

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 18, 2024
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for June 4, 2024
2. Consider approving the minutes of the "City Council Work Session" of the Wyoming, Minnesota City Council for June 4, 2024

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of June 5, 2024 to June 18, 2024
4. To consider approving the 2024 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of \$105,950.00
5. To confirm, the City Council of The City of Wyoming Does Not Waive the monetary limits on

municipal tort liability established by Minnesota Statutes 466.04. When renewing Liability Insurance Coverage with LMCIT (League of Minnesota Cities Insurance Trust)

6. To consider a Mobile Food Unit permit for Karen Moore of Ice Queen's Frozen Treats
7. To consider approving a solicitation permit for Connor Olson of Renewal by Anderson
8. To consider approving a solicitation permit for Thomas McNamara of Slim and Trim Construction

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Neil Bauer, for June 13, 2024
10. Report of City Building Official, Fred Weck, IV for June 12, 2024.
11. Report of the City Attorney, Tom Loonan, for June 13, 2024
12. Report of City Engineer Mark Erichson, WSB for June 13, 2024
13. Reports of the Public Works Superintendent, Steve Reeves, for June 12, 2024

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

14. To consider a public hearing at the July 2, 2024 Wyoming city council meeting to extend the interim ordinance temporarily prohibiting the establishment or operation of any new hemp businesses in the City of Wyoming under Minn. Stat. 462.355, Subd. 4 (d) (2).
15. To consider **Resolution 24-06-57** a resolution approving plans and specifications and ordering advertisement for bids for the 2024 Street Improvements Project

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 4, 2024
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 4, 2024 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger

ABSENT: Councilmember Brett Ohnstad

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for May 21, 2024

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 21, 2024 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

2. To consider **Resolution 24-06-50** a resolution ordering the project and authorizing the preparation of plans and specifications for the 2024 Street Improvement Project

City Engineer Erichson – Reviewed details of the proposed 2024 Street Improvement Project, informational meetings that had been held with residents, outlined how the City streets are scored for consideration for improvements, and reviewed the City’s long-standing assessment policy. He noted that if the project moves forward, the City would hold an assessment hearing in the fall and outlined the procedure that would need to be followed if someone wanted to appeal the assessment. He answered Council questions related to details of the proposed street projects.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO OPEN THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

Kristin Ortwerth, 25730 Gramford Avenue - Expressed her frustration, stated that they live in what was once the township where they do not have City sewer, water. She explained that they feel like their taxes are high for the services that they actually receive and now the City is asking them to pay even more. She asked if there was a line item in the City budget to pay for the roads.

City Administrator Linwood – Explained that they do have a budget, but the City has a long-term plan with a Capital Improvement Plan (CIP) and noted that they use the lowest possible amount for assessments. He stated that the budget items cover street maintenance and the 5 year CIP are for the projects. He explained that some projects are paid in cash, some with State Aid, and others where they have to do bonding, which is what they were planning for this particular project.

Ms. Ortwerth –She stated that this proposed expense is a large extra expense for the residents. She explained that she had been under the impression that everything would be done using the property taxes that they had already paid.

City Administrator Linwood – Noted that many cities have a larger assessment policy than the City. He explained that this assessment was not because the City had not budgeted appropriately. He noted that the Council could choose to put large amounts of money into the CIP for the streets, but residents would essentially see that on their taxes if they raised the levy every year which would result in a significant increase in property taxes for residents. He explained that this type of assessment is standard in most cities, and reiterated that Wyoming's policy assesses the minimum amount possible by state statute.

Ms. Ortwerth – Asked if the City, during their evaluation, only considers the people who live on the roads and not where the traffic comes from and noted that she felt this should be taken into consideration. She asked how long the City expected the new roadway to last.

City Engineer Erichson – Stated that this roadway should last about 30 years and explained that there will be other maintenance that occurs over that time period. He stated that property owners would not be assessed for anything within the next 15 years, but roadways will require things like mill & overlay or cracking filling prior to the 30 year mark. He clarified that things like the mill and overlay and crack filling would not be things that residents would be assessed for because they would be done by Public Works.

Ms. Ortwerth – Asked if the improved road would increase their assessment value, which would in turn increase their property taxes.

Mayor Iverson – Clarified that the City did not assess the value of homes and that would be handled by the County.

Ms. Ortwerth – Noted that she had attended the May 7, 2024 meeting where there had been mention of a surplus and asked what would happen with the surplus money and if it could be redirected to road projects.

City Administrator Linwood – Stated that he believed they were referring to the annual audit.

Councilmember Schilling – Stated that they had brought up a point about surpluses and noted that anytime the City does not use up funds, it is rolled into the City's General Fund and that is applied to next year's budget so they do not have to plan for as much money. He explained that this meant that the City did not have to levy as much if they ended up with a surplus.

City Administrator Linwood – Stated that the City, as a government entity, is responsible for running a balanced budget. He noted that the City is required to have a reserve balance, but surplus funds will be turned around and used back in the community.

Ms. Ortwerth - Explained that she believed that the City's goal should be that they do not have to assess and charge residents on top of what they already pay in taxes. She stated that she was frustrated with this situation and that she was glad that they had been given the chance to speak.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION NO. 24-06-50, A RESOLUTION ORDERING THE PROJECT FOR THE 2024 STREET IMPROVEMENT PROJECT.

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing payment of recommended bills, payroll and journal entries for the period of May 22, 2024 to June 4, 2024
4. To consider **Resolution 24-06-51** a resolution approving Pay Voucher #1 to Northdale Construction Co., Inc. for the 2024 Trunk Watermain and Forcemain Improvements Project in the amount of \$662,250.74
5. To consider **Resolution 24-05-52** a resolution approving Pay Voucher #3 to Forest Lake Contracting, Inc. for the 2023 Fallbrook Avenue and 264th Street Improvements Project in the amount of \$101,383.05
6. To consider **Resolution 24-06-53** a resolution accepting donation from an Anonymous Donor to the Wyoming Police Department.
7. To consider **Resolution 24-06-54** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction.
8. To consider **Resolution 24-06-55** a resolution approving payment for repair work on Marck Plow Truck #902 by Crysteel Truck Equipment for the Wyoming Department of Public Works in the amount of \$10,527.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #3, #4, #5, #6, #7, and #8 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Neil Bauer for May 30, 2024

10. Report of City Building Official, Fred Weck, IV for May 30, 2024
11. Report of City Attorney Tom Loonan for May 30, 2024
12. Report of City Engineer Mark Erichson, WSB for May 30, 2024
13. Report of Public Works Superintendent, Steve Reeves for May 29, 2024
14. First Quarter Financial Report of Abdo, Eick, and Meyers for March 31, 2024

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

15. To consider **Resolution 24-06-56** a resolution governing write-in vote counting

Assistant City Administrator MacFarlane – Gave an overview of new legislation related to write-in vote counting.

Council Member Nanko Yeager – Shared examples of write-in votes within the City from the last few years and noted that on average there were about 75 write-in votes and asked how much time would be saved in not tabulating those votes.

Assistant City Administrator MacFarlane – Clarified that he could not speak specifically to the amount of time saved and noted that this information was shared with all the municipalities within Chisago County.

City Administrator Linwood – Noted that this was something that the Chisago County auditors office had asked them to bring to City Councils within the County.

Council Member Nanko Yeager – Asked how voters would be informed that their write-in votes would not be individually tabulated. She stated that when people come to vote, people expect their vote to be tabulated.

Assistant City Administrator MacFarlane – Clarified that the write-in votes would still show up in the final election results but that specific write-in votes would not be reported. For example, 10 votes for Ronald McDonald would just be indicated by total number of write-in votes.

Council Member Nanko Yeager – Stated that if a person cared enough to write-in a candidate for the election, she felt that vote should be individually tabulated and noted that what one person considers ‘frivolous’ may be a someone else’s political statement which she deserved to be heard. She stated that she did not feel tabulating these write-in votes would take up so much time that the election results could not still be given on a timely basis.

Assistant City Administrator MacFarlane – Stated that this would not just be for local elections, but that it would apply to all of the offices on the ballot and that the vote is still counted.

Council Member Luger – Stated that this appeared to be something that Chisago County wanted the City to pass and asked if other municipalities had already done so.

City Administrator Linwood – Explained that they had just heard about this last week so he was not sure if any other cities had taken this action yet, but noted that they were all asked by the County to take this action.

Council Member Luger – Asked what the implications would be if all the other cities in the County passed this, but Wyoming did not.

City Administrator Linwood – Stated that he believes that they would just have to count them for the Wyoming precincts.

Mayor Iverson – Noted that Wyoming tends to have a high voter turnout and asked how many votes are typically cast.

City Administrator Linwood – Stated that there are about 5,550 registered voters in the City and agreed that there is typically strong voter turnout.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 24-06-56 A RESOLUTION GOVERNING WRITE-IN VOTE COUNTING

Voting Aye: Schilling, Luger, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: Ohnstad

16. To consider a Council Work Session on June 18, 2024 at 5:30 PM

City Administrator Linwood – Explained that the City has received a few different concept plans that have gone before the EDA for multi-family housing that staff would like to review with the Council at this Work Session.

