

APPROVED MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 5, 2024
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for February 5, 2024 to order at 7:02PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Jessica Bergan, Rick Ahartz, and Bruce Vukelich

Absent:

Also Present: Grant MacFarlane, Assistant City Administrator, and Brett Ohnstad, Council Liaison

Visitors:

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for January 8, 2024**

Commissioner Vukelich noted a spelling error regarding their name. Assistant City Administrator MacFarlane stated that he would correct it.

A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER AHARTZ, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE JANUARY 8, 2024 MEETING AS AMENDED.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

OLD BUSINESS:

NEW BUSINESS:

- 2. March PAC Meeting Date**

Assistant City Administrator MacFarlane informed the Commissioners that he had recently reviewed the city schedule for the first week of March and that the week consisted of the March 4th PAC meeting, the March 5th Presidential Nominating Primary election, and the March 6th Wyoming City Council meeting. MacFarlane requested that the Monday, March 4th PAC meeting be moved to Monday, March 11th.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER VUKELICH, TO RESCHEDULE THE MARCH 4, 2024 PARK ADVISORY COMMISSION MEETING TO MARCH 11, 2024.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

3. Railroad Park Phase 2

MacFarlane stated that Phase 1 of the Railroad Park project (the Veteran's Memorial) was completed in late 2023 and that planning for Phase 2 (the history walk) had commenced. MacFarlane added that city staff had been communicating with WSB Engineering regarding the second phase and that the City had received a proposal for WSB's services as related to phase 2. MacFarlane reviewed the proposal with the PAC.

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER AHARTZ, TO RECOMMEND THAT THE CITY COUNCIL APPROVE THE PROFESSIONAL SERVICES PROPOSAL FOR RAILROAD PARK PHASE 2 – HISTORY WALK FROM WSB ENGINEERING IN THE AMOUNT OF \$28,000.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

4. PAC Goal Review

MacFarlane stated that the Park Advisory Commission would be reviewing their accomplishments from the previous year and setting goals for 2024 at this meeting. MacFarlane added that he had prepared a presentation for the Commissioners with goal recommendations for the coming year.

MacFarlane informed the Commissioners that he was encountering technical difficulties and that he was unable to access the presentation. The Commissioners discussed potential goals for 2024 including their ambitions for Railroad Park and utilizing City communications for park projects. The Commissioners agreed to table the discussion until the March 11, 2024 meeting to receive further staff input.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER BERGAN, TO TABLE THE PAC GOAL SETTING DISCUSSION UNTIL THE MARCH 11, 2024 PARK ADVISORY COMMISSION MEETING.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

COMMUNICATIONS:

5. 2024 Wyoming Medallion Hunt

MacFarlane informed the Park Advisory Commissioners that the City of Wyoming would be putting on the Spring Medallion Hunt once again in 2024. MacFarlane stated that he would be creating the clues for the event which would then be posted daily on Facebook.

6. Park Steward Updates

Spangler – Stated that he was enjoying the new park steward list as it had resulted in him visiting more parks. Complimented Banta Park and noted that Goodview Park and Verges Park were already being used.

Vukelich – Stated that Lions Park was also already in use and that it looked good.

Ahartz – No update.

Bergan – No update.

ADJOURN

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER BERGAN,
TO ADJOURN THE FEBRUARY 5, 2024 MEETING OF THE WYOMING PARK ADVISORY
COMMISSION AT 7:24PM**

Voting Aye: Spangler, Ahartz, Bergan, and Vukelich,

Voting Nay: None

Abstain: None

**NEXT MEETING:
March 11, 2024
7:00PM**