

If you have any questions, please feel free to give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erik Misselt'.

Erik Misselt
Executive Director



August 1, 2024
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: AUGUST 7, 2024 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital

The permit to remodel the CT scanner room has been issued.

Rosenbauer Damaged Siding Replacement

Work on the east wall is complete. Work has started on the west and north walls.

Commercial Plumbing and Heating

This project is on hold to address stormwater pond sizing issues.

Gregory Contracting

A temporary Certificate of Occupancy has been issued. Plumbing, heating, and septic system final inspections have been approved. The majority of the exterior work is complete. Insulation is complete, the septic system has been installed. Inspections for the footings, foundation, underground plumbing, in-floor heating, framing, and insulation have been approved. The building permit has been issued. Site plans have been approved and a Grading permit has been issued.

Katie's Glen Subdivision

The permit for a model home at the northeast corner of the intersection of Goodview Avenue & Goodwin Lane has been issued. Work to begin construction of the public improvements has started.

Planning Commission

Jesse Moxness has applied for an amendment to the Conditional Use Permit for the Planned Unit Development of "Summer Field" to allow the reduction of the side property line setbacks to allow the ability to provide homes with 3-car garages. This is a separate agenda item.

Alexander Kabalan has applied for an interim use permit for a residential kennel for 6 dogs. This is a separate agenda item.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

August 1, 2024

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – July 11, 2024 – August 1, 2024

Dear Robb:

Our office continues our role as general counsel, answering questions, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

.....

August 1, 2024

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: August 7, 2024, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2024 Street Improvement Project

The project has been advertised for bids and we originally intended to receive bids on July 31, 2024 and potentially award a contract at the August 7, 2024 City Council meeting. As authorized by Council, staff was able to include in the contract documents that work could be carried over into 2025. I had a number of conversations with contractors with some deciding not to pursue the project and when I informed them that the project could carry over into 2025, they became more excited and wanted to pursue the project. They had assumed that the project had to be completed this year without reading the contract documents. Staff has moved the bid date to 8/14 with consideration of awarding a contract at the 8/20 City Council meeting (13 days later than originally intended) to accommodate a more competitive bidding environment.

Trunk Watermain and Sanitary Sewer Forcemain upsizing

The project watermain and forcemain has been installed. Testing to ensure compliance with specifications has been completed. Disturbed areas have been graded and seeded. Staff is working with the contractor on final contract closeout items and will be bringing project acceptance and final payment to an upcoming City Council meeting.

Katies Glen

Sanitary sewer, watermain, storm sewer, and retaining walls have all been completed and the contractor is now working on roadway construction.

2024 Pavement Management Plan

WSB staff and Wyoming Public works staff have reviewed roadway segments, completed database set up, identified projects completed since the last rating was completed, and have identified major patching work completed that may artificially inflate the pavement rating. Field ratings have been completed and office work compiling the data has begun.

East Viking Boulevard (Fenwick to Glen Oak) and Bridge No. 13J22

Both the roadway and bridge portions of the project are substantially complete. Minor work and restoration will take place in the spring. The fencing along the bridge to guide “critters” to the culvert above the waterline is in the process of being installed. As-built plans are being prepared for inclusion in Wyoming’s asset management system.

Fallbrook Avenue and 264th Street Improvement Project

The project is now substantially complete. WE are working with the contractor on contract closeout items and will have an agenda item prepared for an upcoming council meeting that will ask council to accept the improvements and make final payment.

Diamond Ridge Development

The contractor is completing punch list items and is preparing to place the final lift of asphalt. The original paving contractor is no longer in business and they are finding a replacement subcontractor. We hope this will be completed soon.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update.

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor. Restoration items persist due to the lack of rain.

Sunrise Riverbank Development (residential and commercial)

No new update.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining punch list items. The Developer started work installing pipes in the filtration basin on 12/12/2022. Staff has reduced the cash escrow to \$10,000. The remaining work is primarily related to the removal of silt fence and ensure restoration efforts have taken.

Second Addition (15 lots):

No New Update:

Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update.

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Heims Lake Villas North

The contractor has completed paving the final lift of pavement. The project is nearing the point of project acceptance by City Council.

Hallberg Storage

No new update.

Final punch list has been created and project completion is near. Restoration is all that is needed for acceptance, however due to the lack of rain, seeding efforts have failed.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



July 31, 2024

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad, and Schilling,

RE: August 7, 2024 City Council Meeting

Public Works Department Activity

- Panel installation at Lift Station 11 (Glen Oak & East Viking Blvd) is complete. Prep work performed by Wyoming Public Works crew, electrical connection performed by Erickson Electric.
- Responded to numerous reports of trees blocking roadways. The rain events have saturated the ground and trees are falling over from wet, heavy canopy.

Streets:

Pothole patching is occurring throughout the city. Preparing to make repairs on roads where chip seal has failed. Gravel road maintenance continues as weather allows. 85% of gravel roads have been graded at least twice. Cleared vegetation in the right of way with emphasis at intersections so motorists and pedestrians have a clear view of oncoming traffic.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through.

- **Sanitary Sewer**

Staff continue to do rounds checking lift stations. Lift Station 11 panel installation is complete and was carried out by Wyoming Public Works Maintenance Crew. Preparing plan for jetting wastewater lines.

- **Water:**

Continuing water testing and monitoring the city's water distribution system. Regular maintenance of well equipment. Assistant Superintendent Lopez implemented a gate valve exercising program which includes opening and closing of valves in 1/3 of the city annually. 2024 gate valve exercising is complete. Worked with Olson's Sewer Service on a valve leak at 256th & Glen Oak. Repaired road surface after work was complete.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

Surface Water:

Annual MS4 Training with Kori Bonnell from WSB. Street Sweeper training with McPhillips Sweeping on mechanical aspects as well as patterns and operation of the sweeper machine.

Parks:

Park and playground inspections are being completed. Repairs to Swenson Park Pickleball Court have been made.

Respectfully submitted,
Steve Reeves
Public Works Superintendent

CITY OF WYOMING PLANNING AND ZONING

TO:	City Council
MEETING DATE:	August 7, 2024
FROM:	Kim Lindquist, City Planner
	Fred Weck
RE:	PUD Amendment
OWNER:	Jesse Moxness
PROPERTY:	Summer Field 2nd and 3rd Additions
FILE NOS.:	C-24-001

OVERVIEW

Summer Field LLC (“applicant”) have requested an amendment to their PUD to permit reduced side yard setbacks on Lots 1-9, Block 1 and Lots 1-6 Block 2 Summer Field 2nd Addition and Summer Field 3rd Addition Outlots. This covers the subdivision, meaning that all lots to be developed would be allowed the reduced side yard setbacks, if approved. The applicant indicates that builders looking at the lots are requesting room to construct 3-car garages, which is difficult to accommodate with the platted lot widths and required setbacks currently approved for the properties. Lot side yard setbacks are 7.5’ and the request is to reduce the side yard setbacks to 5’ on each side. The applicant is also requesting a modification from the 20’ requirement for corner side yards to 15”.

From a process standpoint, a PUD is approved through a conditional use permit process. To amend the approved PUD, an amendment to the CUP (Resolution No 20-12-115) would be appropriate.

STAFF RECOMMENDATION

Based on staff’s analysis of the request and the goals and objectives of the City of Wyoming, staff recommends approval of an amended Conditional Use Permit for a Planned Unit Development in the Shoreland District to amend the side yard setbacks of the Summer Field PUD to 5 feet on interior lots and 15 feet for side yard corner lots subject to the following:

1. There shall be no construction within the standard drainage and utility easements regardless of the building pads shown on the plans.
2. Public utilities located along lot lines require greater easements and therefore greater side yard setbacks. All parcels that contain public utilities will provide expanded side yard easements and setbacks as required by the City Engineer.
3. The final setbacks and easements for each lot must be approved by the City staff.
4. All other conditions of the Conditional Use Permit for the PUD Resolution No 20-12-115 remain unchanged.

BACKGROUND

In January 2020, the City reviewed and approved a sketch plan for the Subdivision. On January 14, the Joint Park Planning Commission met to discuss the development and agreed to cash in lieu of land dedication. Also, during January, a wetland delineation was completed that identified 7 wetlands within the project area. In September 2020, WSB finalized an Environmental Assessment Worksheet (EAW) for the Subdivision. The EAW determined that the proposed project “does not have the potential for significant environmental effects.” Conclusions from EAW also found that the project does not have the potential for significant environmental effects to trigger the need for an Environmental Impact Statement (EIS).

On October 20, 2020, a preliminary plat and request for rezoning parcels containing the Subdivision from R1 – Rural Residential I to R4 – One and Two Family were reviewed and approved by the City Council with recommended conditions from staff. In November 2020, the City approved a Conditional Use Permit for a Planned Unit Development that applied to the entire development. The applicant also received final plat approval for a 19-lot subdivision, which formed the first phase of Summer Fields.

STAFF REVIEW

The applicant is requesting approvals to permit reduction of side yard setbacks to permit building sites to provide a 3rd stall garage (at construction or in the future) without replatting of lots. The lot width along with the setbacks restricts the width of the buildings. In a preliminary review, staff notes there are some areas where public utilities necessitate larger easements and therefore larger side yard setbacks. It is believed the applicant has addressed these conditions. However, the city just received the plans in the Commission packet and therefore recommends conditions of approval to allow time to fully review each lot for appropriate setbacks and easements.

During the initial review, staff noted that there were only minor changes to grading plans. Therefore no significant changes to site grades or drainage plans from that initially approved in 2020 are anticipated.

In the current market, builders continue to request smaller lots and resulting smaller setbacks. While there may be some case to be made to maintain front and rear yard setbacks, rarely do homeowners utilize their side yards reducing the need for larger side yards. However, often public and private utilities are located within side yards, particularly along shared lot lines. Therefore, appropriate easements and setbacks are required; typically, the standard 5’ side yard easements, for a total of ten feet is enough for private utility construction and provision of any necessary swales for drainage purposes.

The request is to slightly reduce side yard setbacks to permit wider house footprints. Providing flexibility for new home construction may lead to meeting some of the communities’ housing goals as found within the City’s Comprehensive Plan:

- Increase the range of housing options for people in all stages of life to retain and attract residents.
- Emphasize housing options like starter homes for young families and senior housing in locations that provide additional uses within walking distance.
- Preserve the integrity of neighborhood by ensuring neighborhoods are maintained to a high standard that reflects the values of the community.

Providing the option to build a 3rd stall garage now or in the future, will permit new owners some flexibility depending upon their life situation, hopefully retaining new residents who move into the neighborhood. While the applicant indicates the home price points may be slighter higher than starter homes, the ability to grow into the house may be a desirable quality for younger families. Permitting additional storage may also reinforce storing items inside, maintaining a high standard within the community.

CUP STANDARDS

Chapter 40, Article V, Division 6, Conditional Use Permits, Section 40 – 112, sets forth the general standards that shall be met in order to grant a CUP. Granting of a Conditional Use Permit is required for approval of PUD. These standards are as follows:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
Residential development is consistent with the Comprehensive Plan and the approved PUD. This standard has been met.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
The current request does not modify the number of lots or increase any impacts that would be experienced with approval of the initial Summer Field PUD. This standard has been met.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
The request does not impact the distance or screening previously anticipated with the 2020 approvals. The standard has been met.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
The request results in a total of 5' less in side yard open space. The change will be applied universally within the project and should not have an adverse impact on any adjacent properties. This standard has been met.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
The use is consistent with the Comprehensive Plan and new housing is desired within the community. This standard has been met.
6. The use will be consistent with the purpose of this and other City Ordinances.
This standard has been met.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
The property will continue to be used for residential purposes. This standard has been met.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
The request will not alter the anticipated traffic generation of the approved subdivision. This standard has been met.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
N/A
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.

The amendment to the PUD through the CUP process should not be detrimental to the public health, safety, or general welfare of the community.

11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness, or other nuisances.
N/A
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
The request does not alter the proposal enough to impact any natural or scenic features as compared to the current approval.
13. The use will cause minimal adverse environmental effects.
The proposed change will not create any adverse environmental effects. This standard has been met.

Planning Commission Recommendation

On July 23, 2024 the Planning Commission publicly heard the petitioner's request for an amendment to Conditional Use Permit for the Summer Field Planned Unit Development. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request based on the findings that the standards for the Conditional Use Permit have been met and with the following conditions:

1. There shall be no construction within the standard drainage and utility easements regardless of the building pads shown on the plans.
2. Public utilities located along lot lines require greater easements and therefore greater side yard setbacks. All parcels that contain public utilities will provide expanded side yard easements and setbacks as required by the City Engineer.
3. The final setbacks and easements for each lot must be approved by the City staff.
4. All other conditions of the Conditional Use Permit for the PUD Resolution No 20-12-115 remain unchanged.



City Of Wyoming
26885 Forest Blvd, PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947
permits@wyomingmn.org

LAND USE APPLICATION: CONDITIONAL & INTERIM USE PERMIT

A conditional use permit application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: Summer Field 2nd and 3rd Additions

Applicant(s): Name(s) Summer Field LLC

Address 11538 Bristol Road

City Chisago City

State MN

Zip 55013

Phone Number 651-368-6767

Email jesse@principlebuilders.com

Owner(s) - If other than Applicant(s):

Name(s) _____

Address _____

City _____

State _____

Zip _____

Phone Number _____

Email _____

Owner(s) Signature(s) _____

Date 7/1/2024

Legal description of property: Lots 1-9, Block 1 & Lots 1-6, Block 2 Summer Field 2nd Addition & Summer Field 3rd Addition Outlots

Property Identification Number: R.21.

Present Zoning: 140 Res V Land 4B4

Present use of property: Residential Land Development

Proposed use of property: Subdivide into Detached Single Family Villa Lots

Is this an application for an Interim Use permit? ☐ Yes ☐ No If yes, on what date, or upon what event, would the applicant desire the interim use to expire? Date: ____ / ____ / ____ OR Event: _____

This application and the following attachments must be submitted to be considered a complete application:

A detailed site plan showing the following information from Sec. 40 - 111, A-K also including:

- The grading and drainage plan must be designed in accordance with Article VII, Division 21 of the Zoning Ordinance and the City Of Wyoming Surface Water Resource Guidance Document
 - Elevation drawings of all sides of the proposed building to show compliance with the architectural standards of the zoning district the use will be located in
 - Landscaping and Screening in accordance with Article VII, Divisions 14 & 26
 - Lighting Plan in accordance with Article VII, Division 15
- A letter explaining the proposed use and how it will be operated
 - A completed Conditional & Interim Use Permit Worksheet
 - Applications for uses described in Article VI, Divisions 7, 18 & 19 and Article VII, Divisions 2, 8, 10, 17-20 & 25 of the Zoning Ordinance. It must include the information necessary to show compliance with the applicable section of the ordinance.
 - Applications for uses that are within the Highway 8 Overlay District or that utilize Highway 8 for access must include the information necessary to show compliance with Article VI, Division 14 of the Zoning Ordinance
 - The application fee and escrow must be paid at the time of application - The fee is **not** refundable and the unused portion of the escrow will be returned to the applicant.
 - Any other information deemed necessary by the Zoning Administrator or Planning Commission

Applicant(s) Signature(s) _____

Date 7/1/2024

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 6, Conditional Use Permits, and Article VII, Division 13, Home Occupations are attached to this application and by signing this application, the Applicant acknowledges that they have been read and understood.

A public hearing can be scheduled only after a complete application has been received.

OFFICE USE ONLY

Date Complete Application Received 7/1/24

Application # 624-001

60 Days 8/30/24

Date Paid 7/1/24

Date Application Received 7/1/24

By: [Signature]

Official
Check # 002197

Fee: **\$220.00 + Escrow**

Escrow - Commercial is \$1,000.00 & Residential is \$750.00

Revised 01/24/23

CONDITIONAL & INTERIM USE PERMIT WORKSHEET

Applicant: Summer Field LLC - Jesse Moxness

Address: 11538 Bristol Road Chisago City MN 55013

Type of Business: Development Company

Business name: Summer Field 2nd and 3rd Additions

Answer the following questions based on the standards contained in Sec. 40 – 112 of the City of Wyoming Zoning Ordinance for Conditional and Interim Use Permits. If needed, use a separate page. **All questions must be answered.**

1. Is your proposed use in conformity with the Comprehensive Plan and development policies of the City?
☒ Yes ☐ No Explain: _____
2. Will your proposed use create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area?
☐ Yes ☒ No Explain: _____
3. Will your proposed use be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and so there will be no deterrence to development of vacant land?
☒ Yes ☐ No Explain: _____
4. Will the structure and site have an appearance that will not have an adverse effect upon adjacent properties?
☐ Yes ☒ No Explain: _____
5. Is the proposed use reasonably related to the overall needs of the City and to the existing land use?
☒ Yes ☐ No Explain: _____
6. Will the proposed use be consistent with the purpose of the Zoning Ordinance and other City Ordinances?
☒ Yes ☐ No Explain: _____
7. Will the proposed use be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located?
☒ Yes ☐ No Explain: _____
8. Will the proposed use generate only minimal vehicular traffic on local streets?
☒ Yes ☐ No Explain: _____
9. Will the proposed use create traffic hazards or unsafe access or parking needs?
☐ Yes ☒ No Explain: _____
10. Will existing businesses nearby be adversely affected by your proposed use because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness?
☐ Yes ☒ No Explain: _____
11. Will the establishment or maintenance of the proposed use be detrimental to the public health, safety or general welfare?
☐ Yes ☒ No Explain: _____
12. Will the proposed use be hazardous, detrimental, or disturbing to present and potential surrounding land uses due to water pollution, odor, fumes, and general unsightliness or other nuisances?
☐ Yes ☒ No Explain: _____
13. How will the proposed use preserve and incorporate the site's important natural and scenic features into the development design?
☒ Yes ☐ No Explain: _____
14. Will the proposed use cause adverse environmental effects?
☐ Yes ☒ No Explain: _____

Application # _____

Revised 01/24/23

7/1/2024

CITY OF WYOMING

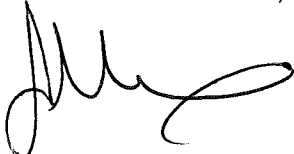
26885 FOREST BLVD WYOMING MN 55092

I am requesting this change to our setbacks as I have received multiple requests for three-car garage options on the "Villa" lots in this community. We are looking for ways to accommodate more affordable homes and keep clients in this community. We have established the price point in the current market is under \$400k for home packages. The number one request is for a 3-car garage option, and we can only accommodate that with a 40' wide pad size. I know the community is working on more affordable housing options, so this will help in that quest.