Council Member Schilling – Stated that he would not be able to attend because he will be out of town for a work conference.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE SCHEDULING A CITY COUNCIL WORK SESSION ON JUNE 18, 2024 AT 5:30 PM.

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

COUNCIL REPORTS:

Council Member Nanko Yeager – Attended the Touch-A-Truck event.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the EDA meeting and the Touch-A-Truck event. She expressed appreciation to the vendors that participated. She stated that the MS 150 will be held on June 8 and 9, 2024 and will come through the City. She explained that there are usually about 1,000 bikers that participate and the organization was looking for volunteers to assist in various ways. She stated that earlier today she attended graduation for Project Search which provide internships for individuals with disabilities. She extended her congratulations to Robert, Tori, Libby, Emmanuel, Andrew, Maria, and Charlie for graduating this year.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE JUNE 4, 2024 “REGULAR

**MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT
7:57 PM**

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 18, 2024
7:00PM

**DRAFT MINUTES
CITY COUNCIL
BUDGET WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
JUNE 4, 2024
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Budget Work Session Meeting of the Wyoming City Council for June 4, 2024 to order at 5:30 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger.

Absent: Councilmember Brett Ohnstad

Also Present: Robb Linwood- City Administrator, Grant MacFarlane- Assistant City Administrator, Steve Reeves- Public Works Superintendent, Neil Bauer- Wyoming Public Safety Director, Jesse Milligan- Wyoming Fire Chief

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. 2024 Preliminary Budget Discussion

City Administrator Linwood - Gave an overview of the budget calendar for 2024 and the factors for the Council to consider that may influence the 2025 budget and Council priorities. Mr. Linwood provided high-level details for the budgets of the Administration and Building Departments.

Administrator Linwood highlighted the need to replace existing computers in the administrative and building departments. Mr. Linwood also stated that the department would be conducting a city comp study as one had not been completed in recent years.

Chief Bauer – Gave an overview of expected 2025 capital expenses, as well as a summary of proposed 2025 budget items. Chief Bauer highlighted a variety of budgetary items, including technology replacements and remaining useful life of current squad cars.

Chief Bauer explained that many police departments have moved away from traditional non-lethal shotguns and have instead began implementing 40mm launchers which are safer and more accurate.

Chief Bauer discussed the intent to complete a staffing study for the Wyoming Fire Department to review the minimum number of fire fighters required to maintain a fire department. Chief Bauer added that the study would also explore ways to fill additional positions to ensure that calls can always be responded to in a timely manner.

Councilmember Nanko Yeager asked if such studies had been done elsewhere and if these studies could be used instead of the department conducting its own. Chief Bauer stated that every department is different and has its own specific needs to run effectively. Chief Bauer added that this study would be done as a means to plan for the future and that there are currently no concerns regarding the Wyoming Fire Department. Chief Bauer stated that recruiting is down across the state and that Wyoming wants to be prepared for all possibilities.

Public Works Superintendent Reeves – Discussed the proposed Public Works budget for 2025 and highlighted the addition of a new full-time employee. Superintendent Reeves stated that there is continued community growth, and with it, the demands of the Public Works Department have and will continue to grow. Mr. Reeves added that the new employee will make things run more efficiently and effectively.

Councilmember Nanko Yeager asked if the new employee would be a regular maintenance worker. Mr. Reeves responded in the affirmative. Administrator Linwood stated that the idea was to build staff to prepare for the departure of veteran Public Works employees. Councilmember Nanko Yeager questioned the necessity of the position. Councilmember Schilling stated that the Council had agreed on the new position last year and that it would result in better services for Wyoming residents.

City Administrator Linwood – Highlighted other topics from the provided Council memo including health care cost, cannabis, and the proposed Public Safety building.

MAYOR IVERSON ADJOURNED THE JUNE 4, 2024 BUDGET WORK SESSION MEETING AT 6:48 PM.

City of Wyoming
Check Detail Register

06-04-2024 Sales Tax

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
12628	06/04/2024	MN. DEPARTMENT OF REVENUE		
05312024				
	601-0000-20201	SALES TAX PAYABLE	\$2,313.00	SALES TAX PAYABLE
	101-0000-20201	SALES TAX PAYABLE	\$1.00	SALES TAX PAYABLE
	Total for MN. DEPARTMENT OF REVENUE		\$2,314.00	

City of Wyoming
Check Detail Register

06-04-2024 Sales Tax

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$2,314.00
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming
Check Detail Register

06-06-2024

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
56362	06/06/2024	REHBEIN'S BLACK DIRT		
13917				
	101-5200-42250	LANDSCAPING MA	\$2,868.00	LANDSCAPING MATERIALS
Total for REHBEIN'S BLACK DIRT			\$2,868.00	

City of Wyoming
Check Detail Register

06-06-2024

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	Amount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$2,868.00
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/12
June 12, 2024 12:56 PM
User: ssaxe
DR: Wyoming

06-18-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56363	06/18/2024	ABDO FINANCIAL SOLUTIONS, LLC			
489967			101-1500-43000	PROFESSIONAL SE \$5,583.33	PROFESSIONAL SERVICE (GENERAL)
Total for ABDO FINANCIAL SOLUTIONS, LLC				\$5,583.33	
56364	06/18/2024	ADAM'S PEST CONTROL INC			
3907473			101-3100-42310	CONTRACTED SER \$50.00	CONTRACTED SERVICES
3907236			101-3100-42310	CONTRACTED SER \$50.00	CONTRACTED SERVICES
3907237			101-3100-42310	CONTRACTED SER \$75.00	CONTRACTED SERVICES
3922270			101-3100-42310	CONTRACTED SER \$50.00	CONTRACTED SERVICES
2922269			101-3100-42310	CONTRACTED SER \$50.00	CONTRACTED SERVICES
3922268			101-3100-42310	CONTRACTED SER \$50.00	CONTRACTED SERVICES
3927614			101-1400-44010	REPAIRS & MAINT. \$90.00	REPAIRS & MAINT. - BUILDINGS
Total for ADAM'S PEST CONTROL INC				\$415.00	
56365	06/18/2024	ADVANTAGE SIGNS & GRAPHICS, INC.			
V0424-204			101-3100-42260	SIGN MATERIAL/RE \$59.95	SIGN MATERIAL/REPLACEMENT
Total for ADVANTAGE SIGNS & GRAPHICS, INC.				\$59.95	
56366	06/18/2024	ASPEN MILLS			
333571			101-2110-44080	UNIFORMS \$29.55	UNIFORMS
333797			101-2110-44080	UNIFORMS \$208.35	UNIFORMS
333789			101-2200-44080	UNIFORMS \$88.99	UNIFORMS
Total for ASPEN MILLS				\$326.89	
56367	06/18/2024	AT & T MOBILITY			
06032024			101-2110-43200	COMMUNICATIONS \$1,127.43	COMMUNICATIONS (GENERAL)
			101-2200-43200	COMMUNICATIONS \$303.30	COMMUNICATIONS (GENERAL)
Total for AT & T MOBILITY				\$1,430.73	
56368	06/18/2024	BERGANKDV LTD			
1230523			101-1500-43010	AUDITING AND AC \$6,900.00	AUDITING AND ACCOUNTING
Total for BERGANKDV LTD				\$6,900.00	

