AGENDA
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 10, 2023
5:30 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:
"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Economic Development Authority for September 11, 2023

OLD BUSINESS:

2. Wyoming Downtown Master Plan - MSA

NEW BUSINESS:

3. To consider a Proclamation declaring October 1st - October 31st 2023 as "Manufacturer's Month" in the City of Wyoming

COMMUNICATIONS:

4. Wyoming EDA Updates

ADJOURN

UNAPPROVED MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 11, 2023
5:30 PM

CALL TO ORDER:

CALL OF ROLL:
On a Call of the Roll the following members of the Wyoming EDA were present:
EDA Members: Mayor Iverson, Council Member Schilling, , Eric Nault and Alex Bulmer Also Present: Robb Linwood - City Administrator, Grant MacFarlane – Assistant City Administrator and Nancy Hoffman – Chisago County HRA/EDA and Michael Lamb, Michael Lamb Consulting & Emily Herold, MSA.
ABSENT: Andrew Buccanero
DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:
"An opportunity for members of the public to address the EDA on items not on the current Agenda. Items requiring EDA action maybe deferred to staff for research and future EDA Agendas if appropriate."

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City EDA for August 14, 2023

A MOTION WAS MADE BY EDA MEMBER SCHILLING SECONDED BY EDA MEMBER NAULT TO APPROVE THE "REGULAR MEETING" MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR AUGUST 14, 2023

Voting Aye: Iverson, Schilling, Nault, and Bulmer
Voting Nay:
Abstain:

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:
Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

COMMUNICATIONS:

NONE

OLD BUSINESS:

2. Wyoming Downtown Master Plan – MSA

Michael Lamb and Emily Harold were present to discuss the progress on the Wyoming Downtown Master Plan. They reviewed boards that will be part of the public engagement on Saturday at Stagecoach Day.

They presented three different story boards for review

A Place to Connect and Gather

Regional Trail Head Railroad Park
• Memorable monument(s) to signify arrival into downtown Wyoming
• Way finding signage to direct trail users to Wyoming's points of interest

Linear Sculpture Park
• Provides destination & gathering space within downtown Wyoming
• Features local artists and organizations
• Best utilizes open spaces within downtown corridor
• Connected to Hallberg Center for the Arts

Farmers Market
• Provides permanent infrastructure to support regular Farmers Markets and other community events

A Place to Walk and Play

Gathering & Event Space
• Multi-purpose event space with small stage, sitting areas, and hardscape/landscape features

Wyoming Play Experience
• Combine donated parts from Polaris, Rosenbauer, and Hallberg to create unique Wyoming play experience

Wyoming Play
• Pedestrian improvements along Felton Ave from City Hall to Bruce's Foods
• Each intersection gets special paint treatment

A Place to Work and Play

Commercial Buildings
• Fronts on Railroad Park as civic anchor • Includes public restrooms and information center for Sunrise Prairie/Swedish Immigrant Trails, Hallberg Center for the Arts, and other area destinations

Multi-Family and Senior Housing Buildings

Tuck-Under Townhouse and Single Level Senior Townhouses

The EDA looked at the story boards all favorably and gave direction to the consultants to move forward utilizing them at Stagecoach Day for public engagement and feedback.

NEW BUSINESS:

NONE

UPDATES

3. Wyoming EDA Updates

City Administrator Linwood gave updates on the business of the month and business expansion activities.

ADJOURN

A MOTION WAS MADE BY MEMBER IVERSON SECONDED BY MEMBERS SCHILLING TO ADJOURN THE SEPTEMBER 11, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:24P.M.

Voting Aye: Iverson, Bulmer, Nault and Schilling
Voting Nay:
Abstain:

City of Wyoming, Minnesota

PROJECT TEAM:

Chris Janson, Principal in Charge cjanson@msa-ps.com

Emily Herold, Project Planner eherold@msa-ps.com

Michael Lamb, Urban Designer mlambnet@gmail.com

DATE:

October 2, 2023

WYOMING DOWNTOWN MASTER PLAN

Stagecoach Day Recap

Emily and Mike staffed a booth at Stagecoach Day on September 16, 2023, to gather feedback on three preliminary concepts. The concepts were divided into broad categories/programmatic elements: Connect and Gather focused on community gathering spaces/destinations, Walk and Play focused on activity-centered gathering spaces and pedestrian improvements, and Live and Work focused on multi-family residential and commercial opportunity expansion. Each booth patron was given the chance to fill out a comment card that indicated their preferred option.