I have several larger builders interested in the community, but with the current pad size width, that will not work for their plan designs. I have personally brought 2 clients now to another project I have in Lindstrom MN (Morning Sun) that has 40' pad widths on 50' lots and they are building there due to the three-car garage options.

I attached plans so you have an example of the product that is selling. I want to keep potential new homeowners in this community. This is one of many ways we can make that happen.

RESPECTFULLY,

A handwritten signature in black ink, appearing to read 'Jesse Moxness', with a stylized, flowing script.

JESSE MOXNESS
651-368-6767

人

[illegible]

ANDERSEN DDO	WINDOW AND DOOR PERFORMANCE DATA
	U-VALUE / SHGC / STC
	*SINGLE 1/2" INS UNIT
	SHGC: 0.26
	U-VALUE: 0.36
	STC: 10
	*SLIDER UNIT
	U-VALUE: 0.36
	SHGC: 0.23
	STC: 10
	*FIXED UNIT
	U-VALUE: 0.28
	SHGC: 0.23
	STC: 17
	*CASSET UNIT
	U-VALUE: 0.28
	SHGC: 0.28
	STC: 18
	*BUILDING PATIO DOOR
	U-VALUE: 0.36
	SHGC: 0.31
	STC: 17

LEVEL HEIGHT INFORMATION TABLE		
LEVEL	RCM	TOP OF WINDOW R.O.
MAIN FIVE	9'-10"	11'-6" 1/2"

- ALL-IN-ONE SOFFITS & FASCIA
- BOARD & BATTEN SIDING WHERE SHOWN
- VINYL SIDING/CORNER TRIM
- WINDOW/DOOR TRIM WHERE SHOWN
- STONE VENEER WHERE SHOWN

THE "JULIA" MODEL

FRONT ELEVATION 1/4" = 1'-0"

NOTE:
EXTERIOR DOORS & GARAGE
DOORS ARE REPRESENTATION
ONLY. VERIFY EXACT STYLE OR
DOORS w/ BUILDER

BIRDS EYE ROOF PLAN 10.1.0.

NOTE:
PROVIDE 8" HEEL
• ALL ROOF TRUSSES
UNLESS NOTED OTHERWISE

NOTE:
PROVIDE 8" HEEL
• ALL ROOF TRUSSES
UNLESS NOTED OTHERWISE

NOTE!!
PROVIDE 5" NEEL
• ALL ROOF TRUSSELS
UNLESS NOTED OTHERWISE

LEFT ELEVATION 10'-1'-0"

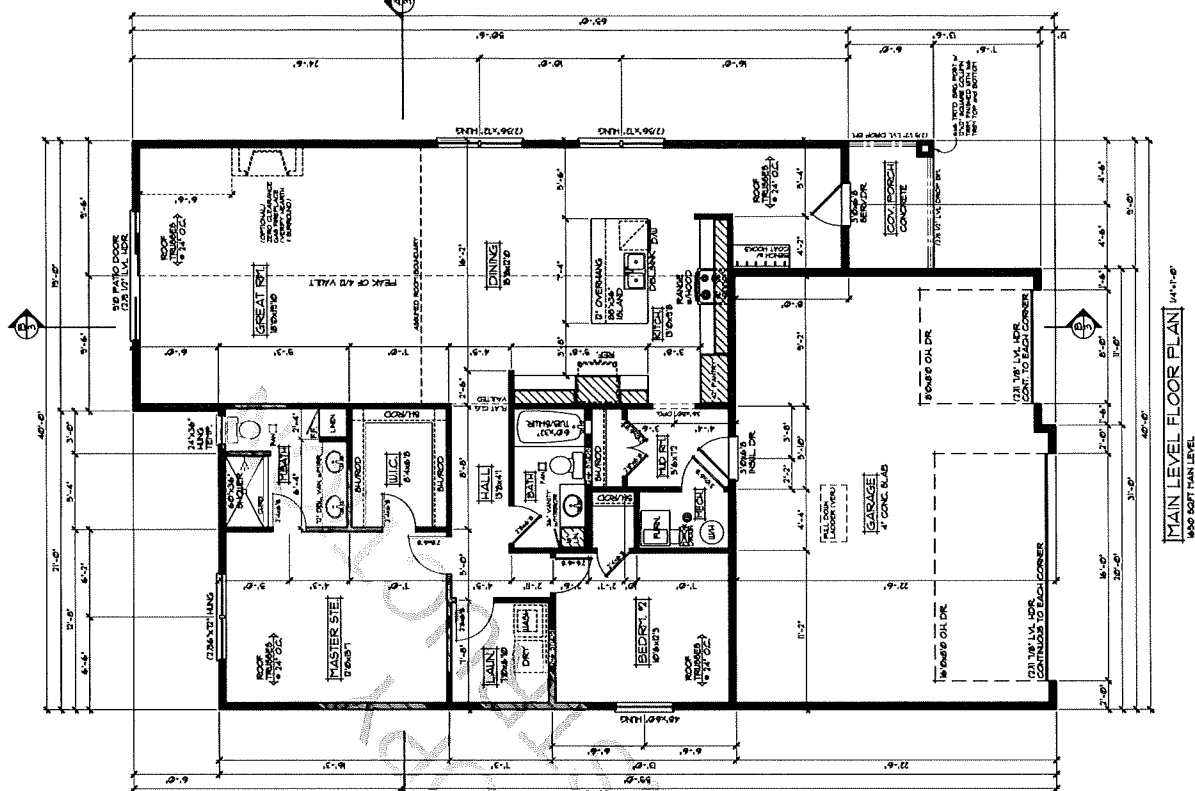
REAR ELEVATION

RIGHT ELEVATION 10'-11-0"

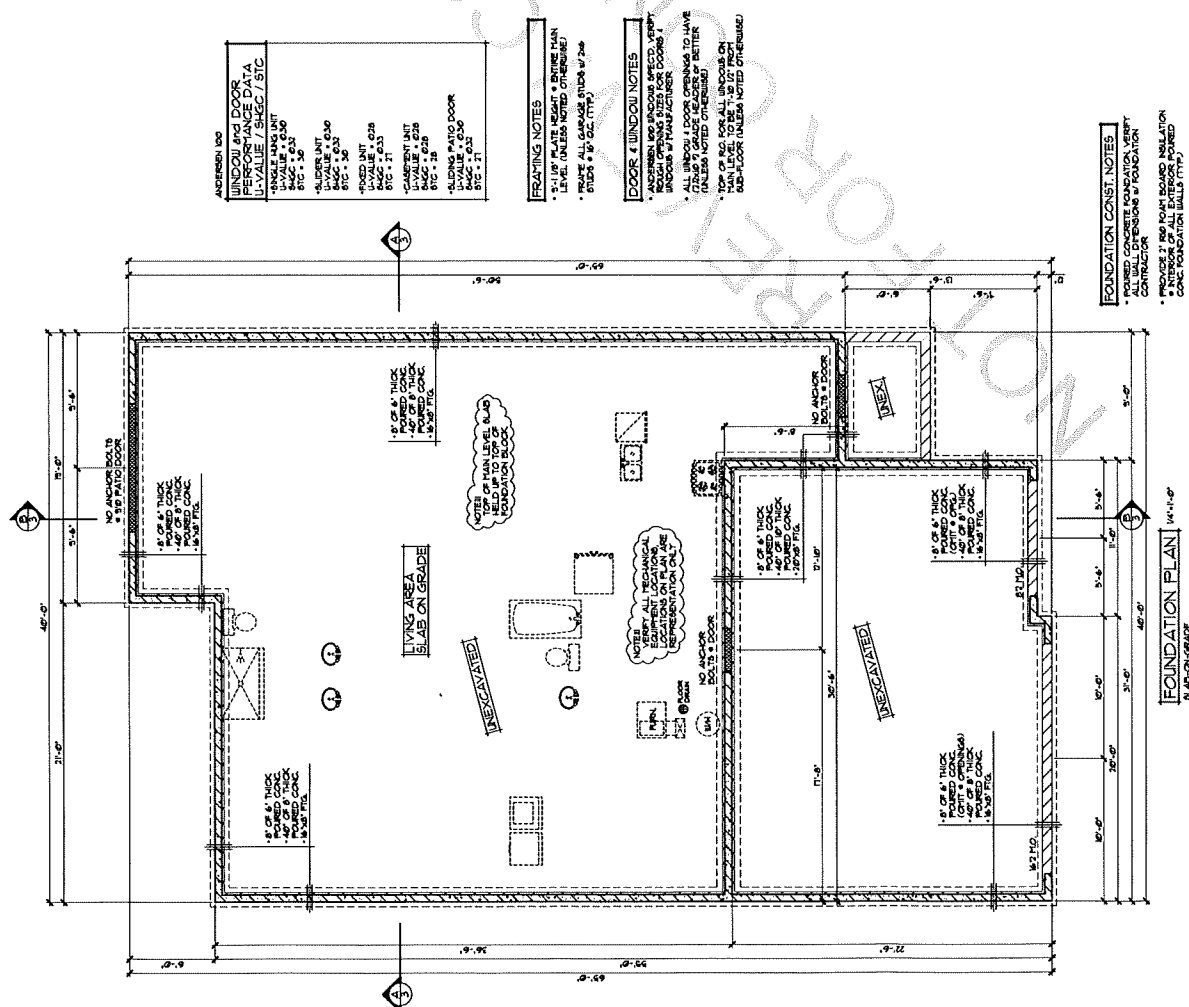
LEFT ELEVATION 10'-1'-0"

REAR ELEVATION

RIGHT ELEVATION 10'-11-0"



MAIN LEVEL FLOOR PLAN 1/4" = 1'-0"
4350 60FT MAN LEVEL



FOUNDATION PLAN
1/4" = 1'-0"
N A-B-C-G-RACE

FOUNDATION CONST. NOTES

- POURED CONCRETE FOUNDATION. VERIFY ALL WALL DIMENSIONS w/ FOUNDATION CONTRACTOR.
- PROVIDE 2" RIGID FOAM BOARD INSULATION TO INTERIOR OF ALL EXTERIOR POURED CONC. FOUNDATION WALLS (TYP.)
- INSULATION & AIR BARRIER TO BE CONT. OVER TOP OF FOUNDATION WALL (CONT.)

MOOR WINDOW NOTES

- INCREASED INSULOUS SPEED, VERIFY
ENOUGH OPENING SIZES FOR DOORS, I
UNDOING BY MANUFACTURER
- ALL WINDOW & DOOR OPENINGS TO HAVE
MINIMUM 2" GRADE HEADERS OF BETTER
(UNLESS NOTED OTHERWISE)
- TOP OF RC FOR ALL WINDOWS ON
MAIN LEVEL TO BE 1'-0" 1/2" FROM
GRADE (UNLESS NOTED OTHERWISE)

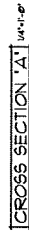
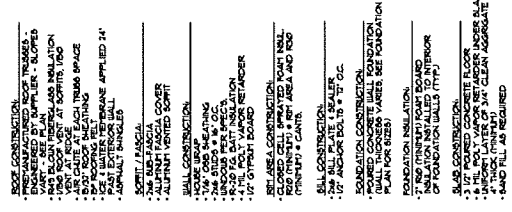
FRAMING NOTES

- 1-1 1/8" PLATE HEIGHT • ENTIRE MAIN LEVEL (UNLESS NOTED OTHERWISE)
FRAME ALL GARAGE STUDS w/ 2x6
TITLED • 16" O.C. (TYP)

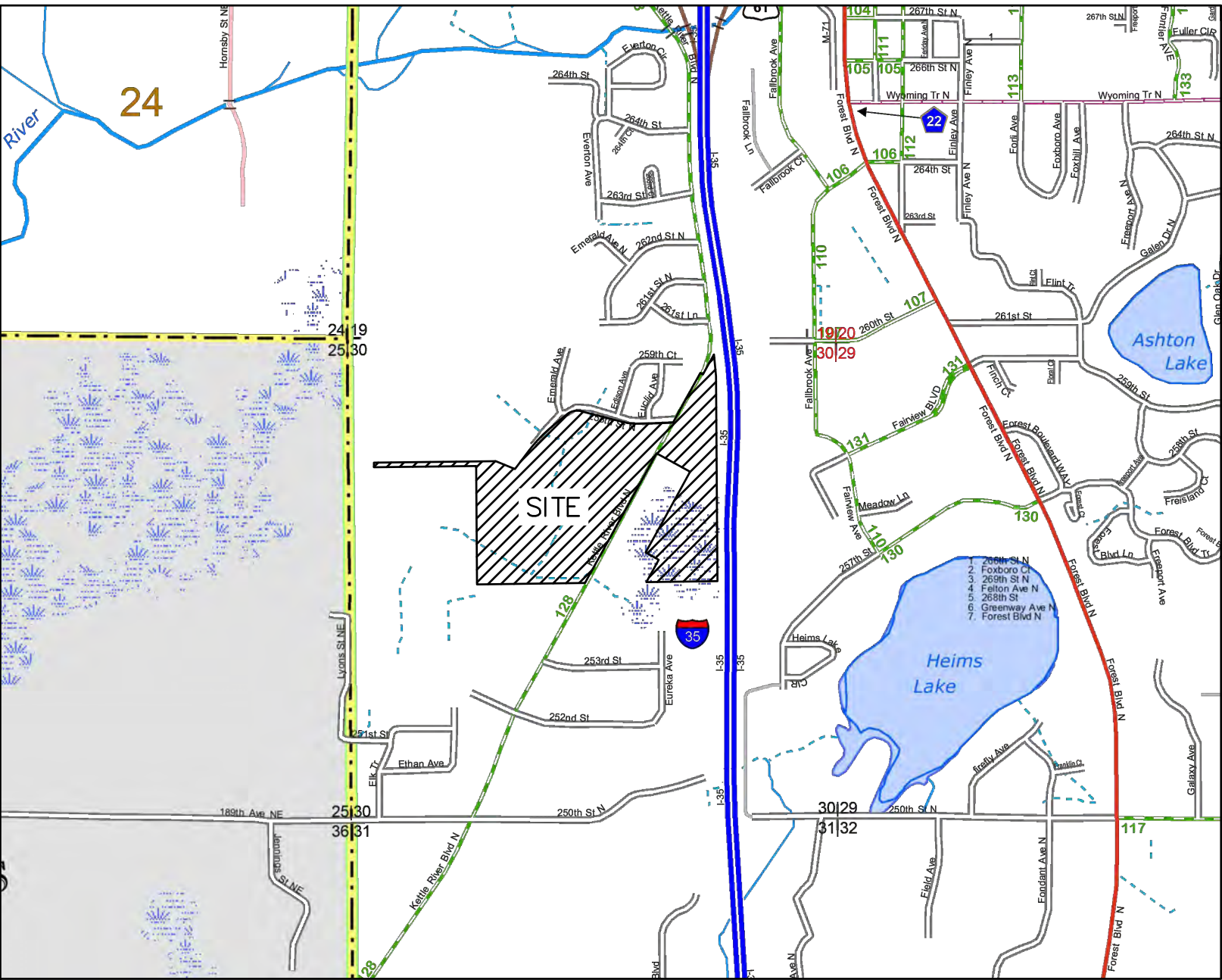
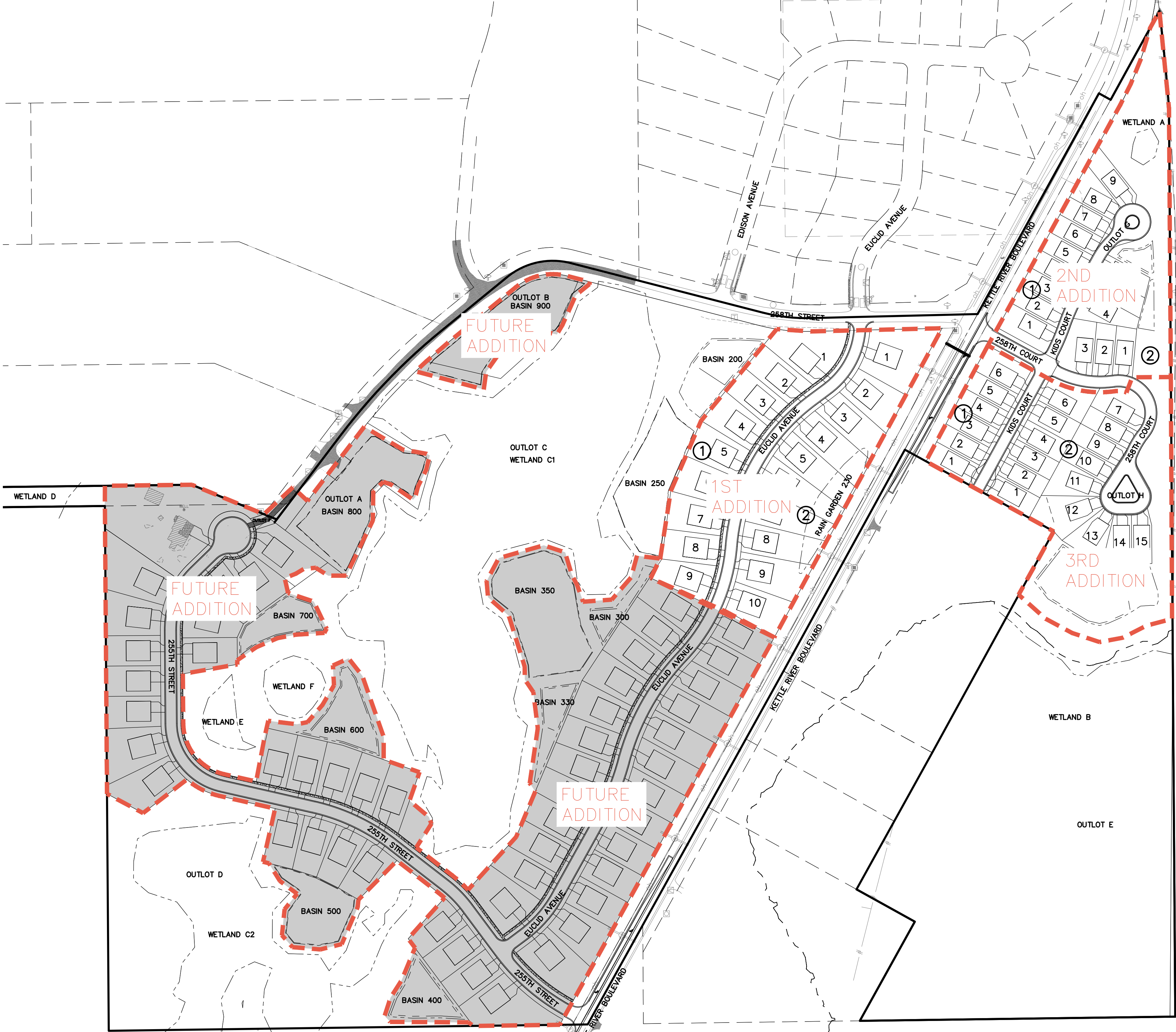
DEREN 100

WINDOW and LOOK PERFORMANCE DATA

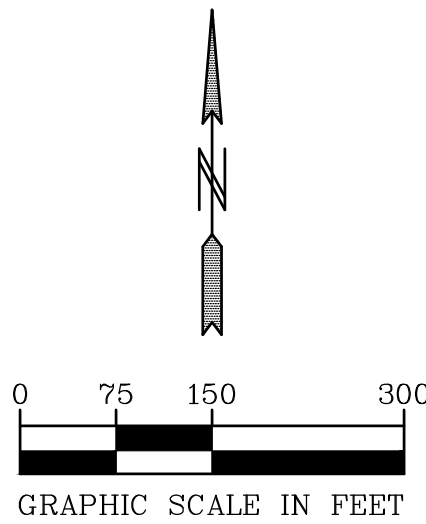
- | | |
|---------------------|--|
| TRINGLE HANG UNIT | |
| U-VALUE : 0.50 | |
| 8466C : 0.31 | |
| 817C : 36 | |
| ALUMINUM UNIT | |
| U-VALUE : 0.50 | |
| 8466C : 0.31 | |
| 817C : 36 | |
| FIXED UNIT | |
| U-VALUE : 0.28 | |
| 8466C : 0.33 | |
| 817C : 21 | |
| GLASS UNIT | |
| U-VALUE : 0.28 | |
| 8466C : 0.33 | |
| 817C : 28 | |
| ALUMINUM PATIO DOOR | |
| U-VALUE : 0.50 | |
| 8466C : 0.31 | |
| 817C : 21 | |



SUMMER FIELDS
CONDITIONAL USE PERMIT - AMENDMENT 1
WYOMING, MINNESOTA



LOCATION MAP



- SHEET INDEX
- 0.1 COVER SHEET
 - 0.2 LEGEND
 - 1.1 EXISTING CONDITIONS
 - 2.1-2.3 PRELIMINARY PLAT
 - 3.1-3.3 SITE PLAN
 - 4.1 GRADING PLAN (2ND & 3RD)
 - 5.1 EROSION CONTROL PLAN (2ND & 3RD)
 - 6.1 SEEDING PLAN (2ND & 3RD)
 - 7.1-7.2 WETLAND BUFFER PLAN
 - 8.1 SANITARY & WATERMAIN CONSTRUCTION (2ND & 3RD)
 - 9.1 STORM SEWER PLAN (2ND & 3RD)
 - 10.1-10.2 TURN LANE PLAN
 - 11.1-11.6 DETAILS

LEGEND			
UTILITY LINES			
EXISTING	PROPOSED	FUTURE	DESCRIPTION
			SANITARY MANHOLE
			SANITARY SEWER (SANITARY & WATERMAIN PLANS)
			SANITARY SEWER (STORM SEWER PLANS)
			FORCE MAIN
			HYDRANT
			GATE VALVE
			REDUCER
			CURB STOP
			WATERMAIN (SANITARY & WATERMAIN PLANS)
			WATERMAIN (STORM SEWER PLANS)
			CATCH BASIN
			BEEHIVE
			STORM MANHOLE
			FLARED END SECTION
			CONTROL STRUCTURE
			STORM SEWER (SANITARY & WATERMAIN PLANS)
			STORM SEWER (STORM SEWER PLANS)
			CULVERT
			PERFORATED DRAIN TILE
			SOLID DRAIN TILE SERVICE
			CASING
			UNDERGROUND ELECTRIC LINE
			UNDERGROUND FIBER OPTIC LINE
			UNDERGROUND GAS PIPELINE
			UNDERGROUND PETROLEUM PIPELINE
			UNDERGROUND TELEPHONE LINES
			UNDERGROUND TELEVISION LINE
			OVERHEAD UTILITY LINES
			SURMOUNTABLE CURB & GUTTER
			B-STYLE CURB & GUTTER
			RIBBON CURB & GUTTER
			EDGE OF BITUMINOUS
			YELLOW PAVEMENT STRIPING (SINGLE/DOUBLE)
			WHITE PAVEMENT STRIPING (SINGLE/DOUBLE)
			PHASE LINE
			CENTERLINE
			2' CONTOUR LINE
			10' CONTOUR LINE
			BASIN OUTLET LINE
			BASIN HIGH WATER LINE
			PROPOSED SPOT ELEVATION
			EMERGENCY OVERFLOW
			DRAINAGE FLOW ARROW
			DELINEATED / PROPOSED WETLAND LINE
			WETLAND BUFFER
			TREE LINE
			FEMA FLOODPLAIN BOUNDARY
			RETAINING WALL
			FENCE (BARBED WIRE)
			FENCE (CHAIN LINK)
			FENCE (WOOD)
			CONSERVATION AREA SIGN
			WETLAND BUFFER SIGN
			TYPE III BARRICADE
			LIGHT POLE
			STREET SIGNS
			PEDESTRIAN RAMP
SURVEY LINES			
EXISTING	PROPOSED	FUTURE	DESCRIPTION
			BOUNDARY
			RIGHT OF WAY
			LOT LINE
			EASEMENT
			SET BACK LINE
			SECTION LINE
			RESTRICTED ACCESS
HATCH PATTERNS			
	GRAVEL SURFACE		WETLAND
	BITUMINOUS SURFACE		WETLAND UPLAND BUFFER
	CONCRETE SURFACE		WETLAND MITIGATION
	RIP RAP		PERMANENT TURF RESTORATION
	SELECT BACKFILL MATERIAL		PERMANENT WET BASIN SEEDING
	EROSION CONTROL BLANKET MNDOT CATEGORY PER PLAN		UPLAND/NATURAL AREA SEEDING

TOPOGRAPHIC SYMBOLS	
	CATCH BASIN
	CATCH BASIN BEEHIVE
	FLARED END SECTION
	GATE VALVE
	HYDRANT
	WATER SERVICE
	WATER WELL
	MONITORING WELL
	CLEANOUT
	HAND HOLE
	MANHOLE OTHER THAN SANITARY OR STORM
	SANITARY OR STORM MANHOLE
	LAWN SPRINKLER VALVE
	LAWN SPRINKLER HEAD
	UTILITY POLE
	TRANSFORMER BOX
	FIBER OPTIC BOX
	ELECTRIC BOX
	NATURAL GAS METER
	LIGHT POLE
	SEMAPHORE
	TELEPHONE BOX
	CABLE BOX
	CAST IRON MONUMENT
	FOUND IRON PIPE
	JUDICIAL LAND MARK
	PK NAIL
	CONTROL POINT
	SPIKE
	FLAG POLE
	TEST HOLE
	MAILBOX
	SIGN
	BOLLARD
	CONSERVATION POST
	DECIDUOUS TREE
	CONIFEROUS TREE
	SHRUB / BUSH

EROSION & SEDIMENT CONTROL	
	ROCK CONSTRUCTION ENTRANCE INSTALL BEFORE START OF GRADING
	PERIMETER EROSION CONTROL FENCE. INSTALL BEFORE START OF GRADING
	SECONDARY EROSION CONTROL FENCE. TO BE INSTALLED 48 HOURS AFTER COMPLETION OF GRADING.
	EROSION CONTROL AT BACK OF CURB. TO BE INSTALLED AFTER COMPLETION OF CURB CONSTRUCTION.
	SUMPED RIP RAP PERMANENT ENERGY DISSIPATER, INSTALL WITHIN 24 HOURS AFTER CONNECTION TO A SURFACE WATER.
	STABILIZED EMERGENCY OVERFLOW (FLEXAMAT-SEE SHEET 23)
	MNDOT CAT 3 EROSION CONTROL BLANKET. INSTALL WITHIN 7 DAYS OF GRADING COMPLETION
	CATCH BASIN INLET PROTECTION TO BE INSTALLED BEFORE GRADING BEGINS.
	CATCH BASIN INLET PROTECTION TO BE INSTALLED AFTER 1ST LIFT OF BITUMINOUS.
	CATCH BASIN INLET PROTECTION TO BE INSTALLED WITH CATCH BASIN GRATE.
	STRAW BIO ROLLS. INSTALL WITHIN 7 DAYS OF GRADING COMPLETION OR BEFORE 1ST RAINFALL EVENT WHICHEVER IS FIRST
	ROCK DITCH CHECK. INSTALL WITHIN 7 DAYS OF GRADING COMPLETION OR BEFORE 1ST RAINFALL EVENT WHICHEVER IS FIRST
	TREE FENCE

ABBREVIATIONS	
A	ALGEBRAIC DIFFERENCE
B-B	BACK TO BACK
BV	BUTTERFLY VALVE
BOC	BACK OF CURB
BFE	BASE FLOOD ELEVATION
BMP	BEST MANAGEMENT PRACTICE
CL	CENTER LINE
CB	CATCHBASIN
CBMH	CATCHBASIN MANHOLE
CMP	CORRUGATED METAL PIPE
CO	CLEAN OUT
CS	CURB STOP
DIP	DUCTILE IRON PIPE
DT	DRAIN TILE
EL/ELEV	ELEVATION
EOF	EMERGENCY OVERFLOW
EX	EXISTING
FES	FLARED END SECTION
F-F	FACE TO FACE
FM	FORCEMAIN
GB	GRADE BREAK
GND	GROUND
GV	GATE VALVE
HP	HIGH POINT
HYD	HYDRANT
HWL	HIGH WATER LEVEL
INV	INVERT
K	CURVE COEFFICIENT
L	LENGTH
LF	LOWEST FLOOR
LO	LOOKOUT
LO	LOWEST OPENING
LP	LIQUID PETROLEUM
LP	LOW POINT
MH	MANHOLE
PC	POINT OF CURVATURE
PCC	POINT OF COMPOUND CURVATURE
PI	POINT OF INTERSECTION
PL	PROPERTY LINE
PRC	POINT OF REVERSE CURVATURE
PVT	POINT OF TANGENCY
PVC	POINT OF VERTICAL CURVATURE
PVC	POLYVINYL CHLORIDE PIPE
PVI	POINT OF VERTICAL INTERSECTION
R	RADIUS
R	RAMBLER
RCP	REINFORCED CONCRETE PIPE
ROW	RIGHT OF WAY
SSWR	SANITARY SEWER
STA	STATION
STRM	STORM SEWER
SWPPP	STORM WATER POLLUTION PROTECTION PLAN
TNH	TOP NUT HYDRANT
TYP	TYPICAL
WM	WATER MAIN
WO	WALKOUT

LOT INFORMATION	
(TYPICAL SECTION NOT TO SCALE)	
	29.0 28.0 331.5 LO=929.0 LO 1' STEP LF=929.0 6' 37.0 35.5 34.5 CL STREET BLOCK NO. LOT NO. HOUSE TYPES R — RAMBLER OR SPLIT ENTRY LO — RAMBLER LOOKOUT OR SPLIT ENTRY WALKOUT WO — RAMBLER WALKOUT SE — SPLIT ENTRY SEWO — SPLIT ENTRY WALK OUT SLO — SIDE LOOKOUT SWO — SIDE WALKOUT

That part of the Northwest Quarter of the Northwest Quarter, East Half of the Northwest Quarter and West Half of the Northeast Quarter, all of Section 30, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows:

Commencing at the Southwest corner of the Northeast Quarter of the Northwest Quarter of said Section 30; thence North 86 degrees 11 minutes 07 seconds East, assumed bearing along the South line of said Northeast Quarter of the Northwest Quarter, 454.84 feet to the center line of the easement described in Document Number: 161087 in the Chisago County Recorder's Office; thence South 34 degrees 04 minutes 02 seconds West, along said center line, to the point of beginning of the parcel to be described at a point distant 8.84 feet Northeastly of the point of beginning of said center line; thence return Northeastly and Easterly, along said center line, 1240 feet, more or less, to the West line of the Northwest Quarter of the Northeast Quarter of said Section 30; thence Northerly, along said West line, 760 feet, more or less, to the North line of said Northwest Quarter of the Northeast Quarter; thence Easterly, along said North line, 360 feet to a point hereinafter known as "Point A"; thence continuing Easterly, along said North line, to the Westerly right-of-way line of Kettle River Boulevard (also known as Service Drive B of Interstate Highway No. 35); thence Southerly, along said Westerly right-of-way line, to the South line of the North 66 feet of said Northwest Quarter of the Northeast Quarter; thence Westerly, along said South line, to a line drawn Southerly, perpendicular to the North line of said Northwest Quarter of the Northeast Quarter, from said "Point A"; thence Southerly, along said perpendicular line, 584 feet; thence Easterly, deflecting 90 degrees to the left, to the center line of Kettle River Boulevard; thence Northeastly, along said center line, to the Westerly line of Interstate Highway No. 35; thence Southeastly, Northeastly and Southerly, along said Westerly right-of-way line, to the East line of the Southwest Quarter of the Northeast Quarter of said Section 30; thence Southerly, along said East line, to the South line of said Southwest Quarter of the Northeast Quarter; thence Westerly, along said South line, 780 feet, more or less, to the Southeast corner of the parcel described in Document Number 112392; thence Northeastly, along the Easterly line of said parcel, 280 feet, more or less, to the Northeastly corner of said parcel; thence Northwesterly, along the Northerly line of said parcel, 165 feet, more or less, to the Southeast corner of the parcel described in Document Number 118964; thence Northeastly, along the Easterly line of said parcel and along the Easterly line of the parcel described in Document Number 118963 and along the Easterly line of the parcel described in Document Number 117664, a distance of 1012 feet, more or less, to the Northeast corner of said parcel described in Document Number 117664; thence Northwesterly, along the Northeastly line of said parcel, 420 feet, more or less, to the center line of Kettle River Boulevard; thence Southwestly, along said center line, to the South line of the Southeast Quarter of the Northwest Quarter of said Section 30; thence Westerly, along said South line, to the West line of said Southeast Northwest Quarter of the Northwest Quarter; thence Northerly, along said West line, to the South line of the Northwest Quarter of the Northwest Quarter of said Section 30; thence Southerly, along said South line, to the West line of the East 1122 feet of said Northwest Quarter of the Northwest Quarter; thence Northerly, along said West line, to the North line of the South 50 feet of the North Half of the Northwest Quarter of said Section 30; thence Easterly, along said North line, to a line that bears North 70 degrees 55 minutes 25 seconds West from the point of beginning; thence South 70 degrees 55 minutes 25 seconds East, along said line to the point of beginning.

Excepting therefrom that part thereof deeded to Wyoming Township recorded in Document Number 171102 which is described as follows:

That part of the NW1/4 of NE1/4, Sec. 30, Twp. 33 North, Range 21 West, described as follows: Commencing at the point of intersection of the center line of Kettle River Boulevard with the center line of 258th Street as described on Document Number 161087 (which point is the terminus of said 258th Street); thence SWly, along the center line of said Kettle River Boulevard, 100 feet to the point of beginning of the parcel to be described; thence NWly, at a right angle, 33 feet to the NWly right-of-way line of Kettle River Boulevard; thence SWly, at a right angle, 2 feet; thence SEly, at a right angle, 66 feet to the SEly right-of-way line of said Kettle River Boulevard, thence NEly, at a right angle, 2 feet; thence NWly, at a right angle, 33 feet to the point of beginning.

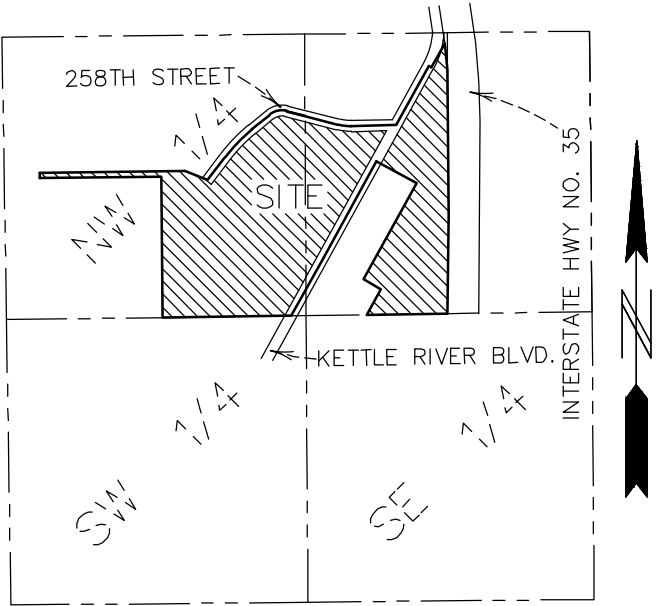
Also Except:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 of NE 1/4) of Section Thirty (30), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows: Beginning at a point on the north line of said Northwest Quarter of the Northeast Quarter, distant 360 feet easterly of the North Quarter corner of said Section 30, thence westerly along said north line to the west line of said Northwest Quarter of the Northeast Quarter thence southerly along said west line to the center line of a road easement for 258th Street as described on document number 161087, thence easterly along said center line to the center line of Kettle River Boulevard, thence northerly along said center line to the south line of the north 650 feet of said Northwest Quarter of the Northeast Quarter, thence westerly along said south line to a line drawn southerly perpendicular to the north line of said Northwest Quarter of the Northeast Quarter from the point of beginning, thence northerly along said perpendicular line to the south line of the north 66.00 feet of said Northwest Quarter of the Northeast Quarter, thence easterly along said south line to the westerly right of way line of Kettle River Boulevard (also known as Service Drive B of Interstate Highway No 35; thence northerly along said westerly right of way line to the north line of said Northwest Quarter of the Northeast Quarter, thence westerly along said north line to the point of beginning.

