

**APPROVED
MINUTES CITY
COUNCIL REGULAR
MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 5, 2023**

CALL TO ORDER: 7:00PM

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for September 5, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger

ABSENT: Councilmember Brett Ohnstad

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Joe Keding, Acting Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

John Bergum, 26345 Fenwick Avenue – Asked if the Council had discussed the possible turnaround issue.

City Engineer Erichson – Gave an overview of the discussions that he, Acting Public Works Superintendent Keding, and Mr. Bergum have had about a possible hammerhead turnaround off of Fenwick Avenue.

Mr. Bergum – Stated that he was willing to let the City have the necessary property to create this turnaround and noted that he could also do some of the site preparation work.

Mayor Iverson – Stated that she would like to defer additional discussion until we have all the information from staff.

City Engineer Erichson – Noted that there is a contract that will be awarded for the Fallbrook and 264th project later on the agenda and suggested that the City could possibly work with them to determine pricing for this potential project. He stated that staff will pull together additional information and bring it back for Council discussion.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for August 15, 2023**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 15, 2023, AS SUBMITTED.

*Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None*

Abstain: None
Absent: Ohnstad

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for August 23, 2023

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR AUGUST 23, 2023 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Ohnstad

SCHEDULED BID LETTINGS:

3. To consider Resolution 23-09-80 a resolution receiving bids and awarding contract for the Fallbrook Avenue/264th Street Improvement Project

City Engineer Erichson – Gave an overview of the bids for the Fallbrook Avenue and 264th Street project. He noted that the low bidder was Forest Lake Contracting and reviewed the possible alternate for a flashing pedestrian walkway that would be paid by Rosenbauer. He explained that he planned to bring back an agreement by the next Council meeting that would officially assign those costs to them. He stated that the second alternate was related to the sanitary sewer work that is needed at the southern limit of the project. He stated that staff is recommending awarding the base bid with both Alternate #1 and Alternate #2.

Mayor Iverson – Noted that there is a lot of semi-truck and boat traffic that traverses the area near the pedestrian crosswalk. She stated that the Council has discussed flashing crosswalks in the past and the sentiment was that sometimes they were more dangerous and asked if staff felt that the flashing crosswalk in this location would be more safe than not having it.

City Engineer Erichson – Stated that staff had discussed this in depth because typically they do not like to see them at mid-block crossings. He stated that this is an existing area where pedestrians cross and staff felt that this would provide increased safety for those individuals.

Councilmember Nanko Yeager – Asked who would maintain the flashers and noted that the City has flashing signs on Goodview that do not work.

Mayor Iverson – Noted that those were broken because someone vandalized them.

City Administrator Linwood – Stated that they are currently under repair and noted that Acting Public Works Superintendent Keding had been working through some supply chain issues.

Acting Public Works Superintendent Keding – Noted that both the one on Goodview and Pioneer are both currently waiting for things to be shipped from Idaho.

City Engineer Erichson – Noted that these would be located in the public right-of-way and owned by the City.

Councilmember Nanko Yeager – Noted that Forest Lake Contracting was the contractor for the City’s 2021 Street Improvement Project where the City received a lot of complaints about their restoration efforts. She asked what will be done to ensure that the City does not have a similar problem occur with this project.

City Engineer Erichson – Explained that the City has improved their specifications so they have

a bit more controls in place which should improve that type of situation.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-09-80 A RESOLUTION RECEIVING BIDS AND AWARDING CONTRACT FOR THE FALLBROOK AVENUE/264TH STREET IMPROVEMENT PROJECT

