

AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 6, 2023
7:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for October 2, 2023

OLD BUSINESS:

NEW BUSINESS:

COMMUNICATIONS:

2. Disc Golf Baskets Update
3. Railroad Park Update
4. Splash Pad Update
5. Park Steward Updates

UPCOMING:

ADJOURN

**NEXT MEETING:
December 4, 2023
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 2, 2023
7:04PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for September 11, 2023 to order at 7:00PM

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present:
Members Bruce Spangler, Jessica Bergan, Rick Ahartz, and Bruce Vukelich*

Absent: Commissioner Heather Vandenheuvel

Also Present: Grant MacFarlane, Assistant City Administrator, and Brett Ohnstad, Council Liaison

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Resident Lisa Iverson asked the commissioners if there were any plans for improvements at Verges Park. Iverson stated that previous park equipment had been removed fifteen years ago and that the park had not received additional amenities since then.

APPROVAL OF MINUTES:

1. **Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for August 7, 2023**

A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER AHARTZ, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE SEPTEMBER 11, 2023 MEETING.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

OLD BUSINESS:

2. **Dog Park Fencing**

Assistant City Administrator MacFarlane informed the Commissioners that four fencing contractors had been on-site and provided an estimate for the installation of the proposed dog park fencing. MacFarlane noted that staff needed to perform additional research on a larger secondary fence to allow access to the area to lawn mowers and plow trucks.

The Commissioners asked if excess snow was always brought to the site of the proposed dog park and expressed concerns for the time it would take for the snow to melt after winter. The Commissioners

also inquired about if the snow could be brought elsewhere. MacFarlane stated that he was unaware of how much snow was typically brought to the site or if there would be a different location for it in the event that it was. The Commissioners directed staff to look further into the snow piling.

3. Goodview Park Splash Pad

Assistant City Administrator MacFarlane shared that staff had continued to look into the possibility of adding a splash pad to Goodview Park. MacFarlane shared that three contractors had been contacted and that rough estimates had been put together. MacFarlane added that questions still remained concerning getting water to the site and the installation process.

Commissioner Bergan asked what other parks already have accessible waterlines on site. MacFarlane stated that he was unaware of the answer. Commissioner Bergan requested that staff look into which parks have existing waterlines and could serve as potential locations for the splash pad.

4. Fireside Park Disc Golf Basket

Assistant City Administrator MacFarlane provided an overview of previous Park Advisory Commission discussions regarding the proposed disc golf basket. MacFarlane shared a sketch of where a basket may be installed at Fireside Park and stated that Wyoming Public Works would be able to perform the install.

The Commissioners agreed that a basket should be installed at Fireside Park. Commissioner Sprangler added that a second basket could also be installed at Verges Park. The Commissioners generally agreed with this idea.

Commissioner Sprangler asked if MacFarlane had a preference between the types of baskets for purchase. MacFarlane stated that he was partial to the yellow for visibility. The Commissioners were supportive of the yellow basket.

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER AHARTZ, TO RECOMMEND THE INSTALLATION OF ONE DISC GOLF BASKET AT FIRESIDE PARK AND VERGES PARK.

Voting Aye: Spangler, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

NEW BUSINESS:

COMMUNICATIONS:

5. Lions Park Playground Equipment

Assistant City Administrator MacFarlane informed the Commissioners of the condition of the playground decking located at Lions Park. MacFarlane stated that a contractor visited the site and provided estimates for replacement decks and for a new playground. MacFarlane stated that a temporary solution was being applied at the park, but that the Commissioners should consider this park when prioritizing their planned improvements in the next year.

6. Railroad Park Construction Update

Assistant City Administrator MacFarlane provided an update on the construction of the new Railroad Park. Commissioner Vukelich asked if there would be a ceremony to commemorate the completion of phase 1 and was informed that a specific date had not been chosen, although a ribbon cutting would take place.

7. Emerald Ash Borer Grant Update

Assistant City Administrator MacFarlane provided an update on the Preparing for Emerald Ash Borer grant that the City received in 2022. MacFarlane shared that a total of twenty trees had been planted and that an additional ten would be planted in 2024.

8. Park Steward Updates

Spangler – Noted Fireside Park and Railroad Park looked great. Also noted that the plaques at Centennial Park needed repair.

Vukelich – Stated that the weeds at Swenson were gone and that the park looked good.

Ahartz – Noted that Goodview Park and Comfort Park looked good.

Bergan – Stated that the Tolzmann slide was still crooked, but that the park looked great otherwise.

ADJOURN

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER SPRANGLER. TO ADJOURN THE OCTOBER 2, 2023 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:40PM

Voting Aye: Spangler, Ahartz, Bergan, and Vukelich,

Voting Nay: None

Abstain: None

NEXT MEETING:
November 6, 2023
7:00PM



Park Advisory Commission Memo

Date: November 6, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Disc Golf Baskets

Method: Communication

Background Information:

The City Council of the City of Wyoming formally voted to approve the purchasing of two disc golf baskets during their November 21, 2023 City Council Meeting. Staff has ordered the approved items and they will be delivered to the Public Works township building where they will be stored until the ground thaws in Spring of 2024. The baskets will be installed at Verges Park and Fireside Park when weather permits. Installation will be performed by the City of Wyoming's Public Works Department.

Below is a photo of the ordered basket model.



Park Advisory Commission Memo

Date: November 6, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Railroad Park Construction

Method: Communication

Background Information:

Construction on phase one of Railroad Park is continuing as planned. The remaining pavers and concrete work were installed during the week of September 27th, 2023. Light fixtures for the park flagpoles are currently being installed. Phase one of the project will conclude upon completion of the light fixture installation. Planning for phase 2 is underway with WSB with a desired ground breaking of Spring 2024.

Additionally, Public Works staff is currently working to decorate the Railroad Park tree in preparation for the annual Tree Lighting event. This event will take place on Saturday, December 2nd from 4:30pm – 6:00 pm (actual lighting at 5:30 pm).



Park Advisory Commission Memo

Date: November 6, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Goodview Park Splash Pad

Method: Communication

Background Information:

Staff and the Park Advisory Commission (PAC) discussed the possibility of adding a splash pad to the community during the October 2, 2023 regular PAC meeting. PAC commissioners had requested that Staff look further into which parks had access to on-site waterlines. Staff have looked into this further and have identified two parks with relatively close waterlines: Tolzmann Park and Goodview Park.

Tolzmann Park has City waterlines which run to the south of the park. Tolzmann park is also an option for the splash pad location due to the moderate amount of available existing parking on site. Similarly, Goodview Park also remains an option for the splash pad with waterlines nearby and a larger parking lot to accommodate the expected popularity of the new amenity. Waterlines are represented by the blue lines in the photos below.

Staff is maintaining its recommendation that Goodview Park be the primary site for the proposed splash pad. Goodview Park has a large amount of open space for the amenity, the bigger of the two parking lots, and a close proximity to the existing waterlines. It should also be noted that Goodview Park was identified as a possible splash pad location in the City's 2022 Park Master Plan.