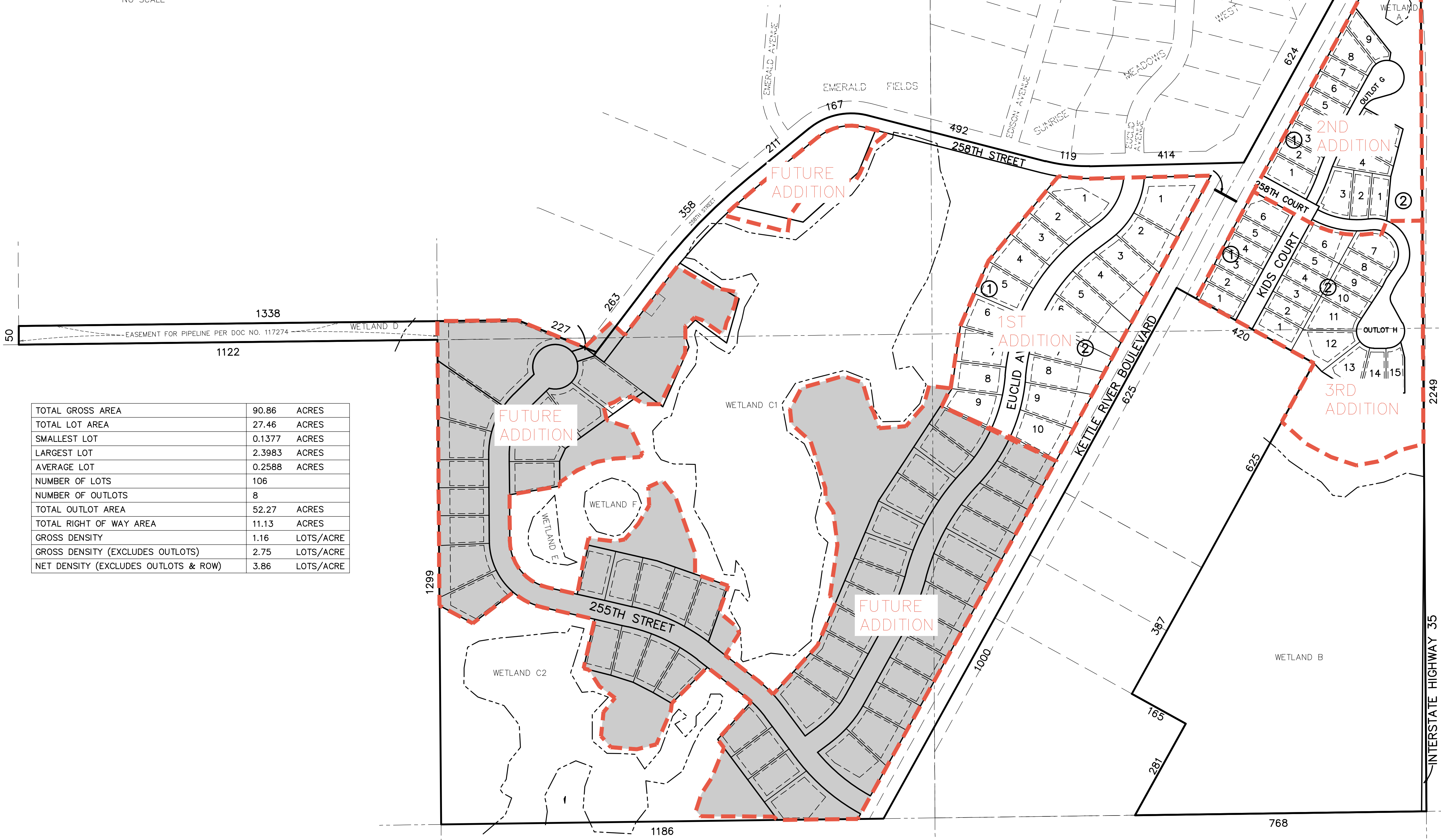
Also Except:

That part taken by the State of Minnesota for Highway Purposes.

All in Chisago County, Minnesota.



SECTION 30, TWP. 33, RGE. 21
LOCATION MAP
NO SCALE



TOTAL GROSS AREA	90.86	ACRES
TOTAL LOT AREA	27.46	ACRES
SMALLEST LOT	0.1377	ACRES
LARGEST LOT	2.3983	ACRES
AVERAGE LOT	0.2588	ACRES
NUMBER OF LOTS	106	
NUMBER OF OUTLOTS	8	
TOTAL OUTLOT AREA	52.27	ACRES
TOTAL RIGHT OF WAY AREA	11.13	ACRES
GROSS DENSITY	1.16	LOTS/ACRE
GROSS DENSITY (EXCLUDES OUTLOTS)	2.75	LOTS/ACRE
NET DENSITY (EXCLUDES OUTLOTS & ROW)	3.86	LOTS/ACRE



2422 Enterprise Drive
Mendota Heights, MN 55120
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Surveyor under the laws of the State of Minnesota

Name
Peter J. Hawkinson
Reg. No. 42299
Date 08-24-2020

Revisions
1. 11-19-20 City Comments
2. 3-18-21 City Comments

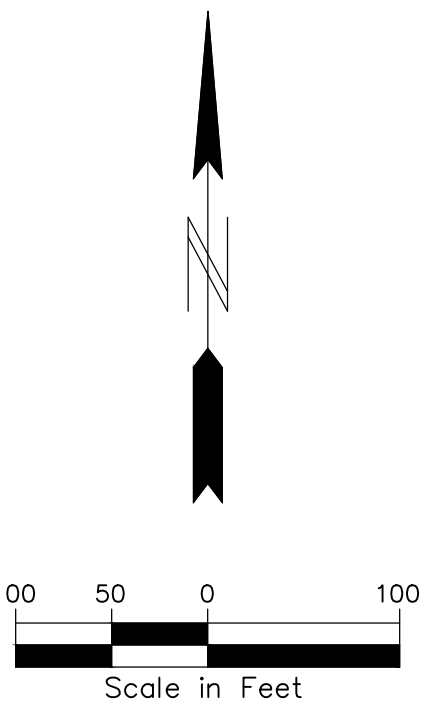
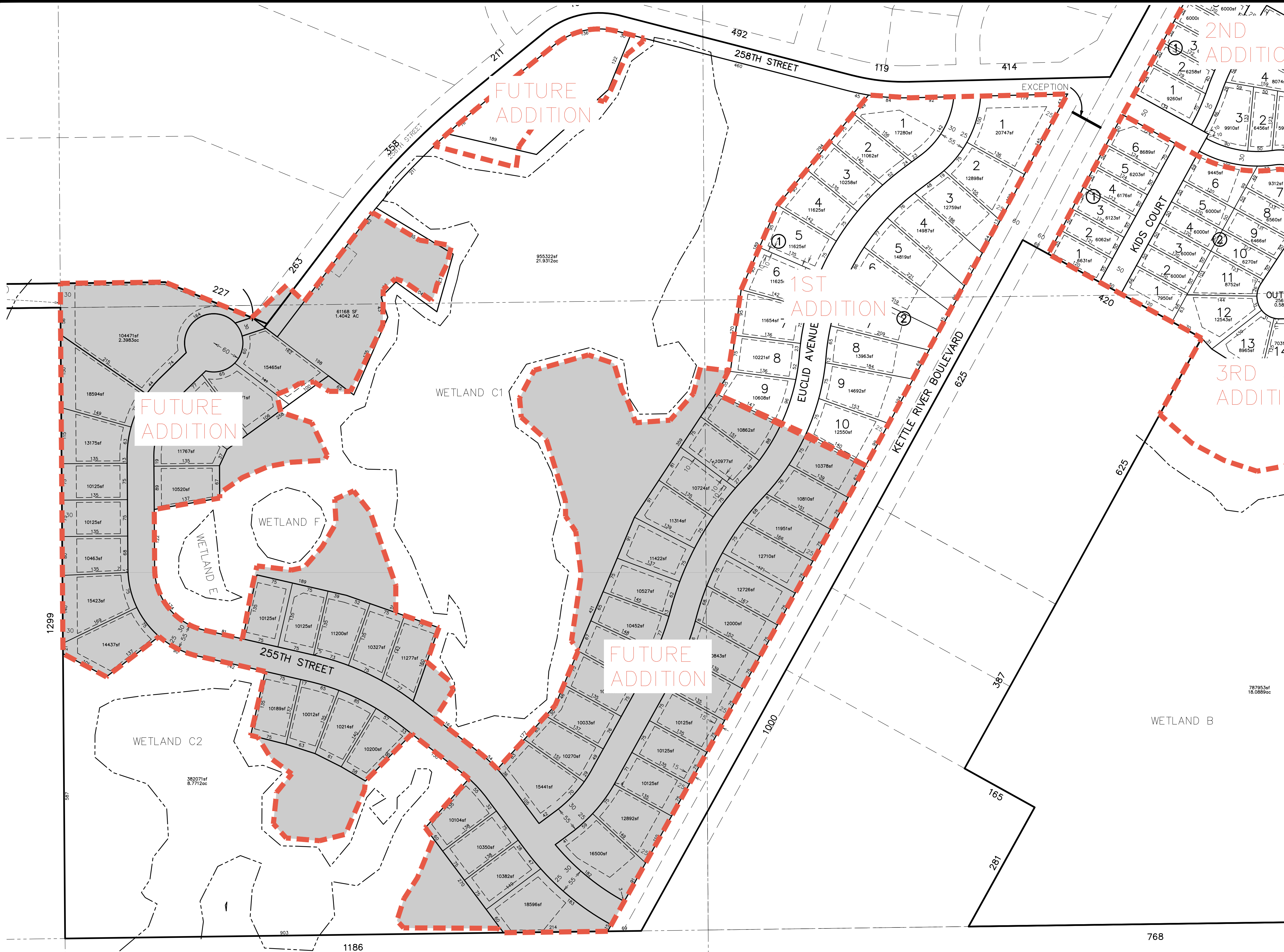
Date 08-24-20
Designed NAP/MSN
Drawn MSN

PRELIMINARY PLAT

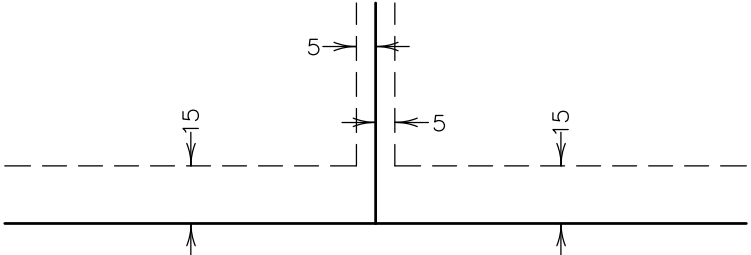
MOXNESS DEVELOPMENT GROUP
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS
WYOMING, MINNESOTA

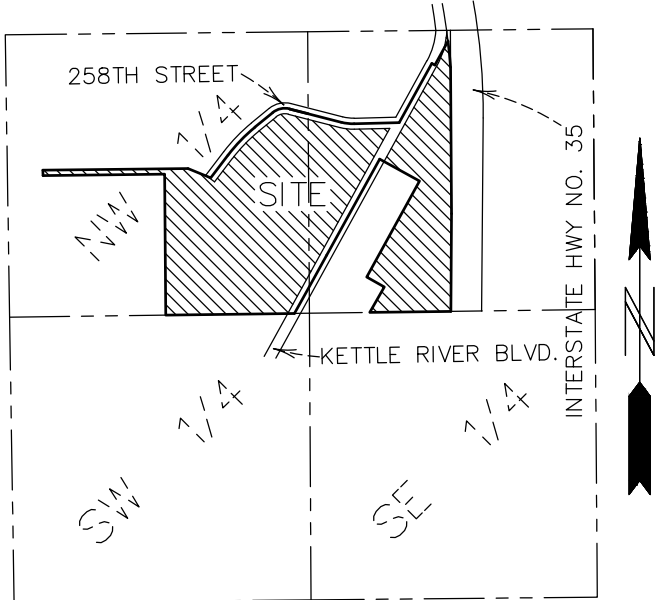
2.1 OF 32



DRAINAGE AND UTILITY
EASEMENTS ARE SHOWN THUS:



being 5 feet in width, and adjoining lot lines
unless otherwise indicated, and 15 feet in width
and adjoining street lines and rear lot lines
unless otherwise indicated on the plat.



SECTION 30, TWP. 33, RGE. 21

LOCATION MAP
NO SCALE

PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

2422 Enterprise Drive
Mendota Heights, MN 55120

(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by
me or under my direct supervision and that I
am a duly Licensed Professional Surveyor
under the laws of the State of Minnesota

Name

Peter J. Hawkinson

Reg. No.

42299

Date

08-24-2020

Revisions

1. 11-19-20 City Comments
2. 3-18-21 City Comments

Date

08-24-20

Designed

NAP/MSN

Drawn

MSN

PRELIMINARY PLAT

MOXNESS DEVELOPMENT GROUP

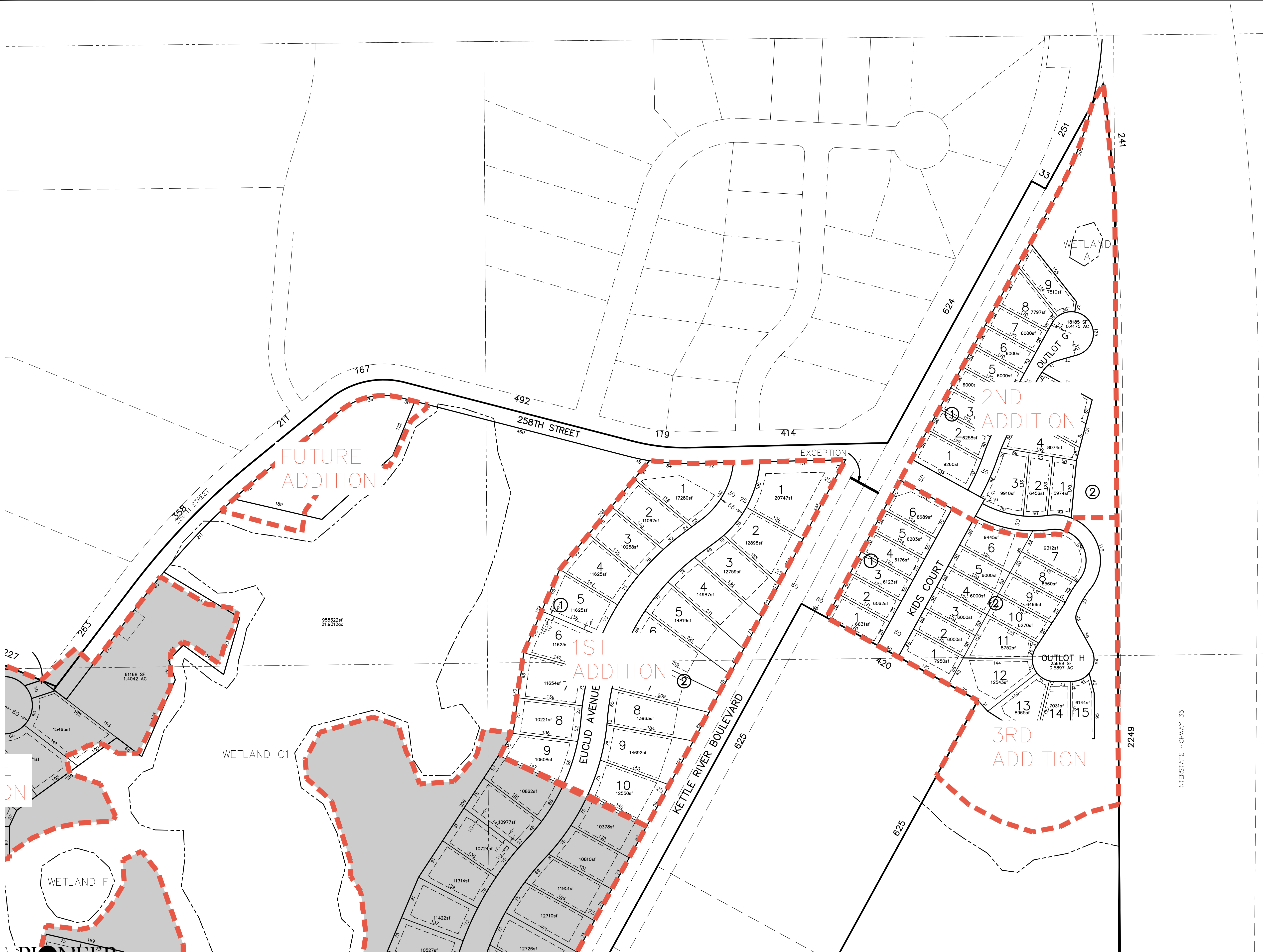
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS

WYOMING, MINNESOTA

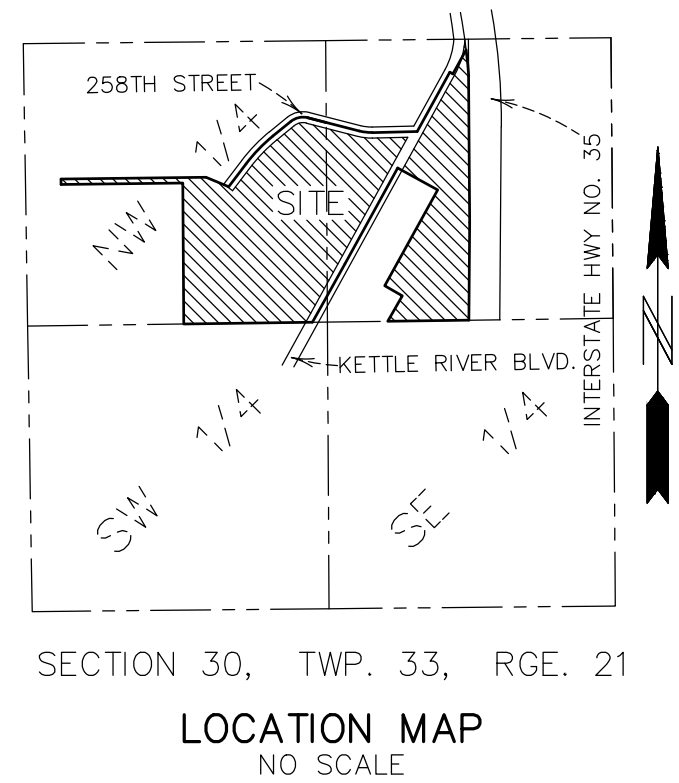
2.2 OF 32

00-ENG-119138-PREPLAT.DWG



DRAINAGE AND UTILITY
EASEMENTS ARE SHOWN THUS:

being 5 feet in width, and adjoining lot lines
unless otherwise indicated, and 15 feet in width
and adjoining street lines and rear lot lines
unless otherwise indicated on the plot.



PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
2422 Enterprise Drive
Mendota Heights, MN 55120
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by
me or under my direct supervision and that I
am a duly Licensed Professional Surveyor
under the laws of the State of Minnesota

Name Peter J. Hawkinson
Reg. No. 42299 Date 08-24-2020

Revisions
1. 11-19-20 City Comments
2. 3-18-21 City Comments

Date 08-24-20
Designed NAP/MSN
Drawn MSN

PRELIMINARY PLAT

MOXNESS DEVELOPMENT GROUP
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS
WYOMING, MINNESOTA

2.3 OF 32

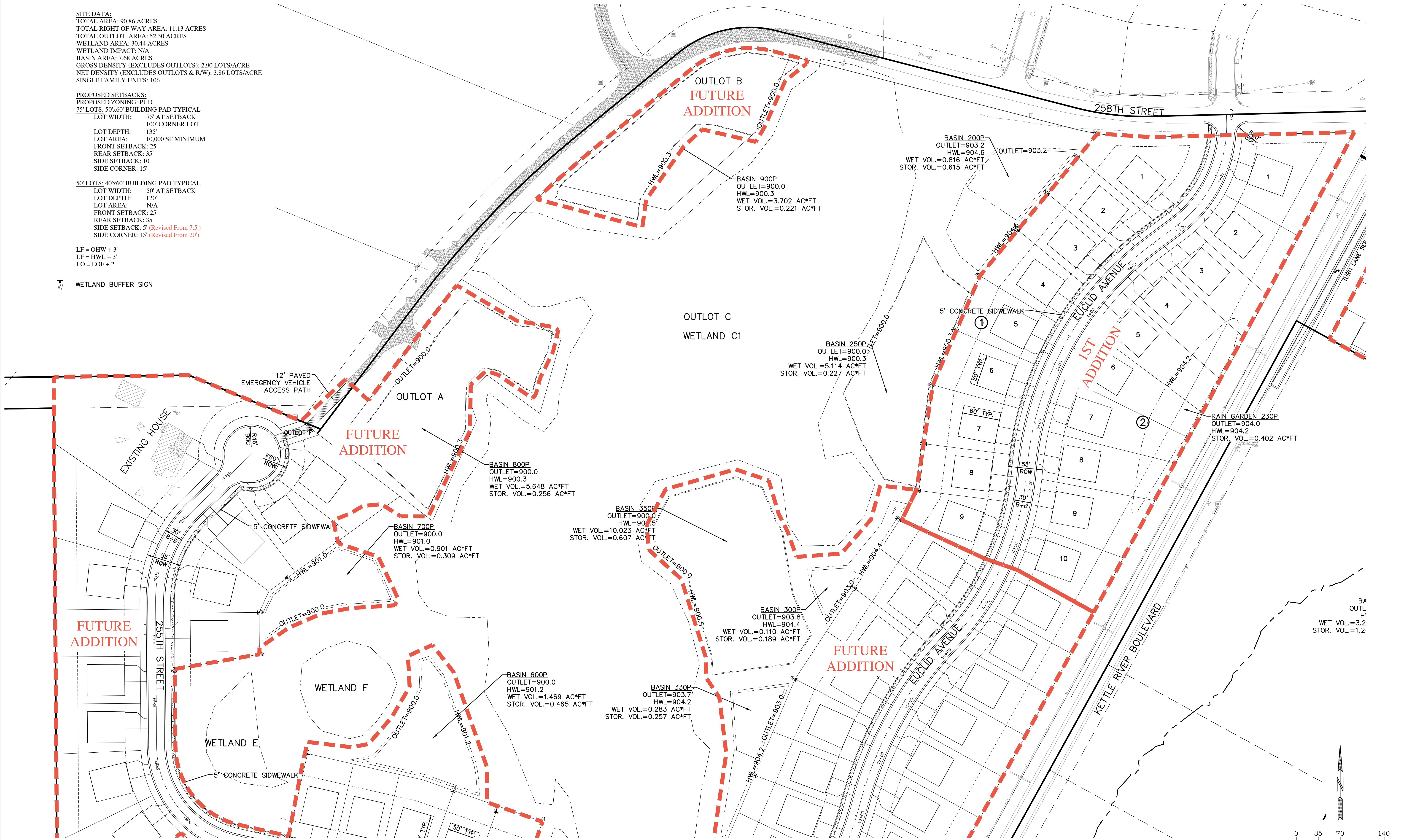
SITE DATA:
TOTAL AREA: 90.86 ACRES
TOTAL RIGHT OF WAY AREA: 11.13 ACRES
TOTAL OUTLOT AREA: 52.30 ACRES
WETLAND AREA: 30.44 ACRES
WETLAND IMPACT: N/A
BASIN AREA: 7.68 ACRES
GROSS DENSITY (EXCLUDES OUTLOTS): 2.90 LOTS/ACRE
NET DENSITY (EXCLUDES OUTLOTS & R/W): 3.86 LOTS/ACRE
SINGLE FAMILY UNITS: 106

PROPOSED SETBACKS:
PROPOSED ZONING: PUD
75' LOTS: 50'x60' BUILDING PAD TYPICAL
LOT WIDTH: 75' AT SETBACK
100' CORNER LOT
LOT DEPTH: 135'
LOT AREA: 10,000 SF MINIMUM
FRONT SETBACK: 25'
REAR SETBACK: 35'
SIDE SETBACK: 10'
SIDE CORNER: 15'

50' LOTS: 40'x60' BUILDING PAD TYPICAL
LOT WIDTH: 50' AT SETBACK
LOT DEPTH: 120'
LOT AREA: N/A
FRONT SETBACK: 25'
REAR SETBACK: 35'
SIDE SETBACK: 5' (Revised From 7.5')
SIDE CORNER: 15' (Revised From 20')

LF = OHW + 3'
LF = HWL + 3'
LO = EOF + 2'

W WETLAND BUFFER SIGN



PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

2422 Enterprise Drive
Mendota Heights, MN 55120

(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Name: Brian N. Molinaro
Reg. No.: 47504
Date: 06-19-2024

Revisions:
1. 07-16-24 City Comments

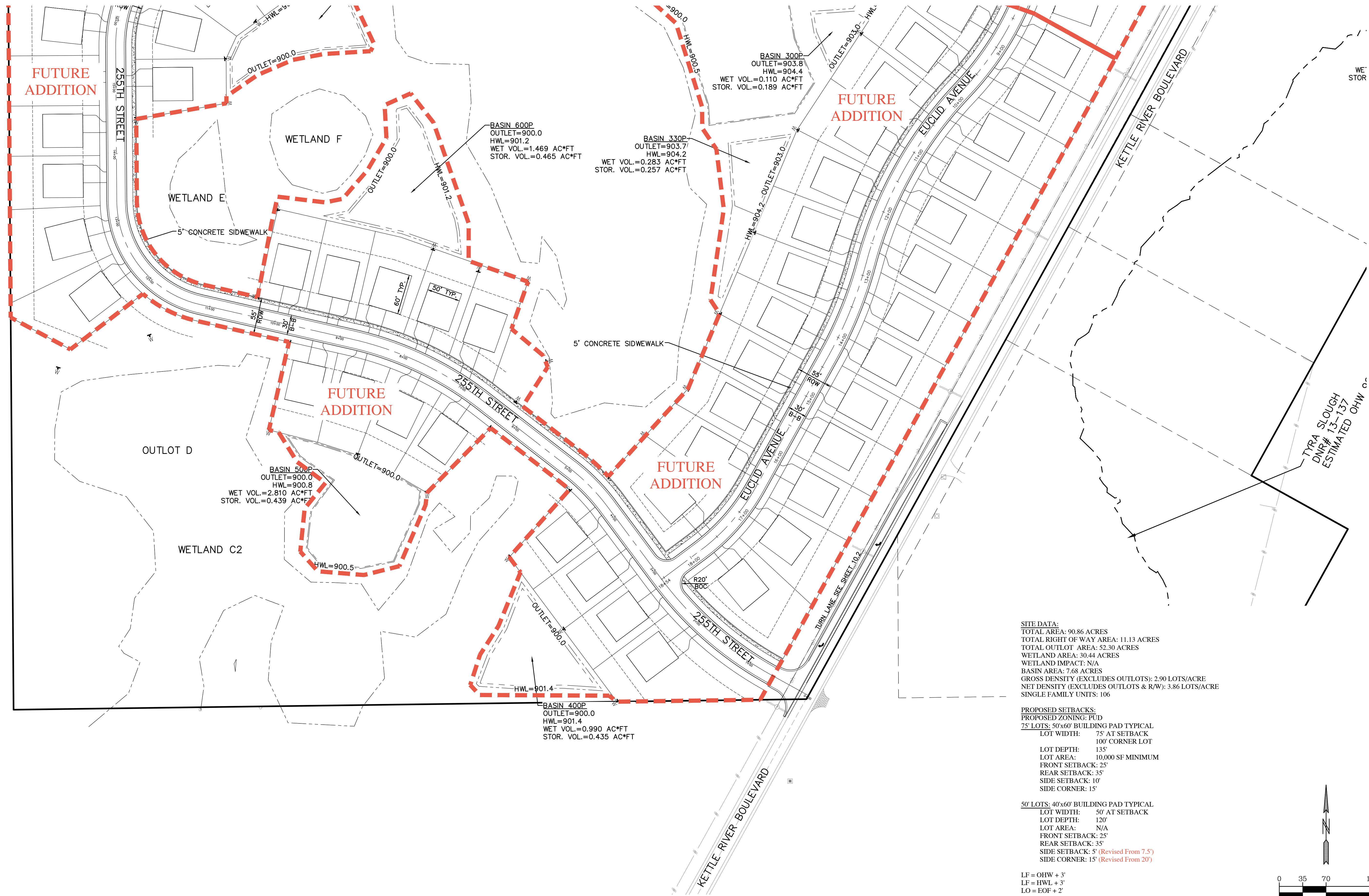
Date: 06-19-24
Designed: NAP/MSN
Drawn: PDS

CUP SITE PLAN

MOXNESS DEVELOPMENT GROUP
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS
WYOMING, MINNESOTA

3.1 OF 24



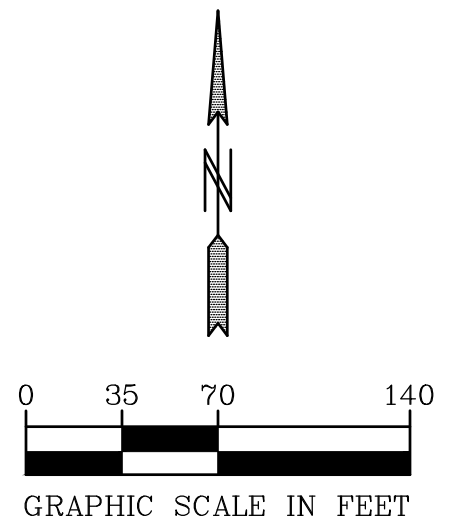
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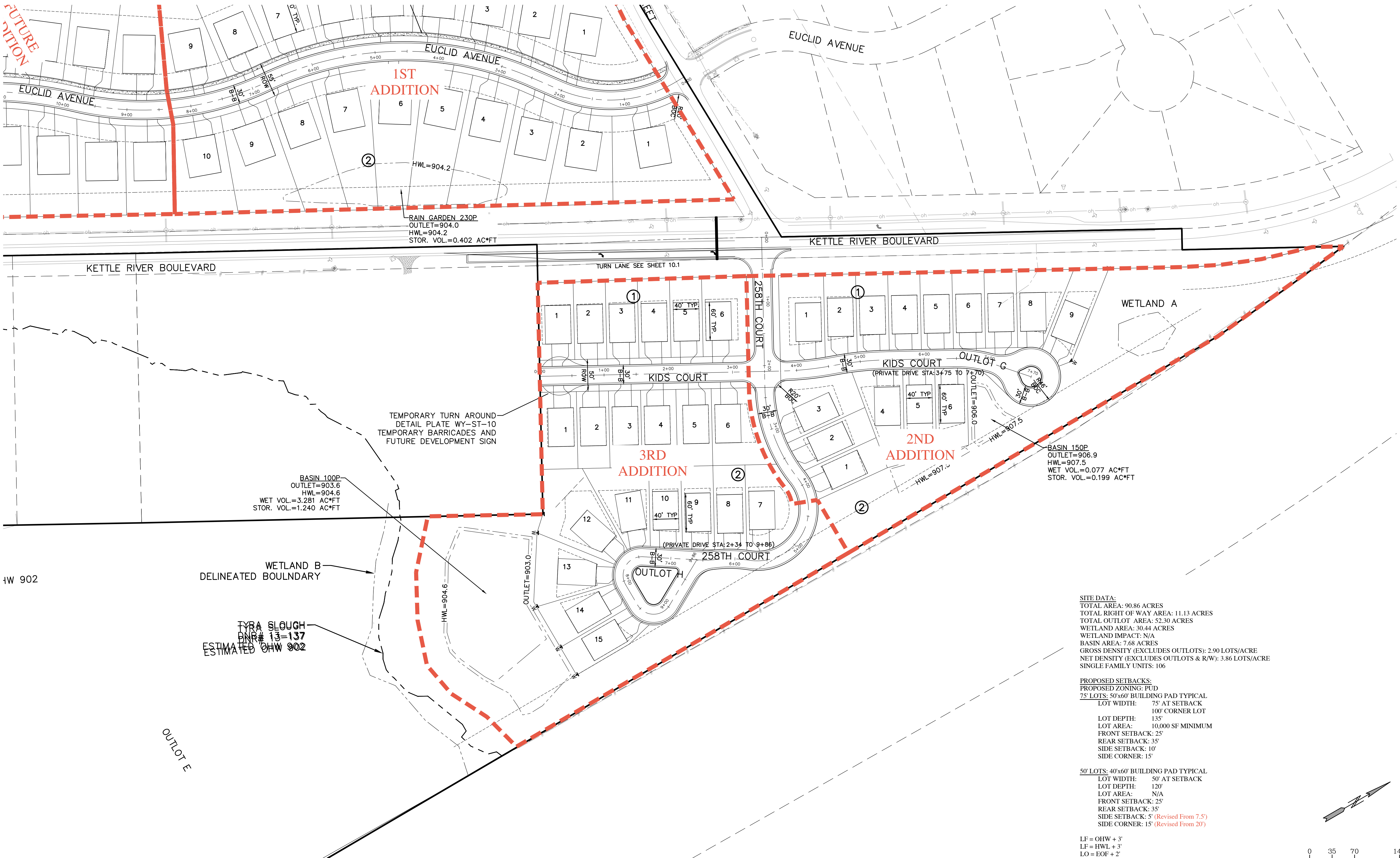
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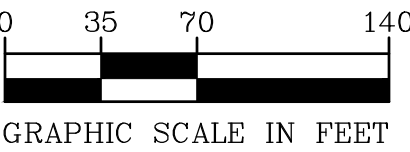
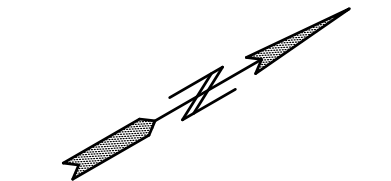
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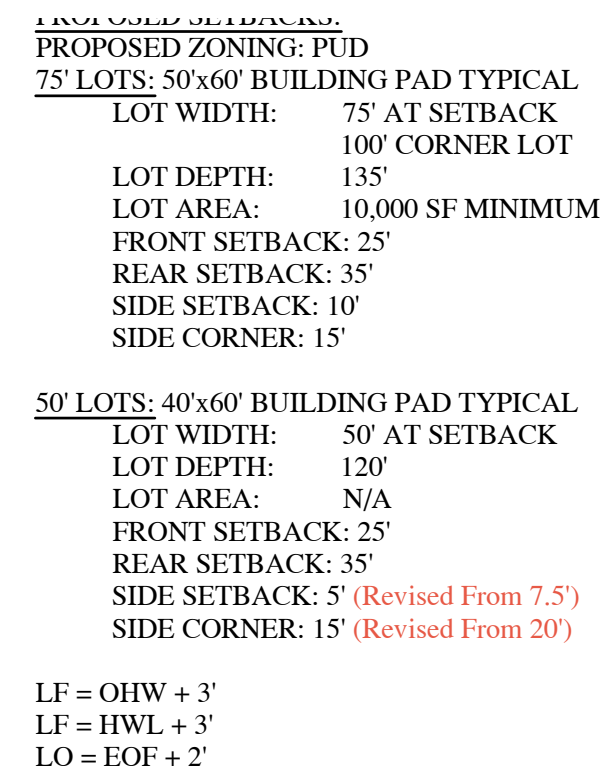
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CUP SITE PLAN

MOXNESS DEVELOPMENT GROUP
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS
WYOMING, MINNESOTA

3.3 OF 24



RESERVED FOR RECORDING DATA

RESOLUTION NO. 24-08-73

RESOLUTION APPROVING AN AMENDMENT TO THE CONDITIONAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT OF THE “SUMMER FIELD” SUBDIVISION
PROPERTY ID NUMBERS: 21.10582.62, 21.10582.63, 21.10582.64, 21.10582.65, 21.10582.66, 21.10582.67, 21.10582.68, 21.10582.69, 21.10582.70, 21.10582.71, 21.10582.72, 21.10582.73, 21.10582.74, 21.10582.75, 21.10582.76, & 21.10582.80

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, WHEREAS, Jesse Moxness of Summer Field LLC has applied for a Conditional Use Permit for an amendment of the Conditional Use Permit for the Summer Field Planned Unit Development to increase building pad sizes to allow 3 car garages by reducing side property line setbacks on property legally described as:

Lots 1-9, Block 1; Lots 1-6, Block 2; & Outlot D, Summer Field 2nd Addition

WHEREAS, on July 23, 2024, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.