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of August 16, 2023 to September 5, 2023
5. To consider **Resolution 23-09-81** a resolution accepting a donation to the City of Wyoming from The Hallberg Family Foundation for the Railroad Park project in the amount of \$25,000.00
6. To consider **Resolution 23-09-82** a resolution approving payment to Hylden Law and Advocacy in the amount of \$15,000.00.
7. To consider **Resolution 23-09-83** a resolution accepting the improvements and approving release of letter of credit for The Preserve at Comfort Lakes
8. To consider **Resolution 23-09-84** a resolution approving payment for pay voucher #6 FINAL to Forest Lake Contracting, inc. for the 2021 Street Improvement Project (WSB Project 017084-000) in the amount of \$47,491.52.
9. To consider authorizing payment of annual dues to the League of Minnesota Cities in the amount of \$9,211.00 for September 1, 2023 to August 31, 2024 and Membership in the Minnesota Mayors Association for the same fiscal year in the amount of \$30.00
10. To consider the Planning Commissions new member recommendation: Mark Holl – 24766 Hazel Avenue
11. To consider a letter of support to the Comfort Lake Forest Lake Watershed District for a grant to fund the purchase of property to fund a water quality project

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #4, #5, #6, #7, #8, #9, #10 and #11 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

12. Report of the Public Safety Director, Neil Bauer for August 31, 2023
13. Report of City Building Official, Fred Weck, IV for August 31, 2023
14. Report of City Attorney Tom Loonan for September 1, 2023
15. Report of City Engineer Mark Erichson, WSB for September 1, 2023

16. Report of Acting Public Works Superintendent Joe Keding for August 29, 2023

17. Report of Abdo Financial Solutions for the 2023 2nd Quarter City of Wyoming Financials

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

18. To consider **Resolution 23-09-85** a resolution approving a Preliminary Tax Levy for 2024 and setting a public hearing for Truth and Taxation at the December 5, 2023 Wyoming City Council Meeting

City Administrator Linwood – Introduced Jesse Sturtz, Abdo Financial Solutions.

Jesse Sturtz, Abdo – Gave a brief overview of the proposed budget and Preliminary Tax Levy for 2024.

Mayor Iverson – Noted that last year the County increased the market value of homes by about 21% and asked if they would do an across the board percentage increase again this year.

Ms. Sturtz – Noted that the County had indicated that the increase this year would be approximately 8%.

Mayor Iverson – Stated that in previous years they have set the Preliminary Budget and in most years end up decreasing it when the Final version is adopted. She asked for a brief explanation for the residents regarding Preliminary versus Final.

City Administrator Linwood – Gave an explanation of the State Statute that requires a Preliminary to be adopted and presented to the County by September 30, 2023. He stated that this is essentially a ‘do not exceed’ levy because it can be decreased, but cannot be increased. He stated that the Council will continue to work on the budget until the final version is adopted in December.

Councilmember Nanko Yeager – Noted that this had been thoroughly discussed in their budget meetings and explained that she felt the proposed preliminary budget of around 9% was too much.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-09-85 A RESOLUTION APPROVING A PRELIMINARY TAX LEVY FOR 2024 AND SETTING A PUBLIC HEARING FOR TRUTH AND TAXATION AT THE DECEMBER 5, 2023 WYOMING CITY COUNCIL MEETING

Voting Aye: Schilling, Luger, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: Ohnstad

19. To consider **Resolution 23-09-96** a resolution approving a Rezoning:Z-23-001 Wildlife Estates Plat 5 – R-2 to R-1, Location: 24996 Fondant Avenue for applicant – Brian Mulroy, Property ID Number: 21.11125-34

Zoning Administrator/Building Official Weck – Gave an overview of the rezoning and variance requests along with the Preliminary and Final Plat related to property located at 24996 Fondant Avenue.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-09-86 A RESOLUTION APPROVING A REZONING:Z-23-001 WILDLIFE ESTATES PLAT 5 – R-2 TO R-1, LOCATION: 24996 FONDANT AVENUE FOR APPLICANT – BRIAN MULROY, PROPERTY ID NUMBER: 21.11125-34

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Ohnstad

- 20. To consider Resolution 23-09-87 a resolution approving a lot width variance: Z-23-02 Wildlife Estates Plat 5 – R-2 to R-1, Location: 24996 Fondant Avenue for applicant – Brian Mulroy, Property ID Number: 21.11125-34**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-09-87 A RESOLUTION APPROVING A LOT WIDTH VARIANCE: Z-23-02 WILDLIFE ESTATES PLAT 5 – R-2 TO R-1, LOCATION: 24996 FONDANT AVENUE FOR APPLICANT – BRIAN MULROY, PROPERTY ID NUMBER: 21.11125-34