City of Wyoming Check Detail Register

2/12
June 12, 2024 12:56 PM
User: ssaxe
DR: Wyoming

06-18-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56369	06/18/2024	BITUMINOUS ROADWAYS, INC			
33711			101-3100-44410	STREET MAINT MA \$599.07	STREET MAINT MATERIALS
33744			101-3100-44410	STREET MAINT MA \$688.71	STREET MAINT MATERIALS
33767			101-3100-44410	STREET MAINT MA \$514.53	STREET MAINT MATERIALS
Total for BITUMINOUS ROADWAYS, IN				\$1,802.31	
56370	06/18/2024	BLAINE BROTHERS INC.			
080001820216			401-2200-45000	CAPITAL OUTLAY \$472.39	CAPITAL OUTLAY
0800018201146.02			401-2200-45000	CAPITAL OUTLAY \$7,401.53	CAPITAL OUTLAY
Total for BLAINE BROTHERS INC.				\$7,873.92	
56371	06/18/2024	BRANDON RICE			
06032024			101-3100-42300	SAFETY EQUIPMEN \$300.00	SAFETY EQUIPMENT
Total for BRANDON RICE				\$300.00	
56372	06/18/2024	CARGILL, INCORPORATED			
2909570871			101-3100-44400	SALT & SAND \$11,529.55	SALT & SAND
Total for CARGILL, INCORPORATED				\$11,529.55	
56373	06/18/2024	CHISAGO COUNTY PRESS, INC			
05302024			601-9425-43510	LEGAL NOTICE PUI \$1,172.69	2023 DRINKING WATER
			800-0000-20820	BEN KAPHING ESC \$29.96	BEN KAPHING ESCROW LEGAL NOTICE
			408-3100-43510	LEGAL NOTICE PUI \$96.60	STREET IMPROVEMENT LEGAL NOTICE
			101-1500-43510	LEGAL NOTICE PUI \$595.00	STATEMENT OF CASH FLOW
Total for CHISAGO COUNTY PRESS, IN				\$1,894.25	
56374	06/18/2024	CINTAS			
4195074785			101-3100-44180	UNIFORMS \$66.27	STREETS
			101-3100-42100	OPERATING SUPPL \$66.23	OPERATING SUPPLIES
4194364677			101-3100-44180	UNIFORMS \$71.37	STREETS
			101-3100-42100	OPERATING SUPPL \$42.60	SHOP SUPPLIES
Total for CINTAS				\$246.47	
56375	06/18/2024	CONNEXUS ENERGY			
05302024			101-3100-43800	UTILITIES-GAS/ELI \$33.70	LAKE DR & HEATH - ST LIGHTS
			101-2110-43800	UTILITIES-GAS/ELI \$5.25	HAMLET DR
			101-2110-43800	UTILITIES-GAS/ELI \$5.25	FALLBROOK SIREN
			101-3100-43860	STREET LIGHTS \$19.84	250TH STREET NE SIGN
			101-2110-43800	UTILITIES-GAS/ELI \$5.25	PIONEER RD
Total for CONNEXUS ENERGY				\$69.29	

City of Wyoming Check Detail Register

3/12
June 12, 2024 12:56 PM
User: ssaxe
DR: Wyoming

06-18-2024

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
56376 40165	06/18/2024	ECKBERG LAMMERS P.C.		
	101-1400-43040	ATTORNEY FEES	\$144.00	GENERAL
	101-1400-43040	ATTORNEY FEES	\$780.00	MEETINGS
	101-2110-43040	ATTORNEY FEES	\$180.00	GENERAL EMPLOYMENT
	101-1910-43040	ATTORNEY FEES	\$126.00	SCHUBERT & HOEY NONCONFORMING BILLBOARD
Total for ECKBERG LAMMERS P.C.			\$1,230.00	
56377 BSF24-0001	06/18/2024	Elevate Builders		
	800-0000-20401	SILT FENCE	\$810.00	BSF24-0001
Total for Elevate Builders			\$810.00	
56378 17540	06/18/2024	FACILICARE INC		
	101-5500-43600	CLEANING SERVIC	\$1,263.40	LIBRARY
	101-1400-43600	CLEANING SERVIC	\$559.00	CITY HALL/FIRE
	101-2110-43600	CLEANING SERVIC	\$299.00	POLICE
	101-3100-42310	CONTRACTED SER	\$188.50	PUBLIC WORKS
Total for FACILICARE INC			\$2,309.90	
56379 06272024	06/18/2024	FAIRVIEW HEALTH SERVICES		
	101-3100-43060	PERSONNEL TESTI	\$356.00	PERSONNEL TESTING
Total for FAIRVIEW HEALTH SERVICES			\$356.00	
56380 2503 2592	06/18/2024	GERTEN GREENHOUSES & GARDEN CENTER		
	101-5200-42250	LANDSCAPING MA	\$75.95	LANDSCAPING MATERIALS
	101-5200-42250	LANDSCAPING MA	\$151.90	LANDSCAPING MATERIALS
Total for GERTEN GREENHOUSES & GA			\$227.85	
56381 4050860 4020861-IN	06/18/2024	GOPHER STATE ONE CALL		
	601-9425-44650	LOCATES (GOPHEF	\$176.85	LOCATES (GOPHER STATE)
	601-9425-44650	LOCATES (GOPHEF	\$28.35	LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL			\$205.20	
56382 06152024	06/18/2024	H & W FUND I.U.O.E LOCAL 49		
	101-0000-21706	HOSPITALIZATION	\$8,850.00	PREMIUMS
Total for H & W FUND I.U.O.E LOCAL 4			\$8,850.00	
56383 6774136	06/18/2024	HAWKINS INC		
	601-9425-42160	CHEMICALS/CHEM	\$1,385.37	
Total for HAWKINS INC			\$1,385.37	

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56384 036086593952	06/18/2024	HEALTH PARTNERS			
		101-0000-21706 HOSPITALIZATION		\$15,420.26	HOSPITALIZATION/MEDICAL INS
		Total for HEALTH PARTNERS		\$15,420.26	
56385 060101062400	06/18/2024	HOLIDAY COMPANIES			
		101-2110-43900 VEHICLE MAINTEN		\$94.50	VEHICLE MAINTENANCE
		101-2200-43900 VEHICLE MAINTEN		\$4.50	VEHICLE MAINTENANCE
		Total for HOLIDAY COMPANIES		\$99.00	
56386 7437	06/18/2024	HOSE PROS LLC			
		601-9425-42400 SMALL TOOLS/MIN		\$837.95	SMALL TOOLS/MINOR EQUIPMENT
		Total for HOSE PROS LLC		\$837.95	
56387 4751	06/18/2024	HYLDEN ADVOCACY & LAW			
		401-1000-45000 CAPITAL OUTLAY		\$3,300.00	CAPITAL OUTLAY
		Total for HYLDEN ADVOCACY & LAW		\$3,300.00	
56388 IN4552464	06/18/2024	INNOVATIVE OFFICE SOLUTIONS, LLC			
		101-1400-42000 SUPPLIES - OFFICE		\$84.61	SUPPLIES - OFFICE/COPY/COMPUTR
		Total for INNOVATIVE OFFICE SOLUTI		\$84.61	
56389 06042024	06/18/2024	IUOE LOCAL #49			
		101-0000-21714 PW UNION DUES		\$210.00	MONTHLY DUES
		Total for IUOE LOCAL #49		\$210.00	
56390 10202	06/18/2024	KLM ENGINEERING, INC.			
		601-9425-45210 WATER TOWERS		\$4,350.00	WATER TOWERS
		Total for KLM ENGINEERING, INC.		\$4,350.00	
56391 2023-02	06/18/2024	LAKES UNITED FC			
		101-1400-44290 REIMBURSEMENTS		\$2,010.00	REIMBURSEMENTS & REFUNDS
		Total for LAKES UNITED FC		\$2,010.00	
56392 06112024-LMC	06/18/2024	LEAGUE OF MN CITIES INS TRUST			
		101-1400-43630 GENERAL LIABILIT		\$3,605.68	GENERAL LIABILITY INSURANCE
		101-2110-43630 GENERAL LIABILIT		\$44,719.90	GENERAL LIABILITY INSURANCE
		101-2400-43630 GENERAL LIABILIT		\$2,495.51	GENERAL LIABILITY INSURANCE
		101-3100-43630 GENERAL LIABILIT		\$16,083.22	GENERAL LIABILITY INSURANCE
		101-5200-43630 GENERAL LIABILIT		\$6,964.65	GENERAL LIABILITY INSURANCE
		601-9425-43630 GENERAL LIABILIT		\$13,046.86	GENERAL LIABILITY INSURANCE
		602-9425-43630 GENERAL LIABILIT		\$19,034.18	GENERAL LIABILITY INSURANCE
		Total for LEAGUE OF MN CITIES INS TI		\$105,950.00	