4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
6. The use will be consistent with the purpose of this and other City Ordinances.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
13. The use will cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Conditional Use Permit Amendment as requested by the applicant with the following conditions:

1. There shall be no construction within the standard drainage and utility easements regardless of the building pads shown on the plans.
2. Public utilities located along lot lines require greater easements and therefore greater side yard setbacks. All parcels that contain public utilities will provide expanded side yard easements and setbacks as required by the City Engineer.
3. The final setbacks and easements for each lot must be approved by the City staff.
4. All other conditions of the Conditional Use Permit for the PUD Resolution No 20-12-115 remain unchanged.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 7th DAY OF AUGUST, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

CITY OF WYOMING Planning Commission

TO: City Council
FROM: Colette Baumgardner, WSB
Fred Weck, Zoning Administrator
MEETING DATE: August 7, 2024
APPLICANTS: Alexander Kabalan
REQUEST: To allow the operation of a residential dog kennel. The request is for up to six (6) dogs over four (4) months of age.
LOCATION: 24567 Elmcrest Ave
FILE NO.: I-24-003

Specific Request

Mr. Kabalan has applied for an Interim Use Permit (IUP) to operate a residential dog kennel on his property at 24567 Elmcrest Ave. The property is zoned Agricultural (A) with its principal use as residential developed with a single-family dwelling. The City of Wyoming Animal Ordinance Section 8 - 7 and Zoning Ordinance Section 40 – 173 (1), allow for residential dog kennels in the agricultural zone with the issuance of an Interim Use Permit. City Code Section 40-40 (57) defines a residential dog kennel as any place where four (4) or more dogs or domestic pets, over four (4) months of age are kept. The applicant has requested to operate a kennel for up to six (6) dogs. This permit is not for a commercial business but rather for ownership of several dogs. The Interim Use Permit would terminate upon the sale of the property or when the applicant vacates the property.

Site Plan Review

The 4.8-acre property is improved with a single-family dwelling and a pole building. The property is bordered to the north, east, and south by agricultural lots of similar size. The property is bordered in the west by the City of Columbus with lots zoned rural residential, but an overall similar size and use as single-family residential.

The entire parcel is intended to be used as roaming area for the dogs, and the applicant recently installed a permitted, chain-link fence. The fence runs along the property line on the north, east, and south. To the west, fence is outside of the front yard setback area, but it is located in the front yard area of the parcel. The chain-link area of the fence is 6 feet in height with approximately 1 foot of wire around the top of the chain-link area. The fence is limited to 6 feet in height when located on the property line. The fence will need to come into compliance with City Code either by removing the top wire area or moving the fence to inside the buildable area of the lot. The applicant has indicated that they will remove the top wire area of the fence.

Zoning Ordinance Requirements

Sec. 40 – 112 (2) of the Zoning Ordinance sets forth the general standards that shall be met in order to grant an Interim Conditional Use permit. These standards are as follows:

1. The use is in conformity with the Comprehensive Plan and development policies of the City. *Dog kennels are an Interim Conditional Use in the A District (Sec 40 – 173, (1)). This standard has been met.*
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities, which serve or are proposed to serve the area. *There should be no impact to public services. This standard has been met.*
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land. *The surrounding land uses are generally agricultural and large lot residential, where the keeping of animals is permitted. The proposed kennel is generally compatible with the permitted uses. The City has received a complaint regarding the height of the fence, and a condition of approval requires bring the fence into compliance with the City Cod. It is understood that the top wire of the fence will be removed. When the fence comes into compliance with the Zoning Ordinance, this standard will be met.*
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties. *When the fence comes into compliance with the Zoning Ordinance, this standard will be met.*
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use. *Residential dog kennels are an Interim Conditional Use in the A District. This standard has been met.*
6. The use will be consistent with the purpose of this and other City Ordinances. *Dog kennels are an Interim Conditional Use in the A District. This standard has been met.*
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located. *With compliance with the Animal Ordinance Sections 8 -1 (8) and 8 – 5 (8), and Noise Section 16 – 91 (3) of the City Code, this standard will be met.*
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs. *No traffic over and above that of a single-family home is anticipated as a result of this use. This standard has been met.*
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness. *This standard has been met.*
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety or general welfare. *Additional conditions are recommended as part of the IUP to protect against potential nuisances for noise or animal waste. Subject to adherence to the conditions of approval, this standard will be met.*
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances. *With proper disposal of animal waste and compliance with Public Nuisance Animals Section of the City Code, this standard will be met.*

12. The use will preserve and incorporate the site's important natural and scenic features into the development design. *When the fence comes into compliance with the Zoning Ordinance, this standard will be met.*

13. The use will cause minimal adverse environmental effects. *With proper disposal of animal waste, this standard will be met.*

In addition, the following factors must be considered for Interim uses:

- Whether the use conforms to the zoning regulation. *The use conforms to the zoning regulation.*
- Whether a date or event for the termination of the use can be identified with certainty. *Staff recommends that the use will terminate upon the sale of the property, or when the applicant vacates the property.*
- Whether the permission of the use will impose additional costs on the public if it is necessary for the public to take the property in the future. *There should be no additional cost to the public.*
- Whether the landowner will agree to the conditions that the City Council deems appropriate for permission of the use. *This is to be determined.*

Staff Recommendation

Staff recommends the Interim Use Permit be granted based on the findings that the standards of Sec. 40 – 112 of the Zoning Ordinance have been met and subject to the following conditions:

1. That the Interim Use Permit is subject to continual compliance with the standards for Conditional Uses as contained in the City of Wyoming Zoning Ordinance.
2. That the Interim Use Permit is subject to continual compliance with The City of Wyoming's Animal Ordinance.
3. That no more than six (6) dogs over four (4) months of age may be kept on the property.
4. That the fence on the property comes into compliance with the City of Wyoming Zoning Ordinance within 1 months of granting of the Interim Use Permit.
5. That animal waste is properly disposed so as not to become a nuisance.
6. That animal noise is not excessively disturbing such that it becomes a nuisance.
7. That no dogs are kept that have been determined to be a dangerous dog or a potentially dangerous dog as set out by the Chisago County Dangerous Dog Ordinance.
8. That the dogs are contained in the fenced area of the property or are kept on a leash.
9. That all dogs kept on the property shall be under the ownership of the property owner and not used for commercial purposes.
10. That the Interim Use Permit will expire upon the sale of the property or when the applicants vacate the property.

Planning Commission Recommendation

On July 9 & 23, 2024 the Planning Commission publicly heard the petitioner's request for an Interim Conditional Use Permit to allow a Residential Kennel for up to six (6) dogs. After hearing testimony and discussion, the Planning Commission voted 3 – 1 to recommend approval of the request based on the findings that the standards for the Interim Conditional Use Permit have been met and with Staff's recommend conditions and the following additional condition:

11. That the applicant shall provide screening from adjacent properties.



City Of Wyoming
26885 Forest Blvd, PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947
permits@wyomingmn.org

Residential
IUP Kennel

LAND USE APPLICATION: INTERIM USE PERMIT FOR A HOME OCCUPATION

An Interim Use Permit application requests a conditional use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Applicant(s)/Owner(s):

Name(s) Alexander Kaban
Address 24567 GINCEST Ave
City Wyoming State MN Zip 55025
Phone Number 612-876-7177 Email Zeina.Alec@gmail.com

Legal description of property: NORTH 330 FEET OF THE SOUTH 66 FT OF THE SW 1/4 OF THE NW 1/4 OF SECTION 31
Property Identification Number: R.21 10624.30 Present zoning of property: A Township 33 Range 21 County CHISAGO

Present use of property: PRIVATE HOME
Proposed Home Occupation: None Residential Kennel

On what date, or upon what event, would the applicant desire the interim use to expire? 1 year / upon sale of the property

This application and the following attachments must be submitted to be considered a complete application:

- A detailed site plan showing the following information from Sec. 40 - 111, 5, (a - k):
 - Site plan drawn at scale showing parcel and building dimensions and their square footages
 - Curb cuts, driveways, access roads, parking spaces and off-street loading areas
 - Type of business or activity and proposed number of employees
 - Proposed floor plan of any building and use indicated
 - A location map showing the general location of the proposed use within the City and showing all principal land uses within 250 feet of the parcel for which application is being made
 - Any other information deemed necessary by the Zoning Administrator or Planning Commission
- A letter explaining the proposed home occupation and how it will be operated
- A completed Home Occupation Worksheet
- A completed Conditional / Interim Use Permit Worksheet
- The application fee and escrow must be paid at the time of application - The fee is **not** refundable and the unused portion of the escrow will be returned to the applicant.
- Any other information deemed necessary by the Zoning Administrator or Planning Commission
- An application for a property in a Shoreland District must include a valid Septic System Certificate of Compliance

Applicant(s) Signature(s) [Signature] Date 6-5-24

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 6, Conditional Use Permits, and Article VII, Division 13, Home Occupations are attached to this application and by signing this application, the Applicant acknowledges that they have been read and understood.

A public hearing can be scheduled only after a complete application has been received.

OFFICE USE ONLY

Application # I-24-003

Date Complete Application Received 6/17/24

Fee: \$220.00 + Escrow \$750.00

Revised 01/24/23

Date Application Received 6/17/24

60 Days 8/16/24

Date Paid 6/17/24

By: [Signature]
Official

Check # VCC

800-20825

HOME OCCUPATION WORKSHEET

Applicant: ALEXANDER KABALAN

Address: 24567 ELMCREST AVE WYOMING, NN 55025

Type of Business: _____

Business name: _____

Answer the following questions based on the standards contained in Article VII, Division 13, of the City of Wyoming Zoning Ordinance for home occupations. If needed, use a separate page. **All questions must be answered.**

Sec. 40 – 543, Performance Standards; Items 1-10. **All home occupations shall conform to the following standards:**

1. Conduct of the home occupation does not require alterations to the exterior of the residence which substantially alters the appearance of the dwelling as a residence.

Are any alterations to the exterior of the home proposed? ☐ Yes ☒ No

If yes, what is proposed? _____

2. Only those persons residing in the home and one other person may be employed on the site or report to the site on any one day.

How many employees will the business have? _____

3. Signage consists of no more than one (1) single or double-faced sign with a maximum area of nine (9) square feet per side in the R1, R2, R3, R4, R5, R6 and MXD (residential uses) Districts and sixteen (16) square feet per side in the Agricultural (A) District.

Are any signs proposed for the business? ☐ Yes ☒ No

Has a sign permit been applied for? ☐ Yes ☒ No

4. No outdoor display of goods.

Will any goods be displayed outdoors? ☐ Yes ☒ No

5. Any additional need for parking generated by the home occupation shall be met by off-street parking. Said parking area shall be limited to three (3) spaces.

Will there be any off-street parking? ☐ Yes ☒ No (If yes, show the location of parking on the site plan)

6. Should the occupation be teaching, classes shall not exceed ten (10) students at any one time.

Is the business teaching? ☐ Yes ☒ No If yes, how many students per class? _____

7. Should the home occupation be repair, the items repaired shall be of a size or nature that repair can occur within the home, or an accessory structure to the principal use as allowed by this Ordinance.

Is the business repair? ☐ Yes ☒ No If yes, where will the items be repaired? _____

8. No outside storage is permitted.

Where will items be stored? _____

9. An accessory structure may be utilized in conjunction with the home occupation only for the purpose of holding equipment used off the site, repair (as conditionally permitted pursuant to Sec. 40 – 543, 7), and/or for the storage of goods or articles produced or used by the occupant of the principle structure.

Will an accessory building be used for the business? ☐ Yes ☐ No

If yes, what will the building be used for? _____

10. The home occupation shall not generate sewage of a nature or type that cannot be treated by a standard onsite sewage system, or the municipal sewer system, or hazardous wastes without an approved plan for offsite disposal.

Will the business generate sewage that cannot be treated? ☐ Yes ☒ No (If yes, attach plan for offsite disposal)

Will hazardous wastes be generated? ☐ Yes ☐ No (If yes, attach plan for offsite disposal)

Application # _____

Revised 01/24/23

CONDITIONAL & INTERIM USE PERMIT WORKSHEET

Applicant: _____

Address: _____

Type of Business: _____

Business name: _____

Answer the following questions based on the standards contained in Sec. 40 – 112 of the City of Wyoming Zoning Ordinance for Conditional and Interim Use Permits. If needed, use a separate page. **All questions must be answered.**

1. Is your proposed use in conformity with the Comprehensive Plan and development policies of the City?
☐ Yes ☒ No Explain: _____
2. Will your proposed use create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area?
☐ Yes ☒ No Explain: _____
3. Will your proposed use be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and so there will be no deterrence to development of vacant land?
☐ Yes ☒ No Explain: _____
4. Will the structure and site have an appearance that will not have an adverse effect upon adjacent properties?
☐ Yes ☒ No Explain: _____
5. Is the proposed use reasonably related to the overall needs of the City and to the existing land use?
☐ Yes ☒ No Explain: _____
6. Will the proposed use be consistent with the purpose of the Zoning Ordinance and other City Ordinances?
☐ Yes ☒ No Explain: _____
7. Will the proposed use be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located?
☐ Yes ☒ No Explain: _____
8. Will the proposed use generate only minimal vehicular traffic on local streets?
☐ Yes ☒ No Explain: _____
9. Will the proposed use create traffic hazards or unsafe access or parking needs?
☐ Yes ☒ No Explain: _____
10. Will existing businesses nearby be adversely affected by your proposed use because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness?
☐ Yes ☒ No Explain: _____
11. Will the establishment or maintenance of the proposed use be detrimental to the public health, safety or general welfare?
☐ Yes ☒ No Explain: _____
12. Will the proposed use be hazardous, detrimental, or disturbing to present and potential surrounding land uses due to water pollution, odor, fumes, and general unsightliness or other nuisances?
☐ Yes ☒ No Explain: _____
13. How will the proposed use preserve and incorporate the site's important natural and scenic features into the development design?
☐ Yes ☒ No Explain: _____
14. Will the proposed use cause adverse environmental effects?
☐ Yes ☒ No Explain: _____

Application # _____

Revised 01/24/23

6/10/24

To whom IT may concern,

Attached is an application for my dogs permit, I currently have 6 dogs and they are my pets/family. Any questions or concerns feel free to contact me at 612-876-9177.

BEST REGARDS,

Alexander Kaban

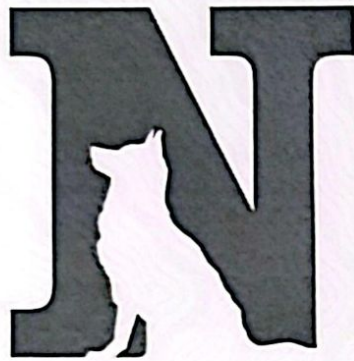


These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Neuman K-9 Academy, Inc.

Hugo, Minnesota

Hereby awards this certificate of completion to



Billy



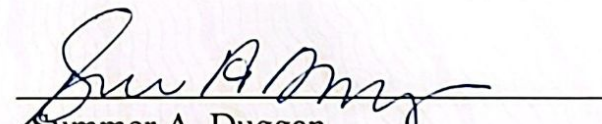
For the successful completion of the

Puppy Camp Level II.

Course of study at the Neuman K-9 Academy, Inc.

In witness thereof, on this 12th day of August, 2016, are entered the signature of the presiding trainers,


Josiah A. Neuman CMT, IACP-CDT
Training Director
Neuman K-9 Academy, Inc.


Summer A. Duggan
Assistant Training Director
Neuman K-9 Academy, Inc.

Neuman K-9 Academy, Inc.

Hugo, Minnesota

Hereby awards this certificate of completion to

Bella

For the successful completion of the

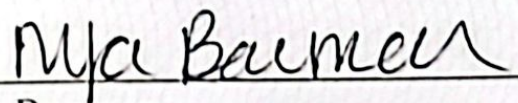
Boot Camp 8 Week

Course of study at the Neuman K-9 Academy, Inc.

In witness thereof, on this 5th day of October 2018, are entered the signature of the presiding trainers,



Joe Rudie
Training Manager
Neuman K-9 Academy, Inc.



Mya Bowman
Trainer
Neuman K-9 Academy, Inc.

Neuman K-9 Academy, Inc.

Hugo, Minnesota

Hereby awards this certificate of completion to



Dexter



For the successful completion of the

Puppy Camp 4-Week

Course of study at the Neuman K-9 Academy, Inc.

In witness thereof, on this 2nd day of December 2022, are entered the signature of the presiding trainers,

Joe Rudie
Training Manager
Neuman K-9 Academy, Inc.

Mya Bowman
Trainer
Neuman K-9 Academy, Inc.

Jordan Mathison
Trainer
Neuman K-9 Academy, Inc.

Neuman K-9 Academy, Inc.

Hugo, Minnesota

Hereby awards this certificate of completion to



Daisy



For the successful completion of the

Puppy Camp 4-Week

Course of study at the Neuman K-9 Academy, Inc.

In witness thereof, on this 30th day of December 2022, are entered the signature of the presiding trainers,

Joe Rudie
Training Manager
Neuman K-9 Academy, Inc.

