

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MARCH 2, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for March 2, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for February 16, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 16, 2021 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

2. To consider **Resolution 20-03-16** a resolution approving plans and specifications and ordering advertisement for bids for the 2021 Street Improvement Project (City Project 21-1)

A MOTION WAS MADE BY SCHILLING, SECONDED BY LUGER, TO OPEN THE PUBLIC HEARING AT 7:03 P.M.

City Engineer Erichson – Gave a brief overview of 2021 Street Improvement Project locations, planned improvements, and funding. He noted that there will be additional neighborhood meetings in order to explain and answer questions for residents regarding the project.

Robert Brennhofner, 26728 Freeport Avenue - Stated that earlier he stated that this was a full removal and repair and asked if everything would be taken up or whether just the top layer would be removed and resurfaced.

City Engineer Erichson – Stated that all of the pavement will be ground up, so there will not be any asphalt remaining and will be completely new surfacing.

Councilmember Schilling – Asked for a closer look at the 15 year and 10-year information.

A MOTION WAS MADE BY SCHILLING, SECONDED BY IVERSON, TO CLOSE THE PUBLIC HEARING AT 7:20 P.M.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 20-03-16 A RESOLUTION ORDERING THE PROJECT AND AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2021 STREET IMPROVEMENT PROJECT (CITY PROJECT 21-1).

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3.** To consider **Resolution 21-03-17** a resolution outlining the policies for utility billing to assist in economic recovery following the COVID-19 outbreak.
- 4.** To consider authorizing payment of recommended bills, payroll, and Journal Entries for the period of February 17, 2021 through March 2, 2021.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, and #4, OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

- 5.** Report of the Public Safety Director, Paul Hoppe for February 24, 2021

6. Report of City Building Official, Fred Weck, IV for February 24, 2021
7. Report of City Attorney Tom Loonan for February 25, 2021
8. Report of City Engineer Mark Erichson, WSB for February 26, 2021
9. Report of Public Works Superintendent Chuck Almhjeld for February 26, 2021

COMMUNICATIONS:

10. Communication from Chisago County Assessor announcing Board of Equalization date for the City of Wyoming on April 20, 2021 at 6:00 PM at Wyoming City Hall

City Administrator Linwood – Noted that the Board of Equalization meeting will be held on April 20, 2021 at 6:00 PM at City Hall.

11. Communication from Minnesota Department of Health presenting the City of Wyoming with the 2019 Water Fluoridation Quality Award

Mayor Iverson – Read aloud the award that the City received for Water Fluoridation Quality.

Public Works Superintendent Almhjeld – Explained that for 365 days the Public Works Department had all of their reports in on time and all of the readings were within the norm of what Department of Health would like. He noted that he is pretty proud that Wyoming has received this award and noted that this is the 4th year the City has had this accomplishment.

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider approving the Eagle Scout Project improvements for the Hawk Meadows Park Bridge

Assistant City Administrator Dumais – Gave a brief overview of what is involved in achieving the Eagle Scout rank.

Andrew Frechette – Gave a presentation that outlined his proposed project to refurbish the walking bridge at Hawk Meadows Park and answered questions from the Council.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE EAGLE SCOUT PROJECT IMPROVEMENTS FOR THE HAWK MEADOWS PARK BRIDGE.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

13. To consider approving the Eagle Scout Project for Hawk Meadows Park/Stream Clean-Up

Aidan Head – Gave a presentation on his proposed project for trail improvements and stream clean-up at Hawk Meadows Park and answered questions from the Council.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE EAGLE SCOUT PROJECT FOR HAWK MEADOWS PARK/STREAM CLEAN-UP.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Mayor Iverson – Asked that someone from the City take pictures or video of both Eagle Scout projects so they can be posted on the City website.

14. To consider hiring Patrick Parenteau as a full-time Maintenance Worker with the City of Wyoming, effective March 22, 2021

Public Works Superintendent Almhjeld – Explained that they reviewed 14 applicants for this position and based on the interviews, Patrick Parenteau was selected as the top candidate. He shared some of Mr. Parenteau's background and experience.

Councilmember Nanko Yeager – Asked if, in the future, the City would pay this position out the General Fund or Street Funds rather than the Enterprise Funds.