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56393 34920	06/18/2024	MENARDS- FOREST LAKE			
		101-3100-44410 STREET MAINT MA	\$16.99		STREET MAINT MATERIALS
		101-5200-42100 OPERATING SUPPL	\$55.71		OPERATING SUPPLIES
		Total for MENARDS- FOREST LAKE		\$72.70	
56394 14463230114072	06/18/2024	MIDCONTINENT COMMUNICATIONS			
		101-1400-43210 TELEPHONE	\$141.62		CITY HALL
		101-1400-42310 CONTRACTED SER	\$934.16		FIBER
		101-2110-43210 TELEPHONE	\$411.54		POLICE DEPT
		101-3100-43210 TELEPHONE	\$88.57		PUBLIC WORKS
		601-9425-43210 TELEPHONE	\$256.72		WELL
		602-9425-43210 TELEPHONE	\$184.09		LIFTSTATIONS
		Total for MIDCONTINENT COMMUNIC		\$2,016.70	
56395 1255739	06/18/2024	MINNESOTA VALLEY TESTING LABS			
		601-9425-43110 LAB COSTS	\$112.50		LAB TESTS
		Total for MINNESOTA VALLEY TESTIN		\$112.50	
56396 2024	06/18/2024	MN DEPT OF TRANSPORTATION			
		101-3100-42080 TRAINING AND IN	\$55.00		TRAINING AND INSTRUCTION
		Total for MN DEPT OF TRANSPORTATI		\$55.00	
56397 204575	06/18/2024	NAPA AUTO PARTS			
		101-3100-42100 OPERATING SUPPL	\$13.99		204575
		101-3100-42100 OPERATING SUPPL	\$80.42		204621
		101-3100-42100 OPERATING SUPPL	\$112.70		210658
		101-3100-42100 OPERATING SUPPL	\$63.98		210659
		Total for NAPA AUTO PARTS		\$271.09	
56398 06/06/2024	06/18/2024	NATHEN GOOD			
		602-0000-11500 ACCOUNTS RECEI	\$272.02		Sewer Usage
		601-0000-11500 ACCOUNTS RECEI	\$79.78		Water Usage
		601-0000-11500 ACCOUNTS RECEI	\$64.59		Water - Base Fee
		651-0000-11500 ACCOUNTS RECEI	\$14.28		Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEI	\$3.64		State Surcharge
		Total for NATHEN GOOD		\$434.31	
56399 SWO023348-12	06/18/2024	NUSS TRUCK & EQUIPMENT			
		101-3100-44040 REPAIRS & MAINT.	\$75.85		REPAIRS & MAINT. - EQUIPMENT
		Total for NUSS TRUCK & EQUIPMENT		\$75.85	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56400	06/18/2024	ON SITE, INC			
0001721183					
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0003 BANTA PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0010 HAWK MEADOWS TRAIL
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0004 BLUE SPRUCE PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0007 COMFORT LAKE
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0014 TOWN HALL PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0011 LIONS PARK
	101-5200-44050	SATALLITE RENTAL		\$336.00	030626-0008 GOODVIEW PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0009 FIRESIDE PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0013 TOLZMAN PARK
	101-5200-44050	SATALLITE RENTAL		\$162.00	030626-0012 SWENSON PARK
	101-5200-44050	SATALLITE RENTAL		\$87.00	030626-0015 VERGES MEMORIAL PARK
	101-5200-44050	SATALLITE RENTAL		\$41.21	030626-0002 ASHTON PARK
	101-5200-44050	SATALLITE RENTAL		\$82.42	030626-0008 GOODVIEW PARK
Total for ON SITE, INC				\$1,404.63	
56401	06/18/2024	PRECISE MRM LLC			
IN200-1048928					
	101-3100-42310	CONTRACTED SER		\$120.00	CONTRACTED SERVICES
IN200-1049336					
	101-3100-44400	SALT & SAND		\$800.67	SALT & SAND
Total for PRECISE MRM LLC				\$920.67	
56402	06/18/2024	RICOH BUSINESS SYSTEMS			
108338179					
	101-1400-42150	COPIER		\$144.05	CITY HALL
	101-2110-42240	MAINTENANCE CO		\$77.19	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$4.10	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$225.34	
56403	06/18/2024	RICOH USA			
5069567545					
	101-2110-42240	MAINTENANCE CO		\$143.57	POLICE DEPT
	101-1400-42150	COPIER		\$727.90	CITY HALL
Total for RICOH USA				\$871.47	
56404	06/18/2024	ROADKILL ANIMAL CONTROL			
05312024					
	101-3100-42310	CONTRACTED SER		\$206.00	CONTRACTED SERVICES
Total for ROADKILL ANIMAL CONTROL				\$206.00	
56405	06/18/2024	SAFE-FAST INC			
INV291653					
	101-3100-42300	SAFETY EQUIPMEN		\$2,517.00	SAFETY EQUIPMENT
INV291654					
	601-9425-42300	SAFETY EQUIPMEN		\$238.00	SAFETY EQUIPMENT
Total for SAFE-FAST INC				\$2,755.00	

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56406 3589	06/18/2024	SAFEASSURE CONSULTANTS, INC			
		101-5200-42310	CONTRACTED SER	\$1,000.00	CONTRACTED SERVICES
		601-9425-42310	CONTRACTED SER	\$1,000.00	CONTRACTED SERVICES
		602-9425-42310	CONTRACTED SER	\$1,000.00	CONTRACTED SERVICES
		101-3100-42310	CONTRACTED SER	\$825.00	CONTRACTED SERVICES
		Total for SAFEASSURE CONSULTANTS,		\$3,825.00	
56407 421519	06/18/2024	SPRING GREEN			
		101-5200-42310	CONTRACTED SER	\$1,459.00	CONTRACTED SERVICES
		Total for SPRING GREEN		\$1,459.00	
56408 6004259251	06/18/2024	STAPLES			
		101-1400-42000	SUPPLIES - OFFICE	\$388.03	SUPPLIES - OFFICE/COPY/COMPUTR
		Total for STAPLES		\$388.03	
56409 06/06/2024	06/18/2024	STEVEN LANGE & ASHLEY LANGE-PORTER			
		601-0000-11500	ACCOUNTS RECEI	\$96.86	Water - Base Fee
		651-0000-11500	ACCOUNTS RECEI	\$21.42	Surface Water Mgmt
		602-0000-11500	ACCOUNTS RECEI	\$11.08	Sewer Usage
		601-0000-11500	ACCOUNTS RECEI	\$5.46	State Surcharge
		601-0000-11500	ACCOUNTS RECEI	\$2.94	Water Usage
		Total for STEVEN LANGE & ASHLEY LAI		\$137.76	
56410 1335	06/18/2024	SWENSONS LAWN CARE			
		101-5200-42310	CONTRACTED SER	\$6,006.00	LAWN CARE
		Total for SWENSONS LAWN CARE		\$6,006.00	
56411 850270888	06/18/2024	THOMSON REUTERS-WEST PUBLISH			
		101-2110-44360	INVESTIGATIONS	\$174.34	INVESTIGATIVE SUITE
		Total for THOMSON REUTERS-WEST PI		\$174.34	
56412 06/10/2024	06/18/2024	TIM & LISA SAGER			
		602-0000-11500	ACCOUNTS RECEI	\$17.18	Sewer Usage
		601-0000-11500	ACCOUNTS RECEI	\$15.45	Water - Base Fee
		601-0000-11500	ACCOUNTS RECEI	\$4.56	Water Usage
		651-0000-11500	ACCOUNTS RECEI	\$3.42	Surface Water Mgmt
		601-0000-11500	ACCOUNTS RECEI	\$0.87	State Surcharge
		Total for TIM & LISA SAGER		\$41.48	
56413 M29235	06/18/2024	TIMESAVER OFF SITE SECRETARIAL			
		101-1910-42310	CONTRACTED SER	\$167.00	PLANNING COMMISSION MEETING
		101-1400-42310	CONTRACTED SER	\$167.00	CITY COUNCIL MEETING
		Total for TIMESAVER OFF SITE SECRE		\$334.00	

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56414	06/18/2024	US BANK EQUIPMENT FINANCE			
531031128					
	101-2400-44330	DUES & SUBSCRIP		\$146.00	DUES & SUBSCRIPTIONS
Total for US BANK EQUIPMENT FINANCE				\$146.00	
56415	06/18/2024	VC3, INC.			
INV8339VC3					
	206-2110-42100	OPERATING SUPPL		\$3,000.00	OPERATING SUPPLIES
	202-2110-42100	OPERATING SUPPL		\$2,826.00	OPERATING SUPPLIES
Total for VC3, INC.				\$5,826.00	
56416	06/18/2024	VC3, INC.			
INV8580VC3					
	101-2400-42050	SOFTWARE UPGRA		\$305.00	SOFTWARE UPGRADES
INV8337VC3					
	101-3100-42050	SOFTWARE UPGRA		\$1,599.00	SOFTWARE UPGRADES
Total for VC3, INC.				\$1,904.00	
56417	06/18/2024	VERIZON			
9965188762					
	602-9425-43210	TELEPHONE		\$266.48	TELEPHONE
	601-9425-43210	TELEPHONE		\$266.48	TELEPHONE
	101-1400-43210	TELEPHONE		\$82.86	TELEPHONE
	101-2400-43210	TELEPHONE		\$82.85	TELEPHONE
Total for VERIZON				\$698.67	
56418	06/18/2024	VICTORY AUTOMOTIVE SERVICE			
819536					
	101-2110-43900	VEHICLE MAINTEN		\$202.71	VEHICLE MAINTENANCE
819594					
	101-2110-43900	VEHICLE MAINTEN		\$188.96	VEHICLE MAINTENANCE
819668					
	101-2110-43900	VEHICLE MAINTEN		\$1,968.56	VEHICLE MAINTENANCE
Total for VICTORY AUTOMOTIVE SERV				\$2,360.23	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56419	06/18/2024	VISA			
27157836	101-2110-42070	RECRUITMENT	\$1,079.98	RECRUITMENT	
20240508	101-2110-42100	OPERATING SUPPL	\$180.00	OPERATING SUPPLIES	
7267431	101-2110-42100	OPERATING SUPPL	\$25.05	OPERATING SUPPLIES	
0880211	101-2110-42100	OPERATING SUPPL	\$77.58	OPERATING SUPPLIES	
0763468	101-2110-42100	OPERATING SUPPL	\$38.99	OPERATING SUPPLIES	
6111426	101-2110-45800	OTHER EQUIPMEN	\$183.53	OTHER EQUIPMENT	
MNMM8NFFHV	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES	
MT19N9D9BX	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES	
372966	205-2110-42100	OPERATING SUPPL	\$183.42	OPERATING SUPPLIES	
20240517	101-2110-42080	TRAINING AND IN	\$195.00	TRAINING AND INSTRUCTION	
76541279	101-2110-44330	DUES & SUBSCRIP	\$540.00	DUES & SUBSCRIPTIONS	
4979	101-2110-42100	OPERATING SUPPL	\$38.45	OPERATING SUPPLIES	
20240524	101-2110-42100	OPERATING SUPPL	\$16.60	OPERATING SUPPLIES	
20240529 MCPA	101-2110-44330	DUES & SUBSCRIP	\$150.00	DUES & SUBSCRIPTIONS	
0F1F77DE-0004	101-2110-44330	DUES & SUBSCRIP	\$15.93	DUES & SUBSCRIPTIONS	
4105811	101-2110-42000	SUPPLIES - OFFICE	\$82.99	SUPPLIES - OFFICE/COPY/COMPUTR	
1398617	101-2110-44330	DUES & SUBSCRIP	\$139.00	DUES & SUBSCRIPTIONS	
Total for VISA			\$2,952.50		
56420	06/18/2024	VISA			
64272	101-2400-43310	TRAVEL EXPENSES	\$259.32	TRAVEL EXPENSES	
64273	101-2400-43310	TRAVEL EXPENSES	\$288.84	TRAVEL EXPENSES	
05232024	101-2400-43900	VEHICLE MAINTEN	\$2,014.94	VEHICLE MAINTENANCE	
Total for VISA			\$2,563.10		

