

**APPROVED MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 8, 2023
6:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Budget Work Session Meeting of the Wyoming City Council for November 8, 2023 to order at 6:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Bret Ohnsatd and Claire Luger

Absent: None

Also Present: Robb Linwood- City Administrator, Grant MacFarlane, Assistant City Administrator, Neil Bauer - Public Safety Director, Fred Weck- Building Official/Zoning Administrator, Joe Keding- Acting Public Works Superintendent, City Engineer, Mark Erichson and Jessi Sturtz- Abdo Financial

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. To continue discussion on the 2024 City of Wyoming Budget

City Administrator Linwood – Stated that Finance Director, Jessi Sturtz from Abdo Financial would be giving an overview of the Draft 2024 Budget.

Jessi Sturtz- Abdo Financial – Mrs. Sturtz gave an overview of this version of the 2024 Budget Key items since the last version of this budget.

- LGA will increase by approximately \$141,230 for 2024.
- The total 2024 tax levy is proposed to increase \$321,146 or 6.26% from 2023.
 - The general levy increased by \$547,186 or 15.07%.
- The debt levy decreased by \$125,311 or -13.65%. This is due to the scheduled bond payments.
- Staffing
 - A part-time Community Service Officer position is added in 2024 with the use of public safety aide
- All employees are projected to receive a COLA increase and eligible employees will receive a step increase.
- We have estimated an 8% increase in Workers Compensation, and a 10% increase in General Property Insurance.

The city council had questions regarding the capital improvement funds, its balances and changes in this version of the 2024 budget.

City Administrator Linwood – Explained that the CIP fund was offset with the city's LGA it received from the state. There have been some minor changes in the city and that the staff proposing the option of using an Interfund Loan for purchasing a new city plow truck. Administrator Linwood explained that the City had budgeted for a portion of the purchase in 2023 but that costs had gone up on the truck. Stated that the remaining \$165,000 required for purchase would be received via an interfund loan.

Acting Public Works Superintendent Keding – Stated that the Public Works department was continuing to review various equipment improvements. Supply chain and inflation has made the estimating and procurement of equipment challenging. Superintendent Keding shared that the City's new plow truck arrived today, which was originally ordered in January of 2022.

Wyoming Public Safety Director Bauer – Informed the Council that he has previously budgeted \$4,000 for new tasers each year but that the version offered was now outdated. Informed the City Council has looked into a five-year contract for new tasers which would bring all tasers up to date. Added that this contract would place the equipment into a 5-year replacement cycle and would result in about a \$3,000 increase annually.

Building Official Weck – Stated that the department has budgeted for the purchase of a new vehicle and that vehicle cost has gone up approximately \$5,000 with the new 2024 pricing coming out.

The city council asked about potential other areas to decrease the levy including parks or overall budget.

City administrator Linwood spoke to the parks that the master plan calls for improvements and the current level in the budget is based off the long term plan. In regards to the administrative budget most line items have remained the same and increases are mainly due to utilities and contracted services for finance and IT.

Streets Capital Improvement Plan

City Administrator Linwood provided the council with an updated Capital Improvement Plan (CIP) map for review. The map was the work of the public works superintendent, engineering and the city administrator. Administrator Linwood highlighted the green streets as those that have been highlighted by Staff as those in the greatest need of repair.

City Engineer Erichson discussed the 2024 street project. Stated that numerous projects types had been reviewed for 2024, including a full reconstruction and a reclamation project. He informed the Council that a feasibility study could move forward prior to determining which option that the Council would like to select.

Staff added that the projected costs were high-level and fluid based on other potential projects and their timelines. Staff stated that these numbers were placeholders which were continuously being evaluated.

Council provided feedback on the project areas, asked scope of certain projects regarding reclamations vs. reconstruction. Council did not add any new project areas to the existing map and

were in agreeance that the projects on the map were the most needed. Council agreed that the proposed streets for the 2024 street improvement required immediate attention and directed Staff to move forward with improvements in the proposed 2024 project area.

**MAYOR IVERSON ADJOURNED THE NOVEMBER 8, 2023 WORK SESSION MEETING
AT 6:59 PM.**