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Ohnstad

- 21. To consider Resolution 23-09-88 a resolution approving a lot depth variance: Z-23-02 Wildlife Estates Plat 5 – R-2 to R-1, Location: 24996 Fondant Avenue for applicant – Brian Mulroy, Property ID Number: 21.11125-34**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-09-88 A RESOLUTION APPROVING A LOT DEPTH VARIANCE: Z-23-02 WILDLIFE ESTATES PLAT 5 – R-2 TO R-1, LOCATION: 24996 FONDANT AVENUE FOR APPLICANT – BRIAN MULROY, PROPERTY ID NUMBER: 21.11125-34

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Ohnstad

- 22. To consider Resolution 23-09-89 a resolution approving a Preliminary Plat: D-23-02 and D-23-03 Wildlife Estates Plat 5 – R-2 to R-1, Location: 24996 Fondant Avenue for applicant – Brian Mulroy, Property ID Number: 21.11125-34**

Zoning Administrator/Building Official Weck– Reviewed the conditions of approval.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-09-89 A RESOLUTION APPROVING A PRELIMINARY PLAT: D-23-02 AND D-23-03 WILDLIFE ESTATES PLAT 5 – R-2 TO R-1, LOCATION: 24996 FONDANT AVENUE FOR APPLICANT – BRIAN MULROY, PROPERTY ID NUMBER: 21. 11125-34

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson
Voting Nay: None
Abstain: None
Absent: Ohnstad

23. To consider **Resolution 23-09-90** a resolution approving a Final Plat: D-23-02 and D-23-03, Wildlife Estates Plat 5 – R-2 to R-1, Location: 24996 Fondant Avenue for applicant – Brian Mulroy, Property ID Number: 21.11125-34

24. A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-09-90 A RESOLUTION APPROVING A FINAL PLAT: D-23-02 AND D-23-03, WILDLIFE ESTATES PLAT 5 – R-2 TO R-1, LOCATION: 24996 FONDANT AVENUE FOR APPLICANT – BRIAN MULROY, PROPERTY ID NUMBER: 21.11125-34

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

25. To consider **Resolution 23-09-91** a resolution approving the purchase of a panel and motor control center at Well #2 from Total Control Systems, Inc. in the amount of \$52,769.00

Acting Public Works Superintendent Keding – Gave an overview of the existing issues and the need for this project at Well #2. He answered Council questions about the life span of various elements within a wellhouse.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-09-91 A RESOLUTION APPROVING THE PURCHASE OF A PANEL AND MOTOR CONTROL CENTER AT WELL #2 FROM TOTAL CONTROL SYSTEMS, INC. IN THE AMOUNT OF \$52,769.00

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

26. To consider the hiring of Rachel Staven as the Age Friendly Coordinator as part of the Age Friendly Community Grant

City Administrator Linwood – Stated that the Council had previously discussed, as part of the Age Friendly Community Grant, creation of this part-time/temporary position for a Coordinator. He noted that 5 applications were received for this position and gave an overview of the interview process. Staff is recommending that Rachel Staven be offered the position and reviewed some of her background and experience. He reminded the Council that this is a temporary position that is funded by the grant and explained that once those funds are exhausted, this position will be eliminated.

Council Member Nanko Yeager – Asked if Ms. Staven would be giving up her existing position.

City Administrator Linwood – Explained that Ms. Staven would continue with her full-time employment.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE HIRING OF RACHEL STAVEN AS THE AGE FRIENDLY COORDINATOR AS PART OF THE AGE FRIENDLY COMMUNITY GRANT

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

COUNCIL REPORTS:

Council Member Nanko Yeager – Attended the Budget Work Session meeting.

Council Member Luger – Attended the Budget Work Session and the Joint Sewer Commission meeting.

Council Member Schilling – Attended the Budget Work Session meeting.

Mayor Iverson – Attended the Budget Work Session and the Joint Sewer Commission meetings. She noted that she wanted to bring attention to the fact that work on the Veteran’s Memorial has begun.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE SEPTEMBER 5, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Ohnstad

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

SEPTEMBER 19, 2023

7:00PM