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56421	06/18/2024	VISA			
1042000314	101-5200-42190	SEASONAL ACTIVIT		\$34.96	SEASONAL ACTIVITIES
2732263	101-3100-42300	SAFETY EQUIPMEN		\$54.99	SAFETY EQUIPMENT
0372259	101-3100-42000	SUPPLIES - OFFICE		\$31.96	SUPPLIES - OFFICE/COPY/COMPUTR
0693039	101-3100-42000	SUPPLIES - OFFICE		\$153.99	SUPPLIES - OFFICE/COPY/COMPUTR
4706650	101-3100-42000	SUPPLIES - OFFICE		\$160.63	SUPPLIES - OFFICE/COPY/COMPUTR
7468236	101-3100-42000	SUPPLIES - OFFICE		\$25.30	SUPPLIES - OFFICE/COPY/COMPUTR
0247465	101-5200-42190	SEASONAL ACTIVIT		\$241.50	SEASONAL ACTIVITIES
05242024	101-1400-44330	DUES & SUBSCRIP		\$8.00	DUES & SUBSCRIPTIONS
INV257482723	101-1400-44330	DUES & SUBSCRIP		\$15.99	DUES & SUBSCRIPTIONS
17-26 0092	101-1400-42000	SUPPLIES - OFFICE		\$64.40	SUPPLIES - OFFICE/COPY/COMPUTR
Q-959345	101-2110-42080	TRAINING AND IN:		\$330.48	TRAINING AND INSTRUCTION
	101-3100-42080	TRAINING AND IN:		\$220.32	TRAINING AND INSTRUCTION
	101-1400-42080	TRAINING AND IN:		\$218.05	TRAINING AND INSTRUCTION
05182024	101-1400-42000	SUPPLIES - OFFICE		\$27.79	SUPPLIES - OFFICE/COPY/COMPUTR
Total for VISA				\$1,588.36	
56422	06/18/2024	WASTE MANAGEMENT CORP SERVICES			
0079872-4812-2	101-5500-43840	REFUSE		\$17.25	LIBRARY 27-16928-33002
	101-5200-43840	REFUSE		\$161.63	CITY MAINT 27-16916-73007
	101-3100-43840	REFUSE		\$84.55	CITY HALL 27-16916-83005
	101-5200-43840	REFUSE		\$364.74	CITY GARAGE 27-16920-33000
Total for WASTE MANAGEMENT CORP :				\$628.17	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
56423	06/18/2024	WSB			
03312024					
		408-3100-43030	ENGINEERING	\$13,590.00	2023 EAST VIKING BLVD IMPROVEMENT
		408-3100-43030	ENGINEERING	\$186.75	2023 FALLBROOK AVE & 264TH ST IMPROVEMEN
		408-3100-43030	ENGINEERING	\$11,075.50	2024 STREET IMPROVEMENT PROJECT
		408-9425-45350	IMPROVEMENTS	\$3,498.25	2023 TRUNK WATERMAIL IMPROVEMENTS
		101-1910-43030	ENGINEERING	\$5,909.25	GENERAL ENGINEERING
		651-1000-43030	ENGINEERING	\$57.00	2024 LGU SERVICES
		408-3100-43030	ENGINEERING	\$8,268.00	BRIDGE 13506 REPLACEMENT
		800-0000-20818	CIRCLE K ESCROW	\$1,057.25	CIRCLE K ESCROW
		800-0000-20572	HEIMS LAKE VILLA	\$124.50	HEIMS LAKE VILLA NORTH SKETCH
		800-0000-20815	DAHLQUIST KATIE	\$809.25	DAHLQUIST KATIES GLEN ESCROW
		101-5200-44040	REPAIRS & MAINT.	\$1,680.75	WYOMING PARK SYSTEM PLAN
042024					
		408-3100-43030	ENGINEERING	\$5,182.00	2023 EAST VIKING BLVD IMPROVEMENT
		651-1000-43030	ENGINEERING	\$285.00	2024 LGU SERVICES
		408-3100-43030	ENGINEERING	\$4,013.75	2023 FALLBROOK AVE & 264TH ST
		800-0000-20531	AADLAND WEST	\$510.00	HUNTER HILL
		408-9425-45350	IMPROVEMENTS	\$4,849.25	2023 TRUNK WATERMAIN IMPROVEMENTS
		101-1910-43030	ENGINEERING	\$3,202.00	2024 GENERAL ENGINEERING SERVICES
		101-1910-43030	ENGINEERING	\$118.50	2024 GENERAL PLANNING SERVICES
		408-3100-43030	ENGINEERING	\$20,468.75	2024 STREET IMPROVEMENT PROJECT
		408-3100-43030	ENGINEERING	\$790.75	BRIDGE 13506 REPLACEMENT
		800-0000-20818	CIRCLE K ESCROW	\$249.00	CIRCLE K ESCROW
		800-0000-20586	HALLBERG BINGH/	\$62.25	HALLBERG 273RD FOREST BLVD PHASE 1
		800-0000-20595	HALLBERG SITE PL	\$360.00	HALLBERG STORAGE SITE PLAN ESCROW
		800-0000-20572	HEIMS LAKE VILLA	\$2,091.75	HEIMS LAKE VILLA NORTH SKETCH
		800-0000-20820	BEN KAPHING ESC	\$200.00	KAPHING HOME OCCUPATION
		800-0000-20815	DAHLQUIST KATIE	\$2,471.00	DAHLQUIST KATIES GLEN ESCROW
		651-9425-43100	MS4 PERMIT - ENG	\$722.50	MS4 PERMIT - ENGINEERING
		404-5200-45450	IMPROVEMENTS R	\$1,770.25	IMPROVEMENTS RAILROAD PARK PHASE 2
		800-0000-20568	MOXNESS SUMMEF	\$62.25	MOXNESS SUMMER FIELDS ESCROW 1ST ADDITIO
		800-0000-20568	MOXNESS SUMMEF	\$1,353.75	MOXNESS SUMMER FIELDS ESCROW 2ND ADDITIO
		800-0000-20819	WITZEL ESCROW	\$1,072.25	WITZEL REZONING ESCROW
Total for WSB				\$96,091.50	
56424	06/18/2024	WYOMING POST OFFICE			
06012024					
		101-1400-43220	POSTAGE	\$154.00	POSTAGE
Total for WYOMING POST OFFICE				\$154.00	
56425	06/18/2024	XCEL ENERGY			
879862255					
		101-3100-43860	STREET LIGHTS	\$6,366.48	STOP LIGHTS
880748534					
		101-3100-43800	UTILITIES-GAS/ELI	\$46.93	TRAFFIC SIGNAL
Total for XCEL ENERGY				\$6,413.41	

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Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$329,180.64
Total Number of Checks: 63

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

Check List
For Check Dates 06/04/2024 to 06/04/2024

Check Number Name			Check Date
Text Label	56358	PACIFIC LIFE INSURANCE	06/04/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	56359	LAW ENFORCEMENT LABOR	06/04/2024
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	564.00	
		564.00	
Text Label	56360	CENTRAL PENSION FUND,	06/04/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	480.00	
		480.00	
Text Label	56361	WI SCTF,	06/04/2024
Item Code	GL Number	Amount	
WI CHILD SUPPOR	101-0000-21710	215.42	
		215.42	
Text Label	EFT1124	MN STATE RETIREMENT	06/04/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MNDCP	101-0000-21712	552.00	
MNDCCPRETAX	101-0000-21712	1,764.00	
		2,316.00	
Text Label	EFT1125	SELECTACCOUNT,	06/04/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,398.83	
		2,398.83	
Text Label	EFT1126	P.E.R.A.,	06/04/2024
Item Code	GL Number	Amount	

