

AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 2, 2023
7:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for September 11, 2023

OLD BUSINESS:

2. Dog Park Fencing
3. Goodview Park Splash Pad
4. Fireside Park Disc Golf Basket

NEW BUSINESS:

COMMUNICATIONS:

5. Lions Park Playground Improvements
6. Railroad Park Construction Update

7. Emerald Ash Borer Grant Update

8. Park Steward Updates

UPCOMING:

ADJOURN

**NEXT MEETING:
November 6, 2023
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 11, 2023
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for September 11, 2023 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Heather Vandenheuvel, Jessica Bergan, Rick Ahartz, and Bruce Vukelich

Absent:

Also Present: Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, and Brett Ohnstad, Council Liaison

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for August 7, 2023**

A MOTION WAS MADE BY MEMBER VANDENHEUVEL, SECONDED BY MEMBER AHARTZ, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE AUGUST 7, 2023 MEETING.

Voting Aye: Spangler, Vandenheuvel, Bergan, Ahartz, and Vukelich

Voting Nay: None

Abstain: None

OLD BUSINESS:

- 2. Future Park Planning**

Assistant City Administrator noted that staff had reached out to plash pad contractors to receive estimates for what a future project may cost. MacFarlane also updated the Commissioners on the progress of the potential dog park addition to be included next to the Wyoming Police Department.

Commissioners discussed the proposed site and expressed concern for the speed limit of the road that runs adjacent to the location. The Commissions were generally supportive of the measure.

- 3. Fireside Park Planning**

Assistant City Administrator MacFarlane provided an update on various remaining Commission questions related to Fireside Park. MacFarlane informed the Commissioners that the bee and butterfly garden contract would expire on April 1, 2024.

The Commissioners and staff discussed the possibility of adding a disc golf course to the park. MacFarlane suggested including one or two practice baskets as opposed to an entire course due to size constraints. The Commissioners directed staff to look into adding two baskets.

Members of the Commission further discussed the existing playground equipment. The Commissioners expressed the desire to install an ADA-compliant swing in the future.

NEW BUSINESS:

COMMUNICATIONS:

4. Railroad Park Memo

Assistant City Administrator MacFarlane provided an update on the construction of the new Railroad Park. Pavers for the park are scheduled to arrive the week of September 18, 2023 and discussions surrounding phase two remain ongoing between Staff and engineering firm WSB.

5. Eagle Scout Project Memo

Assistant City Administrator MacFarlane discussed the progress of the eagle scout tiny library project which was approved by PAC in June. Locations for the libraries have been selected. Installation of the libraries is pending the completion of their construction by eagle scout Robert Pundt.

6. Park Steward Updates

Vandenhovel – A picnic table at Hawk Meadows is in the middle of the cul-de-sac and may need to be moved.

Spangler – Noted that he saw a new table at the intersection of highway 22 and 61.

Vukelich – Weeds were removed from concrete at Swenson Park.

Ahartz – Berges Park needs new benches as the current ones are in poor condition.

Bergan – Tolzmann park has a high number of sand burs and the slide is tilted.

ADJOURN

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH TO ADJOURN THE SEPTEMBER 11, 2023 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:31PM