Mya Bowman
Trainer
Neuman K-9 Academy, Inc.

Jordan Mathison
Trainer
Neuman K-9 Academy, Inc.

**APPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
JULY 9, 2024
7:00PM**

CALL TO ORDER:

Planning Commission Vice Chairman West called the Regular Meeting of the Wyoming Planning Commission for July 9, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Katie West, Dan Iverson, Mark Holl, and Chris Ortwerth

ABSENT: Chair Mark Lobermeier

Also Present: Fred Weck Zoning Administrator and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for June 11, 2024

A MOTION WAS MADE BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER ORTWERTH, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JUNE 11, 2024, AS SUBMITTED.

Voting Aye: Ortwerth, West, Holl, and Iverson

Voting Nay: None

Abstain: None

Absent: Lobermeier

SCHEDULED PUBLIC HEARINGS:

2. Interim Conditional Use Permit (ICUP) for a Residential Kennel: I-24-003
Location: 24567 Elmcrest Avenue
Applicant: Alexander Kabalan
Property ID Number: 21.10624.30

Zoning Administrator Weck reviewed the request for an ICUP for a residential kennel at 24567 Elmcrest Avenue and explained that the property is a single family dwelling on 4.8 acres that is zoned agricultural that has one accessory building. He noted that the surrounding lots were also zoned agricultural. He stated that Mr. Kabalan has 4 dogs that are over 4 months of age and City Code only allows 3 dogs over 4 months of age. He stated that the applicant is requesting to have

up to 6 dogs on the property for personal use, not commercial. He noted that there is a 6 foot chain-link fence on the property with a 1 foot non-barbed wire on top and explained that City Code has a height limit of 6 feet for fences, so the applicant has indicated that the wire can be removed in order to comply with code. Staff is recommending approval with the 10 conditions included in the staff report. He noted that the applicant was not present at the meeting.

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO OPEN THE PUBLIC HEARING AT 7:04 P.M.

<i>Voting Aye:</i>	<i>Ortwerth, West, Holl, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Lobermeier</i>

Dean Johnson, 4520 245th Street, stated that his property abuts the applicant's property and asked what kind of dogs would be at this kennel.

Zoning Administrator Weck stated that the dogs he has seen were German Shepherds.

Mr. Johnson asked if there was a reason that the fence had the wire at the top, whether the dogs were dangerous, and if they were being trained.

Zoning Administrator Weck stated that those questions would have to be answered by the applicant but noted that he had met the dogs and they did not seem dangerous to him.

Mr. Johnson stated that if these dogs get out and they have been trained as guard dogs, there have been instances that he has heard of where they ended up mauling children. He stated that if that happens it won't take much for them to be able to come after the applicant, but also the City, because they were the one who granted the permit for the dogs.

Zoning Administrator Weck stated that if the applicant complies with the requirements of the permit, the City has to approve the permit.

Mr. Johnson gave an example of people coming outside with their children because they want to play in their yard and if this were approved would then have 6 dogs barking at them through the fence. He noted that he did not believe the applicant had an area to keep the dogs that would be sound proof.

Kim Woehl, 25370 Kettle River Boulevard, stated that they live in the area and explained that she has several concerns about this application. She stated that she was concerned about quietness and enjoyment which is her legal right and explained that with 6 dogs at this property, they would completely lose that right. She stated that they own about 13 acres and feels that they have the right to have all sorts of critters. She noted that if the Commission had ever been near a kennel they would know that with 6 dogs there will be constant barking. She stated that now that she knows that these will also be large dogs, she also has concerns for families, children, but also the critters in the natural areas. She stated that, in her opinion, the fence is a complete eye sore and noted that when she first saw it she said that it looked like a prison. She stated that she has photographs that she can share if the Commission had not yet seen the fencing. She explained that she felt that there was a reason that the City had a limit of 3 dogs and reiterated that she would like to be able to have peace and enjoyment on her property and asked the Commission to take the barking issue and residents who were worried about their children or grandchildren into consideration.

Hayley Morin, 24645 Kettle River Boulevard, stated that she lives alongside of the applicant which

means she has a lot at stake with this decision. She stated that she was also opposed to the City allowing this permit for the same reasons that have already been stated by others. She stated that it was not because she did not like dogs and shared that she has 2 dogs of her own and contains them with electric collars. She noted that she does not know the applicant and had only seen them outside of the house once since they moved in back in November. She stated that she has seen the dogs and they are 6 large German Shepherds and have been barking at her, her dogs, and her young daughter. She explained that they had moved into this home in September in order to grow their family and enjoy the quiet of the property. She stated that she grew up in the City which is quiet and noted that she felt that the City had rules for a reason and asked that the City deny this request and limit them to 3 dogs. She stated that she has seen how this situation has already impacted the wildlife in the area because of the fence that is supposed to contain the dogs because it means that the deer can no longer cut through the path and the pheasants can't fly over. She stated that the applicant was taking away the path of the natural environment. She explained that was one of the reasons that they moved here because they wanted to be able to sit outside and enjoy the natural environment. She stated that her biggest concern is related to her young child and noted that she was planning to have more children. She stated that she had brought pictures of how close the fence is to her yard to share with the Commission. She explained that she was worried that if the 6 dogs get out of the fence, they will become pack dogs and will disrupt her time enjoying her home and family. She asked that the Commission not grant the permit that would allow them to have 6 dogs and urged them to ask themselves if they would like to live next door to 6 large dogs.

Boyd Bontjes, 24702 Kettle River Boulevard, stated that there is nobody living there and nobody has been mowing the grass. He asked if the City had any ordinances related to mowing, but noted that he did not want there to be a pigsty in his community. He stated that he would prefer that the City reject what they were asking for and reiterated that nobody was living there. He asked if nobody was living there who would feed the dogs or shut them up.

Chris Herrmann, 4723 250th Street, asked if someone had 6 dogs why it had to be a kennel permit and the City couldn't just say that they could have 6 dogs.

Zoning Administrator Weck stated that it is called a kennel permit because that is what the ordinance calls it.

Mr. Herrmann asked why the applicant would spend that much money to put up a fence of that caliber for 6 dogs. He explained that there are rumors going around that the person that bought this land was a legally operating pot grower. He stated that he has concerns about what will come in after the 6 dogs and asked if the applicant was working on making this a legal pot house. He stated that he would question if that was the kind of thing that he wants in his neighborhood. He stated that he was not saying that the applicant was a pot grower, but if you Google him or look him up on Facebook, he has a permit through the State to legally grow pot and does not live at this location. He stated that he would agree with the statements made by others that the fencing is an eyesore and it felt it didn't make sense to spend money on this kind of fence for 6 dogs when you weren't even going to living at the site. He stated that he did not want to have a legal pot business in the neighborhood or the community. He admitted that he was speculating but felt it was something that everyone should explore more closely to determine why so much money was put into the fence and that they have 6 guard dogs.

Brendan Woehl, 4581 250th Street N, stated that most of what he wanted to say has been covered by others and noted that he thinks everyone who has spoken was in agreement that this was not something they want to see in this community. He questioned why the applicant was not at the meeting to answer questions or even defend his plans. He stated that the applicant was not here, does not live on the property, and has not mowed the lawn. He stated that he did not believe that

they would pick up the poop or take care of the dogs. He noted that if someone has a 6 foot tall fence and 6 dogs, he felt it was because the dogs were not trained. He stated that he believed that the dogs would essentially be wild animals, living outside and taking care of themselves. He stated that they do not even know if they will be fed or if they will be hungry and want to get out. He reiterated that this is not something that they want in the neighborhood and close to their homes. He stated that he grew up further away in Wyoming and his parents have a situation where there are 2 dogs that live up on a hill and bark at night which drives them crazy so they have to close their windows. He cannot imagine a situation where there will be 6 dogs barking at night and stated that even though he lives 7 houses down from this property, he feels that he will hear them all the time, day and night. He stated that the permit is for an interim thing and asked if this meant that the City was granting them something for temporary use.

Zoning Administrator Weck explained that a CUP runs with the property, so if the City did not do this as an Interim Conditional Use Permit, when this individual left the property the next person could still have 6 dogs.

Dean Kubitschek, 24553 Elmcrest Avenue, stated that he lives next door and explained that his concerns began when he first saw people there because nobody lives there. He then saw fence posts laying in his yard so he had to take time off of work and show them the property lines because they did not get it surveyed which he believed needed to be done if you were going to install a fence.

Zoning Administrator Weck confirmed that they had not had the property surveyed, but noted that if they can find the property lines they do not need to survey the property.

Mr. Kubitschek stated that the fence guys did move the fence over after he spoke with them. He stated that he had seen the dogs and noted that he has an 8 year old daughter and having 6 German Shepherds next door scares him. He stated that the applicant does not live there and noted that he had only seen them a few times at night for a few hours and then they leave. He noted that he met the applicant once, but felt a bit like he was trying to be nice in order to get things approved. He stated that the applicant had a temporary fence along the back of the house that was about 12 feet high made out of chicken wire. He noted that when he was standing talking to the applicant a dog ran out to him and he said 'oh, she found a way out' because she had dug under the fence. He stated that this is a 4.8 acre property with a fence around it which means that there is a lot of room for the dogs to find a way out of the fence, which scares him. He stated that his daughter goes out and bounces on the trampoline right there and asked if he would have to move all of his stuff over now and put up a row of trees or fence. He stated that he was frustrated and explained that his biggest concern was safety and also that the yard has not been kept up. He expressed concerns about the possible effect on his property values with this type of property that looks like a prison and has 6 dogs barking at you right next door. He questioned if the applicant would get rid of the feces that is all over the place. He explained that he did not want to have his daughter scared to go outside and play. He noted that if the City grants this request they have told him that they will need to take the wire off the top of the fencing, but he felt that if that happened, then it will be not be safe. He encouraged the Commission to drive by and check it out if they hadn't already gotten to see it.

Mr. Bontjes stated that he felt that the fence that the City let them build was degrading to everyone's property on each side.

Mr. Kubitschek stated that he had someone text him today that he hadn't heard from in years who had driven by his house and the message was that his neighbor had gone crazy with a giant fence and asked what was going on.

Mr. Johnson asked if the City had any ordinances related to mowing and lawn upkeep.

Zoning Administrator Weck stated that there are City ordinances for mowing and stated that he believed it had to be kept under 7 inches, but nobody was living on the property right now.

Mr. Johnson stated that there is a \$500,000 house that he felt was just going to hell and also bringing down property values in the area.

MOTION BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER ORTWERTH, TO CLOSE THE PUBLIC HEARING AT 7:25 P.M.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

Commissioner Holl asked if the applicant was planning to move into the property.

Zoning Administrator Weck stated that was his understanding.

Commissioner Iverson stated that there were complaints noted in the packet materials about the fence and asked if there had been any complaints about the dogs.

Zoning Administrator Weck stated that he had a complaint from one of the neighbors to let him know that the applicant had 4 or more dogs so a letter was sent to him describing his options. He stated that after receiving the letter, the applicant chose to apply for this kennel license.

Commissioner Iverson stated that he was disappointed that the owner was not here tonight because there are obviously a lot of questions.

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER ORTWERTH, TO TABLE THE REQUEST FOR AN INTERIM CONDITIONAL USE PERMIT (ICUP) FOR A RESIDENTIAL KENNEL: I-24-003, LOCATED AT 24567 ELMCREST AVENUE FOR ALEXANDER KABALAN, PROPERTY ID NUMBER: 21.10624.30, UNTIL THE APPLICANT BE PRESENT.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

NEW BUSINESS - NONE

OLD BUSINESS:

3. Rezoning of Undeveloped Parcels to Match the Comprehensive Plan

Zoning Administrator Weck stated that he was hoping that Chair Lobermeier was going to be present to discuss this item. He explained that they he put the maps in the packet was because he had spoken with a resident that was trying to sell their parents farm that is slated for R-3. He stated they had raised concerns about what they could do with it if the City sewer and water wasn't there yet. He explained that the City could do the mass rezoning or they could perhaps look at the service areas for the sewer for the upcoming stages and take a look at the rezoning of the properties that were closer. He stated that his concern was that would still leave them with the

mess they have had over the last few years where if that property could get developed, they are looking at the old zoning and not the Comprehensive Plan zoning. He suggested that the Commission take some to look over the maps before they hold the next discussion.

Commissioner Iverson asked where things stood with relation to the communication plan to inform residents about this situation and make sure the Council knows what they are trying to do.

Zoning Administrator Weck stated that they were hoping to present something to the Council next week, but it will need to be rescheduled for a time that they don't already have a Work Session meeting.

COMMUNICATIONS:

UPDATES:

A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO ADJOURN THE JULY 9, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:36 PM.

<i>Voting Aye:</i>	<i>Ortwerth, West, Holl, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Lobermeier</i>

**UNAPPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
JULY 23, 2024
7:00PM**

CALL TO ORDER:

Planning Commission Vice-Chair West called the Regular Meeting of the Wyoming Planning Commission for July 23, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Katie West, Dan Iverson, Mark Holl, and Chris Ortwerth

ABSENT: Commissioner Mark Lobermeier

Also Present: Fred Weck Zoning Administrator, Robb Linwood, City Administrator, and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for July 9, 2024**

Commissioner Iverson pointed out two instances where comments and motions he had been had been credited to Commissioner Holl by mistake.

A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JULY 9, 2024, AS AMENDED.

<i>Voting Aye:</i>	<i>Ortwerth, West, Holl, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Lobermeier</i>

SCHEDULED PUBLIC HEARINGS:

- 2. Amend the Conditional Use Permit for a Planned Unit Development: C-24-001**
Location: The Summer Fields residential development
Applicant/Owner: Jesse Moxness of Summer Field, LLC
Property ID Number: 21.10582.XX

Zoning Administrator Weck explained that the applicant had requested an amendment to the CUP for a PUD. He stated that in January of 2020 the Joint Park Planning Commission had agreed to accept cash in lieu of land for the park dedication and in September of 2020, WSB finalized an

EAW which determined that the proposed project did not have the potential for significant environmental effects. He stated that in October of 2020, the City approved a Preliminary Plat and rezoning and in November of 2020 approved a CUP for a PUD that applied to the entire development and had also approved the Final Plat for a 19 lot subdivision which was the first phase of Summer Fields. He explained that the applicant had requested amendments to the setback requirements on Lots 1-9 of Block 1 and Lots 1-6 of Block 2. He noted that it would reduce the side yard setbacks from 7.5 feet to 5 feet and the setbacks at an intersection by reduced from 20 feet to 15 feet. He explained that part of the reason for this reduction would be to allow for 3 car garages to be built. Staff recommends approval, with the conditions as outlined in the staff report.

Jesse Moxness, owner, stated that he would be happy to answer any questions that the Commission may have.

Commissioner Iverson noted the roof run-off locations and asked if the proposed narrowing between the properties would change anything about how that would work.

Mr. Moxness stated that between each house pad they will have a drain and noted that they will have to cut in a swale that would basically push the water to where it is supposed to flow. He explained that a few feet difference would not really change much of that, so he did not see any issues with that. He noted that he usually installs gutters or at least recommends that his clients put on gutters, which makes it a bit easier to control the water and reiterated that he really did not see this creating any issues with water.

Commissioner Iverson asked if it was too late in the process to take out a few lots in order to make each lot a bit wider.

Mr. Moxness stated that they cannot do that at this time and explained that they were trying to keep the costs down on everything. He explained that the current market is tough right now because cost and interest is high and noted that they have been getting a lot of feedback from customers that they want to have a 3 car garage. He stated that with the current property widths, he did not think it would be aesthetically appealing to put in the 3 car garage. He explained that he likes the developments to look nice and not like you would be essentially looking at a storage building, which he feels it would be if they put in 3 car garages with the current lot configurations.

Commissioner Iverson asked what the added value would be to the price of a home in going from a 2 car garage to a 3 car garage.

Mr. Moxness stated that the added value would be between \$15,000 to \$20,000.

Commissioner Holl asked if making the setbacks smaller would create the need to have any fire walls.

Mr. Moxness stated that it would not create the need for a fire wall. He stated that there are a few things that they will need to do but he and Zoning Administrator Weck can discuss those details.

Commissioner Ortwerth asked what this would do to the City's Comprehensive Plan.

Zoning Administrator Weck stated that this would not change anything and noted that for a PUD the setbacks are proposed by the developer and then approved by the City. He clarified that Mr. Moxness could have made this proposal at the beginning of the process, but noted that if approved, it would not change the density.

Mr. Moxness stated that he has a development in Lindstrom that is exactly like what they are proposing with 40 foot wide pads on a 50 foot wide lots that has been very successful and would like to have the same success in the City.

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER ORTWERTH, TO

OPEN THE PUBLIC HEARING AT 7:10 P.M.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

Phillip Russell, 25869 Emerald Avenue, stated that he had moved into this area a few years ago because it was nice, open, and rural looking. He stated that when the development started going in, he objected to some of the plans because of the density. He noted that he feels that they will literally be able to spit onto each other houses which reminded him of where he came from and was also the reason he left. He explained that he did not want the rural, small-town feel to go away and felt that this proposed density is bringing that into the City. He stated that he liked the idea that was raised to take 1 or 2 lots out of the plans in order to give more space. He questioned the price of the homes and felt that they will end up being more than he paid for his house which had 3 acres. He explained that he did not want maximizing the developer's profits to be put ahead of the City's look and feel, which was his objection to these plans.

MOTION BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER ORTWERTH, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

MOTION BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER IVERSON, TO RECOMMEND APPROVAL TO AMEND THE CONDITIONAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT: C-24-001, LOCATED AT: THE SUMMER FIELDS RESIDENTIAL DEVELOPMENT FOR LOTS 1-9 OF BLOCK 1 AND LOTS 1-6 OF BLOCK 2 AS OUTLINED, APPLICANT/OWNER: JESSE MOXNESS OF SUMMER FIELD, LLC, PROPERTY ID NUMBER: 21.10582.XX, SUBJECT TO THE 4 CONDITIONS LISTED IN THE STAFF REPORT.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

Zoning Administrator Weck noted that this would go before the City Council on Wednesday, August 7, 2024, due to the Night to Unite activities on the normal meeting night.

