

**APPROVED MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
OCTOBER 3, 2023  
7:00PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 3, 2023 to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, and Claire Luger*

*ABSENT: Councilmember Dennis Schilling*

*Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, and Joe Keding, Acting Public Works Superintendent*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 19, 2023

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 19, 2023 AS SUBMITTED.**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of September 20, 2023 to October 3, 2023
3. To consider **Resolution 23-10-93** a resolution approving Pay Voucher #3 to Ferguson Waterworks for the 2023 water meter change-out project in the amount of \$40,0000.00.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, and #3 OF THE WYOMING CITY COUNCIL CONSENT AGENDA**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*  
*Voting Nay: None*  
*Abstain: None*  
*Absent: Schilling*

## **ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

4. Report of the Public Safety Director, Neil Bauer for September 28, 2023

**Mayor Iverson** – Asked for a public update regarding the House MMB Tour.

**Public Safety Director Bauer** – Explained that the State legislature came and about 22 individuals came through on the tour. He noted that he was on vacation, but expressed appreciation to staff for putting materials together outlining the need for the Public Safety facility.

**City Administrator Linwood** – Explained that it is extremely difficult to have a MMB tour at your project and it was exciting that Wyoming was selected. Thanked all of the Public Safety Staff and Administrative staff for their hard work on the visit. The presentation was well received from the group of legislators and is a great step in the process to continue efforts to receive funding.

5. Report of City Building Official, Fred Weck, IV for September 28, 2023

6. Report of City Attorney Tom Loonan for September 29, 2023

7. Report of City Engineer Mark Erichson, WSB for September 29, 2023

8. Report of Acting Public Works Superintendent Joe Keding for October 3, 2023

## **COMMUNICATIONS:**

9. Minnesota Department of Health (MDH) Radium Correspondence Well #3

**City Administrator Linwood** – Explained that the City continues to collect and analyze data regarding Well #3. He noted that they are within the acceptable levels and explained that this information would be passed along to WSB so they can continue to monitor the wells.

## **OLD BUSINESS: NONE**

## **NEW BUSINESS**

10. To consider the hiring of Amy Erickson as Administrative Assistant/Records Clerk at \$31.35/hour with a tentative start date of October 23, 2023

**Public Safety Director Bauer** – Noted that they had received over 60 applicants for this position and gave an overview of the interview process. He shared the background and experience of Amy Erickson.

**A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE HIRING OF AMY ERICKSON AS ADMINISTRATIVE ASSISTANT/RECORDS CLERK AT \$31.35/HOUR WITH A TENTATIVE START DATE OF OCTOBER 23, 2023**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*  
*Voting Nay: None*  
*Abstain: None*

Absent: Schilling

11. To consider **Resolution 23-10-94** a resolution declaring the cost to be assessed and ordering preparation of proposed assessment roll for the 2023 Street Improvement Project

**City Engineer Erichson** – Explained that the assessments have come in lower than what was originally projected. He gave a brief overview on the status of the street improvement project.

**Mayor Iverson** – Noted that walking the parade route made it clear that the road turned out great. She noted that she has gotten feedback from residents that it had also turned out even better than they had expected.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 23-10-94 A RESOLUTION DECLARING THE COST TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL FOR THE 2023 STREET IMPROVEMENT PROJECT**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

12. To consider **Resolution 23-10-95** a resolution calling a public hearing on assessments for the 2023 Street Improvement Project

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 23-10-95 A RESOLUTION CALLING A PUBLIC HEARING ON ASSESSMENTS FOR THE 2023 STREET IMPROVEMENT PROJECT**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

13. To consider a Proclamation declaring October 1 – October 31, 2023 as “Manufacturer’s Month” in the City of Wyoming

**Assistant City Administrator MacFarlane** – Explained the proposed proclamation declaring Manufacturer’s Month for the month of October within the City. He stressed the importance of manufacturing for the economy of the City, County, and State. He noted that the purpose of the proclamation is to thank the businesses located in the City. He noted that there is a manufacturing event scheduled for October 11, 2023 at Split Rocks for students to be able to visit local businesses and learn about potential careers and noted that Regal Machine and Rosenbauer would be participating in this event.

**A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A PROCLAMATION DECLARING OCTOBER 1 – OCTOBER 31, 2023 AS “MANUFACTURER’S MONTH” IN THE CITY OF WYOMING**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

**COUNCIL REPORTS:**

**Council Member Ohnstad** – Attended the Park Advisory Commission meeting

**Council Member Nanko Yeager** – No report

**Council Member Luger** – No report.

**Mayor Iverson** – Attended the Park Advisory Commission meeting, as a resident.

Mayor Iverson recessed the meeting at 7:18 p.m. and reconvened at 7:22 p.m.

14. To consider entering a closed session under MN State Statute 13D.05, Subd (2)(3) and (4) for a personnel matter

**A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD SECONDED BY COUNCILMEMBER LUGER TO ENTER INTO A CLOSED SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:22PM**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, and Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

**A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER OHNSTAD TO RETURN TO OPEN SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:58PM**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, and Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

**City Attorney Loonan** – Stated that the Council was in a Closed Session under MN State Statute 13D.05, Subd. 3(2)(3) and (4) for a personnel matter. The Closed Session was attended by Mayor Iverson, Councilmembers Nanko Yeager, Ohnstad and Luger as well as City Administrator Linwood, Assistant City Administrator MacFarlane and himself. He explained that no formal motions were offered or passed at the Closed Session

**A MOTION WAS MADE BY MAYOR IVERSON TO ADJOURN THE OCTOBER 3, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:08PM**

*Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling*

**A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**OCTOBER 17, 2023**  
**7:00PM**