

**DRAFT MINUTES**  
**WYOMING PARK ADVISORY COMMISSION**  
**REGULAR MEETING**  
**CITY OF WYOMING, MINNESOTA**  
**JANUARY 8, 2024**  
**7:00PM**

**CALL TO ORDER:**

*Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for January 8, 2024 to order at 7:02PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Jessica Bergan, Rick Ahartz, and Bruce Vukelich*

*Absent:*

*Also Present: Grant MacFarlane, Assistant City Administrator, and Brett Ohnstad, Council Liaison*

*Visitors:*

**DETERMINATION OF A QUORUM:**

Chair Spangler determined a Quorum was present.

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

**APPROVAL OF MINUTES:**

- 1. Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for December 4, 2023**

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE DECEMBER 4, 2023 MEETING.**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

**OLD BUSINESS:**

**NEW BUSINESS:**

- 2. 2024 PAC Meeting Schedule**

Assistant City Administrator MacFarlane shared the proposed 2024 meeting schedule for the Park Advisory Commission with the commissioners. Chair Spangler requested that the first meeting date of January 2025 also be added to the schedule.

**A MOTION WAS MADE BY MEMBER AHARTZ, SECONDED BY MEMBER SPANGLER, TO APPROVE THE 2024 PARK ADVISORY COMMISSION MEETING DATES AS PRESENTED.**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

### **3. 2024 PAC Appointments**

MacFarlane stated that the Park Advisory Commission names a Chair, Vice Chair, and two members to the Joint Park Planning Board at its first annual meeting of each year. The commissioners stated that they believed that member Spangler and member Bergan had done an excellent job serving in these roles during the previous year.

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER BERGAN, TO APPOINT MEMBER SPANGLER TO THE ROLE OF PARK ADVISORY COMMISSION CHAIR.**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER SPANGLER, TO APPOINT MEMBER BERGAN TO THE ROLE OF PARK ADVISORY COMMISSION VICE-CHAIR.**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER AHARTZ, TO RECOMMEND MEMBER SPANGLER AND MEMBER BERGAN TO SERVE ON THE JOINT PARK PLANNING BOARD.**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

### **4. Wyoming Park Stewards**

MacFarlane stated that the members of the Park Advisory Commission serve as Wyoming Park Stewards. The Park Stewards perform a variety of roles, including checking on their assigned parks for potentially required maintenance as well as speaking to community members about their desired park improvements. MacFarlane shared the park assignment list for 2024.

The commissioners stated that they enjoyed receiving new parks each year as it allowed and encouraged them to see all of the different park facilities that the City of Wyoming contains.

### **5. PAC Goal Review**

Staff and Park Advisory Commissioners reviewed the PAC goals for 2023. MacFarlane provided the list of goals which were established for 2023 and highlighted the accomplishments of the PAC during the previous year.

### **6. Dog Park**

MacFarlane stated that this item was a continuation from the previous meeting's discussion regarding the potential dog park project to be installed adjacent to the Wyoming Police Department building (7665 Wyoming Trail, Wyoming, MN 55092). MacFarlane added that the commissioners had requested an update to the Commission's remaining funds and that the proposed waste receptacle include a lid or cover.

MacFarlane presented the updated proposal for the dog park project. MacFarlane stated that the overall cost of the project had decreased slightly with the change in waste receptacle.

Member Vukelich inquired about the timeframe that the park would remain open. MacFarlane answered that the park would not be maintained in the winter and would therefore close during that season. MacFarlane added that the exact timing could change each year, subject to when the first snowfall occurs.

**A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY AHARTZ, TO RECOMMEND TO THE CITY COUNCIL THE APPROVAL OF THE INSTALLATION OF A DOG PARK TO BE LOCATED IN THE LOT ADJACENT TO THE POLICE DEPARTMENT FACILITY (7665 WYOMING TRAIL).**

*Voting Aye: Spangler, Bergan, Ahartz, and Vukelich*

*Voting Nay: None*

*Abstain: None*

## **COMMUNICATIONS:**

### **7. Chicago County Collaboration Initiative - Invitation**

Assistant City Administrator MacFarlane shared that the commissioners were invited to attend the Chisago County Collaboration Initiative event which is to be held Wednesday, January 24<sup>th</sup> from 6:00 – 8:30 PM.

### **8. Park Steward Updates**

**Spangler** – No update.

**Vukelich** – No update.

**Ahartz** – No update.

**Bergan** – No update.

## **ADJOURN**

**A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER AHARTZ, TO ADJOURN THE JANUARY 8, 2024 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:36PM**

*Voting Aye: Spangler, Ahartz, Bergan, and Vukelich,*

*Voting Nay: None*

*Abstain: None*

**NEXT MEETING:**  
**February 5, 2023**  
**7:00PM**