NEW BUSINESS

OLD BUSINESS:

- 3. Interim Conditional Use Permit for a Residential Kennel: I-24-003**
Location: 24567 Elmcrest Avenue
Applicant: Alexander Kabalan
Property ID Number: 21.10624.30

Zoning Administrator Weck stated that he did not have anything to add from his original presentation to the Commission, but noted that the applicant was present at tonight's meeting.

Vice-Chair West asked the applicant to outline his interest in the CUP for a residential kennel.

Alexander Kabalan, 24567 Elmcrest Avenue, stated that he had purchased this property in October and explained that his reason for moving to Wyoming was because he has 6 dogs and wanted to be able to keep them on their 5 acres with the personal kennel license.

Commissioner Iverson asked if Mr. Kabalan was currently living on the property.

Mr. Kabalan stated that he was not living there full-time and was basically awaiting this permit.

Commissioner Iverson asked if the dogs were on the property.

Mr. Kabalan stated that he lived in Coon Rapids with the dogs.

Commissioner Iverson asked if Mr. Kabalan had reviewed any of the feedback that was received from the previous meeting.

Mr. Kabalan stated that he had not reviewed that information and explained that he had missed the meeting because he thought it was on Thursday and not Tuesday.

Commissioner Iverson asked if Mr. Kabalan was familiar with the staff recommendations.

Mr. Kabalan stated that he was not really familiar with them.

Commissioner Iverson stated that at the last meeting residents addressed the Commission and shared some of their concerns. He stated that one of the recommendations was that there be no more than 6 dogs and asked about the kennel size.

Mr. Kabalan explained that they had fenced in the property a few months ago so the dogs would be able to run wild and free on the entire property. He noted that the dogs mostly stay inside the home with them and are essentially their kids.

Commissioner Iverson stated that neighbors expressed concerns about things like barking and escaping by digging.

Mr. Kabalan stated that was why they had installed the fence.

Commissioner Iverson stated that, just like everything else, dogs poop and asked Mr. Kabalan to address some of those types of concerns.

Mr. Kabalan stated that he has not had any issues with the dogs barking. He stated that he was not there full-time, but when he is there and the dogs are out, he seldom has issues with anybody. He noted that there is one neighbor to his left that has 2 dogs and sometimes when they see the dogs they bark, but the other dogs do too. He stated that when that has happened he usually just brings the dogs back inside.

Vice-Chair West asked if the dogs were mostly indoor dogs and they would not be left outdoors in a kennel.

Mr. Kabalan stated that was correct and reiterated that the dogs live inside the home with them. He stated that they go outside and run around and play and when they burn up the energy they go back inside.

Commissioner Holl noted that there was a pole barn on the property and asked if the dogs would be kept in the barn.

Mr. Kabalan stated that they would not be kept in the barn.

Commissioner Holl asked if Mr. Kabalan planned to move into this home as a full-time resident.

Mr. Kabalan stated that is what they plan to do and explained that they had already homesteaded the home, but they do plan to keep their current house in Coon Rapids as their secondary home.

Vice-Chair West asked about the fence compliance issues and whether he would make the necessary changes to comply.

Mr. Kabalan explained that there was barbless wire on top and noted that he was not aware that this was not supposed to be on the fencing. He stated that the builder had told him that he usually puts up the barbless wire for extra safety to prevent the dogs or deer from jumping.

Vice-Chair West clarified that this is one of the conditions that would have to be met for approval. She stated that he will have to watch the noise, have no more than 6 dogs, and not have an angry or aggressive dog.

Mr. Kabalan stated that the dogs are just protective by nature, but assured the Commission that they were not aggressive dogs. He stated that they are German Shepherds that range in age from 13 months to 8 years old and he has 3 males and 3 females.

Commissioner Holl referenced the house off of Elmcrest that is very close to Mr. Kabalan and the backyards of the others and asked if he would be open to providing any kind of fence-line screening in this area.

Mr. Kabalan stated that he had asked his contractor to give him some quotes for doing some slats on both sides of the property because he does not want there to be any accidents.

Commissioner Iverson stated that with an ICUP there are conditions listed. He stated that hopefully these will be well behaved dogs that do not cause any public nuisance issues. He asked about a situation where the City received complaints and made a determination that there were issues with some of the dogs, what recourse the City may have.

Zoning Administrator Weck stated that the City could revoke the ICUP.

Vice-Chair West explained that the concerns from the neighbors is if the dogs got out and there were children there.

Mr. Kabalan explained that they took all precautionary measures with the builder and noted that he had added an extra hardwires on the bottom of the fence that will prevent the dogs from digging so they will not be able to go underneath the fence.

Vice-Chair West noted that the public hearing had already been held for this item so they would not open it up again.

Zoning Administrator Weck clarified that the Commission could decide to open it up again for comments, if they wanted to.

A few people spoke from the audience and stated that they would like a chance to make a statement in front of the applicant.

Zoning Administrator Weck reiterated that it was up to the Commission if they wanted to re-open the public hearing, but they did not have to.

Vice-Chair West stated that since they had already held the public hearing, she would not re-open it again.

More people spoke from the audience expressing their frustration that they would not be allowed to address the Commission or the applicant.

Zoning Administrator Weck clarified that during a public hearing, all comments are addressed to the Commission, so the audience would not be able to directly ask the applicant any questions.

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO RE-OPEN THE PUBLIC HEARING AT 7:23 P.M.

<i>Voting Aye:</i>	<i>Ortwerth, West, Holl, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Lobermeier</i>

Hayley Morin, 24645 Kettle River Boulevard, stated that she was the neighbor directly to the north that abuts the back of the fence. She stated that she has 2 dogs so she had nothing against dogs and noted that her dogs have an electric invisible fence. She asked the Commission to recommend denial of this permit because of the effects the 6 dogs would have on her family. She explained that she has a small child and was worried about her safety with the big dogs. She stated that they have not heard anything about the dogs training and thinks it is obvious that Mr. Kabalan has concerns about their jumping and had also used the phrase 'extra protection'. She noted that she thinks it is clear that Mr. Kabalan has some hesitation about his dogs if he had to install preventative hard wiring underneath the fence as well as the wire on top. She stated that Mr. Kabalan had also made a comment that the wiring on top would help to keep the deer out which brings her to her second point regarding the effects this will have and has had, on the wildlife in the neighborhood. She stated that if you fence in 5 acres in order for the dogs to be wild and free, that will have an effect on the wildlife. She stated that Mr. Kabalan mentioned that he has a place in Coon Rapids that allows the 6 dogs and if that is the case, she did not feel like the City needed to bend the rules and change things in order for him to get an additional permit, because they could just stay in Coon Rapids. She stated that Wyoming has great rules, regulations, and ordinances which is why many people choose to live here. She reiterated that she would like the City to deny this request and asked the Commission if they would want 6 dogs living next door to them that could be barking or were a possibly dangerous breed of dog.

Michael Woehl, 24733 Kettle River Boulevard, stated that they have 12 acres and noted that his concern was primarily about the barking. He stated that he cannot imagine what it would be like if there were 6 dogs barking. He noted that he felt that there was a reason for the City to have ordinances and regulations so they can come up in front of the Commission. He stated that the residents had brought up how the property currently looks which he thinks speak to character and believes that should come into play in this situation. He stated that he felt it would be different if the applicant had come in and said, hey, we have 10 neighbors that have all signed a document saying that everything was great and had been showed pictures and videos of the dogs. He stated that if it were him, he would have given them a presentation in order to make sure that they were very comfortable with the quietness of the dogs. He reiterated that he could not imagine trying to quiet down 6 dogs and get them back in the house when somebody walks by. He stated that they own a farm and have contemplated sometime in the future coming before the City and asking to develop it, but questioned how they would be able to sell anything if people come out and found out that it was very loud because of the dogs. He stated that currently it is a peaceful 12 acre parcel out in the country. He stated that he felt that the demonstration of how the property currently looks when you drive by represents how this could go on. He stated that he did not believe it was fair to have somebody else's property bring the value of the nearby properties down.

Brendan Woehl, 4581 250th Street N, stated that one thing that struck him as not being 'good' tonight that he felt the character of the applicant was when the Commission had asked Mr. Kabalan if he had reviewed the material from the last meeting and he replied that he had not. He stated that

he essentially felt that Mr. Kabalan came in and said he made a mistake on the meeting date, had chosen not to read through any of the comments or concerns, didn't mow his lawn, and then turned around and said that he just wants to have 6 dogs because they are his family, but that he also did not know how to control them. He stated that if someone has 6 kids, they don't just put up a 6 foot tall fence with wire on top because they were a bit worried that the kids would attack the neighbors, because that would be bad parenting. He stated that he was not trying to speak ill of Mr. Kabalan but they do not want this in their community and explained that if takes a bit of speaking ill in order to get their point across, that is the point he has gotten to.

Dayn Kubitschek, 24553 Elmcrest Avenue, stated that his biggest concern was his daughter's safety because he lives right next door. He stated that as he shared at the last meeting, he has seen a dog go under the fence already, which scares him. He stated that he met Mr. Kabalan and didn't really have a problem with him, but he also did not really feel safe with his daughter being outside with 6 dogs running around, regardless of what kind of dogs they are or who owned them. He stated that it makes him uncomfortable and it is his dream to live out there in peace with his daughter and not have to worry about things every time she goes outside and explained that now he feels like he will always need to right there by her side. He stated that there are rules for a reason and understands that people can ask for exceptions to the rule, but he felt that this request was a bit extreme. He stated that property values were already mentioned and he is sure that this will affect them because there is a giant fence next door with a bunch of dogs running around and barking and does not think people will want to buy his home because of that. He stated that he also wanted to mention the upkeep of the yard. He noted that he understood that Mr. Kabalan was not currently living there right now but he was still the owner so he needed to maintain it, regardless of how many homes he owns and did not believe that the fact that he was not living there should be an excuse to not maintain the yard. He stated that the state of the yard right now did not speak well for what the future will bring when there are 6 dogs running wild. He noted that the wire under the fence was meant to help, but does not see it actually stopping a dog from digging out especially because it is 4.8 acres which will allow a lot of area for an animal to be able to dig under and find its way through which was something that he did not want to worry about.

MOTION BY COMMISSIONER ORTWERTH, SECONDED BY COMMISSIONER HOLL, TO CLOSE THE PUBLIC HEARING.

<i>Voting Aye:</i>	<i>Ortwerth, West, Holl, and Iverson</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Lobermeier</i>

Commissioner Iverson stated that based on some of the feedback there were some concerns raised that this would violate some of the City ordinances and asked if that was true.

Zoning Administrator Weck explained that they would not be violating any of the City ordinances and noted that what the ordinance requires is that if you have more than 3 dogs, you can get an ICUP for a residential kennel. He clarified that was not bending the rules and shared various examples of when a resident would and would not need to get a permit from the City. He stated that Mr. Kabalan is following the City's procedures for applying to be allowed to have the ICUP in order to keep 6 dogs. He noted that he did not mean to imply that anyone's opinion was not valid, but explained he cannot take into account fears for what 'may' happen, if someone is following the rules.

Commissioner Iverson stated that if the conditions within the permit were not met as outlined, the City can revoke the permit.

Vice-Chair West asked if people had complaints if they should just report them to Zoning Administrator Weck or the City.

Zoning Administrator Weck stated that was correct.

Commissioner Iverson stated that Commissioner Holl had brought up the possibility for additional screening which Mr. Kabalan seemed open to and asked if they could add that to the conditions.

Zoning Administrator Weck stated the City is allowed to make conditions that are pertinent to the applicant, and he felt screening would be pertinent. He noted that there were a number of ways to provide screening such as slats and vegetation and asked if the Commission planned to prescribe what type of screening be done.

Commissioner Iverson stated that he would like to see the screening be on the fence and not done with vegetation. He noted that he thinks the intent is to prevent eye to eye contact with another dog or another person.

A man from the audience asked to speak again.

Vice-Chair West reminded the audience that the public hearing had been closed.

The gentleman stated that comparing this to a permit was not the same as this situation because they do not have to all have a meeting and all be here to talk about a permit. He stated that this was different or they would not be sitting here doing this. He reiterated that this situation is not the same as a permit and should not be used in comparison.

Commissioner Holl stated that the City was not changing any of the rules nor were they giving a variance. He stated that Mr. Kabalan had done everything he was supposed to and if he doesn't, then he will have a problem.

A different gentleman from the audience asked if the City had a mowing ordinance rule that Mr. Kabalan was currently breaking.

Zoning Administrator Weck stated that Mr. Kabalan had already been contacted about that issue.

Vice-Chair West banged the gavel and reminded the audience that the public hearing was closed.

A gentleman spoke and stated that the last time they were here there was no opportunity to ask questions of the applicant and they would like to have that opportunity.

Vice-Chair West explained that the intent was for the Commission to ask questions and not for the residents to ask questions directly of the applicant. She stated that the Planning Commission makes a recommendation to the City Council who will be the ones who determine what will happen. She explained that the Commission's job is to follow the rules, regulations, and the Comprehensive Plan.

The gentleman asked if Mr. Kabalan planned to breed the dogs since there were 3 males and 3 females.

Zoning Administrator Weck stated that the ICUP is for 6 dogs that are over 4 months of age.

Vice-Chair West noted that the Commission cannot speculate on what Mr. Kabalan will do and stated that they are bound by the City ordinances with their recommendations.

A gentleman asked if the fence was permitted when he put it up.

Zoning Administrator Weck confirmed that Mr. Kabalan had a permit to install the fence, but it was found to be too tall upon inspection, so he has been told that he needed to remove the wires on the top.

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO RECOMMEND APPROVAL INTERIM CONDITIONAL USE PERMIT FOR A RESIDENTIAL KENNEL: I-24-003, LOCATED AT 24567 ELMCREST AVENUE; APPLICANT: ALEXANDER KABALAN; PROPERTY ID NUMBER: 21.10624.30, WITH THE ORIGINAL 10 CONDITIONS AND 1 ADDITIONAL CONDITION RELATED TO SCREENING, AS DISCUSSED.

Voting Aye: West, Holl, and Iverson
Voting Nay: Ortwerth
Abstain: None
Absent: Lobermeier

4. Rezoning of Parcels to Match the Comprehensive Plan

Zoning Administrator Weck stated that once again he was hoping that Chair Lobermeier would be able to attend tonight's meeting for this discussion.

Vice-Chair West stated that she felt the Commission should wait to discuss this item until Chair Lobermeier could attend.

COMMUNICATIONS:

Zoning Administrator Weck noted that the City needs to adopt an ordinance related to adult cannabis rules, regulations, and also determine which zoning districts they can go in. He stated that the City had gotten a draft ordinance from the League of Minnesota Cities.

City Administrator Linwood explained that the City had previously passed a moratorium because of the recent legislation legalizing cannabis. He stated that the moratorium is nearing an end so the City needs to make some determinations for the City. He explained that the Office of Cannabis Management (OCM) is coming out with rules and regulations as well, and the City needs to move forward and include this in their ordinances.

Zoning Administrator Weck stated that the League of Minnesota Cities had given them a draft that essentially has a bunch of 'fill in the blank' sections for the City to use that he will be bringing back to the Commission at their next meeting.

UPDATES:

ADJOURN:

A MOTION WAS MADE BY COMMISSIONER ORTWERTH, SECONDED BY COMMISSIONER HOLL, TO ADJOURN THE JULY 23, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:45 PM.

Voting Aye: Ortwerth, West, Holl, and Iverson
Voting Nay: None
Abstain: None
Absent: Lobermeier

RESERVED FOR RECORDING DATA

RESOLUTION NO. 24-08-74

**RESOLUTION APPROVING AN INTERIM CONDITIONAL USE PERMIT TO
ALLOW A RESIDENTIAL KENNEL FOR UP TO SIX DOGS
AT
24567 ELMCREST AVENUE
PROPERTY ID NUMBER:
21.00624.30**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Alexander Kabalan has applied for an Interim Conditional Use Permit to allow a residential kennel for up to six (6) dogs on property legally described as:

The North 330 feet of the South 660 feet of the West 660 feet of the SW1/4 of the NW1/4 of Section 31, Township 33, Range 21, Chisago County, Minnesota, except that part thereof lying Northerly and Westerly of the road, Chisago County, Minnesota.

WHEREAS, on July 9, & 23, 2024, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.

3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
6. The use will be consistent with the purpose of this and other City Ordinances.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
13. The use will cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Conditional Use Permit, as requested by the applicant with the following conditions:

1. That the Interim Use Permit is subject to continual compliance with the standards for Conditional Uses as contained in the City of Wyoming Zoning Ordinance.
2. That the Interim Use Permit is subject to continual compliance with The City of Wyoming's Animal Ordinance.
3. That no more than six (6) dogs over four (4) months of age may be kept on the property.
4. That the fence on the property comes into compliance with the City of Wyoming Zoning Ordinance within 1 months of granting of the Interim Use Permit.
5. That animal waste is properly disposed so as not to become a nuisance.
6. That animal noise is not excessively disturbing such that it becomes a nuisance.

7. That no dogs are kept that have been determined to be a dangerous dog or a potentially dangerous dog as set out by the Chisago County Dangerous Dog Ordinance.
8. That the dogs are contained in the fenced area of the property or are kept on a leash.
9. That all dogs kept on the property shall be under the ownership of the property owner and not used for commercial purposes.
10. That the Interim Use Permit will expire upon the sale of the property or when the applicants vacate the property.
11. That the applicant shall provide screening from adjacent properties.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 7th DAY OF AUGUST, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Request for Council Action

Date: August 2, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Personnel matter

Method: New Business

Background Information:

City staff is requesting the City Council to enter a closed session under MN State Statute 13D.05 Subd. (2)(b) for a personnel matter

Recommendation: To consider entering a closed session under MN State Statute 13D.05 Subd. (2)(b) for a personnel matter



Request for Council Action

Date: July 31, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Labor Negotiations

Method: New Business

Background Information:

City staff is requesting the council enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies and contracts for both Law enforcement Legal Services (LELS - Patrol and Sergeants).

Recommendation: To enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services (LELS - Patrol and Sergeants).



CITY OF WYOMING

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