For Check Dates 06/04/2024 to 06/04/2024

Check Number	Name	Check Date
CORD PERA	101-0000-21704	4,176.75
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	4,819.34
PF PERA	101-0000-21704	4,255.16
PF PERA CITY	101-0000-21704	6,382.76
		19,634.01

Text LabelEFT1127 INTERNAL REVENUE SERVICE,

06/04/2024

Item Code	GL Number	Amount
FITW	101-0000-21701	8,849.87
SOCSEC_EE	101-0000-21703	3,950.13
MEDICARE_ER	101-0000-21703	1,430.59
SOCSEC_ER	101-0000-21703	3,950.13
MEDICARE_EE	101-0000-21703	1,430.59
		19,611.31

Text LabelEFT1128 STATE OF MINNESOTA,

06/04/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	4,066.81
		4,066.81

Text Label

General Checking Account 10100
Total Amount Being Paid: \$49,560.19
Total Number of Checks: 9

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Check Number	Name	Check Date
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Councilmember Ohnstad



Request for Council Action

Date: June 12, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: The 2024 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust/ Monetary limits on municipal tort liability

Method: Consent Agenda

Background Information:

Each year as the City of Wyoming renews its liability insurance coverage with the League of Minnesota Cities Insurance Trust (LMCIT) it is requested to act on this declaration. LMCIT was created in the 70's when Minnesota Cities were having difficulty finding insurance due to numerous insurance claims for park accidents, sewer back-ups etc. and over the LMCIT years has created an affordable option for cities to provide insurance coverage and city policies that provide excellent maintenance procedures to prevent accidents in parks, sidewalks and sewer back-ups etc. so that today LMCIT and Minnesota Cities function as a well-managed partnership to serve their communities with cost effective services.

The Current statutory limits of liability for Minnesota cities are \$500,000 for an individual claimant and \$1,500,000 per occurrence. Cities can waive these limits to allow an individual claimant to recover more than \$500,000, up to the \$1,500,000 per occurrence limit, if excess liability insurance is purchased. However the cost of excess liability insurance continues to be very expensive. The city historically has NOT WAIVED the limits of liability and nearly 2/3rds of Minnesota Cities do the same. No court has ever established a monetary award in excess of the statutory limits against a municipality. This item confirms the City Council of The City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. When renewing Liability Insurance Coverage with LMCIT (League of Minnesota Cities Insurance Trust)

City departments did a great job lowering our experience mods, Liability experience mod is .913 and our Auto Experience Mod is .900. An experience mod of 1.00 is considered average, and the lower the number is, the better. An ex-mod of less than 1.00 is better than average while an ex-mod greater than 1.00 is worse than average. The higher or lower the ex-mod is above or below 1.00, the more it impacts your premium. For example, an ex-mod of 1.50 will have a more adverse effect on your premium than an ex-mod of 1.05.

Recommendation: To approve The 2024 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust in the amount of \$105,950.00 and to confirm the City Council of The City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 1 of 3

Member Name and Address

Wyoming, City Of
Po Box 188
Wyoming, MN 55092-0188

Invoice Date

06/11/2024

Agent

SF Insurance Group LLC
Po Box 441
Chisago City, MN 55013-0441
(651)257-6562

Account Number: 40003652
Account Type: Property/Casualty Coverage Premium
Current Balance: \$ 105,950.00
Minimum Due: \$ 105,950.00
Due Date: 08/02/2024

**Summary of
activity since
last Billing
Invoice**

See reverse
side and
attachments for
additional
information

Date	Activity	Account Balance	Minimum Due
	Previous Invoice Balance	111,230.00	
	Payments Received	-111,230.00	
	Total of Transactions and Fees shown on reverse or attached	105,950.00	
	Current Balance	\$ 105,950.00	\$ 105,950.00

Detach and
return this
Payment
Coupon with
your payment

Account Number
40003652

Invoice Date
06/11/2024

Due Date
08/02/2024

Current Balance
\$ 105,950.00

Minimum Due
105,950.00

**Amount
Enclosed**
\$ _____

Member Name Wyoming, City Of

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust P&C
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O. Box 581517
Minneapolis, MN 55458-1517

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage.
Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Wyoming

Check one:

☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 6-18-2024

Signature: _____

Position: _____



Request for Council Action

Date: June 18, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Mobile Food Unit Permit

Method: Consent

Background Information:

The City of Wyoming Code of Ordinances requires any Mobile Food Unit doing business in the City of Wyoming to be licensed. Ice Queen's Frozen Treats is an ice cream truck that plans to sell ice cream throughout the summer and are therefore applying for a 6-12 month license which requires approval of the City Council. Staff has received their application, fee, and have completed a background check. Staff is recommending approval of their Mobile Food Unit permit application. This license would expire on December 31, 2024.

Recommendation:

That the Wyoming City Council approves the Mobile Food Unit permit for Karen Moore of Ice Queen's Frozen Treats.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



MOBILE FOOD UNIT (MFU) – LICENSE APPLICATION

Licenses are issued on an event basis and permit MFUs to operate for a designated period of time as defined in the application. Applications and payment must be submitted to the City of Wyoming no later than Wednesday prior to the event. All applications received after this date will not be issued. No exceptions. Completed applications can be submitted to City Hall or emailed to: wyoyming@wyomingmn.org.

1. APPLICANT INFORMATION

Business Name: Ice Queens Frozen Treats
Applicant's Legal Name: Karen Kay Moore
Phone Number: 651-558-1354
Email: [REDACTED]
Driver License Number: [REDACTED]
Street Address: 9015 347th St
City: Stacy State: MN Zip: 55079

Is this your permanent address? ☒ Yes ☐ No If no, please provide permanent address:

Permanent Address: _____
City: _____ State: _____ Zip: _____

2. LICENSE TYPE

The City of Wyoming offers Mobile Food Truck Licensing depending on the need of the vendor. Please indicate the type of license that you are applying for and include the cost of the License with your application when returning to City Hall.

Daily License (\$50) Each additional day(s) require a fee of \$20.00/day

Monthly License (\$100)

6-12 month License (\$150)*

*A License that is for 6-12 months must be reviewed and approved of by the Wyoming City Council.

3. FOOD AND LOCATION

Describe the food that will be sold:

prepackaged ice cream

Are you licensed by the MN Health Department? ☒ Yes ☐ No *Please provide a copy of license.

List the address and describe the location(s) where food will be sold:

mobile unit going through neighborhoods.

The applicant has my permission to sell on my property:

Property Owner Printed Name

Property Owner Signature

Date

Vehicle description:

Make: Chev Model: X+ VAN Year: 2000 Color: White Plate: _____

Certificate of insurance attached:

☒ Yes ☐ No

List the hours and dates you will be in operation:

June - Sept
evenings

4. CRIMINAL BACKGROUND

Have you ever been convicted of a crime, misdemeanor, or violation of any ordinances related to this type of business? If so, provide details, location(s), and date(s):

No

5. PREVIOUS LICENSES HELD

Please list the last municipalities, including state and dates worked, where you have conducted this business:

1. _____
2. _____
3. _____

7. PAYMENT

Payments: Applications and payment must be submitted to the City of Wyoming no later than Wednesday prior to the event. Payments can be made in person at Wyoming City Hall during normal business hours. Payments can also be done by mail or by phone:

Check	Credit Card Payment	Cash:
<i>Mail Payment to:</i> Wyoming City Hall Attn: Food Truck Licensing 26885 Forest Blvd PO Box 188 Wyoming, MN 55092	<i>To make payment by phone, please call:</i> 651-462-0575 **Additional charge for use of credit cards	<i>Cash payments made in person:</i> Wyoming City Hall 26885 Forest Blvd PO Box 188 Wyoming, MN 55092 <i>**Please note City offices are open weekdays between 8:00am-4:30pm Closed on the weekends. **</i>

6. APPLICANT SIGNATURE:

☒ I have fully read and understand city code regarding Mobile Food Units (MFU) in its entirety, and agree to respect and obey all regulations of Wyoming's city code regarding the regulations with regard to MFU

Karen Kay Moore
Signature of Applicant

6/6/24
Date

NOTICE TO APPLICANT:

In the course of your application for a license under Wyoming's General Licensing requirement, you may be asked to supply non-public data. The purpose and intended use of this data is to provide a means for the City to evaluate whether you comply with the application requirements for the general license application. You may refuse to supply the requested data, but this may result in an incomplete application which may result in your application being denied. This non-public data may be reviewed by the City of Wyoming, employees of the City of Wyoming who are assigned to review such information, and the City of Wyoming's legal consultant. In addition, this data may be reviewed by specific advisory boards and subcommittees of the City of Wyoming, who assist the City in evaluating your application. You hereby agree to release the data to those boards and subcommittees for the purpose of effectuating that review.

Failures to complete, supply, or falsify any or all information contained within this application will result in a delay or denial or revocation of your license and/or application.

The undersigned, an applicant for a license under the rules and regulations of the City of Wyoming, understands and consents to the release and use of private or confidential data, as described above and acknowledges receipt of a copy of excerpts of City Code, Chapter 4, Public Protection and General Licensing.

Also, the undersigned does hereby agree to defend, indemnify, and hold harmless, the City of Wyoming, its officers, employees and agents, for any and all claims, causes of action, lawsuits, losses or expenses, including reasonable attorney's fees and costs, on account of bodily injury, sickness, disease, death, and property damage as the result of any action of the undersigned.



Applicant Signature


Date

Staff Use Only:

Date App. Received: 06/07/24	Amount Paid:	Receipt No.:
Council Meeting Date: 06/18/24	Approved Dates:	Permit Number:
Issued Date:	Staff Signature:	



Request for Council Action

Date: June 18, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Solicitation Permit

Method: Consent

Background Information:

Connor Olson, of Renewal by Andersen, has applied for a solicitors permit with the City of Wyoming. This permit would allow for Renewal by Andersen to solicit within the City during the specified hours of 10:00AM – 7:00PM. A background check on all declared solicitors has been completed by the Wyoming Police Department and no disqualifying criminal history has been identified. The applicant has paid all permit fees associated with the application process.

Recommendation:

That the Wyoming City Council approves the solicitation permit for Connor Olson of Renewal by Andersen.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Date: 06/05/2024

Company Name (If applicable)	Renewal by Andersen
Applicant Name (First, Middle, Last)	Connor Joshua Olson
Date of Birth	07/11/1999
Driver's License #	[REDACTED]
Personal Address	[REDACTED]
Address of Company (If applicable)	1920 County Rd C West, Roseville, MN, 55113
Phone Number	715-529-6913
SSN	[REDACTED]
MN Tax ID Number	[REDACTED]
Email Address	[REDACTED]

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:
(Use additional paper if needed)

Name (First, Middle, Last)	Address	Date of Birth	Driver's License #	SSN
AUSTIN MICHAEL KOLDEN	[REDACTED]	06-13-1996	[REDACTED]	[REDACTED]

Date(s) of Solicitation:	From: 6/18/24	To: 12/31/24
Hours of Solicitation:	From: 10AM - 7PM	To: 10AM - 7PM

DESCRIPTION OF MERCHANDISE TO BE SOLD:

Setting Appointments for window and door replacements

LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER

MAKE	MODEL	YEAR	LICENSE NUMBER
Toyota	Corolla LE	2005	DDR-938
Subaru	Outback	2011	KUP-223

License Application Fee:	\$150.00
Each Additional Solicitor:	\$50.00

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director _____



City Administrator/Clerk _____

(Seal)



Request for Council Action

Date: June 18, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Solicitation Permit

Method: Consent

Background Information:

Thomas McNamara, of Slim & Trim Construction, has applied for a solicitors permit with the City of Wyoming. This permit would allow for Slim & Trim Construction to solicit within the City during the specified hours of 10:00AM – 7:00PM. A background check on all declared solicitors has been completed by the Wyoming Police Department and no disqualifying criminal history has been identified. The applicant has paid all permit fees associated with the application process.

Recommendation:

That the Wyoming City Council approves the solicitation permit for Thomas McNamara of Slim & Trim Construction.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

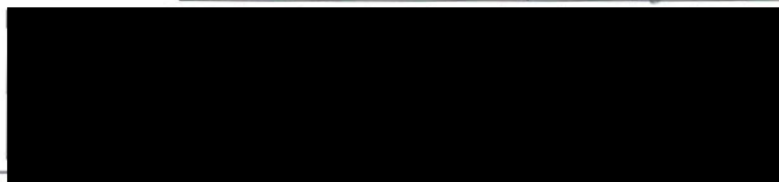
Date: 05/30/2024

Company Name (If applicable)	Slim and Trim Construction
Applicant Name (First, Middle, Last)	Nicklaus William Navarro
Date of Birth	[REDACTED]
Driver's License #	[REDACTED]
Personal Address	[REDACTED]
Address of Company (If applicable)	2605 Cliff Rd E., Burnsville, MN 55337
Phone Number	952 - WYOMING 228 - 0006
SSN	[REDACTED]
MN Tax ID Number	[REDACTED]
Email Address	[REDACTED]

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:
(Use additional paper if needed)

Name (First, Middle, Last)	Address	Date of Birth	Driver's License #	SSN
Riley Jacob Link-Jellefsbol	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Thomas Robert McNamara				
Brady Michael Schmitz				
Hunk Aaron Nelson				

Date(s) of Solicitation:	From: <u>05/30/24</u> To: <u>10/31/24</u>
Hours of Solicitation:	From: <u>10:00</u> To: <u>20:00</u> 7:00



CITY OF WYOMING

wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092

DESCRIPTION OF MERCHANDISE TO BE SOLD:

Roofing, siding, gutters, downspouts, gutter guard, windows,
window wraps, insulation

LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER

MAKE	MODEL	YEAR	LICENSE NUMBER
Hundai	Accent	2017	DAP 780
BMW	328i	2012	FXB 435
Toyota	Tundra	2022	HYC 582
Ford	Bronco	2023	KHY 831

License Application Fee:	\$150.00
Each Additional Solicitor:	\$50.00

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director _____

City Administrator/Clerk _____

(Seal)



June 13, 2024

Re: Public Safety Activity Report – June 18, 2024, City Council Meeting

Police Update

Hiring Update

We continue to receive applications for the ICPOET Police Cadet temporary position. The position will close the application at the end of June. As of today, we have received 5 applications.

We have one conditional offer out for the vacant police officer position. The applicant is working on completing the background packet this week.

Fire Update

New Firefighter

Josh Riviere has completed orientation and will be starting as a new firefighter. We look forward to getting him started on training very soon.

Upcoming Community Outreach Events

August 6, 2024 Night to Unite

September 14, 2024 Stagecoach Day

A handwritten signature in black ink, appearing to read "Neil D. Bauer".

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



June 12, 2024
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: JUNE 18, 2024 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital

A permit application to remodel the CT scanner room has been submitted.

Rosenbauer Damaged Siding Replacement

Work on the east wall is near completion; the contractor is anticipating completion in three months.

Commercial Plumbing and Heating

This project is on hold to address stormwater pond sizing issues.

Gregory Contracting

A temporary Certificate of Occupancy has been issued. Plumbing, heating, and septic system final inspections have been approved. The majority of the exterior work is complete. Insulation is complete, the septic system has been installed. Inspections for the footings, foundation, underground plumbing, in-floor heating, framing, and insulation have been approved. The building permit has been issued. Site plans have been approved and a Grading permit has been issued.

Katie's Glen Subdivision

Work to begin construction of the public improvements has started. An application for a model home has been submitted.

Planning Commission

The Planning Commission reviewed a sketch plan to subdivide the recently rezoned parcel owned by Steve Witzel into two lots. This will be brought before the City Council when he applies for the preliminary plat. No action by the City Council is required at this time.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

June 13, 2024

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – May 31, 2024 – June 13, 2024

Dear Robb:

Our office is assisting in responding to legal questions and providing analysis relating to City ordinances. We continue our role as general counsel, answering questions, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

June 13, 2024

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: June 18, 2024, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2024 Street Improvement Project

A neighborhood meeting was held on May 28, 2024 to share the results of the feasibility study in advance of the public hearing. The public hearing was held on June 4, 2024. A resolution ordering the improvement was approved by the City Council. An agenda item approving the plans and specifications and authorizing the advertisement for bids is ready for council consideration.

Trunk Watermain and Sanitary Sewer Forcemain upsizing

The project watermain and forcemain has been installed. Testing is currently occurring to ensure compliance with specifications and restoration will be completed in the near future.

Katies Glen

Grading, seeding and mulching has been completed where they can and watermain, sanitary sewer, and storm sewer construction are currently underway. Storm sewer picking up drainage from the southern portion of the development has been asked to be installed as soon as the watermain and sanitary sewer within the roadway (where storm crosses). This will alleviate drainage concerns from the properties to the south of the development.

East Viking Boulevard (Fenwick to Glen Oak) and Bridge No. 13J22

Both the roadway and bridge portions of the project are substantially complete. Minor work and restoration will take place in the spring. The fencing along the bridge to guide “critters” to the culvert above the waterline is in the process of being installed. As-built plans are being prepared for inclusion in Wyoming’s asset management system.

Fallbrook Avenue and 264th Street Improvement Project

The project is now substantially complete. Remaining work to close out the project will take place in the spring. As-built plans are being prepared for inclusion in Wyoming’s asset management system.