Public comments on these concepts were overwhelmingly positive, with many residents expressing excitement towards new gathering spaces and community amenities. Of the three options, Connect & Gather was the most popular (with many respondents directly acknowledging the Farmer's Market), then Walk & Play second, then Live & Work third. This aligns with input received from other engagement methods throughout the project (survey, stakeholder interviews, other in-person events); the most prevalent community priority for downtown Wyoming is additional gathering spaces and/or engaging destinations for residents and visitors alike.

October 10 EDA Meeting

At the EDA's next meeting (October 10), we are planning on discussing the following:

- Project timeline to-date;
- Community engagement updates – namely Stagecoach Day and stakeholder interviews;
- Updated concept with foundation for specific recommendations;
- Clarifying project next steps and upcoming meetings.

Project Next Steps

- Develop preferred downtown concept and specific recommendations based on EDA feedback.
- Draft Master Plan document, incorporating existing conditions analysis, community engagement feedback, concept development process, and final recommendations and implementation strategies.
- Review the drafted document at the November 13th EDA meeting.
- Edit document as needed.

Request for Council Action

Date: October 10, 2023

Presented to: Mayor Iverson and EDA Members
Presented by: Robb Linwood, City Administrator
Department: Administration
Reference: Manufacturing Month Proclamation in Wyoming, MN
Method: New Business

Background Information:

The manufacturing industry is a dynamic part of Chisago County and Minnesota's economy, and promotion of this sector's strength, success and high quality of life is an integral part of Chisago County's economic development strategy. Manufacturing provides high skill, high wage jobs which significantly contribute to Minnesota's high standard of living and economic vitality. In 2022 there are 89 manufacturing businesses in Chisago County employing 2,453 with total wages of over 143 million being the second largest total payroll among business sectors in Chisago County. Manufacturing jobs in Chisago County account for 16% of all private sector employment within the county.

Manufacturing has the fourth largest total payroll among business sectors in Minnesota, providing over $25 billion in wages in 2021. Manufacturing produces $63.7 billion for the state economy in 2022 and is the largest share, 14 percent of our gross domestic product. Manufactured exports brought over $23.5 billion into the Minnesota economy in 2022. Manufacturing is a substantial part of the Wyoming, Business and economic community. We are lucky to have a thriving industrial park and want to recognize and thank our businesses for being located in Wyoming.

Secondly, led by the Chisago County HRA/EDA, representatives from DEED, representatives from the school districts of North Branch, Forest Lake, Chisago Lakes, and city of Wyoming staff have organized a manufacturing event in the city of Wyoming that will take place on October 11th at Splitrocks from 9:00am to 2:00pm. This event will allow students to visit with local businesses around the county and have opportunities for career exploration. We have also set up tours of local manufacturing businesses Rosenbauer and Regal machine for students that day. Special thanks to both of these businesses that opened their doors and took time to participate in the tours for the students.

Recommendation: To approve a Proclamation declaring October 1st – October 31st 2023 as "Manufacturer's Month" in the City of Wyoming

PROCLAMATION
Declaring the Month of October 2023 as
"MANUFACTURER'S MONTH"
IN THE CITY OF WYOMING

Whereas The manufacturing industry is a dynamic part of Chisago County and Minnesota's economy, and promotion of this sector's strength, success and high quality of life is an integral part of Chisago County's economic development strategy; and

Whereas Manufacturing provides high skill, high wage jobs which significantly contribute to Minnesota's high standard of living and economic vitality; and

Whereas In 2022 there are 89 manufacturing businesses in Chisago County employing 2,453 with total wages of almost $143 million being the second largest total payroll among business sectors in Chisago County; and

Whereas Manufacturing jobs in Chisago County account for 16% of all private sector employment within the county; and

Whereas Manufacturing has the fourth largest total payroll among business sectors in Minnesota, providing over $25 billion in wages in 2022; and

Whereas Manufacturing produces $63.7 billion for the state economy in 2022 and is the largest share, 14 percent of our gross domestic product; and

Whereas Manufactured exports brought over $23.5 billion into the Minnesota economy in 2022,

Whereas: Manufacturing is a substantial part of the Wyoming, Minnesota Business and economic community and

Whereas: Manufacturers in Wyoming have contributed significantly to the Wyoming community

Therefore, be it RESOLVED, that the City of Wyoming, Minnesota recognize and commemorate that the month of October, 2023 observed as

Wyoming, Minnesota Manufacturing Month

In the City of Wyoming, Minnesota, on this tenth day of October, 2023.