Voting Aye: Spangler, Vandenhovel, Bergan, and Vukelich,

Voting Nay: None

Abstain: None

NEXT MEETING:
October 2, 2023
7:00PM



Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Dog Park Fencing

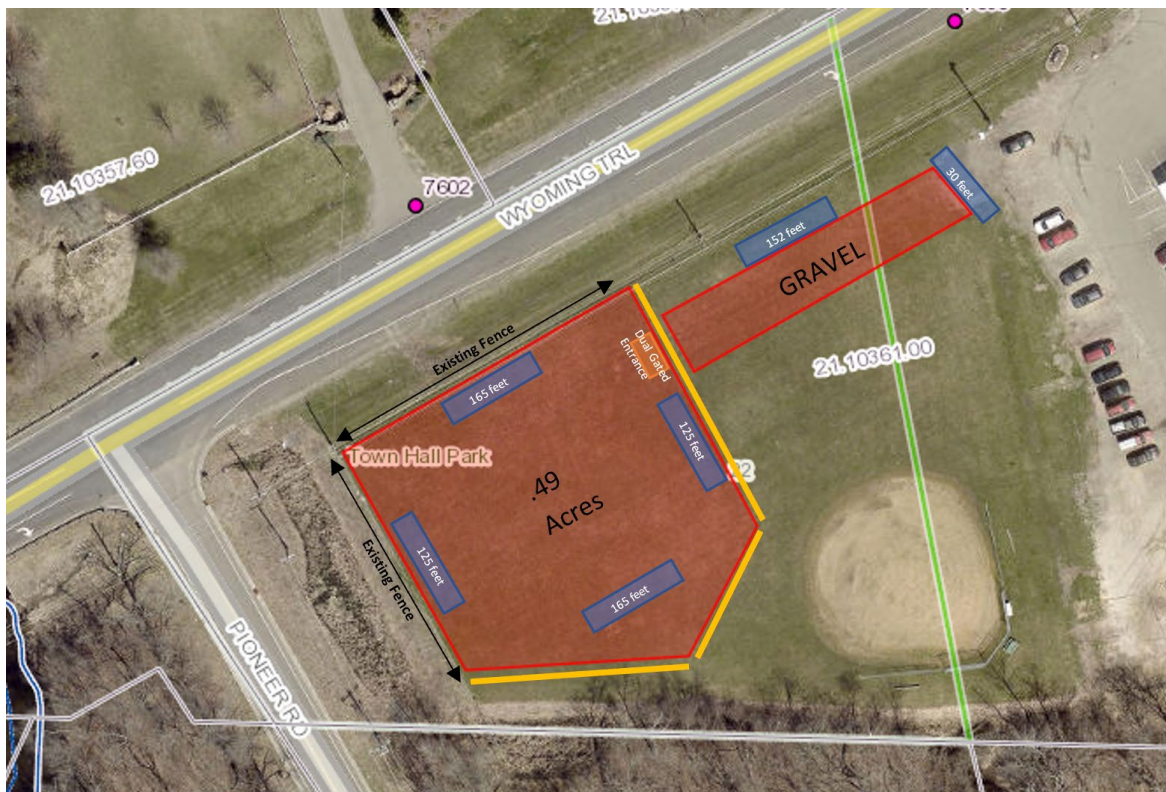
Method: Communication

Background Information:

The Park Advisory Commission requested that staff explore the possibility of adding a dog park next to the Wyoming Police Department. Staff presented the PAC with a potential blueprint for the dog park at the September 11, 2023 PAC meeting and was advised to move forward with getting quotes for the required additional fencing.

The fencing contractor would install roughly 300 feet additional fencing (shown in yellow) with a dual gated entrance to create the enclosure. The contractor would also be lowering the existing fence a few inches to remove existing gaps where dogs could escape. Staff has received preliminary quotes for the project from four fencing companies for the project.

Additional diligence needs to be completed as staff is currently looking into a second, larger gate to allow push mowers and snow haulers access to the area during their respective seasons.



Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Goodview Park Splash Pad

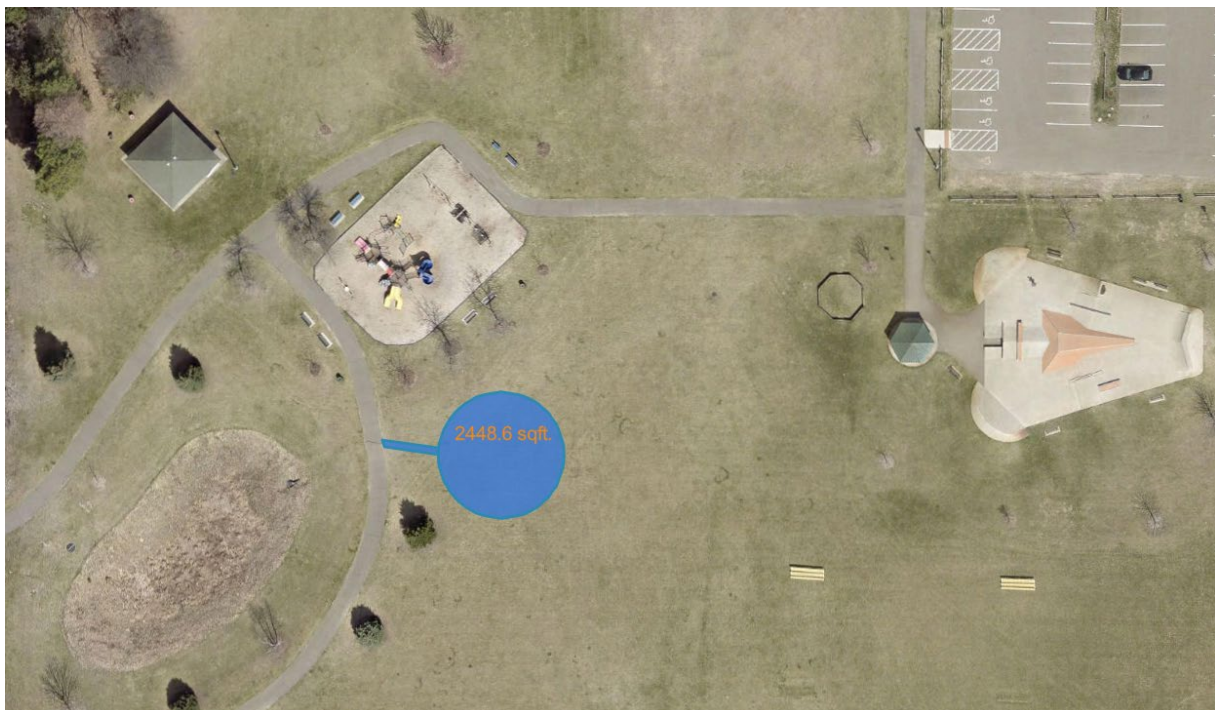
Method: Communication

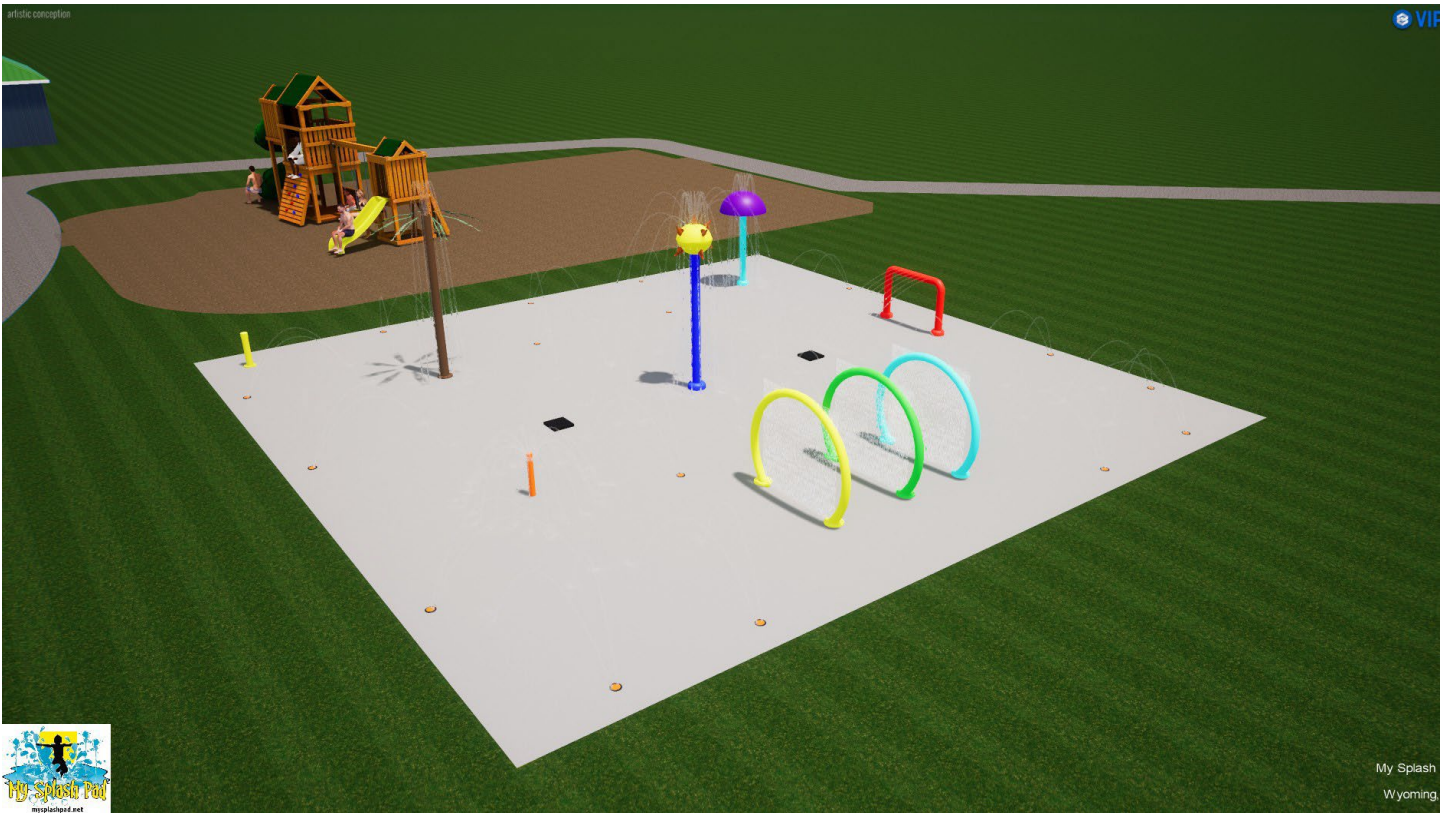
Background Information:

