

**APPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
NOVEMBER 14, 2023
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for November 14, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Michael Naumann, Katie West, and Dan Iverson

ABSENT: Mark Holl

Also Present: Fred Weck Zoning Administrator and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for October 24, 2023**

Commissioner Iverson noted the need for a formatting change in various places throughout the minutes where a comma is needed to separate the names Holl and Iverson.

A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER NAUMANN, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR OCTOBER 24, 2023, AS REVISED.

*Voting Aye: Naumann, West, Iverson, and Lobermeier
Voting Nay: None
Abstain: None
Absent: Holl*

SCHEDULED PUBLIC HEARINGS: NONE

- 2. O-23-005 Ordinance Amendment – Ordinance 2023-05, Architectural Standards**

Commissioner Iverson referenced the recent situation with Dairy Queen where there was essentially some ‘arm wrestling’ between them and the City. He asked if there was anything within the Architectural Standards that the City should have that may help them navigate those types of things in the future, for example, with a business that is a national chain that has specific branding.

Zoning Administrator Weck noted that there was not anything that specifically addressed it but it would most likely be handled just how they did with Dairy Queen where they presented their branding and allowed them the opportunity to explain it to the City. He noted that as he has traveled around and observed new Dairy Queens, he noticed that they are not all following the same plan and many appear to be following the architectural standards of the various local communities.

Commissioner Iverson asked if they could include something that acknowledges that the City 'may consider' a corporations branding and identity.

Chair Lobermeier asked if Commissioner Iverson was more in favor of what happened with Dairy Queen or was looking to find a way to avoid it.

Commissioner Iverson stated that he was okay with it because he understands that they cannot have architectural standards that address every situation, but at the same time, wanted to recognize that if there is a national chain that has a brand standard that they want to uphold them, then he does not think the City should get in the way of that kind of thing. He stated that he would like the City to have standards, but also have a way to provide some flexibility when there is branding involved.

Chair Lobermeier stated that he didn't think the City would want to oppose branding that is important, but they also should not just give up on whatever the architectural standards are. He stated that he felt what was being presented tonight allows them some leeway and also allows the applicant to approach the City.

Commissioner Iverson asked if this ordinance amendment was changed in order to allow for that leeway.

Zoning Administrator Weck stated that ordinances from other cities went the route of saying 'this is how we want the downtown area to look' and specifically spelled it out. He explained that the City only asks that they provide the materials in a certain percentage. He stated that he believed there was more flexibility within this amended ordinance, but clarified that it did not address branding.

Chair Lobermeier noted that he thinks it should begin with a discussion and he wanted to see that there was some type of dialogue that happens up front.

MOTION BY COMMISSIONER WEST, SECONDED BY COMMISSIONER NAUMANN, TO OPEN THE PUBLIC HEARING.

Voting Aye: Naumann, West, Iverson, and Lobermeier
Voting Nay: None
Abstain: None
Absent: Holl

MOTION BY COMMISSIONER WEST, SECONDED BY COMMISSIONER IVERSON, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Naumann, West, Iverson, and Lobermeier
Voting Nay: None
Abstain: None
Absent: Holl

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER WEST, TO RECOMMEND APPROVAL TO THE CITY COUNCIL OF O-23-005, ORDINANCE

AMENDMENT – ORDINANCE 2023-05, ARCHITECTURAL STANDARDS.

Voting Aye: Naumann, West, Iverson, and Lobermeier
Voting Nay: None
Abstain: None
Absent: Holl

NEW BUSINESS: NONE

OLD BUSINESS: NONE

COMMUNICATIONS: NONE

UPDATES:

Zoning Administrator Weck noted that the EDA has put together a rough draft of their downtown plan and would like to hold a joint session with the Planning Commission. He stated that the rough draft of the EDA plan is available in the most recent packet for the EDA meeting on the City's website, under the 'Agendas and Minutes' tab.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER NAUMANN, TO ADJOURN THE NOVEMBER 14, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:14 PM.

Voting Aye: Naumann, West, Iverson, and Lobermeier
Voting Nay: None
Abstain: None
Absent: Holl