_____

Lisa Iverson
Mayor

Manufacturing Month

2023

Chisago County Career Exploration Event

It is time again to celebrate Manufacturers Month by teaching our youth about career opportunities in the manufacturing industry.

When:

Wednesday,
October 11, 2023
9am – 2pm

Cost:

$50

Includes: 6' table, 2 chairs, electric by request and lunch for two guests

Where:

Splitrocks
Entertainment Center
5063 273rd St
Wyoming, MN 55092

This event is limited to Chisago County Manufacturing businesses only.

Our annual career exploration event has brought over 175 students and local manufacturing businesses together for engaging conversations. The students learn about career opportunities by visiting manufacturers and participating in "hands-on" activities that demonstrate the products and how they are created.

As part of the career exploration event, DEED Labor Analyst Luke Greiner, will present on labor force and there will also be student panel to talk about their manufacturing experience.

Hosted by:

CHISAGO COUNTY
HRA-EDA
A Natural Resource for Business

651.674.5664
www.chisagocounty.org
38871 7th Ave., North Branch, MN 55056

Register for this event today:

Space is Limited

REGISTER HERE

CareerForce™

Minnesota's Career Resource

5 Great Reasons To Consider Manufacturing

#1: It pays well.

Manufacturing offers stable, dependable, family-sustaining jobs that pay well.

- **$70,865** is the average annual manufacturing wage in Minnesota – **10% above the average** for all jobs.
- **$25.21** is the median hourly wage – almost 14% higher than the total of all other industries.

#2: There are lots of jobs.

This is a terrific time to start a job in manufacturing.

- **86,500 job openings** are expected by 2028 as older workers retire.
- Manufacturing jobs are **located across the state** and are **11.4% of all jobs**.
- Beyond **production**, employers need people in **information technology, human resources, sales, accounting and more**.

#3: It's important work in a safe, clean, high-tech environment.

You can take pride in making things people need in a work environment that is safe and clean.

- Some plants are among the **most state-of-the-art and sanitary environments** you can find.
- High-tech machinery and workplace standards are designed to **protect safety and well-being**.
- **Robotics/automation, artificial intelligence** and **3D printing** are among the technologies being used.
- Manufacturers **make everything from life-saving biomedical/biotech products to food** and countless other useful products.

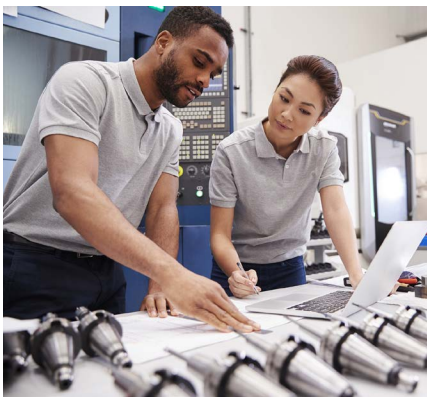
#4: Employers want you.

Manufacturing is a great career for everyone.

- Manufacturing workplaces are **increasingly diverse and welcoming**.
- Employers are actively seeking to hire **men and women of all races, ethnicities and backgrounds**.
- **Older workers and people changing careers** are welcome.
- **Manufacturing needs people with all levels of education**, from a high school diploma or equivalent to advance degrees in science, math or engineering.

#5: You'll have opportunities for growth.

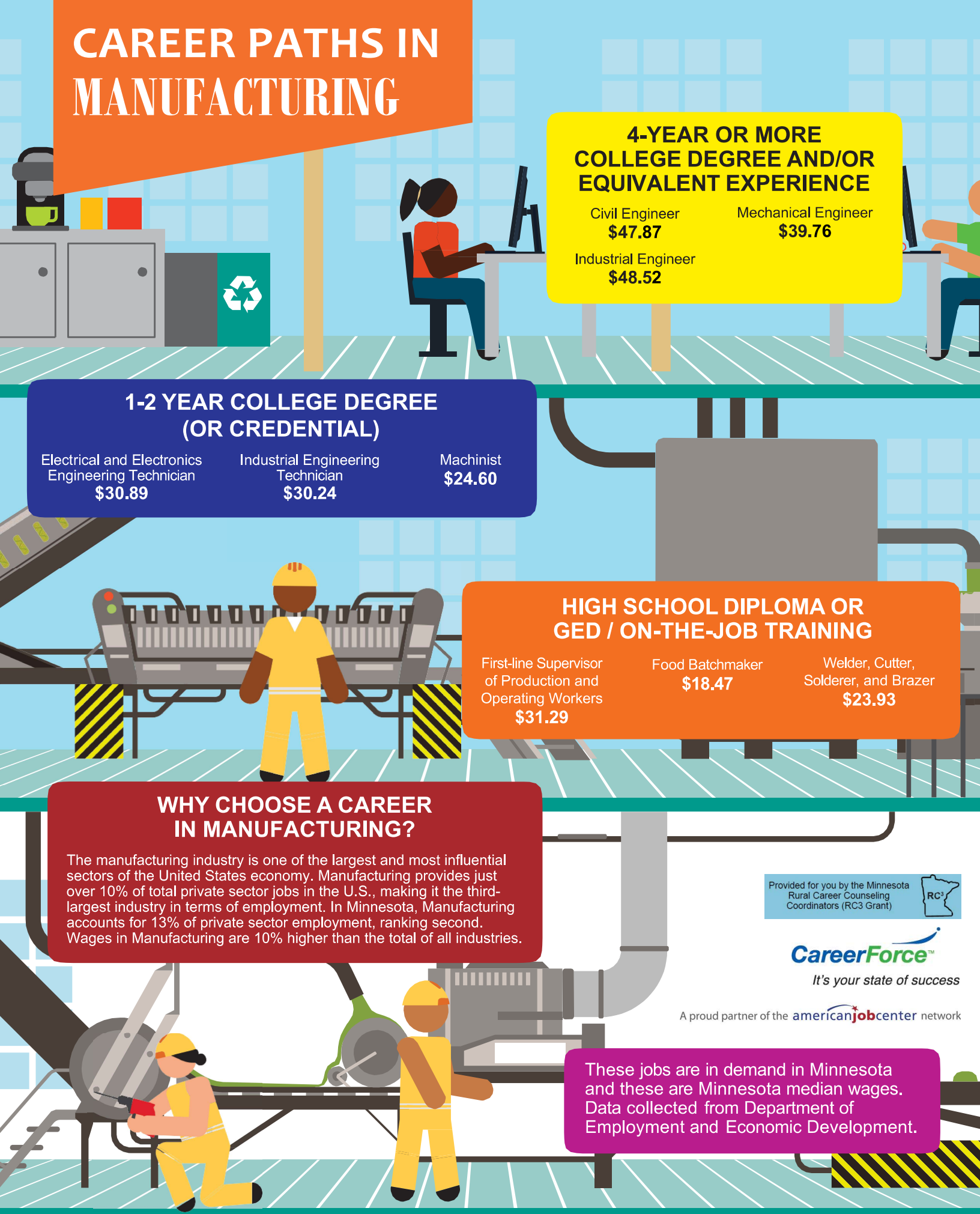
Many employers offer free on-the-job training and other continuous learning opportunities.



- Entry-level jobs **can be a stepping-stone** to higher level positions.
- **Problem-solving skills, math skills,** and **mechanical aptitude** are valued.
- From hands-on production jobs to executive leadership roles, anyone can **find interesting work with high-earning potential** in manufacturing.

Visit **CareerForceMN.com/Manufacturing**
to find out more about promising careers in this important industry.

CAREER PATHS IN MANUFACTURING



4-YEAR OR MORE COLLEGE DEGREE AND/OR EQUIVALENT EXPERIENCE

Civil Engineer **$47.87**	Mechanical Engineer **$39.76**	Industrial Engineer **$48.52**

1-2 YEAR COLLEGE DEGREE (OR CREDENTIAL)

Electrical and Electronics Engineering Technician **$30.89**	Industrial Engineering Technician **$30.24**	Machinist **$24.60**

HIGH SCHOOL DIPLOMA OR GED / ON-THE-JOB TRAINING

First-line Supervisor of Production and Operating Workers **$31.29**	Food Batchmaker **$18.47**	Welder, Cutter, Solderer, and Brazer **$23.93**

WHY CHOOSE A CAREER IN MANUFACTURING?

The manufacturing industry is one of the largest and most influential sectors of the United States economy. Manufacturing provides just over 10% of total private sector jobs in the U.S., making it the third-largest industry in terms of employment. In Minnesota, Manufacturing accounts for 13% of private sector employment, ranking second. Wages in Manufacturing are 10% higher than the total of all industries.

Provided for you by the Minnesota Rural Career Counseling Coordinators (RC3 Grant)

CareerForce™
It's your state of success

A proud partner of the americanjobcenter network

These jobs are in demand in Minnesota and these are Minnesota median wages. Data collected from Department of Employment and Economic Development.

Central Minnesota Jobs and Training Services, Inc. and Career Solutions are Equal Opportunity Employer and Program Providers. Upon request the information in this document can be made available in alternative formats. Contact Angie Dahle at angie.dahle@CSJobs.org or Leslie Wojtowicz at lwojtowicz@cmjts.org or at 1-800-284-7425

CAREER PATHS IN MANUFACTURING

4-YEAR OR MORE COLLEGE DEGREE AND/OR EQUIVALENT EXPERIENCE

CIVIL ENGINEER $47.87 Performs engineering duties in planning, designing, and overseeing construction and maintenance of building structures, and facilities, such as roads, railroads, airports, bridges, harbors, channels, dams, irrigation projects, pipelines, power plaints, and water and sewage systems.

INDUSTRIAL ENGINEER $48.52 Design, develop, test, and evaluate integrated systems for managing industrial production processes, including human work factors, quality control, inventory control, logistics and material flow, cost analysis, and production coordination.

MECHANICAL ENGINEER $39.76 Perform engineering duties in planning and designing tools, engines, machines, and other mechanically functioning equipment. Oversee installation, operation, maintenance, and repair of equipment such as centralized heat, gas, water, and steam systems.

1-2-YEAR COLLEGE DEGREE (OR CREDENTIAL)

ELECTRICAL AND ELECTRONICS ENGINEERING TECHNICIAN $30.89 Apply electrical and electronic theory and related knowledge, usually under the direction of engineering staff, to design, build, repair, calibrate, and modify electrical components, circuitry, controls, and machinery for subsequent evaluation and use by engineering staff in making engineering design decisions.

INDUSTRIAL ENGINEERING TECHNICIAN $30.24 Apply engineering theory and principles to problems of industrial layout or manufacturing production, usually under the direction of engineering staff. May perform time and motion studies on worker operations in a variety of industries for purposes such as establishing standard production rates or improving efficiency.

MACHINIST $24.60 Set up and operate a variety of machine tools to produce precision parts and instruments. Includes precision instrument makers who fabricate, modify or repair mechanical instruments. May also fabricate and modify parts to make or repair machine tools or maintain industrial machines, applying knowledge of mechanics, mathematics, metal properties, layout, and machining procedures.

HIGH SCHOOL DIPLOMA OR GED / ON-THE-JOB TRAINING

FIRST-LINE SUPERVISOR/MANAGER OF PRODUCTION AND OPERATING WORKERS $31.29 Directly supervise and coordinate the activities of production and operating workers, such as inspectors, precision workers, machine setters and operators, assemblers, fabricators, and plant and system operators. Excludes team or work leaders.

FOOD BATCHMAKER $18.47 Set up and operate equipment that mixes or blends ingredients used in the manufacturing of food products. Includes candy makers and cheese makers.

WELDER, CUTTER, SOLDERER, AND BRAZER $23.93 Use hand-welding, flame-cutting, hand soldering or brazing equipment to weld or join metal components or to fill holes, indentations or seams of fabricated metal products.

EDA Communications

Date: October 3, 2023

Presented to: EDA Members
Presented by: Robb Linwood, City Administrator
Department: Administration
Reference: Updates
Method: Communications

Wyoming EDA Business of the Month for October:

Sunrise River Farm - A local family-owned apple orchard 🍎
Celebrate fall with some fun on the farm picking your own apples at Sunrise River Farm just 20 minutes north of the Twin cities. The farm has many exciting activities for the whole family to enjoy and some of the juiciest and crunchiest apples around!
Visit The Orchard - Just one bite into the first crisp apple of fall and you'll be hooked! Our orchard grows nine varieties of nutritious apples and we just can't pick a favorite. Head out into the orchard where you can pick your own apples right off the tree. We sell our apples by the pound and they are a great treat for pies, strudels, and many more bakery goods! The farm season starts with the ripening of the first apples in late August or early September and continues through the end of October. Don't have the time for a trip into our orchards? Stop by the farm market and pick up some of our pre-picked apples.
Farm Market - Drop into our market and find excellent gifts and foods that are sure to delight! Our store is stocked with great pies, preserves, and other terrific items! In season we sell pre-picked apples right from our own orchards. Our apples are always a crowd favorite in the fall and are perfect for baking in all of your families' favorite foods! Be sure to grab your bag today! Our market also sells a fantastic assortment of florals including everyone's fall favorite, brightly colored mums!
For more information - https://sunriseriverfarm.com

Commercial Plumbing Heating – The Wyoming city council approved a site plan addition for Commercial Plumbing and Heating at the September 19, 2023 meeting. Commercial Plumbing and Heating is adding an approximate 7,000 square foot addition to their existing building.