Staff has continued to research the potential addition of a splash pad to the Wyoming community and has spoken to a number of contractors since the last PAC meeting on September 11, 2023. One important aspect to consider is whether the proposed splash pad would be freshwater or recirculating. Every contractor has stated their preference for freshwater splash pads due to the higher costs and stricter regulations that are associated with installing and maintaining a recirculating system.

Staff has held very preliminary discussions with these contractors to obtain a better understanding of what a project such as this may cost. Staff described the project size as a roughly 2,500 sq./ft concrete circle with various water features at the center. Goodview Park is not currently connected to City water, meaning any proposed splash pad would require this to be done. Below is a photo showcasing the proposed location of the splash pad.

Staff still needs to perform additional diligence and communication internally on how a project of this scope would be administered, including the process of connecting City water, concrete pouring, and water feature installation. Attached are high level preliminary sketches of what a splash pad at Goodview Park may look like.







Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Disc Golf Basket – Fireside Park

Method: Communication

Background Information:

Staff presented an update on the potential disc golf course at Fireside Park during the September 11, 2023 PAC meeting. Staff recommended that the course be reduced to a putting practice basket due to site size limitation. The PAC asked if two baskets could be placed at the park. Staff is recommending adding only one basket as this is normal practice for putting locations. Below is a proposed location for the basket which would allow for 360-degree play.

Additionally, staff spoke with Acting Public Works Superintendent Joe Keding about Wyoming Public Works installing the baskets themselves. Joe confirmed that Public Works could perform this task, although it would not be likely to occur until 2024 post-snow melt.

Also attached are sketches showing the location of the proposed basket and two options for brand of basket. Both options utilize galvanized chain, which extend the longevity and use of the baskets.







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Regular Price: **\$499.99**

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We made the GrowtheSport basket into a PDGA Championship Approved permanent offering with this newly redesigned durable outdoor basket ready to complete your next course. The only 100% hot-dipped galvanized basket on the market.