Diamond Ridge Development

The contractor is completing punch list items and is preparing to place the final lift of asphalt.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update.

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor. Restoration items persist due to the lack of rain.

Sunrise Riverbank Development (residential and commercial)

No new update.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining punch list items. The Developer started work installing pipes in the filtration basin on 12/12/2022. Staff has reduced the cash escrow to \$10,000. The remaining work is primarily related to the removal of silt fence and ensure restoration efforts have taken.

Second Addition (15 lots):

No New Update:

Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update.

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure

these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Heims Lake Villas North

The contractor has completed paving the final lift of pavement. The project is nearing the point of project acceptance by City Council.

Aadland Development (Hunter Hill)

No new update.

Punch list items are currently underway and final layer of asphalt has been placed. Project acceptance is expected in the spring once restoration is acceptable. Due to the drought, many areas of the seeding have not come in adequately. Project acceptance is now expected in the spring as fall seeding did not yet come in.

Hallberg Storage

No new update.

Final punch list has been created and project completion is near. Restoration is all that is needed for acceptance, however due to the lack of rain, seeding efforts have failed.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



June 12, 2024

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad and Schilling.

RE: June 18, 2024 City Council Meeting

Public Works Department Activity

- Hydrant flushing is in full swing
- On call operator lowered and raised flags in honor of Officer Jamal Mitchell
- Took delivery of New Holland track skid steer and attachments
- Assisted City Engineer Erichson and his team on Pavement Management Project
- Superintendent Reeves attended final trunk watermain & force main improvements construction meeting as the water main portion of the project is nearly complete as is the force main component.
- Made final repairs to the flag pole at the library

Streets:

Gravel road maintenance has continued as weather allows. All gravel roads have been graded at least once. Cleared vegetation in the right of way with emphasis at intersection so motorists and pedestrians have a clear view of oncoming traffic. Tree trimming in plow routes has ceased for the summer season, we will resume in the fall.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through. Superintendent and on call operator met with Erickson Electric on planning of numerous projects in the city they are a part of including Well 2 panel upgrade, new panel installation at Lift Station 11 and the transformer upgrade at Lift Station 2. On call operator worked with Construction Inspector Huber and foreman from North Dale on the force main project and tying into our lift stations.

- **Sanitary Sewer**

Staff have continued to do rounds checking lift stations. New panel for lift station 11 has been delivered. Working with Erickson Electric on pre-install planning and coordinating.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

- **Water:**

Continuing water testing and monitoring the city's water distribution system. Regular maintenance of well equipment. Continuing to work with city business to obtain water samples after COVID changed how we perform this. Replaced transducer at North Tower after the previous one was misreading causing discrepancies in our SCADA system and calling for more water than needed from wells.

Surface Water:

In advance of forecasted heavy rains maintenance crew worked to clean and clear surface water facilities. Sweeping operations are nearly complete and we are utilizing technology to retrieve data on the spring sweep for the first time. This enable us to see what has been done in real time along with hours and miles swept which assists in MS4 reporting.

Parks:

Favorable weather has increased usage meaning our rounds in parks to clean up and dump trash has also increased. Installed disc golf baskets at Fireside and Little Vergas Parks. Made repairs to climbing apparatus at Goodview Park. Worked with portable toilet vendor on relocating portable toilets at Goodview Park so they are in proper setback from picnic facilities and the irrigation well.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Request for Council Action

Date: June 13, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Hemp regulation within city jurisdictions

Method: New Business

Background Information:

The recently enacted Minnesota Statute 342.13 addresses the regulation of hemp within city jurisdictions and now restricts cities from prohibiting hemp businesses. Cities still, however, have their zoning authority from Minnesota Statutes 462.355 allowing the enactment and extension of moratoriums. On July 18, 2023, the City of Wyoming City Council enacted a moratorium prohibiting hemp businesses while the City decides how to zone for them set to expire on July 17, 2024. The moratorium prohibiting hemp businesses does not prohibit the sales of the less potent edible cannabinoid product legalized in 2022. During the 2024 Legislative Session, Minnesota Statute 342.18 was enacted allowing automatic licensure of businesses selling edible cannabinoid products as lower-potency hemp retailers. With the new automatic licensure statute, it has become necessary to either extend the moratorium adopted in July of 2023 to protect the city's zoning processes or adopt a zoning ordinance regulating hemp businesses.

Key Requirements

Under MN Statute 462.355, cities that wish to continue their existing moratoriums on hemp-related activities must take additional steps to ensure compliance. In the alternative, the restriction in Minnesota Statute 342.13 preventing cities from prohibiting hemp businesses does not pre-empt cities ability to place zoning restrictions on hemp businesses. The only authority cities have to regulate hemp businesses is through their zoning ordinance. The statutes provide the following two options:

1. Adoption of a Zoning Ordinance:

To regulate hemp sales and hemp manufacturing, cities must adopt a formal zoning ordinance defining hemp sales and hemp manufacturing, identifying which districts the use of hemp sales and hemp manufacturing may and may not take place, and adopting performance standards for hemp sales and hemp manufacturing.

Public Hearing: To amend a zoning ordinance as presented above, a public hearing must be held.

Draft Zoning Ordinance: Staff has begun the drafting of a comprehensive zoning ordinance that addresses the regulation of hemp-related activities and cannabis. This zoning ordinance will be reviewed by legal counsel to ensure it aligns with state laws and local regulations and make its way to the planning commission and city council over 2024.

2. Extending the Moratorium:

If a zoning ordinance is not adopted, and the city wishes to prevent the development of legal nonconformities for hemp businesses, the city must hold a public hearing to discuss the continuation of the moratorium. This hearing provides an opportunity for public input and ensures transparency in the decision-making process.

Timeline for Compliance: To continue the moratorium legally, the city must adhere to a strict timeline set forth by the statute:

Public Hearing between June 26 and July 11:

The city must either adopt the zoning ordinance or hold the public hearing within this specified period to extend the moratorium. Failure to take one of these actions will result in the automatic expiration of the moratorium and the ability of hemp businesses to receive legal nonconformity status to continue operations despite what future regulations the city may adopt.

Recommendation: that the City Council of the City of Wyoming, Chisago County, Minnesota will meet in the Wyoming City Hall at 26885 Forest Blvd, Wyoming, MN 55092 in said city on July 2, 2024 at 7:00PM to consider extending the interim ordinance temporarily prohibiting the establishment or operation of any new hemp businesses in the City of Wyoming under Minn. Stat. 462.355, Subd. 4 (d) (2).



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

**CITY OF WYOMING
CHISAGO COUNTY
MINNESOTA**

Notice is hereby given that the City Council of the City of Wyoming, Chisago County, Minnesota will meet in the Wyoming City Hall at 26885 Forest Blvd, Wyoming, MN 55092 in said city on July 2, 2024 at 7:00PM to consider extending the interim ordinance temporarily prohibiting the establishment or operation of any new hemp businesses in the City of Wyoming under Minn. Stat. 462.355, Subd. 4 (d) (2).

Robb Linwood
City Administrator/Clerk

Request for Council Action

Date: June 13, 2024

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2024 Street Improvement Project - Approving Plans and Specifications and Authorize Advertisement for Bids

Background and supporting documentation of request:

The proposed improvements for the 2024 Street Improvement Project consist of pavement rehabilitation along the following roadways:

- 258th Street from Goodview Avenue to Goodwin Road
- Goodwin Road from Verges Memorial Park to approximately 750 feet southeast of Gramford Avenue
- Goodwin Lane from southwest terminus to Goodwin Road
- 255th Street from Goodview Avenue to 256th Street
- Gramford Avenue from 256th Street to Grafton/Granada Avenue
- Granada Avenue from 260th Street to Gramford Avenue
- Grafton Avenue from 260th Street to Gramford Avenue

Funding for the project will come from Roadway Improvement Funds and special assessments to benefitting properties.

Plans and Specifications have been prepared and are ready to be advertised for bidding. Staff is requesting approval of the plans and specifications and authorization to advertize for bids. Staff will place the advertisement for bids which is required to run for a minimum of 21 days. Plans and Specifications are available for your review at City Hall.

Recommendation:

Approve **Resolution No. 24-06-57**, a resolution Approving Plans and Specifications and Authorize Advertisement for Bids for the 2024 Street Improvement Project Improvements.

RESOLUTION 24-06-57

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2024 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to action previously passed by the City Council, the City Engineer has prepared plans and specifications for the 2024 Street Improvement Project and has presented such plans and specifications to the Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYOMING:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Engineer shall prepare and cause to be inserted in the official City newspaper and the Finance and Commerce an advertisement for bids upon the making of such improvements under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be publicly opened at the Wyoming City Hall in said City and that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City Clerk for five (5%) percent of the amount of such bid.

BE IT FINALLY RESOLVED that the City Council hereby orders the Advertisement for Bids for the 2024 Street Improvement Project.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 18TH DAY
OF JUNE, 2024.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)