Public Works Superintendent Almhjeld – Explained that Mr. Parenteau has 16 years of experience between his last few jobs so he has a lot of experience with documentation with Excel spreadsheets which is what they need for the surface water area documentation.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE HIRING PATRICK PARENTEAU AS A FULL-TIME MAINTENANCE WORKER 1 WITH THE CITY OF WYOMING, EFFECTIVE MARCH 22, 2021 AT A STARTING SALARY OF \$28.13/HOUR UPON SUCCESSFUL COMPLETION OF BACKGROUND CHECK AND DRUG TEST.

Roll Call Vote:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

15. Accept the resignation of Josh Smith and authorizing the posting of a Maintenance Worker 1 position

Public Works Superintendent Almhjeld – Explained that Mr. Smith has been employee with the City for 7 years and thanked him for his years of service. Staff would like to begin advertising for this vacancy with a starting wage of \$24.31/HR.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ACCEPT THE RESIGNATION OF JOSH SMITH AS OF MARCH 5, 2021 AND AUTHORIZE THE POSTING FOR A MAINTENANCE WORKER 1 POSITION.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

16. To consider **Resolution 21-03-18** a resolution authorizing the Chisago Lakes Joint Sewer Treatment Commissions submittal of a loan application to the Minnesota Public Facilities Authority

City Administrator Linwood – Explained that this item is to approve a motion in support of the next project on the Chisago Lakes Joint Sewer Treatment Commission CIP list. He noted that this will type of motion will need to be done every year. He stated that the project for 2021 is the

Andrew Lift Station as well as one in Chisago City. He gave an overview of the projected costs and noted that the Council had budgeted for these improvements.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-03-18 A RESOLUTION AUTHORIZING THE CHISAGO LAKES JOINT SEWER TREATMENT COMMISSIONS SUBMITTAL OF A LOAN APPLICATION TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider Resolution 21-03-19 a resolution vacating certain City drainage and utility easements and creation of replacement easements at the Preserve at Comfort Lake development.

City Administrator Linwood – Explained the request from the developer to vacate the existing easements and relocate them. .

Council Member Nanko Yeager – Asked if there would be any changes in the amount of water that will flow through this area.

City Engineer Erichson – Stated that, for the most part, the drainage will not change in volume and is simply changing the location of a drainage swale so that it doesn't bisect the lots and instead be redirected toward the road and follow the ditch along the edge of the roadway. He noted that the Forest Lake Watershed District is also comfortable with this proposed change.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-03-19 A RESOLUTION VACATING CERTAIN CITY DRAINAGE AND UTILITY EASEMENTS AND CREATION OF REPLACEMENT EASEMENTS AT THE PRESERVE AT COMFORT LAKE DEVELOPMENT

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To consider Resolution 21-03-20 a resolution authorizing submission of Local Road Improvement Program (LRIP) grant application for municipal State aid (MSAS) 108/East Viking Boulevard reconstruction from Fenwick Avenue to approximately 690 feet east of Glen Oak Drive

City Engineer Erichson – Explained the LRIP program and the possible grant funds the City could receive for projects in the City. He noted that the grant application is due March 3, 2021.

Council Member Nanko Yeager – Asked if there were any restrictions on how often you can receive this grant.

City Engineer Erichson – Explained that it is an extremely competitive grant, but there are no restrictions such as how often a City could receive the grant.

Council Member Luger – Asked for examples of what this grant can and cannot be used for.

City Engineer Erichson – Explained that this grant can be used for capital construction costs but could not be used for easement acquisition, surveying, or things like soil borings.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-03-20 A RESOLUTION AUTHORIZING SUBMISSION OF LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION FOR MUNICIPAL STATE AID (MSAS) 108/EAST VIKING BOULEVARD RECONSTRUCTION FROM FENWICK AVENUE TO APPROXIMATELY 690 FEET EAST OF GLEN OAK DRIVE.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Joint Park/Planning Board meeting, the Planning Commission meeting, and also attended the neighborhood meeting for the street improvements.

Council Member Nanko Yeager – Attended the neighborhood meeting for the street improvement project.

Council Member Luger – Attended the neighborhood meeting for street improvements, the Joint Park/Planning Board, and the Park Advisory Commission meeting.

Council Member Schilling – No report.

Mayor Iverson – Attended Park Advisory Commission meeting and the neighborhood meeting regarding the street improvement projects. She read aloud a comment submitted Robert that noted that the two projects approved during tonight's meeting make 7 Eagle Scout projects from Troop #142 at Hawk Meadows. She gave a shout out to Troop #142 for helping the City take care of Hawk Meadows Park.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE MARCH 2, 2021 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:23 PM.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
MARCH 16, 2021
7:00PM