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Qty

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Basket:

Permanent Mounting

Portable Mounting

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The ProBasket Competition is one of the best championship level approved baskets on the market in its comparable price range. A high-end basket for an excellent price and in the same top quality standard as our ProBasket Elite. Fitted with 26 galvanized chain sets and produced with the same superior workmanship that Latitude 64 consistently produces, the ProBasket Competition will grab your putts and serve your course for years to come.

SPECIFICATIONS

- 13 inner and 13 outer galvanized chain sets.
- Galvanized with a yellow powder coated finish.
- Yellow 3" tall deflector band improves visibility in all conditions.
- Tension screws are included for increased stability.
- The ProBasket Competition is approved at the PDGA Championship level
- Built-in wheel on base (Portable version only)
- Ground sleeve, locking collar, and padlock included (Permanent version only)
- Weight: 57lbs (Permanent version)



Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Lions Park Playground Improvements

Method: Communication

Background Information:

Staff recently became aware of rust on the playground decks at Lions Park. Acting Public Works Superintendent Joe Keding scheduled an inspection of the playground with Kim Avelsdson of Flagship Play to assess the playground. Kim noted that full replacement of the boards would require the permanent removal of various aspects of the playground, resulting in a large reduction of the existing equipment.

Kim listed the following equipment as items that would remain after deck replacement:

- Double Poly Slide
- Track-Ride Beam and Posts
- Overhead Curved Monkey Bars w/ End Ladder
- Posts for these Items

Staff will be implementing a temporary solution by applying a sealant to the decking. This will allow for the safe use of the equipment while the PAC considers longer-term solutions for the park. Kim has provided a rough sketch showing the scope of the potential project and a quote for the replacement decks, both of which have been attached. This would reduce the overall size of the playground.

Staff also asked Kim to provide a ballpark estimate for the cost of a new playground (although no details concerning specific park features were discussed) and were provided with a rough estimate of \$60,000+.

The PAC should take the current needs of Lions Park into consideration as they continue to prioritize potential projects within the community.



Flagship Recreation
11123 Upper 33rd Street North
Lake Elmo, MN 55042

763.550.7860 : info@flagshipplay.com

Quote

Date 9/25/2023

Quote # 24137

Project

Terms Net 30

Drawing #

Bill To

CITY OF WYOMING
P.O. BOX 188
Wyoming MN 55092

Ship To

LIONS PARK
WYOMING MN

We are pleased to submit the proposal to supply the following items:

Qty	Item	Description	Price	Total
		PART A		
1	120818A	SMALL DECK STEP	465.00	465.00
		PART B		
1	111228A	Square Deck	1,250.00	1,250.00
		PART C		
1	111228A	Square Deck	1,250.00	1,250.00
		PART D		
1	116246B	Step Ladder w/Permalene® Handholds 40" Deck Height	2,105.00	2,105.00
		PART E		
2	116244A	Pipe Barrier	760.00	1,520.00
1	FREIGHT	DELIVERY	250.00	250.00

Subtotal \$6,840.00

Sales Tax (6.875%) \$0.00

Total \$6,840.00

Signature

Please remit payment to:
Flagship Recreation
11123 Upper 33rd Street North
Lake Elmo Mn 55042

Prices are good for 30 days.

Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Railroad Park Construction

Method: Communication

Background Information:

Construction on phase one of Railroad Park is continuing as planned. Work completed to-date includes the seat wall, the main memorial wall, and the installation of the flagpoles. The site is currently waiting on the delivery of the light fixtures (which are expected to arrive mid-October) and then the remaining concrete work and pavers will be installed.





Park Advisory Commission Memo

Date: October 2, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Emerald Ash Borer Grant Update

Method: Communication

Background Information:

The City of Wyoming was awarded the Protect Community Forests Grants by the Minnesota DNR in 2022. This grant was created to provide Minnesota cities funding to remove diseased/dead emerald ash trees and to replenish their tree canopies with a variety of diverse tree species. The City of Wyoming has committed to remove 10 ash trees and to replant 10 new trees in their place every Fall through 2024.

The most recent tree removal occurred the week of September 25th and was conducted by Hugo's Tree Service. The City replanted the required 10 trees on Friday, September 29th.