

**APPROVED MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 10, 2023
6:00 PM**

CALL TO ORDER:

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming EDA were present:

EDA Members: Mayor Iverson, Council Member Schilling, Andrew Buccanero, and Alex Bulmer

Also Present: Robb Linwood - City Administrator and Nancy Hoffman – Chisago County HRA/EDA and Claire Michelson & Emily Herold, MSA.

ABSENT: Eric Nault

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the EDA on items not on the current Agenda. Items requiring EDA action maybe deferred to staff for research and future EDA Agendas if appropriate.”

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City EDA for June 12, 2023

A MOTION WAS MADE BY EDA MEMBER SCHILLING SECONDED BY EDA MEMBER BULMER TO APPROVE THE “REGULAR MEETING” MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR JUNE 12, 2023

Voting Aye: Iverson, Schilling, Buccanero and Bulmer

Voting Nay:

Abstain:

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

COMMUNICATIONS:

NONE

OLD BUSINESS:

2. To continue discussion and work with MSA for the Wyoming Master Downtown Plan

Emily Herold and Claire Michelson were present from MSA to discuss the current status of the project and updates.

- They discussed they are still reviewing the existing conditions in the area including the layout and inventory of streets and existing buildings in the area.
- They are also reviewing the walkability of the downtown area
- They are evaluating the sizes of the parcels based on acreage and square footage and placing values on the parcels in the downtown area
- They continue to review the existing zoning map and the land use map from the comp plan for the downtown core to make sure the existing conditions allow for the downtown area to continue to develop and or redevelop.

Mayor Iverson did share the Planning commission is working on the architectural standards for the city in different zoning districts.

MSA discussed the current results of the survey and that they would leave the survey up for a bit longer if the city wanted to push out the survey one more time on social media and the weekly email update. It was determined the city would push out the survey one more time.

NEW BUSINESS:

3. To consider approving a booth for the MNCAR Expo on October 25, 2023

City Administrator Linwood discussed that this is an annual event the EDA has a presence at. It is extremely well attended by commercial real estate brokers, companies and other contacts that have proven valuable.

A MOTION WAS MADE BY MEMBER IVERSON SECONDED BY MEMBER SCHILLING TO APPROVE THE COSTS FOR THE ATTENDANCE THE MNCAR EVENT AND TRADE SHOW ITEMS FOR AN AMOUNT OF \$1,650.00

Voting Aye: Iverson, Bulmer, Buccanero and Schilling

Voting Nay:

Abstain:

4. To consider updating the Wyoming Economic Development Authority's Bylaws

City Administrator Linwood stated that the EDA wanted to change their meeting time to 5:30PM from 6:00PM. It is necessary to update the EDA Bylaws to show that change. The changes had been made and are available for review by the authority.

A MOTION WAS MADE BY MEMBER BULMER SECONDED BY MEMBER SCHILLING TO UPDATE THE MEETING TIME FOR THE EDA IN THE BYLAWS AND TO CHANGE THE MEETING TIME TO 5:30PM

Voting Aye: Iverson, Bulmer, Buccanero and Nault

Voting Nay:

Abstain:

UPDATES:

5. Wyoming EDA updates

City Administrator Linwood gave updates to the Wyoming EDA that the First State Bank of Wyoming is the business of the month. He also updated the EDA that the Affordable housing project was approved by the Wyoming council at the July 5, 2023 meeting. The city council approved resolution for the intent to create a Tax Increment Financing district and support of the project.

ADJOURN

**A MOTION WAS MADE BY MEMBER IVERSON SECONDED BY MEMBER SCHILLING TO
ADJOURN THE JULY 10, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA
ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:02P.M.**

Voting Aye: Iverson, Bulmer, Buccanero and Schilling

Voting Nay:

Abstain: